Board Office Use: Legislative File Info.		
File ID Number:	17-1485	
Introduction Date:	08/23/2017	
Enactment Number:	17-1202	
Enactment Date:	08/23/2017	



Memo

То:	Board of Education
From:	Kyla Johnson-Trammell, Superintendent
Board Meeting Date:	08/23/2017
Subject:	Professional Service Contract
Contractor:	CAMP PHOENIX, INC. of Newark, CA
Services for:	922-Community Schools & Student Services

Board Action Re and Recomme	Ratification by the Board of Education of a Professional Services Contract between the District and CAMP PHOENIX, INC., Newark, CA, for the latter to provide: To provide 6 hours of daily summer academic support and enrichment to OUSD students who are in need of summer services to counter summer learning loss; program activities will be based on youth development quality standards; work collaboratively with the Summer Learning Office and After School Programs Office to ensure that students in need receive at least 6 hours of daily summer learning, enrichment, physical activity, and support services; conduct outreach for summer student recruitment, communicate with families regularly, fulfill OUSD grant reporting requirements including submission of summer attendance
Background: (A one paragraph explanation of why the consultant's services are needed.)	OUSD's 21st Century Community Learning Center (21st CCLC) grants include Supplemental funding to support summer learning programs, operated in partnership between schools and community organizations. In order to fulfill the grant requirements, OUSD is contracting with community partners to provide 6 hours daily of summer academic, enrichment, and physical activity services to OUSD students for 2-6 weeks over the summer. Summer services will be delivered at OUSD school sites. Summer providers will work in partnership with OUSD's After School and Summer Learning units to align summer program goals with district priorities for student achievement, health and wellness, and social-emotional learning.
Discussion: (QUANTIFY what is being purchased.)	To provide 6 hours of daily summer academic support and enrichment to OUSD students who are in need of summer services to counter summer learning loss; program activities will be based on youth development quality standards; work collaboratively with the Summer Learning Office and After School Programs Office to ensure that students in need receive at least 6 hours of daily summer learning, enrichment, physical activity, and support services; conduct outreach for summer student recruitment, communicate with families regularly, fulfill OUSD grant reporting requirements including submission of summer attendance records, and maintain communication with the OUSD Summer and After School units to review progress on summer program goals; comply with 21st CCLC grant requirements for the summer program at Greenleaf Elementary School.

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Fiscal Impact: Funding Resource name(s) (detailed below) not to exceed \$10,920.00.

\$10,920.00

T IV 21ST CENTURY COM LEARNING

Attachments: Professional Services Contract including Scope of Work



CONTRACT JUSTIFICATION FORM This Form Shall Be Submitted to the Board Office With *Every* Consent Agenda Contract.

Legislative File ID No
Department:
Vendor Name:
Contract Term: Start Date: End Date:
Annual Cost: \$
Approved by:
Is Vendor a local Oakland business? Yes No
Why was this Vendor selected?
Summarize the services this Vendor will be providing

Was this contract competitively bid? Yes ____ No ____

If No, answer the following:

1) How did you determine the price is competitive?

- 2) Please check the competitive bid exception relied upon:
 - ____ Educational Materials ____ Special Services contracts for financial, economic, accounting, legal or administrative services **CUPCCAA exception** (Uniform Public Construction Cost Accounting Act) ____ Professional Service Agreements of less than (increases a small amount on January 1 of each year) **Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process) **Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources) **Emergency** contracts [requires Board resolution declaring an emergency] ____ Technology contracts _____ electronic data-processing systems, supporting software and/or services (including copiers/printers) over the bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected ____ contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process ____ Western States Contracting Alliance Contracts (WSCA) California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software] **____ Piggyback**" Contracts with other governmental entities ____ Perishable Food ____ Sole Source
 - ____ Change Order for Material and Supplies if the cost agreed upon in writing does not exceed ten percent of the original contract price
 - ____ Other, please provide specific exception

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OAKLAND UNIFIED SCHOOL DISTRICT Community Schools, Thriving Students

PROFESSIONAL SERVICES CONTRACT 2017-2018

This Agreement is entered into between CAMP PHOENIX, INC.

(CONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

- Services: CONTRACTOR shall provide the services ("Services" or "Work") as described in Exhibit "A," attached hereto and 1. incorporated herein by reference.
- **Terms**: The term of this agreement shall be 05/01/2017 (or the day immediately following approval by the Superintendent if the 2. aggregate amount CONTRACTOR has contracted with the District is below \$88,300. in the current fiscal year; or, approval by the Board of Education if the total contract(s) exceed \$88,300, whichever is later) to 08/18/2017 . The work shall be completed no later than 08/18/2017
- Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The 3. compensation under this Contract shall not exceed Ten Thousand Nine Hundred Twenty Dollars and 00/100

), at an hourly billing rate not to exceed $\underline{\mathsf{N/A}}$ per hour. This sum shall be for full performance Dollars (\$10,920.00 of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials,

taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract. CONTRACTOR shall describe in Exhibit "A." attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.

OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows: N/A

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by OUSD and in that case must be replaced by CONTRACTOR without delay.

Equipment and Materials: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this 4 Agreement except: N/A

which shall not exceed a total cost of 0.00

CONTRACTOR Qualifications / Performance of Services: 5.

CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the gualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

- Invoicing: Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by 6. OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
- Notices: All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal 7. business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

Requisition No. <u>R0180063</u> P.O. No. P1800125

OUSD Representative:	CONTRACTOR:
Name: JULIE MC CALMONT	_{Name:} Jacqueline Soohoo
Site /Dept.: 922-Community Schools & Student Services	Title: Officer (Executive)
Address: 1000 Broadway, Suite 150	Address: 39931 Parada Street #B
Oakland, CA 94607	Newark, CA 94560
Phone: 510-879-2820	Phone: 916-208-1462
Email: JULIE.McCalmont@ousd.org	Email: jacqueline@campphoenix.org

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. Status of Contractor: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. Insurance:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- □ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars (\$1,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required from OUSD's Risk Management.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 10. Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. Non-Discrimination: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.

