Measure G1 Commission
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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

Measure G1

Jill Habig, Chairperson **Monique Adorno-Jiminez**, Vice Chairperson **Misha Karigaca**, Secretary
Susan Walton, Member **Jonathan Osler**, Member

To: Board of Education
From: Measure G1 – District Teacher Retention and Middle School Improvement Act – Oversight Commission
Jill Habig, Chairperson
Re: 2017-18 Middle School Grant Application and Education Spending Plans (Awards) – District Approved Charter Schools

Date: August 23, 2017

THIS DOCUMENT SUPERCEDED BY LEGISLATIVE FILE NO. 17-1949, Enactment No. 17-1267, subsequently adopted August 23, 2017.

ACTION REQUESTED:

Adoption by the Board of Education of Resolution 1617-0021A – Measure G1 Oversight Commission's Recommendation for Allocation Methodology for Parcel Tax Revenue, District Approved Charter Schools, School Years 2017-2018; 2018-2019; Amended Measure G1 Administrative Regulation 17-0001; Measure G1 Application and Education Spending Plan for Each Named Charter Middle School and Other Provisions, as Specified.

BACKGROUND:

The Measure G1 Commission recommends and requests the Board of Education approve the Amended Measure G1 Administrative Regulation 17-0001 which permits district approved charter schools to utilize the same allocation methodology for 2017-2018 Middle School Grant Application Education Spending Plans. The District will not be responsible for funding any charter schools prior to when G1 funds become available in Spring 2018.

District charter middle schools will be responsible for funding the advanced allocations indicated, until the Measure G1 parcel tax funds are available in 2018, as listed below:

School	2017-2018 Funding
Aspire ERES Academy	$16,269.00
EPIC Charter School	$70,660.00
North Oakland Community Charter School	$3,668.00

RECOMMENDATION:

Adoption by the Board of Education of Resolution 1617-0021A – Measure G1 Oversight Commission's Recommendation for Allocation Methodology for Parcel Tax Revenue, District Approved Charter Schools, School Years 2017-2018; 2018-2019; Amended Measure G1 Administrative Regulation 17-0001; Measure G1 Application and Education Spending Plan for Each Named Charter Middle School and Other Provisions, as Specified.

Attachments:

Resolution No. 1617-0021A
Measure G1 Administrative Regulation 17-0001, As Amended

RESOLUTION OF THE
BOARD OF EDUCATION
OAKLAND UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 1617-0021A

ADOPTING MEASURE G1 OVERSIGHT COMMISSION'S RECOMMENDATION FOR ALLOCATION METHODOLOGY FOR PARCEL TAX REVENUE, DISTRICT APPROVED CHARTER SCHOOLS
SCHOOL YEARS 2017-2018; 2018-2019; AMENDED MEASURE G1 ADMINISTRATIVE REGULATION 17-0001; MEASURE G1 APPLICATION AND EDUCATION SPENDING PLAN FOR EACH NAMED CHARTER MIDDLE SCHOOL AND OTHER PROVISIONS, AS SPECIFIED

WHEREAS, the Oakland Unified School District ("District") Board of Education on January 25, 2017, adopted Resolution No. 1617-0119 (Legislative File No. 17-0127, Enactment No. 17-0155) creating the Measure G1 – Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission ("G1 Commission"),

WHEREAS, the G1 Commission on May 18, 2017 recommended an allocation methodology for the distribution of Measure G1 parcel tax revenue,

WHEREAS, the Board of Education on May 24, 2017, approved Resolution No. 1617-0021 – Adopting Measure G1 Oversight Commission's Recommendation for Allocation Methodology for Parcel Tax Revenue, As Amended, allocating Measure G1 Funds to District Middle Schools, as follows:

"Allocate a portion of the OUSD middle school funds for middle school (6th -8th grade) grants for 2017-18 (50% of the total amount of originally slated for middle schools). Have the remaining 50% balance allocated for 2018-19, after which time the allocation will be for the full amount each following year. Wait to allocate the K-12 salary portion until tax revenue is collected in spring 2018, and bargaining has occurred. Final allocation would occur in the 13th year."

