

Board Office Use: Legislative File Info.	
File ID Number	15-1418
Introduction Date	8-12-15
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Memo

To Board of Education

From Antwan Wilson, Superintendent

Board Meeting Date _____
(To be completed by
Procurement)

Subject Contract- Public Consulting Group (contractor) - 922/Community Schools and Student Services Department (site/department)

Action Requested Approval of Contract between Oakland Unified School District and Public Consulting Group. Services to be primarily provided to the Community Schools and Student Services Department for the period of July 1, 2015 through June 30, 2016.

Background
A one paragraph explanation of why the consultant's services are needed.

The LEA (Local Education Agency) billing option provides the District with revenue when Medi-Cal enrolled students with IEPs receive direct services from a qualified provider.

Discussion
One paragraph summary of the scope of work.

Approval by the Board of Education of the Contract between the District and Public Consulting Group, Inc., San Diego, CA, for the latter to provide services for the online data collection and management system for the Medical Administrative Activities (MAA) and Local Education Agency (LEA) billing options programs as well as training and administrative support for the Community Schools and Student Services Department which oversees the billing, as described in the Scope of Work, incorporated herein by reference as though fully set forth, for the period of July 1, 2015 through June 30, 2016, in an amount not to exceed \$80,000.00.

Recommendation Approval of Contract between Oakland Unified School District and Public Consulting Group. Services to be primarily provided to the Community Schools and Student Services Department for the period of July 1, 2015 through June 30, 2016.

Fiscal Impact Funding resource name (please spell out): 5640/LEA/Medi-Cal Integrated in an amount of \$80,000.00.

Attachments

- Contract for Services
- Certificate of Insurance
- Scope of Work
- Statement of qualifications

Board Office Use: Legislative File Info.	
File ID Number	15-1418
Introduction Date	8-12-15
Enactment Number	15-1280
Enactment Date	8/14/15 <i>EW</i>



**OAKLAND UNIFIED
SCHOOL DISTRICT**

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Board Meeting Date
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Attachments

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**CONTRACT FOR SERVICES:
SOFTWARE AND BILLING SERVICES
Oakland Unified School District**

This Agreement ("**the Agreement**") is made by and between Public Consulting Group, Inc. ("**PCG**"), a corporation with a place of business at 4370 La Jolla Village Drive, 4th Floor, San Diego, CA 92122 and Oakland Unified School District ("**SCHOOL DISTRICT**"), located at 1000 Broadway Suite 680, Oakland CA 94607, as of July 1, 2015 ("**Effective Date**").

WHEREAS, SCHOOL DISTRICT provides school-based health-related services to students including special-needs students; and

WHEREAS, SCHOOL DISTRICT requires assistance in billing Medi-Cal for LEA covered services that are provided to eligible students, and in collecting amounts billed; and

WHEREAS, PCG has demonstrated its ability and expertise in these areas; and

WHEREAS, PCG is able and willing to perform such services;

NOW THEREFORE, the parties hereto mutually agree as follows:

I. SCOPE OF SERVICES

- A. PCG shall perform the services described in the attached **Exhibit A**, in accordance with the terms and conditions of this Agreement.
- B. The parties to this Agreement may expand the scope of this Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement.

II. TERM

- A. The initial term of this Agreement (the "**Initial Term**") shall commence on the Effective Date and shall end one calendar year thereafter.
- B. Following the Initial Term, this Agreement shall automatically renew for successive one-year terms (each a "**Renewal Term**"), unless either party notifies the other, at least thirty (30) days prior to the end of the Initial Term or then-current Renewal Term, as the case may be, of the notifying party's election not to renew this Agreement, whereupon this Agreement shall terminate on the last day of the Initial Term or the then-current Renewal Term, as the case may be.

III. COMPENSATION, PAYMENT, AND BILLING PROCEDURE

- A. SCHOOL DISTRICT shall compensate PCG \$80,000 annually for services rendered under this Agreement.

B. SCHOOL DISTRICT shall pay PCG's based on the following invoicing schedule.

Est. Invoice Date	Service Timeframe	% of Total Contract	Invoice Amount
December 2015	July 1 – December 31	50%	\$ 40,000.00
March 2016	January 1 – March 31	25%	\$ 20,000.00
June 2016	April 1 – June 30	25%	\$ 20,000.00

- i. PCG shall submit invoices to SCHOOL DISTRICT detailing the amount due and the total amount due for the remainder of the year. SCHOOL DISTRICT may choose to pay the entire remaining balance for the year at any time with no pre-payment penalties.

C. Additional LEA Billing services may be provided upon request and acknowledged in writing by both parties. Fees for these services are as follows:

- i. SCHOOL DISTRICT shall pay PCG twenty dollars (\$20.00) per hour for data entry services. The first 30 hours of data entry are included in the annual fee.
- ii. SCHOOL DISTRICT shall pay PCG per hour at prevailing rates for any additional consulting services including any reasonable travel time and expenses
- iii. Additional EasyTrac™ software/report customization fee for software modifications outside State and Federal program changes are one hundred fifty dollars (\$150.00) per hour.
- iv. PCG shall add any additional services and a description of such to the monthly invoice.

