

Board Office Use: Legislative File Info.	
File ID Number	16-1361
Introduction Date	6/08/16
Enactment Number	16-0830
Enactment Date	6-8-16



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Vernon Hal, Senior Business Officer

Board Meeting Date June 8, 2016

Subject **PARKING LEASE FOR LINCOLN SCHOOL**

Action Requested Ratification of the Parking Lease for Lincoln School

Background and Discussion The District has had an Agreement with the Fongs since the construction of the Caroline Yee annex at Lincoln School for parking for Staff. The Agreement is for the period through July 1, 2016 through June 30, 2020. The annual cost is \$16,800 per year.

Recommendation Ratification of the Parking Lease for Lincoln School

Fiscal Impact Not to exceed \$16,800 per year

Attachments

- Amendment -I
- Agreement



CONTRACT JUSTIFICATION FORM
This Form Shall Be Submitted to the Board Office
With *Every* Consent Agenda Contract.

Legislative File ID No. 16-1361

Department: Senior Business Officer

Vendor Name: Fong Trust

Contract Term: Start Date: 07-01-2016 End Date: 06-30-2020

Annual Cost: \$ 16,800.00

Approved by: Legal Department

Is Vendor a local Oakland business? Yes No

Why was this Vendor selected?

Close proximity to school for parking.

Summarize the services this Vendor will be providing.

The vendor will provide parking for school staff.

Was this contract competitively bid? Yes No

If No, answer the following:

1) How did you determine the price is competitive?

The vendor has provided parking for Lincoln School staff since 2008.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
 - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
 - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
 - Western States Contracting Alliance Contracts (WSCA)
 - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

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**AMENDMENT - I
LEASE AGREEMENT**

1. By Enactment Number 15-0861 approved on June 10, 2015, the Board of Education approved the lease agreement with Clifton and Marion Fong for parking for Lincoln School. The approved Lease is attached hereto.
2. By this Amendment I, the Parties agree to:
 - a. Extend the term by four additional years for the period from July 1, 2016 to June 20, 2020.
 - b. Change the name of the Lessor to the Fong Trust, Marion Fong and Wayne Fong Trustees
3. Except as expressly provided above, the Agreement is unchanged. This Amendment, together with prior the Agreement constitute the entire understanding and agreement between the Parties. All understandings, agreements, covenants, representations and warranties, express or implied, oral or written between are contained and merged herein. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by or between the Parties concerning the subject matter hereof. This is an integrated agreement. It may not be altered, modified or otherwise changed in any respect except in a writing signed by each party.
4. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List.
<https://www.sam.gov/portal/public/SAM>

The Fong Trust, Marion Fong and Wayne Fong Trustees

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education
Oakland Unified School District

Secretary, Board of Education
Oakland Unified School District

Approved as to Form



Jacqueline Minor, General Counsel

Board Office Use: Legislative File Info.	
File ID Number	15-0832
Introduction Date	6/16/15
Enactment Number	15-0861
Enactment Date	6-10-15



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving

OFFICE OF THE GENERAL COUNSEL

Memo

To Board of Education

From Vernon Hal, Senior Business Officer
Jacqueline P. Minor, General Counsel

Board Meeting Date May 13, 2015

Subject **Agreement with Clifton and Marion Fong for Parking for Lincoln School**

Action Requested **Ratification of Agreement with Clifton and Marion Fong for Parking for Lincoln School**

Background and Discussion The District has had an Agreement with the Fongs since the construction of the Caroline Yee annex at Lincoln School for parking for Staff. The Agreement is for the period through June 30, 2015 and will be extended annually for four years unless terminated before April 30, 2015 of each year of the term. The annual cost is \$16,800 per year.

Recommendation Ratification of Agreement with Clifton and Marion Fong for Parking for Lincoln School

Fiscal Impact \$16,800 per year -- GP

Attachment Agreement

LEASE AGREEMENT

This Lease is made and entered into as of July 1, 2014 by and between Clifton and Marion Fong ("Owner") and the Oakland Unified School District, a California public school district ("District") (collectively, "Parties").

RECITALS:

WHEREAS, Owner owns that real property located at the corner of 11th and Madison, Oakland, California ("Real Property") which is further described on **Exhibit "A"** attached hereto;

WHEREAS, Owner desires to lease the Real Property to the District and District desires to lease the Real Property from Owner.

