

File ID Number	17-1504
Introduction Date	8/9/17
Enactment Number	17-1124
Enactment Date	8-9-174
By	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

To: Board of Education  
From: Kyla Johnson-Trammell, Superintendent

Subject: **District Submitting Grant Award**

**ACTION REQUESTED:**

Acceptance by the Board of Education of Grant Award from T. Gary and Kathleen Rogers Supporting Family Foundation, in the amount of \$25,000, to support the OUSD Newcomer High School, for the period of June 1, 2017 through May 31, 201, pursuant to terms and conditions thereof, if any.

**BACKGROUND:**

Grant award for OUSD schools for the 2017 - 2018 fiscal year was submitted for funding as indicated in the chart below. The grant face sheet and grant proposal packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
17-1504	Yes	Grant Award	English Language Learner and Multilingual Achievement (ELLMA) Office	Professional Development Support for New Newcomer Pathway of Ruidale High School	6/01/2017 - 5/31/2018	T. Gary and Kathleen Rogers Supporting Family Foundation	\$25,000.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$25,000

**RECOMMENDATION:**

**Acceptance by the Board of Education of Grant Award from T. Gary and Kathleen Rogers Supporting Family Foundation, in the amount of \$25,000, to support the OUSD Newcomer High School, for the period of June 1, 2017 through May 31, 201, pursuant to terms and conditions thereof, if any.**


**ATTACHMENTS:** Grant Face Sheet, Grant Award Letter and Budget

# OUSD Grants Management Facesheet

<b>Title of Grant:</b> Support for Newcomer High School (Rudsdale)	<b>Funding Cycle Dates:</b> 6/1/17-5/31/18
<b>Grant's Fiscal Agent:</b> East Bay Community Foundation, 200 Frank Ogawa Plaza, Oakland, CA 94612, (510) 836-3223	<b>Grant Amount for Full Funding Cycle:</b> \$25,000
<b>Funding Agency:</b> Rogers Family Supporting Foundation	<b>Grant Focus:</b> Professional Development for Rudsdale Newcomer Program
<b>List all School(s) or Department(s) to be Served:</b> ELLMA Office and Rudsdale High School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Professional development activities for teachers within the new Rudsdale newcomer program will build teacher capacity to provide access to content area and ELD standards based instruction .
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Observation of teacher practice using the OETF aligned ELL Review tool, combined with teacher feedback on professional learning activities.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No.
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Tom Hughes, Director of Newcomer / ELL Programs, ELLMA 1000 Broadway, Suite 398 Oakland, CA 94607 tom.hughes@ousd.org, (510) 898-6873

## Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			6/28/17
Department Head (e.g. for school day programs or for extended day and student support activities)	Nicole Knight		

## Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Kyla Johnson-Trammel		

**R O G E R S  
F A M I L Y  
F O U N D A T I O N**

10 Clay Street, Suite 200  
Oakland, CA 94607

June 16, 2017

Nicole Knight  
Executive Director  
Oakland Unified School District  
c/o Tom Hughes, ELL and Newcomer Director  
Office of English Language Learners and Multilingual Achievement (ELLMA)  
1000 Broadway, Suite 398  
Oakland, CA 94607

Dear Nicole,

It is with great pleasure that I write to inform you of your approved application for a grant of \$25,000 to the OUSD Office of English Language Learners and Multilingual Achievement from the T. Gary and Kathleen Rogers Supporting Family Foundation to support the Newcomer High School. We are so proud of the work that you do in the Oakland community and we wish you success in your endeavors.

We kindly request that you list the grant as Anonymous in any of your organizational materials that list financial giving information. We are happy to be recognized as a supporter of the OUSD Office of English Language Learners and Multilingual Achievement as long as the level of financial giving is not identified. The Rogers Family Foundation thanks you in advance for respecting this request.

Enclosed, please find a grant agreement. After reviewing the grant agreement, please sign and return it to:

**East Bay Community Foundation  
Rogers Family Foundation  
c/o Laura Choe  
200 Frank Ogawa Plaza  
Oakland, CA 94612**

As a condition of your grant, we ask that you complete a final report in order to inform us about your progress on the outcomes listed in your grant proposal. Your final report is due Friday, June 29, 2018.

