

File ID Number	16-0957
Introduction Date	6-8-16
Enactment Number	16-0906
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By	J



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

May 25, 2016

To: Board of Education

From: Antwan Wilson, Superintendent

Subject: Grant Award - Irene S. Scully Family Foundation - Summer Learning Program Grant - OUSD  
Summer Learning Programs

**ACTION REQUESTED:**

Acceptance by the Board of Education of Grant Award from the Irene S. Scully Family Foundation, in the amount of \$35,410.00, to support, and for related purposes, the extensive evaluation process for Summer Learning STEM Enrichment Programs for students, for the period of March 15, 2016 through March 1, 2017, pursuant to the terms and conditions thereof, and authorization to submit amendments thereto, for the grant period, if any.

**BACKGROUND:**

Grant award for OUSD schools for the 2015-2017 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D. #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
16-0957	Yes	Grant	Oakland Unified School District Schools	To support the extensive evaluation process for Summer Learning STEM Enrichment and focus on our summer afternoon programming run by lead agencies to ensure our programs provide high quality and engaging instruction to our summer participants- the students that need specialized attention most in the District.	March 15, 2016 - March 1, 2017	Irene S. Scully Family Foundation	\$35,410.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$35,410.00

**RECOMMENDATION:**

Acceptance by the Board of Education of Grant Award from the Irene S. Scully Family Foundation, in the amount of \$35,410.00, to support, and for related purposes, the extensive evaluation process for Summer Learning STEM Enrichment Programs for students, for the period of March 15, 2016 through March 1, 2017, pursuant to the terms and conditions thereof, and authorization to submit amendments thereto, for the grant period, if any.

**ATTACHMENTS:**

Grant Award Letter, Irene S. Scully Family Foundation  
Grant Check #6316



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With *Every* Consent Agenda Contract.**

**Legislative File ID No.** 16-0957

**Department:** Community Schools and Student Services Department

**Vendor Name:** Irene S. Scully Family Foundation

**Contract Term:** Start Date: March 15, 2016 End Date: March 1, 2017

**Annual Cost:** \$ 35,410.00

**Approved by:** Julie McCalmont, Curtiss Sarikey

**Is Vendor a local Oakland business?** Yes ☐ No ☒

**Why was this Vendor selected?**

We applied for a grant from the Irene S. Scully Family Foundation which was approved and awarded.

**Summarize the services this Vendor will be providing.**

This grant will support our extensive evaluation process spearheaded by Public Profit. The focus of this evaluation is on our afternoon programming run by lead agencies. Evaluation is a huge priority as we want to ensure our programs are providing high quality and engaging instruction to our summer participants- the students that need specialized attention most in the district. We will first create an evaluation plan to analyze our programs' instructional quality using a variety of high quality indicators ranging from use of questioning strategies, to opportunities for student leadership. The summer standards are provided by the Summer Program Quality Assessment from the Weikart Center. Then we will create and disseminate youth and staff surveys and aggregate and analyze said survey data. Finally, using these various pieces of data, we will compose a findings report summarizing youth participation, program quality, and self-supported youth outcomes. This evaluation report will not only allow us to see the quality of our programs in the short term, but will also give us concrete evidence of program improvements we will need to work on in future summers.

**Was this contract competitively bid?** Yes ☐ No ☒

If No, answer the following:

1) How did you determine the price is competitive?

We provided a scope of work and budget for Summer support and it was approved for funding.

2) Please check the competitive bid exception relied upon:

- ☐ **Educational Materials**
- ☐ **Special Services** contracts for financial, economic, accounting, legal or administrative services
- ☐ **CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- ☐ **Professional Service Agreements** of less than \$86,000 (increases a small amount on January 1 of each year)
- ☐ **Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- ☐ **Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- ☐ **Emergency** contracts
- ☐ **Technology** contracts
  - ☐ electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$86,000 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - ☐ contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - ☐ Western States Contracting Alliance Contracts (WSCA)
  - ☐ California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- ☐ **Piggyback" Contracts** with other governmental entities
- ☐ **Perishable Food**
- ☐ **Sole Source**
- ☐ **Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- ☒ **Other, please provide specific exception**

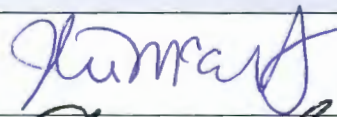
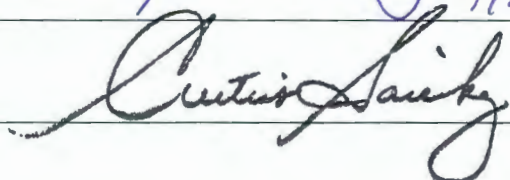
# OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Summer Learning Program	<b>Funding Cycle Dates:</b> March 15, 2016 – March 1, 2017
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Julie McCalmont, Summer Learning Programs Oakland Unified School District 1000 Broadway, Suite 150 Oakland, CA 94607 (510) 879-2700 <a href="mailto:Julie.McCalmont@ousd.org">Julie.McCalmont@ousd.org</a>	<b>Grant Amount for Full Funding Cycle:</b>  \$35,410.00
<b>Funding Agency:</b> Irene S. Scully, President Irene S. Scully Family Foundation 100 Drake's Landing Road, Suite 105 Greenbrae, CA 94904 415-925-4340 415-925-4334 Fax	<b>Grant Focus:</b> This grant supports our extensive evaluation process for Summer Learning STEM Enrichment and focus on our summer afternoon programming run by lead agencies to ensure our programs provide high quality and engaging instruction to our summer participants- the students that need specialized attention most in the District.
<b>List all School(s) or Department(s) to be Served:</b> All OUSD Summer School Sites.	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Evaluating programs provides systematic feedback on program quality. Youth surveys, staff surveys, focus groups, and demographic analysis of attendance rates all support our efforts to improving programming over time. All elements of the evaluation are aligned to our summer essential standards for youth achievement. The higher the overall quality of programming, the higher attendance and engagement from our students. This will lead to increased student achievement overtime.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.46% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	We will analyze participation rates of the lead agency in the overall evaluation process, especially in terms of staff and youth surveys. Analyzing program quality of our summer Lead agencies is an important element of student achievement. Summer Learning addresses the achievement gap by giving students that need it most extended hours of instruction. By analyzing survey results and overall ADA we can support Lead Agencies that had lower overall results and offer intentional supports to help them improve their programming.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.46% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Julie McCalmont Coordinator, Summer Learning Programs 1000 Broadway, Suite 150 Oakland, CA 94607 (510) 879-2700 <a href="mailto:Julie.McCalmont@ousd.org">Julie.McCalmont@ousd.org</a>

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**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal	Julie McCalmont		4/28/16
Department Head (e.g. for school day programs or for extended day and student support activities)	Curtiss Sarikey		

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Antwan Wilson		

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*Irene S. Scully*  
FAMILY FOUNDATION

March 24, 2016

Mr. Curtiss Sarikey  
Deputy Chief of Community Schools & Student Services  
Oakland Unified School District  
1000 Broadway, Suite 450  
Oakland, CA 94607

Dear Mr. Sarikey:

The Board of Directors of the Irene S. Scully Family Foundation has approved a onetime grant of \$35,410.00 to support Oakland Unified School District's *Summer Learning Program*.

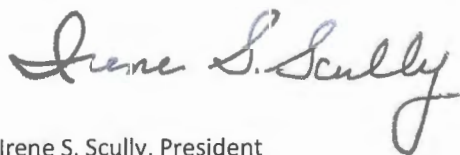
We look forward to learning about your organization's progress toward the objectives stated in your proposal. An Interim Report will be due by **September 1, 2016** and the Final Report will be due by **March 1, 2017**. These report forms can be accessed through the Foundation's online grants management system.

\*Renewals: An LOI requesting renewal funding will be accepted as early as **December 1, 2016** (Winter 2017 grant cycle). In order to be eligible to submit an LOI, funds from this grant must be fully utilized and documented. If the Foundation does not receive both an LOI and Final Report by the December 1, 2016 deadline, a renewal will not be considered until the following Spring 2017 grant cycle.

Thank you in advance for adhering to the reporting guidelines and schedule indicated above. If you have any questions or would like additional information regarding the reporting and renewal process, please contact us at your convenience.

We are very pleased to support your work and look forward to deepening our partnership during the grant period.