NOW, THEREFORE, BE IT RESOLVED, the Board of Education, approves the same Measure G1 funding allocation methodology set forth in Resolution No. 1617-0021 (repeated in third Whereas clause herein) for District-approved middle

Charter schools and a delayed allocation of the K-12 salary portion of G1 funds to District approved middle charter schools until tax revenue is collected in spring of 2018, provided that District charter schools are solely responsible for this funding until the tax revenue is made available; final allocation of Measure G1 funds to said schools will occur in the 13th year; and,

BE IT FURTHER RESOLVED, the Board, hereby adopts, and incorporates herein, Legislative File No. 17-1735, Amendment, Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission - Administrative Regulation 17-0001 - Allocation of Measure G1 Funds; and

BE, IT FURTHER RESOLVED, the Board, based upon the August 14, 2017 approval of the Measure G1 – Districtwide Teacher Retention and Middle School Improvement Act - Oversight Commission, hereby accepts and adopts the Grant Application and Education Spending Plan and Award for each below listed Charter Middle School for the 2017-2018 School Year, with the expressed understanding that the District will not be responsible for funding or reimbursing any charter school for its approved 2017-2018 Plan until Measure G1 f tax revenue is collected and made available to the District in Spring 2018 :

File Number	**Charter Middle School**	**2017-2018 Funding (Up to 50% of Allocation)**
17-1717	Aspire ERES Academy	$16,269.00
17-1716	EPIC Charter School	$70,660.00
17-1724	North Oakland Community Charter School	$3,668.00

BE IT FURTHER RESOLVED that the Board hereby authorizes the Secretary to annotate this Resolution's cumulative approval of each school's Application and Spending Plan, listed in Section K2 of this Board Meeting's Agenda, (for purposes of full disclosure of the cumulative record of the transactions of the Measure G1 Commission and the Board, on each matter), as if each were an individually Board adopted legislative file.

PASSED AND ADOPTED by the Board of Education of the Oakland Unified School District this 23rd day of August, 2017, by the following vote, to wit:

AYES:

NOES:

ABSTAINED:

ABSENT:

CERTIFICATION

I, Kyla Johnson-Trammel, Superintendent and Secretary of the Board of Education of the Oakland Unified School District, Alameda County, State of California, do hereby certify that the foregoing Resolution was duly approved and adopted by the Board of Education of said district at a meeting thereof held on the 23rd of August, 2017 with a copy of such Resolution being on file in the Office of the Board of Education of the District.

_____

Kyla Johnson-Trammell
Superintendent and Secretary of the Board

Attachment:

Measure G1 Administrative Regulation 17-0001, As Amended

DRAFT 8/14/17

OAKLAND UNIFIED SCHOOL DISTRICT

Measure G1 Commission

Administrative Regulation (AR) 17-0001

Allocation of Measure G1 Funds

The Purpose of Measure G1

Oakland Unified School District's District-wide Teacher Retention and Middle School Improvement Act is established to pay for compensation for teachers and educational staff, as well as enriching middle school curriculum that better prepares students for high school and beyond.

The Goals of Measure G1

- *Attract and retain school-site educators.*
- *Increase access to courses in arts, music, and world languages in grades 6-8.*
- *Improve student retention during the transition from elementary to middle school.*
- *Create a more positive and safe middle-school learning environment.*

Role of Oversight Commission

The Commission shall advise and report to the Board of Education and shall be responsible for oversight, which includes (a) oversight of proper allocation and use of all parcel tax monies, (b) reviewing annual independent audit reports, and (c) submitting recommendations to the Board of Education for any new or modified policies and administrative regulations to ensure the Oakland Unified School District's compliance with the requirements and intent of this Measure.

Use of Measure G1 Funds by OUSD Middle Schools

Measure G1 – Allowable and Unallowable Expenses:

Important note: G1 funds should be used to supplement, not supplant additional services, staff, programs or materials the site would not otherwise have within the following goal areas:

Goals	Examples of Allowable Expenses
Increase access to courses in arts, music, and world languages in grades 6-8	Staff (art, music, world language) Instruments Art supplies Language software and teaching aids Professional development
Improve student retention during the transition from elementary to middle school.	Staffing and other resources that will not supplant pre-existing services
Create a more positive and safe middle-school learning environment.	Staffing and other resources that will not supplant pre-existing services

Examples of Unallowable Expenses:

- Core Classroom teachers (except art, music, or world language class)
- Clerical Positions
- Copier Contract
- Medical Supplies
- Meals

NOTE: Pre-existing services, programs, staff or materials that meet the Measure G1 goals above, but have been previously funded using discretionary funds are NOT allowable G1 expenses.