D. SCHOOL DISTRICT shall pay PCG interest at the annual rate of 5% on all fee amounts that are not paid within sixty (60) days of the due date, calculated from the due date to the date that payment is received, unless state law prohibits the payment of interest or requires a lower percentage amount, in which case such lower percentage amount shall apply.

E. Upon termination of the Agreement at the end of the Term or pursuant to Section VI, PCG shall be entitled to payment for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted by PCG after the termination date, following reimbursements received by SCHOOL DISTRICT on account of such services.

F. Annual fee subject to a 5% increase effective beginning third consecutive contract year. PCG will negotiate with the SCHOOL DISTRICT 60 days in advance of any purposed increase in the annual fee.

IV. RECORDS

A. SCHOOL DISTRICT data provided or created using the PCG System is available during the Term of the Agreement. After the termination or expiration of this Agreement, PCG will transfer such data to Agency or destroy such data, upon Agency's written direction, or Agency may request PCG maintain storage of such data at PCG's then current rates. PCG will make and retain on an appropriate time schedule backups of data entered by Agency Users, and make same available without cost to Agency and Agency Users in the

event data is lost, damaged or corrupted, or otherwise becomes unusable, due in any part to the acts or omissions of PCG or breach of the System Service.

- B. PCG shall maintain its records relating to this Agreement for a period of at least five (5) years from the date of service. If PCG carries out any of the duties of this Agreement through a subcontract, such subcontract shall provide that the subcontractor likewise shall maintain such records for a period of at least five (5) years from the date of service.

V. CONFIDENTIALITY

- A. The parties recognize that this Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (“**FERPA**”), the Health Insurance Portability and Accountability Act (“**HIPAA**”), and the Individuals with Disabilities Education Act (“**IDEA**”).
- B. The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information, and agree to amend this Agreement as may be necessary to reflect changes in the applicable law.
- C. PCG shall request from SCHOOL DISTRICT, and SCHOOL DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Agreement. PCG shall take steps to safeguard all confidential information that it receives or creates pursuant to this Agreement. PCG shall make available to SCHOOL DISTRICT its written policies and procedures for the security of confidential information subject to this Agreement.
- D. PCG shall not use confidential information received from SCHOOL DISTRICT identifying individual students for any purpose other than the purposes of this Agreement or other purposes expressly directed or allowed by the SCHOOL DISTRICT in a writing signed by SCHOOL DISTRICT, and shall immediately notify SCHOOL DISTRICT if such confidential information is subpoenaed or requested by a third-party, or is improperly used, copied, or removed.
- E. If SCHOOL DISTRICT determines it necessary in order to comply with its obligations under law, SCHOOL DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures.
- F. Upon termination of this Agreement, PCG shall use reasonable and secure means to return or destroy (as directed in writing by SCHOOL DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.
- G. Nothing in this Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than SCHOOL DISTRICT, PCG, and their respective successors and assigns.

VI. TERMINATION

This Agreement may be terminated before the end of the term specified in Section II, as follows:

- A. **Without Cause:** Either party may terminate this Agreement by giving written notice to the other party at least thirty (30) calendar days prior to the effective date of termination as stated in the notice, or such other period as is mutually agreed in advance by the parties.
- B. **For Cause:** Either party may terminate this Agreement if the other party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least seven (7) calendar days to cure the breach before the effective date of termination stated in the notice.
- C. **Emergency:** If SCHOOL DISTRICT reasonably determines that immediate action is necessary to protect state and/or federal funds or property or to protect persons from injury, SCHOOL DISTRICT may terminate or suspend this Agreement by providing written notice to PCG stating the grounds for the SCHOOL DISTRICT's action. Such termination or suspension action shall be effective upon receipt of the written notice by PCG.

VII. OWNERSHIP INTERESTS AND LICENSE

- A. Ownership of EasyTrac™ and all other software, trademarks, and intellectual property of PCG is not conveyed to SCHOOL DISTRICT unless specifically conveyed to SCHOOL DISTRICT by means of a written amendment to this Agreement or a separate written contract referencing this Agreement. EasyTrac™ is licensed to SCHOOL DISTRICT only during the term of this Agreement and only for use by SCHOOL DISTRICT for purposes of this Agreement.
- B. SCHOOL DISTRICT shall not use PCG software, trademarks, or other intellectual property except for purposes of this Agreement, and shall not copy or transfer such software, trademarks, or other intellectual property to any third party unless specifically authorized by PCG in a written amendment to this Agreement or a separate written contract referencing this Agreement.