- Drug-Free / Smoke Free Policy: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. **Indemnification**: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. Termination: OUSD may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. **Conduct of CONTRACTOR**: By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide OUSD with evidence of staff qualifications, which include:
 - 1. **Tuberculosis Screening**: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contact with OUSD pupils in providing services to the District under this Agreement."

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. No Rights in Third Parties: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. **OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors**. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

23. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement without the prior approval of OUSD Human Resources.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).
- 25. Litigation: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The Alameda County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this Agreement.
- 26. **Incorporation of Recitals and Exhibits**: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.
- 27. Integration/Entire Agreement of Parties: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This Agreement shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 31. **W-9 Form**: If CONTRACTOR is doing business with OUSD for the first time, complete and return with the signed Contract the W-9 form.
- 32. **Contract Publicly Posted**: This contract, its contents, and all incorporated documents are public documents and will be made available by OUSD to the public online via the Internet.

OAKLAND UNIFIED SCHOOL DISTRICT		CONTRACTOR	
And Bustamarte	07/17/2017	Jacqueline Soohoo	07/17/2017
President, Board of Education	Date	Contractor Signature	Date
Superintendent			
Chief or Deputy Chief		Jacqueline Soohoo, Officer (Executive)	
John My June Stren mull	08/31/2017	Print Name, Title	
Secretary, Board of Education	Date		

Form approved by OUSD General Counsel for 2017-18 FY

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. Description of Services to be Provided: Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

See Attached Scope of Work

2. Specific Outcomes: What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). NOT THE GOALS OF THE SITE OR DEPARTMENT.

Summer learning programs are critical in countering summer learning loss in students. Students will greatly benefit from the opportunity to participate in a full 6-hour summer learning program. The summer learning program will provide students with a safe and supportive place to spend their summer. Students' physical and social-emotional health and well-being will be supported through the summer program's academic, enrichment, and support services. As a result of the summer learning program, students will return to school in the fall feeling more engaged in learning, more connected to the school community, and less affected by summer learning loss. As a result, students will be more prepared to engage in a new school year of learning and more ready to attend school on a daily basis.

3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract: (Check all that apply.)

- Ensure a high quality instructional core
- Develop social, emotional and physical health
- Create equitable opportunities for learning
- High quality and effective instruction

- Prepare students for success in college and careers
- Safe, healthy and supportive schools
- Accountable for quality
- Full service community district
- 4. Alignment with Community School Strategic Site Plan CSSSP (required if using State or Federal Funds): Please select:
 - Action Item included in Board Approved CSSSP (no additional documentation required) Item Number:
 - Action Item added as modification to Board Approved CSSSP Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off.
 - 1. Relevant page of CSSSP with action item highlighted. Page must include header with the word "Modified", modification date, school site name, both principal and school site council chair initials and date.
 - 2. Meeting announcement for meeting in which the CSSSP modification was approved.
 - 3. Minutes for meeting in which the CSSSP modification was approved indicating approval of the modification.
 - 4. Sign-in sheet for meeting in which the CSSSP modification was approved.

Site Name:	Camp Phoenix		
Site #:			
	Camp Phoenix		
# of summer tudents (ADA)	40		
# of summer			
program days Total 21st CCLC	21	21st CCLC Grant Funds for Lead	
Grant Funds	\$10,920	Agency	Lead Agency In-Kind Contribution
	TOTAL CONTRACTED FUNDS	\$10,920	\$0
DOKS AND SUPPI	LIES Supplies (can be purchased by lead agency for summer supplemental		
4310	programming)	\$0	\$1,
4310	Curriculum	\$500	
5829	Field Trips (fees, supplies)	\$1,000	
	Bus tickets for students	\$0	
	Rental bus for field trips	\$2,500	
	Snacks	\$420	
	Incentives	\$0	
	Family Night supplies	\$500	
	Total books and supplies	\$4,920	\$1,
ONTRACTED SER		φ 4 ,320	
5825	Site Coordinator and Executive Director	\$0	\$31,
5825	Academic Instructors: 6 staff x 85.5 hours x \$15.20 per hour. Hired for Summer 2017: Franklin Haggarty, Megan Macpherson,43 additional staff to be hired		
5625	Enrichment Facilitators (# of staff X total hours X hourly rate, including	\$4,000	\$4,
5825	prep and training time)	\$0	\$20,
5825	STEM Instructors (# of staff X total hours X hourly rate, including prep and training time)	\$0	\$4,
5825	Contracted OUSD Summer Teachers: Achievement Director (Manages Academic Instructor team)	\$2,000	
5825	Subcontractors (please list each specific subcontracting agency)	\$0	
5825	Professional Development	\$0	
5825	Employee benefits	\$0	\$11.
	Other Staff (Kitchen, Nurse, Operations Manager, Family Manager,		
5825	Camp Directors, etc.)	\$0	\$12,
5825 5825			
3023	Total services	\$6,000	\$84,
-KIND DIRECT SE		\$0,000	
	Total value of in kind direct convices		
	Total value of in-kind direct services		A REAL PROPERTY AND A REAL
JBTOTALS	Subtotals DIRECT SERVICE	\$10,920	\$85,

2012-2013 Elementary/Middle School After School Program Budget

Total budgeted per column	\$10,920
BALANCE remaining to allocate	\$0
equired Signatures for Budget Approval:	
equired Signatures for Budget Approval: Lead Agency: Jacqueline Sochoo T	Date: 3/22/2017

1) Lead agencies will be required to submit a summer-end expenditure report on these budget expenditures.