No Measure G1 funds can be used until a site's proposal has been recommended by the Measure G1 Commission for approval, and has been approved by the School Board. Likewise, no staff can be hired using Measure G1 funds until a site's proposal has been recommended by the Measure G1 Commission for approval, and has been approved by the School Board.

Sites must complete a diagnostic self-assessment of the school's curricular and safety needs, including an assessment of community demand for arts, music, and language education. Both school staff, and school community, must be engaged in the self-assessment process. These engagements must be documented and submitted with site proposals to the Commission as part of the approval process. Use of G1 funds should prioritize gaps in the categories identified as a result of the self-assessment process.

The following types of data must be provided as evidence along with the proposal for services and programs:

Art - Self assessment
Music - Self assessment
World Language - Self assessment
Elementary to Middle School retention - Enrollment data and analysis
Safe and Positive School Culture - School Performance Framework data: URF, Suspensions, California Healthy Kids Survey (CHKS) data

Decisions to eliminate funding for existing services, staff, programs or materials in order to use Measure G1 funds is considered supplanting and are not allowable.

If there is an unexpected variance in the estimated cost of a Measure G1 expenditure articulated in the proposed and approved plan, the site has the discretion to increase or reduce allocations of funds to expenditures by up to 15% above or below the allocation, provided those expenditures already exist in their approved plan, and that such a change does not exceed the total site allocation of funds. If such action is taken, sites must report these changes to the Measure G1 Commission by the following Measure G1 Commission convening. Sites may not adjust expenditures by more than 15%, nor change the purpose of an expenditure without submitting a revised plan to the Measure G1 Commission for approval.

Measure G1 Funding Information

Measure G1 has two primary components: (1) pay raises for "school site educators" and (2) Middle School Grants designed to achieve the goals outlined above with clear accountability measures.

For the 2017-18 school year, OUSD middle schools and district charter schools will not receive funds for #1 above: pay raises for school site educators. For the 2017-18 school year, OUSD middle schools and district charter schools will receive 50% of the total estimated yearly allocation for #2 above: middle school grants. This will be calculated in the following way:

1. Estimated number of parcels (based on previous Measure N calculations)
2. Dollar amount per parcel
3. Total estimated parcel revenue based on number of parcels multiplied by dollar amount per parcel
4. Subtraction of County collection fee
5. Subtraction of 1% administrative cost for District oversight to determine net estimated parcel tax revenue
6. Determine percent of students enrolled in OUSD middle schools and percent enrolled in charter (adjusted by LCFF and residency percentage)
7. Allocate net revenue from step 5 to charter and district middle schools according to enrollment percentages in step 6.
8. Set aside 65% of totals in step 7 for school site educator pay raises.
9. Of 35% remaining for Middle School Grants, 50% will be allocated to OUSD middle schools and district charter schools based on projected 6-8 grade enrollment (adjusted by LCFF and Oakland residency). The remaining available funds (based on actual funds received) will be allocated the following school year. All charter schools that opt to use Measure G1 funds during 2017-18 are responsible for financing their Middle School Grants until the parcel tax funds are distributed. OUSD will not be responsible in any way for advance funding of Middle School Grants for district charter schools.

Once a reportable enrollment count occurs in the fall of 2017, and total tax revenues are collected in spring of 2018, a final calculation will be made to reconcile any discrepancies in the allocation to OUSD middle schools. The remaining balance of funds (approximately 50% of the total allocation, plus or minus any reconciliation) will be allocated for the 2018-19 school year. 2018-19 allocations will require each site to submit a proposal to the Measure G1 Commission for recommended approval by the Board of Education.