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the Parties agree as follows:

1. Description of Real Property. The Owner hereby leases the Real Property to the District. The Real Property is vacant land that the District intends to use as a parking lot for use by Lincoln Elementary School staff and visitors.
2. Term of Lease. The Term of this Lease shall be for one (1) year ("Term"), commencing on July 1, 2014("Commencement Date"), and unless sooner terminated under any provision hereof, this Agreement shall end on June 30, 2015. ("Term").
3. Renewal of Lease. Unless terminated by either Party as indicated herein, this Lease shall automatically renew for one year on the anniversary date of each preceding Term. Under no circumstances shall this renewal exceed four (4) renewals for a total cumulative Term of five (5) years.
4. Rent. Rent for the Real Property ("Rent") shall be \$1,400.00 (Fourteen Hundred dollars and no cents) per month.
5. Use during the Term. District shall use the Real Property specifically and exclusively for parking, necessitated by the Lincoln ES Modernization Project and City of Oakland Alice Street improvements.
6. Repairs and Maintenance.
 - 6.1. District shall use all commercially reasonable precautions to prevent waste, damage or injury to the Premises. The District further agrees that all damage or injury to the Real Property caused by District's use or occupancy, except to the extent caused by the negligence or wrongful acts or omissions of Owner, Owner's agents, servants and employees, shall be repaired by the District at the District's expense.
 - 6.2. Repairs necessitated by reasonable wear and tear shall be performed by Owner during the lease term. Owner shall maintain the paved

surface of the Property to District's reasonable satisfaction during the Lease term.

7. Utilities and Taxes.
 - 7.1. Utilities. All utilities, if any are required, shall be paid by District.
 - 7.2. Taxes. Owner shall be responsible for all taxes and assessments.
8. Insurance. District shall at District's expense, obtain and keep in force during the term of this Lease a policy of Comprehensive General Liability insurance or equivalent, in an amount of not less than \$1,000,000 per occurrence of bodily injury and property damage combined or in a greater amount as reasonably determined by Owner and shall insure District, with Owner as an additional insured, against liability arising out of the use, occupancy or routine maintenance of the Premises.
9. Indemnification. Each party agrees to indemnify, defend, and hold harmless the other party, its officers, agents and employees from any and all liabilities, claims, or losses of any nature, including attorneys' fees, to the extent caused by, arising out of, or in connection with, the indemnifying party's negligent acts or omissions pursuant to this Lease.
10. Hazardous Materials. The Parties agree as follows with respect to the existence or use of Hazardous Materials on the Real Property.
 - 10.1. Owner warrants that there is no hazardous material of any type or nature, solid, liquid or gaseous, which exists or has existed above, on, or beneath the Real Property.
 - 10.2. Owner shall indemnify and hold District harmless from any and all claims, including third party claims, resulting from the presence of hazardous materials above, on or beneath the Real Property, which was deposited prior to the Commencement Date, including but not limited to the cost of removal of hazardous materials from the Real Property, damages consequent to its existence on the Real Property and attorneys fees and costs of litigation arising from any such claims.
 - 10.3. Owner agrees to provide and disclose to District within 15 days of execution of the Lease, any and all documents in Owner's possession regarding the existence, use, application or removal of hazardous substances on or from the Real Property including any and all disclosures by current and former tenants of Owner of the use or presence of hazardous materials on or in the vicinity of the Real Property.
11. Entry and Inspection. The District shall permit Owner or Owner's agents to enter the Real Property at all reasonable times, upon reasonable written notice, for any of the following purposes: to inspect the same and to make necessary repairs.
12. Assignment, Mortgage or Sublease. Neither District nor its successors or assigns, shall assign, mortgage, pledge or encumber this Lease or sublet the

Real Property in whole or in part, or permit the Real Property to be used or occupied by others, nor shall this Lease be assigned or transferred by operation of law, without the prior written consent of Owner in each instance, which consent shall not be unreasonably withheld.

13. Alterations. The District shall not make, or suffer to be made, any alterations to the Real Property without the written consent of the Owner, which shall not be unreasonably withheld.
14. Defaults by District. If District fails to pay Rent or additional rent or other amounts due hereunder within thirty (30) days of the date such amounts are due, Owner may charge, as additional rent, a late payment fee equal to three percent (3%) of the unpaid Rent or other amount due.
15. Defaults by Owner. Owner shall not be in default in the performance of its obligations hereunder unless and until Owner shall have failed to perform such obligations within thirty (30) days after written notice to Owner by District properly specifying wherein Owner has failed to perform any such obligations; provided, however, that if the matter which is the subject of a notice is of such nature that the same cannot be corrected within thirty (30) days, then no default shall be deemed to have occurred if Owner, before the expiration of the thirty (30) day period from the date of giving notice by District, commences to correct any such default and diligently prosecutes the same to completion. District's remedies for Owner's default shall be the right of set-off or abatement, or the right to terminate.
16. Waivers. The failure of Owner or District to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the right or remedies that District or Owner may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.
17. Notices and Demands. All notices including change of address to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid and return receipt requested, to the party to be notified at the address set forth herein as such party's principal office or that at such other address as either party from time to time designate in writing.

To Owner: Clifton and Marion Fong
436 Hanover Avenue
Oakland, CA 94606

To District: Vernon Hal
Senior Business Officer
Oakland Unified School District
1000 Broadway, Suite 680
Oakland, CA 94612

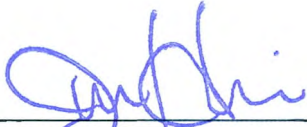
18. Miscellaneous Provisions:

- 18.1. Owner covenants and agrees to and with District that all times when District is not in default under this Lease and during the Term or any extended term, District's quiet and peaceful enjoyment of the Real Property shall not be disturbed or interfered with by Owner or any person claiming by, through or under Owner.
- 18.2. Time is of the essence for this Lease.
- 18.3. Whenever Owner's approval or consent is required herein, such approval or consent shall not be unreasonably withheld.
- 18.4. The terms, provisions and stipulations of this Lease by and between the Parties shall inure to the benefit of and be binding upon their respective heirs, administrators, executors, successors and assigns.
- 18.5. The District, at its own cost and expense, shall comply with all laws, rules and orders of all federal, state and municipal governments or departments, which may be applicable to the Real Property.
- 18.6. If either party files an action to enforce any provision contained in this Lease, or for breach of any covenant or condition, the prevailing party in any action, trial or appeal, shall be entitled to reasonable attorneys' fees and costs to be paid by the losing party as fixed by the court.
- 18.7. This Lease shall be governed by and construed in accordance with the laws of the State of California.
- 18.8. This Lease may be executed in several counterparts, and all so executed shall constitute one Lease binding on all parties hereto, notwithstanding that all parties are not signatories to the original or the same counterpart.
- 18.9. Owner acknowledges that this Lease is subject to approval by the District's Board of Education. Absent Board of Education approval, this Lease shall be void.
19. Entire Lease. This Lease, together with any attachments hereto, contains the entire Lease of the parties regarding the letting of the Premises. Any representations, Inducements or Leases, oral or otherwise, not contained in this Lease (including any exhibits or attachments) shall be of no force or effect. This Lease may not be modified, changed or terminated in whole or in part in any manner other than by an Lease in writing duly signed by both parties hereto.
20. Severability. The provisions of this Lease are declared to be severable, and if any provision herein is invalidated by any court, the remaining provisions shall not be affected thereby and shall be fully enforceable, unless such enforcement would be unreasonable or inequitable under all the circumstances or would frustrate the purposes of this Lease.

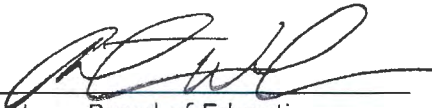
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:
The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List.
<https://www.sam.gov/portal/public/SAM>

Susie Butler-Berkley
Contract Analyst

OAKLAND UNIFIED SCHOOL DISTRICT



President, Board of Education
Oakland Unified School District



Secretary, Board of Education
Oakland Unified School District

Approved as to Form



Jacqueline Minor, General Counsel

File ID Number: 16-1361
Introduction Date: 6-8-16
Enactment Number: 16-0830
Enactment Date: 6-18-16 lf
Bv:

Description of the Real Property

That certain real property located in the City of Oakland, County of Alameda, State of California described as follows:

157-11th Street, Oakland, CA 94607