2) These contracted summer funds are based on anticipated summer program average daily attendance. Sites that fall short of 85% of the summer attendance target in the first week will be required to submit an aggressive student recruitment and retention plan for the remainder of the summer and reallocate budget funds appropriately to reflect actual attendance numbers.

1. S.



			-	
	OUSD Summe	OUSD Summer 2017 Lead Agency Summer Program Plan	er Program Plan	
	Summer	Summer Hub: Greenleaf/Camp Phoenix	lix .	
SECTION 1: Summer Program Supported		(Submit to OUSD Expanded Learning Office by March 24)	by March 24)	
	In Sudpanot			
Camp Phoenix	Summer Hub Site & Program Model ex:(A+B):	Target Summer Average Daily Attendance (ADA) Number:	Grades Served:	Program Dates: (note any program
	Greenleaf 6 hour stand alone	40	0	July 26-August 15
SECTION 2: Lead Agency Assurances	ssurances			
Please review and initial each item and sign below.	h item and sign below.			
js I understand that my pro below 85% of this attendance to retention plan to the OUSD Exp	ogram's goal is to achieve at I arget by the end of the 1 st wee banded Learning Office, detail	JS I understand that my program's goal is to achieve at least 85% of the above attendance target this summer. I understand that if my summer site falls below 85% of this attendance target by the end of the 1 st week of the summer program, I will be required to submit an aggressive student recruitment and retention plan to the OUSD Expanded Learning Office, detailing my program's efforts to raise attendance or methods for the student recruitment and	arget this summer. I und equired to submit an agg	erstand that if my summer site falls ressive student recruitment and
0			and the minimers for the	remainder of the summer.
I understand that my agency's co appropriately to ensure that we reach this week of program, I will submit a revised s appropriately to reflect actual attendance	ency's contracted summer fur reach this attendance target. I revised summer budget plan tendance numbers, and to su	Jought Conduction of the model of the model of the second on the above average daily attendance target number. My program will appropriately to ensure that we reach this attendance target. I understand that if my program falls short of 85% of this attendance target by the end week of program, I will submit a revised summer budget plan to the OUSD Expanded Learning Office detailing how I will reallocate contracted funds appropriately to reflect actual attendance numbers, and to support my student recruitment and retention plan for the remaindor of the contracted funds.	daily attendance target r s short of 85% of this atte fiftce detailing how I will re	Journel I understand that my agency's contracted summer funds are based on the above average daily attendance target number. My program will over-enroll appropriately to ensure that we reach this attendance target. I understand that if my program falls short of 85% of this attendance target by the end of the first week of program, I will submit a revised summer budget plan to the OUSD Expanded Learning Office detailing how I will reallocate contracted funds appropriately to reflect actual attendance numbers, and to support my student recruitment and retention plan for the remainder of the contracted funds.
is lunderstand that I am roomined to	in the second			iner of the summer.
rooss check signatures on my di reports my summer attendance (summer program.	equired to input my actual atter ally sign in/out sheets with nu data. I understand that the O	consistent and required to input my actual attendance numbers into the Cityspan attendance system <i>daily</i> during the summer program. I will cross check signatures on my daily sign in/out sheets with numbers inputted into Cityspan to ensure that the numbers match up and that Cityspan accurately reports my summer attendance data. I understand that the OUSD Expanded Learning Office will carefully review my daily attendance numbers over the summer program.	ttendance system <i>daily</i> or the that the numbers mat carefully review my daily	during the summer program. I will ch up and that Cityspan accurately attendance numbers over the
jS lunderstand that I am required to the OUSD summer internal audit log) to th 30 th by the first week of July, and I will sut during the course of my summer program	quired to submit electronic co t log) to the OUSD Expanded d I will submit the rest of my a r program, as requested. for O	JS I understand that I am required to submit electronic copies of my summer attendance records (including copies of daily student sign in/out sheets and the OUSD summer internal audit log) to the OUSD Expanded Learning Office twice during summer programming. I will submit my attendance through June during the course of my summer program. I will submit attendance through June during the course of my summer program. I will submit attendance that data during the course of my summer program.	rds (including copies of d r programming. I will sub t day of my program. I w	aily student sign in/out sheets and mit my attendance through June ill also submit attendance data
jS Lunderstand that OLISO's			valuorina Department of E	cducation.
compliance requirements as outlined by the second finance requirements as outlined by the second figuration and requested, for school district reporting and	s 2.1% Century rederal grant tu lined by the OUSD Expanded partment of Education, and wil	compliance requirements as outlined by the OUSD Expanded Learning Office. I will maintain my summer program records for 5 years for auditing purposes, as required by the OUSD Expanded Learning Office. I will maintain my summer program records for 5 years for auditing purposes, required to school district reporting and auditing purposes.	 I understand that I am summer program records or fiscal records to the O 	required to follow all grant for 5 years for auditing purposes, USD Expanded Learning Office, as
	orming and auditud purposes.			

JS I understand that if I am running an A+B summer program model, these are requirements regarding my program hours of operation: Morning summer school will operate from approximately 8:15am – 12:15pm daily. My afternoon summer program will operate from approximately 12:15pm – 3:15pm daily. All students must be off-site by 3:30pm and staff must be off site by 3:40pm as the building will be promptly locked at 4pm daily.