As with the applications, reports will be completed on the grantee portal. An email containing your username and password, a link to the grantee portal, and instructions for how to access the reports will be sent to you one month in advance of the report deadline. If you have any questions about this process, please contact Dana Wellhausen at (510) 899-7908 or [dwellhausen@rogersfoundation.org](mailto:dwellhausen@rogersfoundation.org). The Rogers Family Foundation is honored to support you in your efforts to educate and shape the youth of Oakland.

Go out and do good!



Rhonnel Sorelo  
Executive Director

T. Gary and Kathleen Rogers Supporting Family Foundation

**Go out and do good!**

**R O G E R S  
F A M I L Y  
F O U N D A T I O N**

10 Clay Street, Suite 200  
Oakland, CA 94607

**GRANT AGREEMENT**

Between the Rogers Family Supporting Foundation and:

**Grantee:** Oakland Unified School District, FBO: ELL & Multilingual Achievement

**Address:** c/o Tom Hughes, ELL and Newcomer Director  
1000 Broadway Suite 680  
Oakland, CA 94607

**Contact Person:** Nicole Knight, Executive Director

**Foundation Contact:** Rhonnel Sotelo, Executive Director

**Grant Number:** #20172021

**Purpose and Conditions of the Grant**

**1. Grant Purpose:** Support for Newcomer High School

**2. Grant Period:** 6/1/2017 - 5/31/2018

**3. Grant Amount:** \$25,000.00

**4. Reporting Schedule:** Final report to be submitted by: 6/29/2018

**5. Special Conditions:** Grant Classification (re: Financial Accounting Standard Board's SFAS 116-117):

I. Unconditional ☒                      II. Unrestricted ☐  
Conditional ☐                                      Restricted ☒

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

ROGERS  
FAMILY  
FOUNDATION

10 Clay Street, Suite 200  
Oakland, CA 94607

T. Gary and Kathleen Rogers Family Supporting Organization Grant Agreement  
Grant #20172021

By accepting this grant, your organization certifies to the Rogers Family Supporting Foundation that you will use grants funds for the purpose outlined in this Agreement. Furthermore, your organization certifies that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Rogers Family Supporting Foundation, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Foundation.

Dated as of: \_\_\_\_\_

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

By: Executive Director

Name: Nicole Knight Signature: [Signature]

Board Chair

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

The Rogers Family Foundation

By: [Signature]  
Rhonnell Sotelo, Executive Director

[Signature]  
James Harris  
President, Board of Education

[Signature]  
Kyla R. Johnson-Trammell  
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of General Counsel  
APPROVED FOR FORM & SUBSTANCE  
By: [Signature]  
AMY BRANDT, Attorney at Law

File ID Number: 17-1504  
Introduction Date: 8-9-17  
Enactment Number: 17-1124  
Enactment Date: 8-9-17  
By: \_\_\_\_\_

# RUDSDALE NEWCOMER PROGRAM PROFESSIONAL DEVELOPMENT PROPOSAL BUDGET

Proposal to the Rogers Family Foundation from OUSD ELLMA Office, April 26, 2017

Item	Unit Cost	Units	Expense	Detail
Conferences	\$1,600.00	5	\$8,000	Professional learning on ELL curriculum development, pedagogical principles, trauma-informed response. Cost estimate based on QTEL conference July 2017 attendance for entire founding faculty.
Travel	\$1,800.00	6	\$10,800	School visits including trip to NYC/Boston to see exemplar alternative newcomer programs. Cost estimate based upon June 2017 round trip to Northeast with 4-5 days of hotel stay for entire faculty and leader.
Extended Contracts	\$31.00	200	\$6,200	Stipends to enable teachers to participate in learning outside of contract hours. Cost estimate would enable founding faculty to extend paid school year one week into the summer to enable planning and/or participation in professional development. (\$26.61 hourly rate in OUSD + ~18% fringe)
<b>TOTAL</b>			<b>\$25,000</b>	