VIII. LIABILITY AND INSURANCE

- A. PCG shall indemnify and hold harmless SCHOOL DISTRICT, its officers, agents, employees, and assigns from and against all claims, losses, costs, damages, expenses, reasonable attorneys' fees, and liability that any of them may sustain, up to the total amount of fees paid to PCG:
 - (i) Arising out of any failure by PCG to comply with any applicable law, ordinance, regulation, or industry standard; or
 - (ii) Arising out of any breach by PCG of a provision of this Agreement.

- B. PCG will maintain adequate insurance coverage for purposes of this Agreement, including commercial general liability, worker's compensation, and errors and omissions liability insurance. PCG will provide to SCHOOL DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days notice prior to modification of terms or termination.

IX. SUCCESSORS AND ASSIGNEES

- A. SCHOOL DISTRICT and PCG each binds itself, its associates, partners, successors, assigns, and legal representatives to the other party to this Agreement with respect to all covenants of this Agreement.
- B. Neither SCHOOL DISTRICT nor PCG shall assign any interest in this Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other party.

X. EQUAL EMPLOYMENT OPPORTUNITY AND NON-DISCRIMINATION

During the performance of this Agreement, PCG agrees as follows:

- A. PCG will not discriminate against any employee or applicant for employment because of race, color, religious creed, gender, marital status, age, sexual orientation, national origin, veteran status, disabling condition, or any other protected status. Such equal-opportunity and non-discriminatory actions shall include, but not be limited to, the following: recruitment, hiring, training, promotion, compensation, benefits, transfers, layoffs, return from layoffs, and company-sponsored training, education, and social/recreational programs. PCG agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- B. PCG will, in all solicitations, or advertisements for employees placed by or on behalf of PCG, state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, gender, marital status, age, sexual orientation, national origin, veteran status, disabling condition, or any other protected status.

XI. CONFLICT OF INTEREST

PCG covenants that it has no direct or indirect interest that would conflict with its performance of the Agreement. PCG further covenants that in the performance of this Agreement, no person having such interest shall be employed by PCG.

XII. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of California, and any civil action arising under this Agreement shall be brought in that state.

XIII. COMPLIANCE WITH LAWS

- A.** The parties shall comply with all applicable federal and state laws and regulations.
- B.** This Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event that this Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, PCG and SCHOOL DISTRICT shall negotiate in good faith to modify the terms and provisions of this Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Agreement shall terminate at the election of either party and neither party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that PCG and SCHOOL DISTRICT shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.
- C.** This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIV. EXTENT OF AGREEMENT

- A.** This Agreement represents the entire and integrated Agreement between SCHOOL DISTRICT and PCG and supersedes all prior negotiations, representations, or agreements, either written or oral.
- B.** This Agreement may be amended or revised only by a written amendment signed by authorized representatives of both SCHOOL DISTRICT and PCG and referencing this Agreement.

XV. PROCUREMENT

- A.** SCHOOL DISTRICT is solely responsible for its compliance with applicable procurement laws and regulations.
- B.** To the extent specifically authorized by applicable procurement laws and regulations, this Agreement may be utilized by another school district or other entity for purposes of its own authority to contract with PCG. The terms of such resulting contract may differ from this Agreement, and SCHOOL DISTRICT assumes no authority, liability, or obligation to PCG or to any other school district or other entity with respect to any such resulting contract.
- C.** **ADDITIONAL SERVICES.** The parties to this Agreement may expand the scope of this Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement signed by each party.

IN WITNESS **WHEREOF**, the parties have executed this Agreement as of the Effective Date written above.

PUBLIC CONSULTING GROUP, INC.

By: *Florie J. Wong*
Signature
FLORIE J. WONG

Printed Name

4A.r"E"

Title

7/14/15

Date

Corporate Office:
Public Consulting Group, Inc.
148 State Street, 10th Floor
Boston, MA 02109

Project Office:
Public Consulting Group, Inc.
4370 La Jolla Village Dr. 4th Floor
San Diego, CA 92122

OAKLAND UNIFIED SCHOOL DISTRICT

By: *James Harris*
Signature

James Harris
Printed Name
President, Board of Education

Title

Antwan Wilson
Date
Secretary, Board of Education

1000 Broadway Suite 680
Oakland CA 94607

OAKLAND UNIFIED SCHOOL DISTRICT
APPROVED BY
Antwan Wilson
August 12, 2015

File ID Number: 15-1418
Introduction Date: 8/12/15
Enactment Number: 15-1280
Enactment Date: 8/12/15
By: *AW*

OUSD or the District verifies that
the Contractor does not appear on
the Excluded Parties List at
<https://www.sam.gov/>

EXHIBIT A: SERVICES

Subject to the terms and conditions of this Agreement, PCG will provide the following LEA Billing Services:

I. PROJECT STARTUP

A. PCG meets with the SCHOOL DISTRICT.

- (i) Meet with the SCHOOL DISTRICT program manager to:
 - a. Confirm procedures for managing, controlling, and coordinating all work and project results
 - b. Finalize the project scope and objectives
 - c. Identify key district personnel available to resolve technical and operational questions
- (ii) Identify key stakeholders (internal and external)
- (iii) Establish protocols for representing the District at any and all meetings related to this engagement