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js If I am a stand-alone 6 hour program, I understand that OUSD will only cover custodial costs for four to six weeks of my summer program until 3:30 pm. My agency will be responsible for covering any extra custodial costs if my program runs beyond four to six weeks, and beyond the hours of 3:30 pm daily. js I understand OUSD Summer Programs are intended to be free programs. If program fees are charged, a sliding scale must be offered and students qualified for program participation cannot be turned away due to inability to pay. Name and Signature of Summer Lead Agency Director:
SECTION 3: Summer Calendar and Daily Schedule
a) Please turn in a copy of your summer calendar showing all program days of operation, field trips, and any other notable special events and activities (ie. your summer end family celebration) by May 19th.
b) Please turn in a copy of your daily schedule detailing the entire 6 hour program (Note: sites that are using the A+B model must include the morning academic program in the daily schedule you submit) by May 19th.
 Please note that all programs under the A+B model will be expected to provide daily hands-on academics (ie. STEM), enrichment, physical activity, community building activities, and daily afternoon snack (provided by OUSD), between the hours of 12:15 – 3:15.
Please include staff prep and meeting times, and clean up/debrief times on your daily schedule.
SECTION 5: Summer Program Recruitment and Retention Strategies and Timeline Briefly describe your anticipated summer program student recruitment and retention activities and timeline.
a) All summer hubs will be required to offer a parent orientation before program begins. Collaborate with your principal to identify a date.
The date of my parent orientation is: July 14 and 15
SECTION 6: Summer Line Staff Information (if known at this time) To promote continuity between OUSD after school and summer programs, and to provide year-round work opportunities for talented youth development

professionals in Oakland, we are particularly interested in seeing current, highly qualified Oakland after school workers become the summer program staff at our OUSD Summer Hubs. Please list the name(s) of line staff whom you intend to hire as part of your summer program staff. (Add additional rows as needed.) Please note that the summer program must have a maximum 1:20 adult to student ratio.

Summer staff must meet the minimum staff qualifications according to the 21st Century grant requirements:

- Must pass fingerprint background clearance by DOJ and FBI
- Must have TB clearance
- Must have at least 2 years of college (48 semester units), or pass the Instructional Aide exam administered by the Alameda County Office of Ed

You will be sent a contact survey to send us information on line staff later in the year. Please fill out the table below with information on your site coordinator only.

Important Note: Summer program staff in A+B programs will be expected to attend 15 – 18 hours of OUSD summer line staff trainings. The Summer Site Coordinator and summer program staff should be hired no later than May 1.

Site Coordinator Name	Email	Current After School Site where he/she works	# of yrs in working in OUSD after school [programs	# of yrs working in OUSD summe programs	List any OUSD after school learning communities this staff member has participated in
Nicholas Hren	nhren@scu.edu	n/a	4	4	Futures

Signature of Summer Lead Agency Director: ____ Signature of Summer Lead Agency Director: ______ Signature of Hub Site Principal: ______ Rowy Lyy d.

