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Introduction Date	5-25-16
Enactment Number	16-0759
Enactment Date	5-25-16
By	(signature)



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

May 25, 2016

To: Board of Education

From: Antwan Wilson, Superintendent

Subject: District Acceptance of Grant Award - Alameda County Health Care Services Agency,
Public Health Department - Nutrition and Garden Education

ACTION REQUESTED:

Acceptance by the Board of Education of the Grant Award from the Alameda County Health Care Services Agency, Public Health Department for Nutrition and Garden Education at 20-30 elementary schools and Salad Bar support at 10 elementary schools for fiscal year 2016-2017 in the amount of \$280,000.00, pursuant to the terms and conditions thereof.

BACKGROUND:

Grant Award for OUSD schools for the 2016-17 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
16-0855	Yes	Grant	Oakland Unified School District Elementary Schools with at least 50% of students qualifying for Free/Reduced Lunch.	To provide Nutrition Education and Garden Education.	October 1, 2016 - September 30, 2017	Alameda County Health Care Services Agency, Public Health Department	\$280,000.00

DISCUSSION:

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution
- Identify OUSD resources required for program success.

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total grant value will be provided to OUSD school from the funders.

- Grants valued at: \$280,000.00

RECOMMENDATION:

Acceptance by the Board of Education of a Grant Award from Alameda County Health Care Services Agency for OUSD elementary schools for fiscal year 2016-2017 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof.

ATTACHMENTS:

Grants Management Face Sheet

Grant Award Letter, Alameda County Health Care Services Agency, Public Health Department



CONTRACT JUSTIFICATION FORM
This Form Shall Be Submitted to the Board Office
With *Every* Consent Agenda Contract.

Legislative File ID No. 16-0855

Department: Alameda County Public Health Department

Vendor Name: Oakland Unified School District Health & Wellness Unit

Contract Term: Start Date: October 1, 2016 End Date: September 30, 2017

Annual Cost: \$ 280,000.00

Approved by: Muntu Davis, Director Alameda County Public Health Department / Curtiss Sarikey

Is Vendor a local Oakland business? Yes ☒ No ☐

Why was this Vendor selected?

OUSD Health & Wellness was selected to provide nutrition education, garden education and healthy food access programming to OUSD schools with 50% or more free/reduced lunch eligible. OUSD was selected to reach children and families throughout Oakland.

Summarize the services this Vendor will be providing.

1. Nutrition and garden education programming at 25 or more elementary schools.
2. Garden education programming at 5 or more middle schools.
3. Wellness Policy promotion via the Wellness Champion program.
4. Salad bar champions at at least 10 schools.

Was this contract competitively bid? Yes ☐ No ☒

If No, answer the following:

1) How did you determine the price is competitive?

We provided a scope of work and budget and it was approved.

2) Please check the competitive bid exception relied upon:

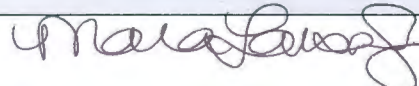
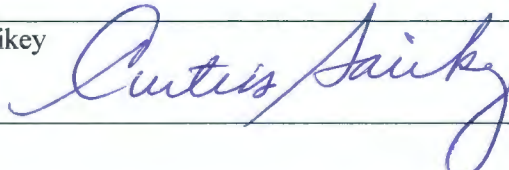
- ☐ **Educational Materials**
- ☐ **Special Services** contracts for financial, economic, accounting, legal or administrative services
- ☐ **CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- ☐ **Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- ☐ **Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- ☐ **Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- ☐ **Emergency** contracts [requires Board resolution declaring an emergency]
- ☐ **Technology** contracts
 - ☐ electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
 - ☐ contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
 - ☐ Western States Contracting Alliance Contracts (WSCA)
 - ☐ California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- ☐ **"Piggyback" Contracts** with other governmental entities
- ☐ **Perishable Food**
- ☐ **Sole Source**
- ☐ **Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- ☒ **Other, please provide specific exception**