Sincerely,



Irene S. Scully, President  
Irene S. Scully Family Foundation  
Enclosures (2)



March 24, 2016

Mr. Curtiss Sarikey  
Deputy Chief of Community Schools & Student Services  
Oakland Unified School District  
1000 Broadway, Suite 450  
Oakland, CA 94607

Dear Mr. Sarikey:

Enclosed is the Irene S. Scully Family Foundation's ("Foundation") check for \$35,410.00 to Oakland Unified School District ("Grantee"). This constitutes a grant to support Grantee's *Summer Learning Program*.

This grant is made by Foundation subject to the following terms and conditions:

(a) Grantee is an organization that is both exempt from tax under section 501(c)(3) of the Internal Revenue Code (IRC) and an organization described in IRC §509(a)(1), (2), or (3), which statuses have been duly confirmed by one or more operative IRS rulings or determination letters, copies of which Grantee has filed with Foundation.

(b) Grantee will utilize the grant's proceeds only for charitable and educational activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by IRC §501(c)(3) or, if applicable, IRC §501(h) and 4911.

(c) Grantee will inform Foundation immediately of any change in or IRS proposed or actual revocation (whether or not appealed) of its tax status described above.

(d) Grantee will report in writing to Foundation by **September 1, 2016** (Interim Report) and **March 1, 2017\*** (Final Report) as to the uses it has put Foundation's grant and will provide promptly such additional information, reports and documents as Foundation may request.

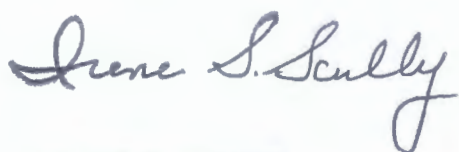
\*Renewals: An LOI requesting renewal funding will be accepted as early as **December 1, 2016** (Winter 2017 grant cycle). In order to be eligible to submit an LOI, funds from this grant must be fully utilized and documented. If Foundation does not receive both an LOI and Final Report by the **December 1, 2016** deadline, a renewal will not be considered until the following **Spring 2017** grant cycle.

(e) This grant is earmarked for the project identified above, as described in Grantee's funding proposal and related correspondence. It is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses expenditure intentions. Rather, Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and conditions.

(f) As a condition of your grant, all publicity and printed material related to programs funded by the Irene S. Scully Family Foundation are required to contain an acknowledgement of Foundation's support.

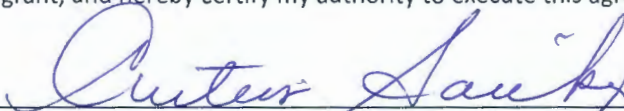
Grantee's deposit, negotiation or endorsement of the enclosed check will constitute its agreement to the terms and conditions set forth above. However, for Foundation's files, please have the enclosed copy of this letter reviewed and signed where indicated by an authorized officer of Oakland Unified School District. Please upload the signed document into Foundation's online grants management system by **April 22, 2016**.

Sincerely,



Irene S. Scully, President  
Irene S. Scully Family Foundation

On behalf of Oakland Unified School District, I understand and agree to the foregoing terms and conditions of Foundation's grant, and hereby certify my authority to execute this agreement.

Signature: 

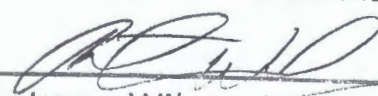
Name: Curtiss Sarikey

Title: Deputy Chief, Community Schools and Student Services Dept.

Date: 4/15/16

  
James Harris

President, Board of Education

  
Antwan Wilson

Secretary, Board of Education

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IRENE S. SCULLY FAMILY FOUNDATION  
100 DRAKE'S LANDING RD STE 105  
GREENBRAE, CA 94904-3120

WELLS FARGO BANK, NA  
California  
wellsfargo.com  
11-4288/1210

6316

03/24/2016

PAY TO THE ORDER OF Oakland Unified School District - Summer Learning

\$ \*\*35,410.00

Thirty-five thousand four hundred ten and 00/100\*\*\*\*\*

DOLLARS

Oakland Unified School District - Summer Learning  
1000 Broadway, Suite 450  
Oakland, CA 94607

MEMO OUSD Summer Learning

*Kathleen Maloney*

⑈006316⑈ ⑆121042882⑆ 6162701756⑈

IRENE S. SCULLY FAMILY FOUNDATION

03/24/2016

Oakland Unified School District - Summer Learning

OUSD Summer Learning

6316

35,410.00

Cash:WFB Checking #756

OUSD Summer Learning

35,410.00

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