Thereafter, Measure G1 sites will receive 100% of their allocation (contingent on Commission recommendation and approval from the Board of Education). This will be based on the calculation at the end of the prior fiscal year when both payments of annual parcel tax revenues will have been received by the District (see payment distribution below). The G1 revenues will be allocated as follows:

Step One: District Receives PARCEL TAX REVENUES

Step Two: (Subtract 1% Administrative Fee for District Administration)

Step Three: Divide remaining Parcel Tax Revenues Proportionally:

a. TOTAL District Revenues:
Proportionate # of Oakland Middle School Students adjusted by
Local Control Funding Formula & residency

b. TOTAL Charter Revenues:
Proportionate # of Oakland Middle School Students adjusted by
Local Control Funding Formula & residency

Step Four: Divide Total District Revenues and Total Charter Revenues as Follows:

a. Divide Total District Revenues:

- 65% - School Site Educator raises *(all get same percentage)*
- 35% - Middle School Grants *(based on LCFF enrollment of Oakland students)*

b. Divide Total Charter Revenues:

* 65% - School Site Educator raises *(all get same percentage)*
* 35% - Middle School Grants *(based on LCFF enrollment of Oakland students)*

*** Key Definitions:**

- **Eligible students= students who are residents of the city of Oakland**
- **Projected LCFF Enrollment = CALPADS enrollment data from the prior year weighted by Unduplicated Pupil Percentage from the Local Control Funding Formula (LCFF)**
- **Confirmed LCFF Enrollment by School Type**
  - OUSD Middle Schools - **20 Day Count**
  - OUSD Alternative Education Middle School - **Highest Reported Attendance from previous year**
  - Charter schools - **First Attendance Report** that is submitted to the Office of Charter Schools during September

For Budget Planning purposes, sites should use the CALPADS counts of the prior year to do budget planning.

- Prior to **CALPADS** data release, school planning for budgeting should be based on the prior year "Confirmed Enrollment" or previous year's CALPADS data. District or charters can use their local context and projections in order to identify the enrollment that will be used for instructional program development to do long term planning.

Calculation and Distribution of Measure G1 Funds to Site

All district and charter schools will be required to present a proposal to the Measure G1 Commission articulating their plan for use of the Measure G1 allocation for the following fiscal year. Disbursement of Measure G1 funds will require prior approval of said plan by the Measure G1 Commission and the Oakland School Board of Education. A draft template

proposal is attached. Each proposal must contain accountability measures aligned to the Measure G1 goals. For each subsequent funding year, schools must report to the Measure G1 Commission the school's measurement of success in achieving its Measure G1 goals based on its accountability standards.

If a site proposal is not approved by the Measure G1 Commission, the site will have an opportunity to revise and resubmit their proposal to the Commission based on a timeline determined by the Commission. Until a site's proposal has been approved, no funds can be utilized by the site and no onboarding of staff using Measure G1 funds can occur.

Payment Distribution for 2019-20 and all years thereafter for the duration of the parcel tax will be based on CALPADS enrollment data for the previous fiscal year. Funds will be disbursed on July 1 of each year (contingent on approval by the Commission and Board of Education).

- OUSD Middle Schools will have their funding loaded into their Budget Development Tool for planning purposes and then loaded into the school budget in the 1st week of July.
- Charter schools will be issued a check to the school.

If a school does not have CALPADS enrollment data due to adding a grade level, then the school must undergo an appeal process and present the logic by which they are requesting any additional funding.

Measure G1 Carry Over

Middle schools can rollover all unexpended Measure G1 budget allocations from one fiscal year to the next fiscal year, for a period not to exceed three consecutive fiscal years.

If funds are to be carried over from one year to the next, sites must complete a "Carryover Justification" form that identifies why the funds were not expended (barriers to progress) and identifies a clear use of the funds in the next fiscal year that are linked to the Measure G1 outcomes and addresses the root causes or builds on the strategies that the school is hoping to leverage for change.

Any unexpended funds at the end of the 3-Year Education Improvement Plan cycle will be added into the Measure G1 "Contingency Fund."

Carry Over Disbursement:

All unexpended Measure G1 budget allocations that are carried over from the previous year will be dispersed as follows:

- 15% of the total carry over amount of each school site will be set aside for planning and reflective tactics that support deeper learning at the school site which could include but is not limited to site visits, conference attendance, staff retreats, etc..
- The remaining carryover amount will be dispersed to the school based on previous year's allocations and must be aligned to the school's Measure G1 strategies or specifically target the root causes.