II. DATA COLLECTION

PCG will provide a secure file transfer method (such as an FTP) to conduct data collection, and will request operational information from the SCHOOL DISTRICT on:

- A. Schools
- B. Students
- C. Clinicians/Providers

III. CLAIMS SOFTWARE

- A. PCG will allow the continued use of the VeriDirect online software for SFY 15-16 (only) to SCHOOL DISTRICT for documentation/claims logging purposes only. Software will enable SCUSD to record billable and non-billable health and mental health claims, provider health services progress notes. In addition, provide the Authorization Module for Occupational and Physical Therapy services. Information entered into VeriDirect will be imported into EasyTrac for reporting and claiming purposes.
- B. PCG will provide the SCHOOL DISTRICT hosting of the VeriDirect software for SY 15-16. Based on the information entered on VeriDirect during SY15-16 or EasyTrac™ by SCHOOL DISTRICT or PCG, PCG will process, generate, and submit reimbursement claims to Medi-Cal as appropriate on behalf of SCHOOL DISTRICT. PCG will also create and submit to Medi-Cal all necessary electronic Claim Inquiry Forms.

- C. PCG will provide SCHOOL DISTRICT and designated staff with access to all claiming reports, including warrant reports. VeriDirect reports not currently in EasyTrac will be developed by PCG and provided to the SCHOOL DISTRICT.
 - 1. PCG will provide SCHOOL DISTRICT a quarterly Transportation report. SCHOOL DISTRICT will provide a sample of the report and define specifications for each field to PCG.
- D. PCG will maintain a current backup of all the data stored on PCG servers. PCG will provide the SCHOOL DISTRICT unlimited access to a file management system storing all data files (master student file, student eligibility file, provider file, claims, authorizations, transmissions, 835 file data and reports.)
 - 1. In accordance with the Health Information and Portability and Accountability Act (HIPAA) regulations, PCG will safeguard student and health claim data that it controls- including the VeriDirect HIPAA sensitive file management data.
- E. PCG will request and generate current Medi-Cal eligibility as defined in the LEA Medi-Cal Billing Option manual one time each month using student files provided by SCHOOL DISTRICT. PCG will refresh the VeriDirect system monthly with updated student information.
- F. PCG will provide billing data input services listed on paper billing forms provided by SCHOOL DISTRICT with the agreed upon time frame. PCG will comply with all HIPAA regulations regarding the reasonable safeguarding of protected health information (PHI) contained on billing forms.
- G. PCG will provide support to VeriDirect for system outages, and any required federal or state governmental mandated changes to the LEA Medi-Cal Billing Option Program for FY 15/16 to the extent that no new development or programming is needed to bring the VeriDirect in compliance with changes.
 - 1. Examples of change support would be:
 - 1. Federal changes to the CPT codes breaking out audiology and speech evaluation.
 - 2. Changes to existing lists or data fields
- H. If SCHOOL DISTRICT asks PCG to audit claims or to use additional information, SCHOOL DISTRICT and PCG first shall agree in writing as to the terms of such audit or use. If such audit or additional information indicates that a claim was not properly made, PCG will void the claim. PCG will only audit claims submitted under contract period. Review of claims prior to PCG will be the responsibility of the SCHOOL DISTRICT including void processing, if needed.

IV. TRAINING

PCG will provide all EasyTrac™ administrator training for the Medi-Cal Coordinator during project implementation.

PCG will provide annual in person training of up to 3 days to SCHOOL DISTRICT when EasyTrac™ will be implemented to all SCHOOL DISTRICT users. Additional on-site training days may be purchased at any time for \$2,000/day per trainer. Training is provided in sessions to

accommodate no more than 30 trainees at one particular time. SCHOOL DISTRICT is responsible for securing training location and any related costs such as use of projector/site. Each training session will be divided into two parts:

- A. Lecture (approximately 1 hour)
- B. Hands-on practice (approximately 1 hour)

Training resources such as manuals, FAQ documents and recorded webinar trainings will be provided electronically and posted on the EasyTrac™ system. SCHOOL DISTRICT will be responsible for the cost of printing materials.

V. OPERATIONS

PCG provides EasyTrac™ as a complete service. The District is not required to purchase or install any software on their computers with the exception of an Internet browser and the Adobe Acrobat Reader®.

- A. EasyTrac™ Server Hardware: PCG will provide an appropriate server(s) for SCHOOL DISTRICT.
- B. EasyTrac™ Server Software: PCG will provide all server and database software for SCHOOL DISTRICT.
- C. EasyTrac™ Server Administration: PCG will provide all server administration including database back up, system account management, system security, and system maintenance.
- D. EasyTrac™ Server Internet Connection: PCG will provide the connection of the server to the Internet at an appropriate speed to carry SCHOOL DISTRICT traffic at no additional cost.
- E. SCHOOL DISTRICT responsibilities:
 - (i) Connection to the Internet for its users
 - (ii) Computer hardware for its users
 - (iii) Browser software and browser software configuration
 - (iv) Installation and configuration of the Adobe Acrobat Reader®
 - (v) Site for training with an appropriately configured computer for each trainee and one additional computer for the trainer
 - (vi) System start up information as detailed in the system start up section of this document.