Date	July 26,	Wed	July 27, The	urs	July 28, Fri (Rafiki, Celle	ry, Queen B)	July 29, Sat (Celery, Zoom, Maya Rol	les-Wong)	July 30, Sun (Cele	ry)	July 31, Mon (Maya from	Greenleaf	August 1, Tues	
ley Events	Welcome Ceremony		Swim Test/GBI	_	Swim Test/GBI	1	Campers Ch	olce, newspaper		swimming	"	Campers choice, top chef]	Field trip: Ano Nuevo Beach	
ally Theme	My Community (my cabin, my camp, my school, my city, my environment, my world) is better when we work together and support each other in our own diverse ways.	Phoenix Nesting	Do I think of others when I make choices, and not just mysel? I cooperate and care for others, trying to understand their point of view.	Staff Lead & off- time, Staff Meetings	Do I think of others when I make choices, and not just myself? I cooperate and care for others, trying to understand their point of view.	Staff Lead & off- time, Staff Meetings			Staff on & off- time, Staff Meetings	Do I use my words, writing and action to stick up for what I believe in? To I stand up for justice on behalf of myself and others?	Staff Lead & off-time, Staff Meetings	Am I appreciative and thankful for the people and things in my life? Do I express to others that I am grateful for them? Do I have an attitude of gratitude?	Staff Lead & off-time, Staff Meetings	My Community (my cabin, my camp, my school, my city, my environment, my world) is better when we work together and support each other in our own diverse ways.	Staff Lead off-time, S Meeting
locab	Community		Cooperative	-	Empathy		Ger	nerosity		Advocacy		Gratitude	-	Review words	
:00 AM :30 AM			7:30-8:00: All Staff Meeting:	-	7:30-8: All Staff Meeting:		Girts	Boys Meeting Counselors A		7:30-8: All Staff Meeting		7:30-8: All Staff Meeting			
			Counselors A 8:10-8:35: Morning Circle		Counselors B 8:10-8:35: Morning Circle (Cabin			Circle (Cabin 1267 & Girl	Contraction of the last	Counselors B 8:10-8:35: Morning Circle (Cabin		Counselor A 8:10-8:35: Morning Circle (Cabin	In the part of the		-
00 AM			(Cabin 1267 & Girl Flock at Grove; Cabin 489 & Boy Flock Ampitheater)	8-10: Counselor A Break (first give	1267 & Girl Flock at Grove; Cabin 489 & Boy Flock Ampitheater)	8-10:Counselor A	Flock at Grove: C	abin 489 & Boy Flock pitheater)	6-10:Counselor A Break (first give announcements	1267 at Ampitheater, Cabin 489 Nest)	8-10:Counselor	1267 at Ampitheater, Cabin 489 Nest)	8-10 Counselor A Break (first give	8:20-8:50: All Staff Meeting Counselor B Campers: Sleep in time	8-10:Counse
00 AM	Break	fast	8:45-9:45: Breakfast, 8th grade breakfast	announcements to Counselor B before goign on break)	8:45-9:45: Breakfast, 8th grade breakfast	Break		ast, 8th grade breakfast felpers: Cabin 9	to Counselor B before goign on break)	8:45-9:45: Breakfast Meal Helpers: Cabin 1	A Break	8:45-9:45: Breakfast Meal Helpers: Cabin 8	to Counselor B before goign on break)	9-9:30: Morning Circle Cabin 2689 at Ampitheater, Cabin 147	A Break
30 AM	Final Camp Huddle	& Preparations												Nest) 9:35-10:35: Breakfast	
0:00 AM 0:30 AM	(Phoenix	Field) Project Huddle	-			Turk a long								Meal Helpers: Cabin 2	
1:00 AM	Phoenix Migrating: Depart for camper pick- up	11:15-12: Lunch for Phoenix Nesting	10-11:15: Instruction Part I	-All BFF Counselors report to Phoenix Field -Flock Leader counselor time (break 12-2pm) - Sup Team Huddle @	10-11:15: Instruction Part I	-All BFF Counselors report to Phoenix Field -Flock Leader counselor time (break 12-2pm)	10-11:15: 1	nstruction Part I	-All BFF Counselors report to Phoenix Field -Flock Leader counselor time (break 12-2pm) - Sup Team	10-11:15: Instruction Part I	-All BFF Counselors report to Phoenix Field -Flock Leader counselor time (break 12-2pm)	10-11:15: Instruction Part I	-All BFF Counselors report to Phoenix Field -Flock Leader counselor time (break 12-2pm)	10:40-12: Achievement Check + Field trip prep Program team: plan for early finishers	-All BFF Counselors rep to Phoenix Fi -Flock Leade counselor tim (break 12-2p
1:30 AM 2:00 PM 2:30 PM	Phoenix Migrating		11:30-12:45: Instruction Part II	11:45am	11:30-12:45: Instruction Part II		11:30-12:45:	Instruction Part II	Huddle @ 11: 45am	11:30-12:45: Instruction Part II	(mean in shari)	11:30-12:45: Instruction Part II	(oreas (2-2pm))	Flex time 12:30pm Depart on Bus and	Load bus wit
:00 PM :30 PM	12:30-2:15 Arrive at CCPA, setup, support camper registration		1-2: Lunch (Cabins 1 & 2 clean duty)		1-2: Lunch (Cabins 7 & 8 dean duty)	2:30-3:45:	1-2 (Cabin 2, 4	: Lunch I clean up duty)	- 2:30-3:45:	1-2: Lunch (Cabin 6, 7 clean up duty)		1-2: Lunch Clean duty: Cabins 1&2	2:30-3:45:	Van	sack lunche
:00 PM :30 PM		Camper arrival prep and work time	2:15-3pm Workshop	2:30-3:45: Counselor A Break		Counselor A			Counselor A		2:30-3:45: Counselor A		Counselor A	BUS: 1 bus from Michaels	See "Ano Nue
9:00 PM	Travel back to OVY		2 00-2 50 Flock Leader Program 2 15 3 30. First Sesta/campers choose Character goal word and MAKE FEATHER BOARDS/Phoens walks. BF assessment in Amptheater	2-2:45: BF Meeting	2:00-2:50 Flock Leader Program 2:15-3:30: Siesta/Phoenix walks, Swimsuits: 3478	Break 2:00-2:45: BF Meeting	2:00-2:50 Ho 2:15-3:30: Si Gitts Prep for Camp Out Launi	ok Leader Program osta/Phoenix walks I, Boys Prep forTIPISleepover. Jery: 1, 2, 3	Break 2-2:45: BF Meeting	2:00-2:50 Flock Leader Program 2:15-3:30: Siesta/Phoenix walks	Break	1:50-2:40 Flock Leader Program 2:15-3:30: Siesta/Phoenix walks Laundry: 4, 5, 6	Break 2-2:45: BF Meeting	BUS: 1 bus from Michaels 1 van from Half Moon Bay Enterprise PROBABLY need to drive one personal vehicle (or rental) (30 min ride to Ano Nuevo) 1:15-1:45iah-Lunch	Field Trip Logistical Pta Phoenix Migrators: wil attend field trip