Measure G1 "Contingency Fund"

All Measure G1 revenue not allocated to schools and administration shall be held in reserve and maintained as a "Contingency Fund" that the Measure G1 Commission can recommend to the Board to support:

- Stepdown funding due to the expiration of the Measure G1's 12 year term.
- Negative financial impact to middle schools based on rising or decreasing overall enrollment
- Measure G1 revenue short falls.
- Increases in funding based on changing middle school enrollment.

In addition, if recommended by the Measure G1 Commission and approved by the OUSD School Board these funds can be used to support:

- Multi-site innovative programs and pilots that will continue to better student outcomes and can be applied across the system or deepen the learning of Oakland's network of schools.
- Site visits

Administrative Funds:

The Measure G1 Administrative Funds will be used to support the development, implementation, and progress monitoring of Measure G1 strategies to ensure that the students in Oakland meet the goals of the initiative outlined above. The Middle School Network, will present a yearly report to the commission after the completion of the yearly audit explaining how the Administrative 1% were expended.

Audits

The District Middle Schools and Charters who receive funds shall have an annual, independent financial audit of the Measure G1 fund received and expended. The audit should be completed and filed with the Board of Education prior to December 31. The audit should describe the programs funded by the Measures revenues, schools' success in achieving Measure G1 goals based on their accountability measures, and render an opinion as to whether the funds expended were for allowable uses under the Measure and whether the revenues were used to supplement and not supplant general fund revenues. The cost of the Independent Audit may be paid from the proceeds of the parcel tax.

