


File ID Number	17-1225
Introduction Date	6/28/17
Enactment Number	171059
Enactment Date	6/29/17
By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education

From: Devin Dillon, Interim Superintendent

Subject: **Grant Agreement – California Apprenticeship Initiative – Pre-Apprenticeship Grant Program**

ACTION REQUESTED:

Approval and acceptance by the Board of Education of Grant Agreement between the District and State of California – California Community Colleges Chancellor's Office, for the period May 16, 2017 through January 31, 2019, as specified in the agreement, pursuant to the terms and conditions thereof, and to submit amendments for the grant year, if any.

BACKGROUND:

The Grant Agreement for the District for the period May 16, 2017 through January 31, 2019 were submitted for funding as indicated in the chart below.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
17-1225	Yes	Grant Agreement	Oakland Unified School District for Skyline High School and Oakland High School	To implement a program that will prepare students for entry into the trades	May 16, 2017 through January 31, 2019	State of California – California Community Colleges Chancellor's Office	\$499,130

DISCUSSION

The grant will contribute to making students career ready if they decide to choose a career in the skilled trades and/or advanced manufacturing. It will also provide students with opportunity to develop manual technologies if they pursue a career in Engineering, Architecture or various other STEM careers.

FISCAL IMPACT

The total amount of the grant will go to Skyline High School and Oakland High School from the funder.

- Grant valued at: \$ 499,130

RECOMMENDATION

Approval and acceptance by the Board of Education, of Grant Agreement between Oakland Unified School District and the State of California – California Community Colleges Chancellor's Office for the period May 16, 2017 through January 31, 2019.

ATTACHMENTS:

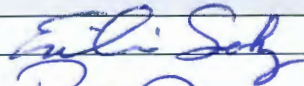
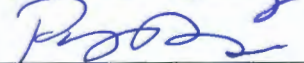
Grant Face Sheet, Grant Agreement.

OUSD Grants Management Face Sheet 2016/17

Title of Grant: California Apprenticeship Initiative – Pre-Apprenticeship Grant Program	Funding Cycle Dates: May 16, 2017 through January 31, 2019
Grant's Fiscal Agent: State of California – California Community Colleges Chancellor's Office	Grant Amount for Full Funding Cycle: \$499,130
Funding Agency: State of California – California Community Colleges Chancellor's Office	Grant Focus: Pre-Apprenticeship Program
List all School(s) or Department(s) to be Served: Skyline High School and Oakland High School	

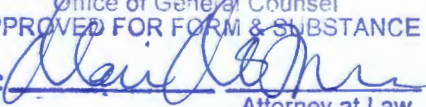
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The grant will contribute to make students career ready if they decide to choose a career in the skilled trades and/or advanced manufacturing. It will also provide students with an opportunity to develop manual technologies if they pursue a career in Engineering, Architecture or various other STEM careers.
How will this grant be evaluated for impact upon student achievement?	The goal is to use the grant to implement a program that will prepare students for entry in the trades. One measure will be the number of students that gain direct entry into the trades and the other will be the number of individuals who end up employed in jobs related to skilled trades or advanced manufacturing.
Does the grant require any resources from the school(s) or district? If so, describe.	Yes, the grant requires that the district provide a teacher for the class/program and develop the appropriate classroom for skilled trades related instruction.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	
Will the proposed program take students out of the classroom for any portion of the school day?	The intent of the program is to provide CEV's and Job Shadowing opportunities periodically throughout the year.
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Preston Thomas 1000 Broadway, Suite 440 Oakland, CA. 94607 Preston.Thomas@OUSD.ORG

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	Emiliano Sanchez		5/18/17
Department Head	Preston Thomas		5/18/17

Grant Office Obtained Approval Signatures:

Entity	Name	Signature	Date
Fiscal Officer	Vernon Hal		
Interim Superintendent	Devin Dillon		

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE
By: 
Attorney at Law

**THIS FORM MAY NOT BE REPLICATED
AND UNDER NO CIRCUMSTANCES CAN THE LANGUAGE BE ALTERED**

Board of Governor's, California Community Colleges Chancellor's Office - 6870	DISTRICT USE ONLY	
	District (Grantee): <u>Oakland Unified School District</u>	
	College: <u>N/A</u>	