VI. EASYTRAC™ SYSTEM STARTUP

System Startup is the process by which a school system's EasyTrac™ service is established. The goal of System Startup is to import as much information as possible to the EasyTrac™ system so that SCHOOL DISTRICT need not perform excessive manual data entry.

PCG has developed a standard set of import stubs for the data elements required by EasyTrac™. The main categories of data imports include:

- A. Student Information
- B. User Information
- C. School Information
- D. Related Services

Some data may be exported by PCG from existing database(s) VeriDirect (FY 15/16) if required data elements are present within VeriDirect during the initial project implementation.

VII. ONGOING USER SUPPORT

Ongoing user support for EasyTrac™ will be offered to the District at no additional charge. Phone support will be during the hours of 9:00 AM and 5:00 PM local time. PCG will only provide support to Veridirect (FY 15-16) if a system outage occurs. (FY15/16)

- A. Email support will be provided via the email links on EasyTrac™ Message Board page.
- B. Phone support will be provided via a toll free or local number. This number will connect the SCHOOL DISTRICT Contact with PCG's EasyTrac™ help desk.
- C. PCG will provide Tier 1, 2 and 3 support during the first year of the contract for EasyTrac™. During each subsequent year, PCG will provide Tier 3 support. The SCHOOL DISTRICT will be responsible for Tier 1 and Tier 2 support after the first contract year.
- D. The SCHOOL DISTRICT will be responsible for VeriDirect Tier 1 and Tier 2 support (all end user support).

VIII. NEW VERSIONS AND RELEASES

New core versions and releases of EasyTrac™ issued during the term of the Agreement will be provided to SCHOOL DISTRICT, along any additional training required as a result of the new version or release at no additional charge.

IX. PCG RATES

Rates effective July 1, 2015 – June 30, 2016. Rates subject to change each fiscal year.

Consulting Staff	Hourly Bill Rates
Manager	\$295.00
Associate Manager	\$280.00
Senior Consultant	\$255.00
Consultant	\$210.00

Business Analyst	\$165.00
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X. COST REIMBURSEMENT AND COMPARISON SCHEDULE (CRCS)

Upon receipt of a signed written request by SCHOOL DISTRICT, PCG will assist SCHOOL DISTRICT with questions regarding the CRCS process and review of the report prior to submission to the Department of Health Care Services (DHCS). SCHOOL DISTRICT is responsible for gathering, completing and submitting the CRCS report.

XI. SCHOOL DISTRICT RESPONSIBILITIES

- A. SCHOOL DISTRICT will provide a single point of contact and assign a Medi-Cal project manager.
- B. SCHOOL DISTRICT agrees use of PCG's EasyTrac™ system is limited to District staff for the sole purposes of the LEA Medi-Cal Billing project. External contractors or vendors that conduct the same or similar services as PCG are prohibited from access and use of EasyTrac™.
- C. SCHOOL DISTRICT acknowledges and agrees that District is solely responsible for all acts, omissions and use under its accounts and any End User content submitted displayed, linked, transmitted through or stored on PCG servers.
- D. SCHOOL DISTRICT will take reasonable actions as PCG may request to facilitate provision of the Services under this Agreement.
- E. SCHOOL DISTRICT has requested the continued use of the Veritam software (VeriDirect) for providers to log claims during the SY15-16 only. SCHOOL DISTRICT is responsible for all entry of all claims (service documentation/logs) into the VeriDirect system along with accuracy, timelines and compliance with LEA billing requirements for delivery.
- F. SCHOOL DISTRICT acknowledges that no development, system improvements or changes will be made by PCG in the VeriDirect system and that PCG is not responsible for system performance.
- G. SCHOOL DISTRICT agrees that PCG will utilize own proprietary system for claims generation to DHCS and reporting.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TGA Cross Insurance, Inc 401 Edgewater Place Suite 220 Wakefield MA 01880		CONTACT NAME: PHONE (A/C, No. Ext.): E-MAIL ADDRESS:		FAX (A/C, No.):
INSURED Public Consulting Group, Inc Stuart Kaufman 148 State Street, 10th Floor Boston MA 02109		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Executive Risk Indemnity Inc		35181
		INSURER B: Great Northern Insurance Co		20303
		INSURER C: Federal Insurance Company		20281
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 15-16 PCG Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> No Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			35855036	2/18/2015	2/18/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included EMP BEN \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			73540440	2/18/2015	2/18/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ N/A			79852604	2/18/2015	2/18/2016	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			71724811	2/18/2015	2/18/2016	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability Claims Made			68023824 Retro Date: 2/27/1997	2/18/2015	2/18/2016	Each Claim/Aggregate \$ 5,000,000 Deductible \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured; Oakland Unified School District

CERTIFICATE HOLDEROakland Unified School District
Attn: Risk Management
900 High Street
Oakland, CA 94607**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Thomas Gregory/MH6

Liability Endorsement

(continued)

Under Conditions, the following provision is added to the condition titled Other Insurance.