OUSD Grants Management Face Sheet

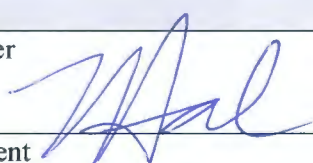
Title of Grant: Nutrition Education at OUSD	Funding Cycle Dates: October 1, 2016-September 30, 2017
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Jenny Wang, M.P.H., M.P.P., Senior Program Specialist Alameda County Public Health Department, Nutrition Services 3600 Telegraph Avenue Oakland, CA 94609 (510) 595-6454 Jenny.Wang@acgov.org	Grant Amount for Full Funding Cycle: \$280,000.00
Funding Agency: Alameda County Public Health Department, Nutrition Services 3600 Telegraph Avenue Oakland CA 94609 (510) 595-6454	Grant Focus: Nutrition Education and Garden Education at 20 to 30 elementary schools and Salad Bar support at 10 elementary schools.
List all School(s) or Department(s) to be Served: OUSD elementary schools with at least 50% of students qualifying for Free/Reduced Lunch.	

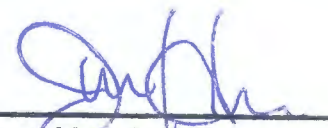
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	There is an established link between student academic performance and wellness (nutrition, gardening, physical education and physical activity participation). Students who have more access to healthful, nourishing food and school gardens will do better in school. The efforts of the Nutrition Education TSA, Nutrition-Based Garden Education TSA, the Harvest of the Month program, the Nutrition Services Staff cooking in the classroom program, the salad bar parent champions and Wellness champions support the health of students, families and staff.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.94% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	All Wellness Champion work will be evaluated through progress reports, activity logs and a wellness policy inventory. We will also use CHKS and Fitnessgram data.
Does the grant require any resources from the school(s) or district? If so, describe.	Partnership among the Community Schools and Student Services, Health & Wellness Unit, Teaching & Learning Science & Wellness Unit, Nutrition Services and school site participation.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.94% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Michelle Oppen, Program Manager, Wellness Health & Wellness, Community Schools and Student Services Dept. 1000 Broadway, Suite 150 Oakland, CA 94607 510-879-2612 Michelle.Oppen@ousd.org


Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	Mara Larsen-Fleming		4/7/16
Department Head (e.g. for school day programs or for extended day and student support activities)	Curtiss Sarikey		4.18.16

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Antwan Wilson		


James Harris
President, Board of Education


Antwan Wilson
Secretary, Board of Education

File ID Number: 16-0855
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By: 012



ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY
PUBLIC HEALTH DEPARTMENT

Rebecca Gebhart, Interim Director
Muntu Davis, MD, MPH, PH Director

Nutrition Services
3600 Telegraph Avenue
Oakland, CA 94609

Jenny Wang, Acting Director
510-595-6454 Mainline
510-595-6486 Fax

March 18, 2016

Michelle Oppen
OUSD Program Manager, Wellness
746 Grand Avenue
Oakland, CA 94610

RE: Intent to Fund FFY2017

Dear Ms. Oppen,

I am pleased to inform you that you have been awarded grant funding in the amount of \$280,000 to fund services to coordinate and advance nutrition programming in OUSD. The goal of these funds is to empower and enable target low- income populations to select healthy foods and beverages and increase physical activity through nutrition education, social marketing, and environmental supports.

Specifically, these funds will support Wellness Champions, Nutrition and Cooking Education Programs, Physical Activity promotion, and Garden Programs.

This is a letter of intent to award a grant and is not an official contract award. Funding is based on the federal fiscal year beginning October 1, 2016 through September 30, 2017.

If you have further questions or require additional information, please feel free to contact me by email at jenny.wang@acgov.org or at (510)595-6475. We look forward to continuing this successful collaboration.

Sincerely,

Jenny Wang, MPH, MPP
Acting Director, Nutrition Services
Alameda County Public Health Department