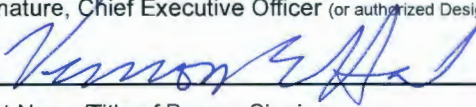
Grant Agreement	BOG-CCCCO USE ONLY	
Workforce and Economic Development Division	Grant Agreement No.: <u>16 - 192 - 001</u>	
California Apprenticeship Initiative (CAI) Pre Apprenticeship Grant Program	Funding Fiscal Year <u>2016-17</u>	Total Amount Encumbered : \$ <u>499,130</u>
RFA # <u>16 - 192</u>		

This grant is made and entered into, by and between, the Board of Governor's, California Community Colleges Chancellor's Office and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of this Grant Agreement face sheet and the Grantee's application, with all required forms. The RFA Specification and the Grant Agreement Legal Terms and Conditions (Articles I, Eff.01/17 and II, Eff. 5/14), as set forth in the RFA Instructions are incorporated into this grant by reference.

The total amount payable for this grant shall not exceed the amount specified above as "Amount Encumbered".

The term of this grant shall be from May 16, 2017 to January 31,2019. The Final Report must be submitted within (60) days of the grant end date.

Funding under this grant is contingent upon the availability of funds, and is subject to any additional restrictions, limitations or conditions enacted in the state budget and/or Executive Orders that may affect the provisions, term, or funding of this agreement in any manner.

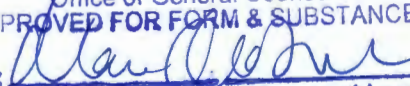
GRANTEE	
Project Director: <u>Emiliano Sanchez</u>	Total Grant Funds Requested: \$ <u>499,130</u>
Signature, Chief Executive Officer (or authorized Designee) 	
Date:	
Print Name/Title of Person Signing:	District Address: <u>1000 Broadway, Suite 680</u> <u>Oakland, CA 94607</u>

STATE OF CALIFORNIA						
Project Monitor: <u>Nick Esquivel</u>		Agency Address: <u>1102 Q Street, Suite 4400</u> <u>Sacramento, CA 95811-6539</u>				
Item:	Object of Expenditure	Chapter	Statute	Fiscal Year	Amount	
<u>6870 - 101 - 0001</u>	<u>3233 - 751 - 11020</u>	<u>23</u>	<u>2016</u>	<u>2016-17</u>	\$ <u>499,130</u>	
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Amount Encumbered : \$					<u>499,130</u>	

Signature, Accounting Manager (or Authorized Designee) Budgeted funds are available for the period and purpose of the expenditures stated above.	
Date:	
Signature, Deputy Chancellor (or authorized Designee)	
Date:	
Print Name/Title of Person Signing: <u>Erik Skinner, Interim Chancellor</u>	

Grant Face Sheet Form - Single Year Grant

Revised 5/25/2016

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
PROVED FOR FORM & SUBSTANCE
By: 
Attorney at Law


James Harris
President, Board of Education


Secretary, Board of Education

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

1102 Q STREET, SUITE 4400
SACRAMENTO, CA 95811-6549
(916) 322-4005
<http://www.cccco.edu>



March 24, 2017

To: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Chief Student Services Officers
Administrators of Occupational Education
California Department of Education
Division of Apprenticeship Standards
WEDD Grantees

From: Van Ton-Quinlivan, Vice Chancellor
Workforce and Economic Development Division

Subject: Formal Notification of Intent to Award for the FY 2016-17 California Apprenticeship Initiative – Pre-Apprenticeship Grant Program RFA No. 16-192

This memorandum is a formal notification of the intent to award the California Apprenticeship Initiative (CAI) – Pre-Apprenticeship Grant Program, RFA No. 16-192 for the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

The California Community Colleges Chancellor's Office, Workforce and Economic Development Division acknowledges the quality of applications and the ability to meet diverse regional sector needs.