:30 PM			3-4pm Free time Siesta 4pm snack	3:45-4:30 (BF +	3:30-3:45: Snack	All follow cabin				3:30-3:45: Snack	3:45-4:30:All			1:15-1:45ish-Lunch 2-4:15pm Beach Choice activities (Hike to sea lions, field games, kite	snacks, first a kit, emergency
:00 PM	4-4:30: Camper Welcor Warnings, Staff intro,	me, Camp Rules & , Counselor Skits		BFFs A) Work Time	3:45-5:30 Cabins 3478 Swim Test, crafts for non swimmers All other cabins: Flag	either support swim or Program (if still need to all		:45 Snack Choice (Newspaper, x, y,	All follow cabin unless running	3:45-5:30 Swimming (all campers shower), crafts if don't want to swim	Counselor Meeting	3:30-3:45: Snack 3:45-5:30 Campers Choice	All follow cabin unless running	(Hike to sea lions, field games, kite tying/making, sand castles, etc.) 4:30 Bus arrives to pick up 5:15ish: Arrive back at OVY	Phoenix Neste will support grounds
:30 PM	4:30-5pm: Ca	abin Time		Counselor B Camper Phone Call (if done early, support activities)	Making, GBI Stations @ Phoenix Field HC on Swim duty	families, make calls, then return to program)		z)	a choice activity	HC on Swim duty after Counselor Meeting	Counselor supports swimming		a choice activity		
5:30 PM				support decinical			5:30-6: Hike to Tipls and put stuff there.	5:30-6: Hike to Fem						5:15-6:40: Siesta/Phoenix walks	
:00 PM	5-6:30pm: Move in, cabin	name, skit and chant	prog time	5:30-7: Counselor B Break	5:45-6:45: Dinner	5:30-7: Counselor B Break	Make dinner	Gulch		5:45-6:45: Dinner Clean duty: Cabins 8 & 9	5:30-7: Counselor B	5:45-6:45: Dinner Clean duty: Cabins 4&6	5:30-7: Counselor B	6-6:45: Flock Leader Program Cabins 1, 2, 3 bring down laundry	6-9
:30 PM	6:30-7:30: Dinner + Meal	Index Vitchen Staff			(Cabins 9 & 1 cleaning duty)		6:15-7:15: Pizza Dinner	6:15-7:30: Dinner	5:30-8:30 Counselor B Break	oliun day, oliun o'a o	Break		Break		Phoenix Migrators Bre
:00 PM	6.30-7.30. Dinner + Mean Intro		6:30-7:30 dinner	7-7:40: Flock Leader Counselor Break	7-7:40: Reading and Reflection	7-7:40: Flock Leader Counselor Break	Dinner		Flock counselors take 30 min break	7:7:40: Reading and Reflection	7-7:40: Flock Leader Counselor Break	7-7:40: Reflection and Reading	7-7:40: Flock Leader	6:45-7:45 Dinner Clean duty: 7&8	All Phoenix Nesters must be supportin dinner and nig
:30 PM			7 40-8 30 Maze Challenge (in SEL		7:40-8:15 Tower Challenge (SEL		7:30-8:30: Tie		30 min break	7.45- 8.30: Community Defenders (in	влеак		Counselor Break	the first of the sectors	program
00 PM	7:45-8:30: Opening Cerem Program Tea	nony (First Campfire), am Intro	curriculum) 8:30:8:45: Mindfulness choice Activity (yoga, quiet music time, letter writing, silent woods time). AWARD: Swim test • Swimming for 2 cabins (shower)	7:40-9:30: Counselor B Break	surrough the second sec	7:40-9:30: Counselor B Break	Dye/Free Choice time (array of options)	7:30-9:Campfire /Night hike & S'Mores		7:45-8:30: Community Defenders (n SEL curric) 8:30-8:40:Mindfulness choice Activity (yoga, quiet music time, letter writing, silent woods time)	7:40-9:30:	7:40-9: Dining Hall Dance and Banana Boats		7:45-9:30 Night Swimming (crafts for kids not swimming) EXTRA TIME FOR FLOCK	
30 PM 00 PM	8:30: Get ready for Bed, C Bag, Strict Rules, Ge	Cabin Jobs, Amnesty ender Specifics	Cabins go in MEAL TIME PAIRS in order directed by		8:45: Get ready for Bed	Break	Flex Time/Dance Get Ready for Bed	9:15-10: Cabin Chat		8:45: Get ready for Bed	Counselor B Break		8-9:30: Counselor B Break	LEADERS and cabins who deserve field trip reward HC on swim duty	
30 PM	9:30: Phoeni	x Chats	9:30: Phoenix Chats		9:30: Phoenix Chats		Cabin Chat	Get Ready for Bed	1	9:30: Phoenix Chats		9-9:30: get ready for bed 9:30: Phoenix Chats	0000000000	9:30: Get ready for Bed	
0:00 PM	10: Lights	Out	10: Lights Out		10: Lights Out		Lights Out	Lights Out	-	10: Lights Out		10: Lights Out		10: Phoenix Chats	
0:30 PM 1:00 PM 1:30 PM	All Counselor	rs Sleep	All Counselors Sleep		Counselors A Staff Activity (Tie dye)	Counselor B in Cabins	1000000	selors Sleep		All Counselors Staff Activity (tye- dye), Angel Duty: TL and Decaf		All Counselors Staff Activity (swimming) Angel Duty: Koela & Marbles	1	10:30: Lights Out All Counselors Sleep	
2:00 AM Lider	Zen		Zen		Echo	Chest of the second		Decaf	-	Koala		Lavender		Marbles	
ay off	A = Mars, Seashell, Epiphi B = Fairy Lantern, Canary,	any, Evo, Gramps, Big Koi, Vampire, Prime) Wave, Catorpillar Time, Jelly Bean, Slice		Rainier, Canary, Moxy, Seashell, Slice, Evo, BroBear			Shark Bait, Caterpillar		Lavender, Radish, Koi, Chipmunk, Prime Time, Big Wave		Shore Break, Jelly Bean, Epiphany, Sweet Potata, Zen (2: 15-Wed PM), TL		Mars, Vampire, Noodle Brain Feeders	
her Info			LINE OF ALL AVES											Laundry 1,2,3	
A samp Ops sinctor needs to modify samp ounselor or C needs to nodify samp Kitchen amp Kitchen any Attention to these rograms														Laundry 1,2,3	

