

LEGISLATIVE FILE

File ID No. 15-1457
Introduction Date 8-12-2015
Enactment No. 15-1211
Enactment Date 8/12/15
By OA



OAKLAND UNIFIED
SCHOOL DISTRICT
Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

August 12, 2015

To: Board of Education

From: Antwan Wilson, Superintendent and Secretary, Board of Education
By: Vernon Hal, Senior Business Officer *VH*
LJ Lance Jackson, Interim Deputy Chief, Facilities Planning and Management

Subject: Change Order No. 01 with McGuire & Hestor for Elmhurst Paving Project in an amount of \$15,566.00 increasing the current contract from \$1,225,000.00 to \$1,240,566.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with McGuire & Hestor for additional work due to District requested improvements and DSA or Agency requested changes to Elmhurst Paving Project in the amount not to exceed \$15,566.00, increasing the current contract amount from \$1,225,000.00 to \$1,240,566.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Elmhurst Paving Project**. Funding for the project is Measure J.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 1.27% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$1,225,000.00.



Changes due to Unforeseen Condition	Amount \$	Percent %
<i>(Preliminary Change Order Nos. 1, 2 and 3)</i>	\$17,047.00	1.00%
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order No. 4)</i>	(\$1,481.00)	.27%
TOTAL	\$15,556.00	1.27%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$1,225,000.00
Sum of previously approved Change Orders:	\$0
Contract sum prior to this Change Order:	\$1,225,000.00
Cost of current Change Order No. 01	\$ 15,566.00
New Contract Sum:	\$1,240,566.00
Current Change Order(s) as % of contract	1.27%
Contract completion date as of this Change Order No. 01	No Change

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with McGuire & Hestor for additional work due to District requested improvements and DSA or Agency requested changes to Elmhurst Paving Project in the amount not to exceed \$15,566.00, increasing the current contract amount from \$1,225,000.00 to \$1,240,566.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the Measure J. The scope of work is included in the Board of Education approved total budget for the Elmhurst Paving Project. The total budget for this project is \$1,240,566.00.

ATTACHMENT

Change Order No. 01 which includes: Elmhurst Paving Project PCO (Preliminary Change Order) Number: 1,2,3,5

Key Codes: 2029905890-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

CHANGE ORDER NO. 01

4073114

PROJECT: Elmhurst Paving Project
 OWNER: Oakland Unified School District
 CONTRACTOR: McGuire & Hester
 9009 Railroad Avenue
 Oakland, CA 94603
 DATE: 5/29/2015
 DSA FILE NO.: 1-29
 DSA APP NO.: 01-113995
 OUSD PROJECT#: 13130
 PROJECT MGR.: Mary Ledezma

510-632762

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum		\$1,225,000.00
Net Change by previously authorized Change Orders	File ID Number: 15-1457	
The Contract sum prior to this change order	Introduction Date: 8/12/15	
The Contract sum will be increased/decreased	Enactment Number: 15-1211	\$15,566.00
The New Contract Sum including the Change Order will be	Enactment Date: 8/12/15	\$1,240,566.00
Change Order percentage of base contract	By: [Signature]	1.27%
The Contract is changed by (0) Zero Calendar Days		0 days
Contract completion date as of this Change Order therefore is:		

Summary reference attached items : 1 2 3 5

Reviewed by:

Bond Program Director Date

Approved: Architect of Record Stephen Lane <small>Digitally signed by Stephen Lane DN: cn=Stephen Lane, o=HY Architects, ou=CA, email=slane@hy-arch.com, c=US Date: 2015.06.01 10:05:52 -07'00'</small> Signature Date: 6/1/2015	Approved: General Contractor [Signature] Signature Date: 5/29/2015	Approved: OUSD [Signature] Director of Facilities Signature Date: 6/3/15 [Signature] Asst. Superintendent Signature INTERIM DEPUTY CHIEF Date: 6/11/15
Approved: Electrical or Structural Engineer James Harris President, Board of Education [Signature] Signature Date:	Approved: Mechanical Engineer [Signature] Signature Date:	Approved: Division of the State Architect FACILITIES PLANNING & MGMT ACCOUNTING DEPARTMENT [Signature] Signature Date: JUN 12 2015 PM2:12
Antwan Wilson Secretary, Board of Education	RECEIVED 6-17-2015	

Change Order 1-2 (Revised 1/19/2006)

Fund 21 MSRS
 RES 9350

2029905890-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

SUMMARY OF CHANGE ORDER NO. 01

PROJECT:	Elmhurst Paving Project	DATE:	5/29/2015
OWNER:	Oakland Unified School District	DSA FILE NO.:	1-29
CONTRACTOR:	McGuire & Hester 9009 Railroad Avenue Oakland, CA 94603	DSA APP NO.:	01-113995
		OUSD PROJECT#:	13130
		PROJECT MGR.:	Mary Ledezma

1	PCO # 1	ADD	\$34,202.00
		ADD/DEDUCT	

Description: Geo-Grid Fabric
Reason: Geo-Grid Fabric was recommended by the Ninyo & Moore testing lab after failing compaction testing due to discovery of wet, pumping soil. The Geo-Grid fabric boosted soil test results to the required 95% compaction levels.
Requested By: 1 Unforeseen Conditions
DSA Prelim approval date:

2	PCO # 2	DEDUCT	(\$13,155.00)
		ADD/DEDUCT	

Description: Credit to Delete Asphalt Strip
Reason: Removal of the existing 10 foot high chainlinked fencing was not necessary therefore disrupting & restoring the strip on City property was not required afterall.
Requested By: 1 Unforeseen Conditions
DSA Prelim approval date:

3	PCO # 3	DEDUCT	(\$4,000.00)
		ADD/DEDUCT	

Description: Credit for Electrical Repair by B&G
Reason: Emergency repairs required to restore power to Summer classes held in the Music/Drama Building 'D' caused by Contractor saw cutting in the incorrect location adjacent to a clearly labeled electrical chest box.
Requested By: 1 Unforeseen Conditions
DSA Prelim approval date:

OAKLAND UNIFIED SCHOOL DISTRICT

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4	PCO # 5	DEDUCT ADD/DEDUCT	(\$1,481.00)
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Description: Credit to Delete Asphalt Paving Behind Toilet Portables
Reason: Existing asphalt paving behind restroom portables was in good condition
and replacement was not necessary.
Requested By: 2 Owner Requested Change
DSA Prelim approval
date:

CO #1 (4 PCO's)

Total: \$15,566.00



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Elmhurst Paving Project	Site	202
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	McGuire & Hester	Agency's Contact	Michael Hester				
OUSD Vendor ID #	V073114	Title	Project Manager				
Street Address	9009 Railroad Avenue	City	Oakland	State	CA	Zip	94603
Telephone	Oakland, CA 94603	Policy Expires					
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No				
OUSD Project #	13130						

Term			
Date Work Will Begin	6-11-2014	Date Work Will End By (not more than 5 years from start date)	9-14-2015

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$1,240,566.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 15,566.00
Other Expenses		Requisition Number	

Budget Information				
If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.				
Resource #	Funding Source	Org Key	Object Code	Amount
9350	Measure J	2029905890	6271	\$15,566.00

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	7/15/15	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved		
3.	Interim Deputy Chief, Facilities Planning and Management			
	Signature	Date Approved	7/16/15	
4.	Senior Business Officer			
	Signature	Date Approved	7/20/15	
5.	President, Board of Education			
	Signature	Date Approved		