Pending Board of Governors approval as well as the availability of funds, commencement is May 16, 2017. A list of the project applications and their funding status is listed below.

The grant applications were reviewed and competitively scored. Applications were assigned in rank order:

1. Funded (F).
2. Eligible-Not Funded (E-NF) Proposals in this category received the minimum number of points eligible for funding (75 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE). This category includes proposals that did not achieve the minimum number of points on the evaluation.
4. Not Scored (NS). This category designates proposals that were rejected before being read for reasons listed in the RFA.

Applicants have ten business days from the day this letter is posted online, until Friday, April 7, 2017 at 5:00 p.m. to enter a protest. Please refer to Section 3470 of the [Contracts and Grants Manual](#) for information on filing a protest.

If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Chancellor's Office will contact the district receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Economic and Workforce Development Request for Applications Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Director and Proposal Writer with a copy of the attachment. If you have questions, please contact Vice Chancellor Van Ton-Quinlivan via email at vtquinlivan@cccco.edu.

cc: Division of Economic & Workforce Development Staff

**Intent to Award
RFA 16-192
California Apprenticeship Initiative
Pre-Apprenticeship Grant Program**

College District	Status	Region
Oakland Unified School District	F	East Bay
Los Angeles Unified School District – Division of Adult & Career Education	F	Los Angeles Region
Antelope Valley Community College District – Antelope Valley College	F	Los Angeles Region
Long Beach Community College District – Long Beach City College	F	Los Angeles Region
Palomar Community College District – Palomar College	F	Los Angeles Region
San Luis Obispo County Office of Education	F	Central Coast
Val Verde Unified School District	F	Inland Empire
Butte County Office of Education	F	Northern Inland
Grossmont Cuyamaca Community College District – Grossmont College	F	San Diego/Imperial
Inyo County Office of Education	F	Mother Lode
Washington Unified School District	F	Greater Sacramento
Los Angeles Unified School District – East Los Angeles Occupational Center	F	Los Angeles Region

Peralta Community College District – Merritt College	NE	East Bay
Hayward Adult School	NE	East Bay
San Joaquin County Office of Education	NE	Central
Coast Community College District – Coastline College	NE	Orange County
Cerritos Community College District – Cerritos College	NE	Los Angeles Region
San Bernardino Community College District	NE	Inland Empire
San Juan Unified School District	NE	Greater Sacramento
Marin Community College District - College of Marin	NE	North Bay
Downey Unified School District	NE	Los Angeles Region
San Jose Evergreen – Community College District	NE	Silicon Valley
San Mateo County Community College District – Skyline College	NE	Mid-Peninsula
Yosemite Community College District – Columbia College	NE	Mother Lode
Fresno County Office of Education	NE	Central
Los Angeles Community College District – East Los Angeles College	NE	Los Angeles Region
Peralta Community College District – Laney College	NS	East Bay
City College of San Francisco	NS	Mid-Peninsula

