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Enactment Number	15-1823
Enactment Date	11-18-15



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From John Krull, Chief Technology Officer
Ruth Alahydoian, CFO

Board Meeting Date November 18, 2015

Subject **MOU with Arey Jones To Improve Asset Tagging, Security and Reporting**

Action Requested **Approval of MOU with Arey Jones To Improve Asset Tagging, Security and Reporting**

Background Discussion

The MOU is an important part of the District's capital asset tagging, security program and computer distribution program. Under the MOU, Arey Jones, a partner through whom the District purchases computer equipment, including Chromebooks, will support the District in asset tagging computer equipment, installing computer security tracking software and supporting the distribution of the asset tags and software. The term of the MOU is October 1, 2015 to October 31, 2016. There is no cost to the District.

Recommendation **Approval of MOU with Arey Jones To Improve Asset Tagging, Security and Reporting**

Fiscal Impact Funding resource name: n/a

Attachments

- MOU

OAKLAND UNIFIED DISTRICT TECHNOLOGY and FINANCE SERVICES

Memorandum of Understanding

Between

Arey Jones

and

Oakland Unified School District

This Memorandum of Understanding (MOU) sets for the terms and understanding between Arey Jones Educational Solutions (Arey Jones) and Oakland Unified School District (OUSD) to deliver computer equipment asset services.

Background

This MOU is important because it outlines the specific roles and responsibilities that all parties have a clear understanding of their purpose in the partnership.

Purpose

The objective of this MOU is to set forth the understandings and intentions of the partners with regard to collaboration in areas of mutual concern and to strengthen and enhance the joint capacities between Oakland Unified School District and Arey Jones to improve computer equipment asset tagging, security, distribution, and reporting through this MOU and being mindful of the district's strategic shift from traditional computer equipment asset tagging, distribution, and security installations to the Arey Jones services that focuses on providing quick assistance in partnership with the district's vision and motivation, goals, and values.

The above vision, goals, and values will be accomplished by undertaking the following activities:

Vision and Motivation:

- Understanding the impacts
- Assessing vulnerability
- Improving data acquisition and sharing
- Communicating impacts of data changes
- Implementing management strategies
- Adapting to changes

Goals:

- Asset tagging computer equipment
- Installing security tracking software
- Distributing computer equipment
- Delivering distributed asset data in a format as specified, on a monthly basis (the first of each month)

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- o Asset #, PO#, Invoice #, Vendor Name, Asset Description, Manufacturer, Model, Serial Number, Acquisition cost, Acquisition date, Location (site #), Building, Room, Notes (applicable).
- Receiving a volume of asset tags as agreed upon, on a monthly basis (the first of each month)
- Supporting the districts needs and inquiries, quickly

Values:

- Safety
- Respect
- Responsibility
- Kindness
- Doing your best

Reporting

The following will evaluate effectiveness and adherence to the agreement and when evaluation will happen:
Technologies Services - computer equipment and services, Business Services - purchases protocols and asset reporting.

Funding

MOU is not a commitment of funds

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from OUSD and Arey Jones. This MOU shall become effective upon signature by the authorized officials from the OUSD and Arey Jones and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from OUSD and Arey Jones this MOU shall end on October 31, 2016.

Contact Information

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OAKLAND UNIFIED DISTRICT TECHNOLOGY and FINANCE SERVICES

John Krull
Chief Technology Officer
Oakland Unified District

John Krull
signature

Date: 10/23/15

Matthe Gargallo
Name

Matthe Gargallo
signature

Date: 10/23/15

Director of Finance
Title

Arey Jones Educational Solutions

James L. Wilson
President, Board of Education

Antwan Wilson
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of Legal & Compliance
APPROVED FOR BOARD & SUPERVISOR
By: [Signature]
Attorney at Law

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By: