

File ID Number	16-0772
Introduction Date	5-11-16
Enactment Number	16-0660
Enactment Date	5/11/16
By	82



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education

From: Antwan Wilson, Superintendent

Subject: **Grant Award Acceptance – MCClymonds Project Lead the Way**

ACTION REQUESTED:

Acceptance by the Board of Education of the Association for Continuing Education Grant Award for Oakland International High School for fiscal year 2015-16.

BACKGROUND:

Grant proposals for OUSD schools for the 2015-2016 fiscal years were submitted for funding as indicated in the chart below. The Grant Face Sheet and Grant Award Notification are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
16-0772	x	Grant	McClymonds High School	The grant will support adult education, a 5 th year of study, technology, internship and advising	07/02/2015 thru 5/31/2016	PLTW Engineering Program	\$16,000.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grant will be provided to OUSD schools from the funder.

- Grants valued at: \$16,000.00

RECOMMENDATION:

Acceptance by the Board of Education of the Association for Continuing Education Grant Award for Oakland International High School for fiscal year 2015-16.

Attachments: Face Sheet
Grant Award Notification; Check No. 3808

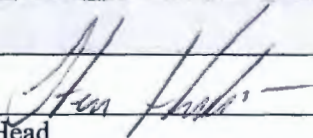
OUSD Grants Management Face Sheet

16#0772

Title of Grant: McClymonds Project Lead the Way	Funding Cycle Dates: 7/2/15 through 5/31/16
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Wendy Irizarry, Director of Grant Administration 3939 Priority Way South Drive, suite 400 Indianapolis, IN 46240 (317) 418-5097 wirizarry@pltw.org	Grant Amount for Full Funding Cycle: \$16,000
Funding Agency: Project Lead the Way	Grant Focus: to offset program costs associated with the PLTW Engineering Academy
List all School(s) or Department(s) to be Served: McClymonds High School Engineering Academy	

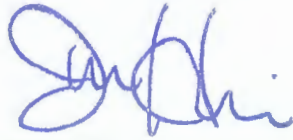
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The grant provides funding for instructional materials and teacher training in the PLTW curriculum.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Students participating in the PLTW Engineering Academy will be assessed with regard to their mastery of the concepts and techniques presented in the courses and their interest in pursuing a career in an engineering field. The following are allowable expenses under this grant: *PLTW Participation Fee (\$3,000) *Teacher training (\$8,000) *Course materials (\$5,000)
Does the grant require any resources from the school(s) or district? If so, describe.	no
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	no
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	no
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Kathryn Hall, STEM Teacher 2607 Myrtle Street Oakland, CA 94607 (510) 238-8607 Kathryn.hall@ousd.org

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			4/15/16
Department Head (e.g. for school day programs or for extended day and student support activities)			

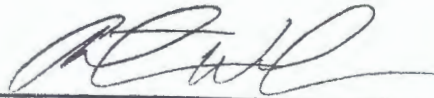
Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer			
Superintendent			



5/12/16

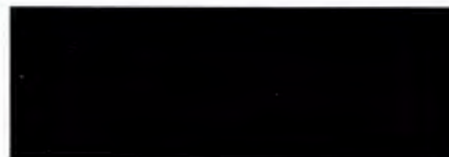
James Harris
President, Board of Education



5/12/16

Antwan Wilson
Secretary, Board of Education

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By: 012



OUSD Donation Form

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
303	McClymonds High School	Support of Project Lead the Way Curriculum	7/2/15	5/31/16	Project Lead the Way, Inc.	\$16,000	7/22/15	3808

Print Your Name: Tinisha Hamberlin

Signature:

Job Title: Principal

Date: March 8, 2016

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer:

(*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

3808

PROJECT LEAD THE WAY, INC.

GRANTS
3939 PRIORITY WAY SOUTH DRIVE, SUITE 400
INDIANAPOLIS, IN 46240

OLD NATIONAL BANK
Terre Haute, Indiana

71-1-863

3808

7/22/2015

PAY
TO THE
ORDER OF

Oakland Unified School District

\$ **16,000.00

Sixteen thousand and 00/100*****

DOLLARS

Tinisha Hamberlin
Oakland Unified School District
2347 Manzanita Drive
Oakland CA 94611-1136



[Signature]
AUTHORIZED SIGNATURE

MEMO

⑈003808⑈ ⑆086300012⑆ 124594985⑈

PROJECT LEAD THE WAY, INC.

Oakland Unified School District

Mclymonds High School

3808
7/22/2015

16,000.00

3808

74150 Grant Expenses : Grants to Schools

10080 Old National - Grants

16,000.00

Security features. Details on back



Grant Agreement


Grantee:	McClymonds High School
Grant Amount:	\$16,000
Purpose of Grant:	To offset the costs associated with the PLTW Engineering program.
Award Date:	7/2/2015
Grant Period:	7/2/2015 – 5/31/2016

This grant is awarded by **Project Lead The Way, Inc. (PLTW)** and is subject to the **PLTW Agreement, PLTW Agreement Program Requirements**, and also the following terms and conditions:

- A. This grant may be used only for the grantee's PLTW Engineering program.
- B. This grant may be used during the period stated above and any unspent funds will need to be returned to PLTW.
- C. The allowable expenses of the grant are as follows:
 - a. PLTW participation fee - \$3,000
 - b. Replacement materials and supplies - \$2,000
 - c. Teacher Training in IED or POE - \$4,000
 - d. Teacher Training in CEA - \$4,000
 - e. CES Materials - \$3,000
- D. Grantee will provide PLTW grant reports by **April 15**. The annual reports include a program, financial, and data collection report. The reports are to be submitted electronically to grants@pltw.org and can be accessed on the PLTW website - [Grant Reporting](#). Submitting timely reports is the responsibility of the district / school receiving the grant and PLTW reserves the right to determine satisfactory progress.
- E. Grantee will provide promptly such additional information, reports, and documents as PLTW may request and will allow PLTW and its representatives to have reasonable access to files, records, accounts, or personnel that are associated with this grant, for the purpose of financial reviews, verifications, or program evaluations as may be deemed necessary by PLTW. Any such information, reports, documents or access shall be limited to the evaluation of the **PLTW Program** and the grant funding, and shall be made consistent with any applicable federal or state laws relating to the provision of such information.

- F. PLTW reserves the right to discontinue or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if Grantee has not fully complied with the terms and conditions of this grant.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the PLTW grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Authorized Signing Official: 
Printed Name: Tina Sha Hamberlin
Title: Principal
E-mail Address: tina.sha.hamberlin@onsd.k12.ca.us
Date: 7.13.15
Check Payable: McClymonds High School
Attention: Tina Sha Hamberlin

The following action items should be completed and received by PLTW for payment:

- ☒ Obtain a copy of the W-9: Request for Taxpayer Information Identification Number and Certification Form.
- ☒ Review and sign the Grant Agreement and submit along with the copy of the W-9 to grants@pltw.org.

The following reports are due by April 15, 2016. Click here for [Grant Report Templates](#).

- ☐ Complete the Program Report.
- ☐ Complete the Financial Report.
- ☐ Complete the Data Collection Report.