

File ID Number	17-1503
Introduction Date	8/9/17
Enactment Number	17-1123
Enactment Date	8-9-17
By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education
From: Kyla Johnson-Trammell, Superintendent

Subject: District Submitting Grant Award

ACTION REQUESTED:

Acceptance by the Board of Education of Grant Award from the T. Gary and Kathleen Rogers Supporting Family Foundation, via the East Bay Community Foundation, Oakland, CA, in the amount of \$15,000.00, to support District's summer elementary principal professional development focused on literacy instruction, best practices and community partner alignment, for the period June 1, 2017 through May 31, 2018, pursuant to terms and conditions thereof, if any.

BACKGROUND:

Grant award for OUSD schools for the 2017 - 2018 fiscal year was submitted for funding as indicated in the chart below. The grant gace sheet and grant proposal packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
17-1503	Yes	Grant Award	Teaching and Learning Elementary Literacy	Elementary Literacy Leader Instructional Leadership Support	6/01/2017 - 5/31/2018	Rogers Foundation	\$15,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$15,000

RECOMMENDATION:

Acceptance by the Board of Education of Grant Award from the T. Gary and Kathleen Rogers Supporting Family Foundation, via the East Bay Community Foundation, Oakland, CA, in the amount of \$15,000.00, to support District's summer elementary principal professional development focused on literacy instruction, best practices and community partner alignment, for the period June 1, 2017 through May 31, 2018, pursuant to terms and conditions thereof, if any.

ATTACHMENTS:

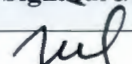
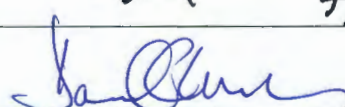
Grant Face Sheet, Grant Award Letter and Budget

OUSD Grants Management Facesheet

Title of Grant: Elementary Literacy Leadership	Funding Cycle Dates:
Grant's Fiscal Agent: Dana Wellhausen –Rogers Foundation	Grant Amount for Full Funding Cycle: 15,000
Funding Agency: Rogers Foundation	Grant Focus: Elementary Literacy Instructional Leadership
List all School(s) or Department(s) to be Served: Teaching and Learning/All 52 Elementary Sites	

Information Needed	
How will this grant contribute to sustained student achievement or academic standards?	By providing Intensive Instructional Leadership Support around best Literacy Practices for Site Principals and TSAs
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Evaluation will be two fold: 1. 2 day Literacy Intensive PD pre & post assessments 2. survey of Principals and TSAs - ongoing
Does the grant require any resources from the school(s) or district? If so, describe.	In kind support of Literacy Coordinator, Facility for PD sessions
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	no
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	no
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Christi Roscigno Elementary Literacy Coordinator/Teaching & Learning 1000 Broadway Oakland, CA 94607 Christi.roscigno@ousd.org 415-710-7274

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	Nancy Lai		7/14/17
Department Head (e.g. for school day programs or for extended day and student support activities)	DAVID CHAMBLISS		

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Kyla Johnson-Trammell		

**ROGERS
FAMILY
FOUNDATION**

10 Clay Street, Suite 200
Oakland, CA 94607

May 26, 2017

Christi Roscigno, Elementary Literacy Coordinator
1000 Broadway Suite 398
Teaching and Learning, Language and Literacy Dept.
Oakland, CA 94607

Dear Christi,

It is with great pleasure that I write to inform you of your approved application for a grant of \$15,000 to the Oakland Unified School District Language and Literacy Department from the T. Gary and Kathleen Rogers Supporting Family Foundation to support Oakland Unified School District summer elementary principal professional development. We are so proud of the work that you do in the Oakland community and we wish you success in your endeavors.

We kindly request that you list the grant as Anonymous in any of your organizational materials that list financial giving information. We are happy to be recognized as a supporter of the Oakland Unified School District as long as the level of financial giving is not identified. The Rogers Family Foundation thanks you in advance for respecting this request.

Enclosed, please find a grant agreement. After reviewing the grant agreement, please sign and return it to:

**East Bay Community Foundation
Rogers Family Foundation
c/o Laura Choe
200 Frank Ogawa Plaza
Oakland, CA 94612**

As a condition of your grant, we ask that you complete a final report in order to inform us about your progress on the outcomes listed in your grant proposal. Your final report is due Friday, June 29, 2018.

As with the applications, reports will be completed on the grantee portal. An email containing your username and password, a link to the grantee portal, and instructions for how to access the reports will be sent to you one month in advance of the report deadline. If you have any questions about this process, please contact Dana Wellhausen at (510) 899-7908 or dwellhausen@rogersfoundation.org. The Rogers Family Foundation is honored to support you in your efforts to educate and shape the youth of Oakland.

Go out and do good!



Rhonnel Sofelo
Executive Director
T. Gary and Kathleen Rogers Supporting Family Foundation

cc: Rinat Fried, Research Associate

Go out and do good!

**R O G E R S
F A M I L Y
F O U N D A T I O N**

10 Clay Street, Suite 200
Oakland, CA 94607

GRANT AGREEMENT

Between the Rogers Family Supporting Foundation and:

Grantee: Oakland Unified School District
Address: 1000 Broadway, Suite 398
Teaching and Learning, Language and Literacy Dept
Oakland, CA 94607
Contact Person: Christi Roscigno, OUSD Elementary Literacy Coordinator
Foundation Contact: Rhonnel Sotelo, Executive Director
Grant Number: #20171840

Purpose and Conditions of the Grant

- 1. Grant Purpose:** Support for the OUSD summer elementary Principal professional development focused on literacy instruction, best practices, and community partner alignment
- 2. Grant Period:** 6/1/2017 - 5/31/2018
- 3. Grant Amount:** \$15,000.00
- 4. Reporting Schedule:** Final report to be submitted by: 6/29/2018
- 5. Special Conditions:** Grant Classification (re: Financial Accounting Standard Board's SFAS 116-117):
- | | |
|--|--|
| I. Unconditional <input checked="" type="checkbox"/> | II. Unrestricted <input type="checkbox"/> |
| Conditional <input type="checkbox"/> | Restricted <input checked="" type="checkbox"/> |

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

**ROGERS
FAMILY
FOUNDATION**

10 Clay Street, Suite 200
Oakland, CA 94607

**T. Gary and Kathleen Rogers Family Supporting Organization Grant Agreement
Grant #20171840**

By accepting this grant, your organization certifies to the Rogers Family Supporting Foundation that you will use grants funds for the purpose outlined in this Agreement. Furthermore, your organization certifies that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Rogers Family Supporting Foundation, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Foundation.

Dated as of: _____

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

By: Executive Director

Name: DAVID CHAMBLISS

Signature: _____

Board Chair

Name: _____

Signature: _____

James Harris

President, Board of Education

The Rogers Family Foundation

By: _____

Rhonnell Sotelo, Executive Director

Kyla R. Johnson-Tammell

Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE

AMY BRANDT

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Hellman Scope of Work & Budget for Literacy Support in OUSD

[Link to OUSD Literacy Vision with detailed explanation of goals](#)

Literacy Goal supported by expenditure	Goal Measure	Items the funds will purchase	Amount of funding needed
Lead a mandatory two-day instructional leader literacy summit in August 2017 and subsequent years	Pre and Post Survey on Site Literacy Practices for Leaders	Facilitator from TCRWP and related PD costs: stipends for non 11 month TSAs, parking costs	\$7,500
Ongoing post Summit support for leaders* *additional funding for this goal is being supplied by the Hellman Foundation	Ongoing Monthly Literacy Leaders PD feedback forms Student reading proficiency and growth as measured by the F&P, SRI, SBAC ELA and foundational skills assessments. Pre- and post academic year Balanced Literacy self assessment to measure efficacy of support, and anonymous survey to measure response of leaders	Stipends for Monthly PD sessions with a Literacy Coach/TSA at each elementary site for 10 meetings during the 2017-18 Academic Year	\$7,500