Conditions

*Other Insurance –
Primary, Noncontributory
Insurance – Scheduled
Person Or Organization*

If you are obligated, pursuant to a contract or agreement, to provide the person or organization shown in the Schedule with primary insurance such as is afforded by this policy, then in such case this insurance is primary and we will not seek contribution from insurance available to such person or organization.

Schedule

Oakland Unified School District
Attn: Risk Management
900 High Street
Oakland, CA 94607

All other terms and conditions remain unchanged.

Authorized Representative





Liability Insurance

Endorsement

<i>Policy Period</i>	FEBRUARY 18, 2015 TO FEBRUARY 18, 2016
<i>Effective Date</i>	FEBRUARY 18, 2015
<i>Policy Number</i>	3585-50-36 BOS
<i>Insured</i>	PUBLIC CONSULTING GROUP, INC.
<i>Name of Company</i>	GREAT NORTHERN INSURANCE COMPANY
<i>Date Issued</i>	MARCH 23, 2015

This Endorsement applies to the following forms:

GENERAL LIABILITY

Under Who Is An Insured, the following provision is added.

Who Is An Insured

Additional Insured - Scheduled Person Or Organization

Persons or organizations shown in the Schedule are **insureds**; but they are **insureds** only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this policy.

However, the person or organization is an **insured** only:

- if and then only to the extent the person or organization is described in the Schedule;
- to the extent such contract or agreement requires the person or organization to be afforded status as an **insured**;
- for activities that did not occur, in whole or in part, before the execution of the contract or agreement; and
- with respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an **insured** under this provision:

- that is more specifically identified under any other provision of the Who Is An Insured section (regardless of any limitation applicable thereto).
- with respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.

Experience of Public Consulting Group

PCG has been providing school-based Medicaid billing services for more than 20 years to Local Education Agencies (LEA) across the country, including providing billing services within the state of California. PCG has extensive experience developing and implementing various types of Medi-Cal billing solutions.

PCG has continuously provided compliant Medicaid/Medi-Cal services to our school-based clients since 1992 and has recovered more than \$4 billion dollars in net reimbursement for our clients. As a result, we are the largest and most experienced school-based Medicaid/Medi-Cal consulting firm in the country today.

We realize the school-based Medi-Cal environment has changed over the last few years and the marketplace has seen the exodus of many vendors. As a company, we are very proud of our 28 year reputation for high compliance standards, full wrap-around services, easy-to-use technology, and near perfect client retention rates. PCG was one of the first companies to help schools gain access to Medi-Cal reimbursements for health services provided in an educational setting. We started small and outlasted our competition by providing unmatched service with leading edge technology backed by no compromises on best outcomes for our clients and their staff.

Throughout our history of providing this service, we have improved all aspects of the California LEA billing process by adding new technologies, better reporting, improved compliance measures, and improved relationships with federal and state Medicaid/Medi-Cal programs. Even after two decades, PCG continues to re-invest in our school-based Medicaid/Medi-Cal service offerings including the development this year of a mobile/smartphone version for service documentation.

PCG has been the national leader in assisting LEAs with Medicaid/Medical reimbursement, and we will use our national perspective and local experience on Medi-Cal reimbursement for this engagement.

Experience with Large Urban School Districts

Across the nation, PCG works with LEAs and state Departments of Education ranging in size from 100 to 1.5 million students. PCG is not simply a technology unit or an education consulting unit; rather it is a complete division with the knowledge and expertise that results in comprehensive product solutions.

PCG has significant experience working with large urban school districts throughout the country. This places PCG in a unique position to be able to meet the needs of LEAs.

PCG has **served 22 of the 26 school districts** in the U.S. with populations **over 100,000 students**. Current clients in bold:

PCG's School District Clients with over 100,000 students

- | | |
|--|---|
| • New York City Department of Education | • Fairfax County Public Schools |
| • Miami-Dade County Public Schools | • Dallas Independent School District |
| • Houston Independent School District | • School District of Philadelphia |
| • School District of Palm Beach County | • Baltimore County Public Schools |
| • Gwinnett County Public Schools | • Chicago Public Schools |
| • Charlotte-Mecklenburg Schools | • Broward County Public Schools |
| • Memphis City School District | • Hillsborough County Public Schools |
| • Pinellas County Schools | • Orange County Public Schools (Florida) |
| • Los Angeles Unified School District | • Wake County Public School System |
| • Clark County School District | • San Diego Unified School District |
| • Hawaii Department of Education | • Cobb County School District |

The following paragraphs highlight our relevant project experience that has set PCG apart from our competitors.