	Reminder: Self reviews due to your manager tomorrow Fireñy sleep in Savega Queens; Chipmunk sleep in Girl Flock Laundry; Pool		sneeuD egevez ni geels yîtarî î	To collect night	F ,0,7 enideD :YobnueJ	A REAL PROPERTY AND ADDRESS									
	Firefy steep in Savege Queens; Firefy steep in Savege Queens;		sugents efferes in deals knaur						-				all and the last		Apune
		Construction of the	Distribute staff self-review form Paylay (TL to distribute paper checks)		Echo NOD Dory on duly 3:30-9:15									YeG neetneD	officer linito
			athird? & neS				Tiger Lity & Lavender							Marbies, Koata, Echo	Kang jebu
	Lavender, Sequoia, Mars, Sweet Potata, Prime Time, Savage Curens, Tiger Liy Firefly sub for Savage Curens, out Spm-9pm		, Brine Time, Tenn, Prime Time, Decal, Echo (10am-7pm), Prime, Lune, Jety Bean, Shore Marker at Prime Alberta A Bronda Alberta An PM		Rainier, Decal, Radiah, Sunset, Vampler, Big Wave, Kprodie Prime Time (11:30-5:00) Merbies leaves in PM		Kol, Chipmunk, Caterpiller, Gremps, Sherk Bail, Noodle		Bonteno?, yxo	M, matnal (Yile T		Ynerdig (94, 546)		Canary, Moonchild, Shifta, Broßear, Sunes	the year
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7.40-9:30: Gourselor B Break	7.40-6.45. Phoenix Origani Campfire (realience) 9: Get ready for Bed	7.40-9.30 Xear8 8 relearteo	9. Get ready for Bed man end of the k to the ready forget quet manual thread thread thread worked thread manual thread of the second strend manual thread of the second strend of the second strend of the second second strend of the second second second second strend second	00.01-00.8 xinsorf9 xisend anotargM	cabins (shower) HC Sup on Swim Duty All ofter campers: "7:40-81:5 Solo Hise (or nature hite) 352. Cumo Cumo 1338 (shift) Mindulays 8:15-8:30. Mindulays choice Activity"	Break Counselor B Ado-9:30:	Cabins (showsr) HC on Swim Duty All other campers TXACs 15 Solo Hile (or nature twice) SEL Curric 8:15-8:30: Mindlikiness choice Activity"		7:30.9:30 Campline Night hike & S'Mores/Cats Flock/Cabin Chat	Chat 8:30-9:30 Campfre Games and Swimming	Break Brosecs Counselor B Cloan Cabin BR	Value on Set (execute) must have a been set of the Value on Set of the compare XXX stranges with AN Set of the Set of	manta B meanura October Manada B dean Sill mean Sill mean	8:30-9:30: Campfire and Lantern Ceremony (on Phoenix Field)	Wd 00:6 Wd 00:8
Break	notheded brie gribeed 04.7.7	Leader Courselor Break	nother the gridsen 0+ 1-1		6 vd grimme2 :09AMA 00.8-04.1		A tot grimmine 2.103AWA 00:9-04.1	1		7:30-8:30: Tie Dye.	8 releasing :05:9-9:7	notbelled bits pribated 10k/T-T beambard and entries of premiete OMMA 6-04.1			7:30 P.W
7-7:40 Flock	aromeW sineord? & bnomeiC	#20[4] :0#: [-1			Clean duty: Cabins 9&1	Countries Strate		5.30-8:30: Counselor B Break	S rennid .2r.7-2r.8 Ham Gulch	essift Str.7-81-8		and and the order of ALTY		notceflaß bis gribsaß :04:7-7	W4 00:2
Counselor B	Clean duty: Rough Rugged 5:45-6:45: Dinner	5:30-7: Counselor B Break	5:45-6:42 Dimet	Kep sid	-April mgT-8	5.30-7 Counselor B Break Break	5.45-6.45 Dinner Glean duty: Cabine 786		meit at early :8-00.8 Aph0	sannib exteM (8-05:8	Safe Connels Breek Alexandra Counsely Alexandra	5 45-6 45. Dinnet 5 45-6 45. Dinnet	Annual Branco 7:008 Annual Stat Counsely Brank Annual Brank	(axioite finge brave) tennig: 24-8-24-2 244 metric (award april above)	e:00 bW
	3.30-3.45 Snack 3.45-5.30: Swimming & Choice Activities (reverse of 6.9 cabin assisgnments)		2303.05 работ (1994). 2.85-620 (ракования (1994). 2.85-620 (ракования (1994). 2.95-920 (ракова). 2.95-920 (ракова). 2.95-920 (ракова). 2.95-920 (ракова). 2.95-920 (ракова). 2.95-920 (ракова).	on break Source Counselors Togon on	t ha9 noticuteril 21:9-6 S ha9 noticuteril 23:8-00:3		3:30-3:45 Grank 3:45-5:30 Cross the Bins, Roley Race, Color Celebration and Water balloons	Counselor B Camper Phone Call (Ask about Family Day, if done early, support activities)	Yean mixed no 2H	0uiuuuns ioc 5-51-2 51-2-02-2		3 n/W of stain/M (96:8-24,6 share? 24:6-06.6 J ob arignets: ter/W (shicked enclase? Email a no know J ob work fetuidning)	3.45.4.30 (BF + TAs) Work Time (or Counselor Meeting)	Building OC 5-59-6 X08US 59-6-06-6	Wd 00:5 Wd 00:9 Wd 00:9 Wd 00:0 Wd 00:0
	mergor 9 teader Produktion 1962-02.1 246w xineorf feateel 2:02:5-21:5	Eupeewi 5-5-46 BF Team	margory telesul stock Leader Program 2.15-2.15 Oct-2.15	No counselors break Phoenix	mergor9 tabea1 kool3 00:5-04 t	Counterior A Break	mangori Fader Program 2.15.2.40 Flock Leader Program 2.15.3.30: Siester Procession	2-2-45 BF Meeting 2-2-45 BF Meeting	Boys Prep for Pizza	2 15-22-23 Flock Li Dup Orie Camp Out Part 2 15-3.30. Slesta	S-S-12 DL WHEND	mergor9 tebeaJ soof1 05-2-02-1 zvitew sineor9/atteil2 05:5-21-2	reals Insurantical CC E-21 S 203 Issuit	mergerit hebeal, kool (05.5.02.1 2.15-3.30: SiesterProent waits	3:00 bW 5:30 bW
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perove Boidu o	8:45-9:45: Breaktast Meal helpers: Lit Cheets Warriot	Yeaug	9:00-9:30: Moming Circle Cabin 2669 at Veat, Cabin 147 & Flock Ampiheater) 9:35-10:35: Breakfast	Migrators	eud breod bre techteord aleestol mont zuß 1 :2.08	AsanB	7 nideO 3troger (ref) 7 nideO 3troger (ref)	Boldu ou preak) Connerior B before announcements (o	teetieest 8 nide:: 2	negleri tasM 1.25.9.45.8		8.45-0.45: Breaktast Anide Distriction (to Counselse B ballove goign on breek)	8:45-9:45: Breakfast Meal helpers: Cabin 7	MA 00:9 MA 00:9
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	Phoenix Resiliency Campfire/Campers choice: Exploratiorium, Grocery Outlet visit to top chet group		Campers Choice: exploratorium, newspaper		Field trip: 9-1:30pm Group1: VV farm, Group2: TomKat Ranch farm, Group2: TomKat Ranch farm, Group2: TomKat Ranch		campers choice		miw&lgnimm	angor4 tebneD		enoitet? Il nIW of etuniM		SwimmingLantern Ceremony	Key Events
(settino Ar	August 8, Tues (Groce		noM .T teuguA		nuð ,ð teuguð		(Milley) te2 ,5 teuguA		Aug 4, Fri (Rankd)		(suspury Jepuno)	- silut, allut, easer) erunt ,t teuguA	Dison issued - us	August 2, Wed (Andy P & Family; Sai	Date

August 1. Wed (Manual)	Course of the second	August 10, Thurs (Rafled)	1	August 11, F.	August 11, Fri (Raflet, Martess, 000, Firsty)	ALL DESCRIPTION OF THE PARTY OF	August 12, Set (Reflid, Martines)	Warfine)	August 13, Sun (Nuthi)	restation of the state of the s	August 14, Mon (Ratio)	A DOWNSON AND A DOWNSON	August 15. Ture (Nafbil)	 International Contraction 	August 14, Wed (Rafed)
Carper Wetshap? me capada etc.	4	and the second se	1 + 6 La -		- The Past						Fancy Dinner, Community Class un				
		NAME OF TAXABLE PROVIDED AND ADDRESS	Instal	Campers Choice TOP CHU			Internal Card		Camp Cambred (steep in day)		Connig Connery		Campers return to Oaktand Staff support		
structure are not present for the function for structure that i can reary on the mean inty determinant. Do 1 have an enterdoore goal for my Alame? Activening in accelerate at montanet in francing a accessful Marke and Roomaking.	Newson Burf Land & of Land Area I New Manadore	What are the posts I want to act for myoal nex year? I wow what I want to improve about myoal to be the leader I want to be feat year.	East Load & of Stree. East Meetings	And I constantly living to improve 2 Anyone can be made	1	The last of the la	Die Linger have to field challenges in hort of my and it know what i want to increase about my and to be the teacher i wand to be in the future. Am I constantly trying to impound? bypone can be ensued from when we	Staff Last & offens, Staff Baselogs	Who will become and how will get Bawy? I score who I want to be in the fullers. I know the next series in the property an well as the community I can count on that will hap nex much my peak.	Barf Last & efficience, Barf Manifergia	And Fermi is Mixing, and Mix-with learning and proving Learning neuron mix-we do it all the second second species of the words, a school, much of second		De l'Area de activitions par lar eny denne". Activities es activitions par la septembra de larray a		
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7.30.4. All Staff Meeting Counseline B.		7 35-R M Staf Moding Counsist A	with A	7.30-8. Staf Monitog Courseiler B.	ing Counsels B		N 4137S				7.30-6. Staff Meeting Counselor A/7.15-7.30		white primow to proteom that of		
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the set into one of the	diversity from the			1 201-12-45 Instruction Part 1 1 and restruction (north-bat 1)	Practices Press 1		5.13.35 Breakfast Most Hotpers Senage Queen	-Biffs report to Process Field	Mad holper Day Gids			All BFF Connectors report to Brain	10 Bus Departs to Celland		
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11.30-12 45 Instruction Part 8	All No. 12 Figure Amon	11.35-12-45 Instruction Parts (presser for Family day Is show prejectatemeng during takent show)		12. April Family Day Lands with	Carpers without fairding set surch together with occuration		11 55-12-55 heaved on Part 8 (51.A assessment, Math both rocket)	10-15-11 15 Program Team deen On IRC 11:30-12-15 Sur Team door Prod IRI	APC uses to the X (arrow)		(2012-05 Tantuction Part 8 (Teating) (prior 2 violating from the second	CON 11 Man			
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130-3-45 Snack 2:45-5:32 Solvening • Shower HCs on Sain date	Shower Tare or Counter's Marching	A new week over the starter was a series of the	readed, confirm			Π	2.33-3 45 Snack 3.45-5.30 Carreen choice		3 20 3 45 Shave 3 45 5 30 Cany Canvel		3.30-3.45 Sheek 3.45-5.15. Chear up (Cabling will be assisted areas for clean up and		1.1		
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A MATE THANK YOU LETTERS TO DO		7:40-6: Nigre Sevening + Brown for TOP		firm al fareles depart	fies depart	1. 10	30 8 20 Field Games		Creduation/Cristination Submining (welt until #		7 30.4 Pack bajk	Г	-	Thursday (unises	
Connector Munitiva 9:00 Cali Reads for Bad	Т	All other carrows: 740-915 Takent show persise 9-15-8-30 Merchanas choice		6, 15-9, 40 Minute in the Redewoods	a the Redeecods	1.	Algh Hone A Form Chat. FMareal Flock		Turn with Program team help. Flock teaders have entry time to swins, everyone gets glow	7 30 9 33 Counselor B Break	B-0.15: Last Campline (annes)	Courseilor II Ibean	<g;< td=""><td>you day of a approval by Carty Directory, Barra to</td><td></td></g;<>	you day of a approval by Carty Directory, Barra to	
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Led Review due to memory. Carlenn Day Decar Goop in Rough Rugged Daymond	in the second se	Rafat eles n Rough Rugged Diamond					Segura heres		Frees Tree (7.35,7.35)		canaar-ger fit of available			T	
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