Budget Detail Sheet

APPENDIX B

THIS FORM MAY NOT BE REPLICATED

PROJECT: California Apprenticeship Initiative-
Pre-Apprenticeship Grant Program

Fiscal Agent (Grantee): Oakland Unified School District

RFA NUMBER: 16-192

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$ 499,950	
1000	1105 Certificated Salaries Ayo Akatugba and Andrew Prober, CTE Teachers teaching new MC3 course (one section each at two sites), 0.2 FTE x 2 to offset anticipated class size reduction due to newness of program and known need for smaller class given safety with equipment	\$ 25,000	
	1120 Certificated Stipend Math Curriculum Development, including Externship; 2 math teachers, 2 CTE teachers: Participate in iDesign Summer Program @ Laney College, \$3,000 x 4 = \$12,000; ongoing stipend through to Winter 2019 to incorporate necessary changes to curriculum; \$1,000 stipend for all four teachers to incorporate Advisory Board changes into curriculum and program in 2017-18 (\$4,000) and \$500 stipend x 4 for 2018-19 (\$2,000)	\$ 18,000	
	1150 Substitutes for teacher Subs needed for the days that the teachers take MC3 cohort on Career Exploration Visits 4 visits, 2 subs (1:10 ratio school will also send support staff to offset impact and cost) 8 x 2 @ \$150. And visits to exemplary sites for best practices 3 x 2 @ \$150	\$ 3,200	
		\$ -	46,200
2000	2120 Classified Stipend English Language Learner and Multilingual Achievement Office staff member to participate in Curriculum Development team to advise on and ensure full integration of research-based EL strategies in the MC3 and math curriculum (0.1 of FTE = \$8,500)	\$ 8,500	
		\$ -	
		\$ -	
		\$ -	8,500
3000	Employee Benefits		
	3401 Benefits for Ayo Akatugba and Drew Prober, CTE Teachers teaching new MC3 course (benefits for \$25,000 @ 20%)	\$ 5,000	
	3000 Classified Benefits for ELLMA staff person (benefits for \$8,500 @ 20%)	\$ 1,700	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	6,700
4000	Supplies and Materials		
	4310 Materials and supplies for labs at two high school sites (\$45,000 x 2); includes extension cords, small hand tools, wood, conduit, wiring materials, router bits, saw blades, clamps tape measure, etc.	\$ 90,000	
	4410 Equipment for the sites labs at two high school sites (\$60,000 x 2); includes cutter, chop saws, skill saws, table saws, drill presses, dust collection, devices, shopvacs, CNC machine, etc.	\$ 120,000	
	4420 Computers for work with CNC machines and 3-D Printers (2 x \$1,500/comp x 2), one at each site	\$ 6,000	
	4310 Access to Online MC3 Content 40 students x 2 sections @ \$75 1st year and 50 x 2 @ \$75 year two	\$ 6,750	

Budget Detail Sheet

		\$ -	
		\$ -	
		\$ -	
		\$ -	222,750
	Other Operating Expenses and Services		
	5825 Installation of Equipment - Danny Beesley	\$ 10,000	
	5100 Visit Exemplary Sites with teachers, project management team (TIP Program, Rising Sun, Green Academy in Salinas, etc.)	\$ 6,000	
	5700 Bunche Culinary Art Pathway provides refreshments for Advisory Board meetings and other essential convenings	\$ 2,500	
	5825 Data Technical Support (Peralta)	\$ 2,000	
	5825 Advisory Board Development Technical Assistance - National Academy Foundation	\$ 10,000	
	5826 Transportation to apprenticeship sites- 4 visits per site (Carpenter's Training Committee Northern California Training Facility, Net Zero Electrician Training Center, Plumbers/Steamfitters Training Center, etc), Laney College	\$ 6,000	
	5825 Technical advisor to assist both sites the first semester of rollout of MC3 class and will make himself available through the remainder of the school year.	\$ 25,000	
	5220 Travel and Conferences - CA Apprenticeship Council, (Registration, travel, hotel)	\$ 6,000	
	5825 Tradeswomen, Inc. to develop strategies for outreach and mentoring for female inclusion and retention in the program and interest in the trades	\$ 10,000	
5000	5825 Summer 5 week - Intensive Trades Introduction course, summer of 2018 with Cypress Mandela (cost of instruction and other related costs for 35 students)	\$ 25,000	
	5825 Laney College CTE - Students to be in classroom with Ayo and Andrew providing content support. 6 Hours x 2 @ \$25/hour X 36 weeks	\$ 10,800	
	5825 Laney College Math for Trades instructor stipend to collaborate with high school math teachers to develop integrated units for 2017-18 (OUSD to implement fully integrated course in 2018-19)	\$ 2,500	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	115,800
	Capital Outlay		
6000	6432 Furniture to the build out of the development of the shops. This would be shop-specific furniture such as work bench stations, support for chop saws, storage units for materials, and lockers. (\$15,000 X 2)	\$ 30,000	
	6100 Electrical and other construction improvements at the sites to make shops ready for student learning. (\$25,000 X 2)	\$ 50,000	80,000
7000	Other Outgo		
		\$ -	
TOTAL DIRECT COSTS:		\$ 479,950	
TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs):		\$ 19,180	
TOTAL COSTS:		\$ 499,130	