National Presence and Expertise. PCG has assisted our LEA clients to obtain and retain over \$4 billion in federal Medicaid reimbursement. Working with states, as well as school districts throughout the country, PCG consistently meets and exceeds client expectations as a result of our vast experience in the marketplace coupled with highly knowledgeable staff and leading edge technologies. The success in these projects is due, in large part, to the understanding of the clients' needs, the ability to efficiently fulfill our contract requirements, and the desire to exceed client expectations. PCG's track record demonstrates the ability to improve outcomes for clients, resulting in long-term relationships.

Understanding of California and the LEA Billing Program. PCG understands the intricacies of the LEA billing program. We have successfully provided billing services on behalf of LEAs for 10 years and have recovered over **\$12 million** in LEA Billing reimbursement for CA LEAs. Below is a list of some of our successes with client in California:

- ✓ Implemented EasyTrac™, an electronic service documentation tool that eliminated need for paper logs and significantly increased district-wide documentation and reimbursement significantly
- ✓ Configured EasyTrac™ to allow various providers to document student encounters regardless of Medi-Cal eligibility
 - Many staff that are not eligible to bill Medi-Cal are currently using the system to track services for reporting, compliance and case management purposes

- ✓ Electronic system removed the burden from providers to select procedure codes and other data elements required for submitting Medi-Cal claims. This means providers are able to focus on the students and providing needed services rather than adding on the pressure of complex Medi-Cal processes
- ✓ Implemented pre-billing checks to support Medi-Cal claims compliance
- ✓ Established single sign-on processes (Active Directory) eliminating the needed for EasyTrac™ system users to maintain another set of system login/password while improving security
- ✓ Supported districts with the implementation of an active parental consent process which included developing a training program, as well as materials and resource documents such as guides and FAQs
- ✓ Expanded reimbursement to include services for IFSP students and specialized transportation
- ✓ Increased Medi-Cal eligibility match outcomes resulting in a direct increase in reimbursement
- ✓ Transitioned Medicaid claiming from 4010 to the required 5010 billing requirements without disruption or loss of reimbursement
- ✓ Created a series of monthly reports to identify areas of efficiency and reimbursement optimization, in addition to overall compliance
- ✓ Developed and implemented a customized EasyTrac™ module to support the efficient creation, approval and document storage of occupational and physical therapy prescriptions eliminating an arduous paper based process
- ✓ Complete/review the annual CRCS support on behalf districts and worked collaboratively with the district to establish processes and systems (PeopleSoft) access

Client Service PCG is known in the education arena for our long-term client relationships attributed to our on-going, client focused approach. Districts who have worked with multiple vendors can speak to the qualitative and quantitative differences in progress made on projects with PCG versus those with other vendors. Our clients consistently identify our dedicated approach, comprehensive support, and client focus as the qualities that distinguish PCG's implementations and operations from our competitors. Client service in terms of PCG's partnership takes several forms: comprehensive program and systems training, program analysis and troubleshooting, audit preparation and support, reimbursement optimization analysis, and compliance management support. PCG understands that these are all required components for a successful program partnership.

PCG Understands Medi-Cal Cost Reporting, Cost Settlement and Reconciliation Requirements. PCG is one of a few firms in the country to assist LEAs in the implementation of cost reporting, cost settlement and reconciliation processes.

PCG Statistics

18 of the Top 25	PCG Has Worked With 64% Of The Top 25 Largest School Districts
\$4 Billion+	Client Medi-Cal Reimbursement Recovered
20 Million+	Individual Education Plans
1.4 Million+	Students Documented in PCG Systems
500,000+	System Users

On the following pages, we have listed some of PCG's contracts throughout the country that show the breadth of knowledge PCG brings.

Monterey Peninsula Unified School District (MPUSD)**Contact information listed in references Section 4**

PCG performs fee-for-service Medi-Cal billing operations for MPUSD and its users utilize EasyTrac™ to document health related services administered to special education students. Automation of the process has led to increased efficiencies and lower costs for both billing operations and compliance with state and federal requirements. PCG also managed the Medi-Cal Administrative Claiming program for Monterey including time survey, compliance, training and invoice completion as well as audit support. PCG implemented EasyTrac™ in 2009, and a comprehensive training methodology was employed, ensuring that knowledge of staff responsibilities and EasyTrac™ functionality could be replicated by all administrative staff and system users.