OAKLAND UNIFIED SCHOOL DISTRICT
CHARTER SCHOOLS CALPADS
SY 2016-17

								Amt for Charters		
								$ 3,788,559		
								(1)	(2)	
								$ -	$ -	$ -
		A	B	C	D	C*D=E	B*D=F	65%	35%	Total
Site #	School Name	Total 16/17 Calpads Enrollment	Total 16/17 Calpads GRD. 6-8 Enrollment	Oakland 16/17 GRD. 6-8 Enrollment	16/17 LCFF Pctg. % (3)	Total 16/17 Oakland Kids GRD. 6-8 Enroll time LCFF%	Total 16/17 Actual GRD. 6-8 Enroll time LCFF%	$ 2,462,563	$ 1,325,996	$ 3,788,559
591	Achieve Academy	719	-		94.26%	-		$ 114,861	$ -	$ 114,861
534	American Indian Public Charter II	644	294	232	78.77%	183	232	$ 102,880	$ 100,590	$ 203,470
562	American Indian Public Charter School	144	144	133	77.61%	103	112	$ 23,004	$ 48,543	$ 71,547
593	American Indian Public High School	260	-		75.53%	-	-	$ 41,535	$ -	$ 41,535
533	ARISE High School	274	-		93.58%	-	-	$ 43,772	$ -	$ 43,772
185	Ascend Academy	461	147	140	88.94%	125	131	$ 73,645	$ 56,788	$ 130,434
505	Aspire Berkley Maynard Academy	519	149	99	81.49%	81	121	$ 82,911	$ 52,740	$ 135,650
510	Aspire College Academy	290	-		96.01%	-	-	$ 46,328	$ -	$ 46,328
538	Aspire ERES Academy	216	78	75	96.04%	72	75	$ 34,506	$ 32,538	$ 67,044
549	Aspire Golden State College Preparatory Academy	571	281	270	90.59%	245	255	$ 91,218	$ 110,569	$ 201,787
572	Aspire Monarch Academy	402	-		97.47%	-	-	$ 64,220	$ -	$ 64,220
522	Aspire Triumph Technology Academy	283	-		92.67%	-	-	$ 45,210	$ -	$ 45,210
587	Aspire Wilson (Lionel) College Preparatory Academy	515	231	214	94.34%	202	218	$ 82,272	$ 94,657	$ 176,929
504	Bay Area Technology School (Baytech)	294	146	135	95.71%	129	140	$ 46,967	$ 60,695	$ 107,662
542	Castlemont Primary Academy (CLOSED 2/3/17)		-			-	-	$ -	$ -	$ -
536	Civicorps Academy (HS)	76	-		93.16%	-	-	$ 12,141	$ -	$ 12,141
535	Conservatory of Vocal / Instrumental Arts (COVA)	208	70	59	50.44%	30	35	$ 33,228	$ 15,336	$ 48,564
540	Conservatory of Vocal / Instrumental Arts HS (COVAHS)	58	-		55.43%	-	-	$ 9,266	$ -	$ 9,266
523	Downtown Charter Academy	223	223	195	85.01%	166	190	$ 35,624	$ 82,342	$ 117,966
524	East Bay Innovation Academy	419	362	302	15.57%	47	56	$ 66,936	$ 24,482	$ 91,417
579	East Oakland Leadership Academy	115	31	28	97.34%	27	30	$ 18,371	$ 13,107	$ 31,478
525	EPIC Charter School	433	433	415	75.14%	312	325	$ 69,172	$ 141,320	$ 210,493
544	Francophone Charter School	171	-		36.63%	-	-	$ 27,317	$ -	$ 27,317
537	KIPP Bridge Charter Academy	587	213	179	73.81%	132	157	$ 93,774	$ 68,287	$ 162,061
113	Learning without Limits	421	-		85.13%	-	-	$ 67,255	$ -	$ 67,255
574	Lighthouse Community Charter	486	190	178	87.36%	156	166	$ 77,639	$ 72,096	$ 149,735
508	Lighthouse Community Charter High	260	-		83.76%	-	-	$ 41,535	$ -	$ 41,535
526	Lodestar (NEW)	234	65	58	73.08%	42	48	$ 37,382	$ 20,633	$ 58,015
551	LPS R & D (Leadership Public School R & D)	353	-		94.81%	-	-	$ 56,392	$ -	$ 56,392
567	North Oakland Community Charter School	222	79	76	21.38%	16	17	$ 35,465	$ 7,336	$ 42,801
560	Oakland Charter Academy	201	201	198	93.00%	184	187	$ 32,110	$ 81,194	$ 113,304
559	Oakland Charter Academy High School	445	-		83.14%	-	-	$ 71,089	$ -	$ 71,089
589	Oakland Military Institute	683	288	232	64.63%	150	186	$ 109,110	$ 80,849	$ 189,959
581	Oakland School for the Arts	779	330	228	10.68%	24	35	$ 124,446	$ 15,308	$ 139,755
585	Oakland Unity High School	345	-		84.99%	-	-	$ 55,114	$ -	$ 55,114
541	Roses in Concrete	275	-		71.05%	-	-	$ 43,932	$ -	$ 43,932
530	Vincent Academy	288	18	18	90.95%	16	16	$ 46,008	$ 7,111	$ 53,119
CT1	COMMUNITY	208	36	35	80.14%	28	29	$ 33,228	$ 12,531	$ 45,760
CT2	COX	588	-		88.14%	-	-	$ 93,934	$ -	$ 93,934
CT3	ENVISION	403	-		74.61%	-	-	$ 64,380	$ -	$ 64,380
CT4	LAZEAR	462	153	146	87.19%	127	133	$ 73,805	$ 57,943	$ 131,748
CT5	Oakland Unity Middle School	149	149	145	96.44%	140	144	$ 23,803	$ 62,415	$ 86,218
CT6	URBAN	374	19	14	35.88%	5	7	$ 59,747	$ 2,961	$ 62,708
CT7	Yu-Ming	357	40	21	20.85%	4	8	$ 57,031	$ 3,623	$ 60,654
CT8									$ -	
CT9									$ -	
CT10									$ -	
	TOTAL / Average %	15,415	4,370	3,825	71.80%	2,746	3,053			

(1) Allocations Based on Total 16/17 CALPADS Enrollment (Column A) and 65% of Total Charter Allocation

(2) Allocations Based on 16/17 CALPADS LCFF %(Column D) and CALPADS 16/17 6-8 Enrollment (Column B) and 35% of Total Charter Allocation

(3) 16/17 LCFF % is the School wide Percentage

County Approved Charters