Clark County School District**Contact information listed in references Section 4**

PCG has been providing Clark County School District (CCSD) with Medicaid Administrative and Recovery Services since May of 2007. In this time, PCG has assisted CCSD in recovering over \$25 Million in Medicaid Fee-For-Service funds. CCSD has over 330,000 students in more than 320 schools. These funds are reimbursed for services provided to children with an Individualized Education Program (IEP) and who are receiving Medicaid covered health related services. PCG has conducted a thorough analysis of the State of Nevada's Medicaid manual and the current processes at CCSD to identify areas of reimbursement optimization and compliance improvement. PCG continues to provide these services and works closely with CCSD administrators to monitor policy changes and program improvements. PCG also started working with CCSD in 2013 to implement the Medicaid Administrative Claiming (MAC) reimbursement program. This included conducting a quarterly Random Moment Time Study (RMTS) and preparing financial claims for reimbursement.

Wake County Public School System**Contact information listed in references Section 4**

Since 1998 Wake County Public School System (WCPSS) has partnered with Public Consulting Group for various student success programs including Fee-for-service and Annual Cost Reporting program. WCPSS clinicians use PCG's web-based EasyTrac™ solution to document FFS services. PCG has been able to achieve this through the generation of reimbursement in the areas of medical services, including physical therapy, occupational therapy, speech/language and psychological services, etc., coupled with ongoing policy monitoring and rigorous internal auditing. WCPSS has almost 150,000 students and PCG has recovered over \$17 million in reimbursement.

State of New York Department of Education**Contact information listed in references Section 4**

PCG provides the service documentation and compliance logging solution (EasyTrac™) along with the tracking of training attendance (PCG RegisterMe™) and delivery, as well as general user support to nearly 200 contracted non-public schools with New York City-enrolled students. In August 2012, PCG and NYC DOE met with representatives from the Department of Health (DOH) as well as the State Education Department (SED) to review the EasyTrac™ site developed for New York City. After successful buy-in from all parties, PCG designed an implementation strategy for the 200 participating institutions during full rollout that would mimic the same level of service and support for the pilot group. After working with DOE staff to re-build the nightly data integration PCG developed all 200 EasyTrac™ sites and 20,000 enrolled students. In August 2013, NYCDOE and PCG partnered to facilitate 30 on-site trainings at various locations throughout the five boroughs in New York City. In 2014, NYCDOE and PCG have expanded reporting tools (e.g. Advanced Reporting by SAP Business Objects) to not only deliver data needed to claim for Medicaid reimbursement, but also monitor the provision of mandated services at each institution.

State of New Jersey Department of Treasury**Contact information listed in references Section 4**

In September 2005, PCG was awarded this contract by the State of New Jersey's Department of the Treasury to assist with Medicaid-based claiming of related services and evaluation services including implementing EasyTrac™ moving all districts from a paper based logging process to electronic documentation. PCG successfully submitted valid claims for the State of Jersey within 90 days of the start of the contract. PCG trained staff from 105 districts on how to utilize the system. In 2008, the State augmented the data required to submit a claim: districts were required to enter Individualized Education Program (IEP) implementation dates and provider certification and licensure data for all services in

addition to physician authorization dates for nursing services. Even with these stricter policies, reimbursement has increased every year over the course of the contract, with FY11 net reimbursement to the State of New Jersey and its school districts totaling more than \$75 million. In fall 2012, PCG fully incorporated cost settlement requirements into the Program. The process was new to over 250 districts. PCG offered training to all districts both in person and online, with online training occurring as frequently as twice a day during weeks with a submission deadline.

Charlotte-Mecklenburg Schools, North Carolina and other NC Districts

PCG is gaining reimbursements for exceptional students in twenty-three North Carolina school systems, including one of the largest school districts in the country, Charlotte-Mecklenburg Schools. The reimbursement model in the state encompasses fee-for-service claiming, and we have been successful in transitioning our clients from a paper process to our EasyTrac™ system. PCG has also worked with the State of North Carolina Medicaid agency to develop and implement the administrative claiming process. To date, our clients have received almost \$28 million dollars in reimbursement.

Michigan School Districts

PCG performs fee-for-service Medicaid billing operations for all school districts within the State of Michigan since 2002. Contracting with 33 intermediate school districts, which encompass approximately 420 individual districts, PCG implemented EasyTrac™ and an automated hand-held service documentation tool to collect service documentation and provide management reporting to individual districts. As a result, PCG submitted to date over \$65 million in fee-for-service claims. In October of 2003, PCG won an additional contract to "come-behind and clean-up" a significant administrative claiming problem resulting in a \$225 million disallowance caused by a previous vendor.

St. Paul Public Schools (SPPS), St. Paul, Minnesota

PCG performs fee-for-service Medicaid billing operations to SPPS, which encompasses over 45,000 students, since 2000. The contract includes reviewing and assessing current operations for compliance with federal and state laws and regulations, developing and implementing a concise training program, establishing effective operating procedures including the use of PCG's EasyTrac™ solution, and creating effective information systems. The success of this project resulted in a new contract award for 10 additional school districts in the Minneapolis area.

KEY PERSONNEL

PCG's subject matter experts and consultants have an unparalleled record of success working with large urban school district clients to implement a state-of-the-art, fully integrated system using PCG's proven project management methodology under extremely aggressive timelines.

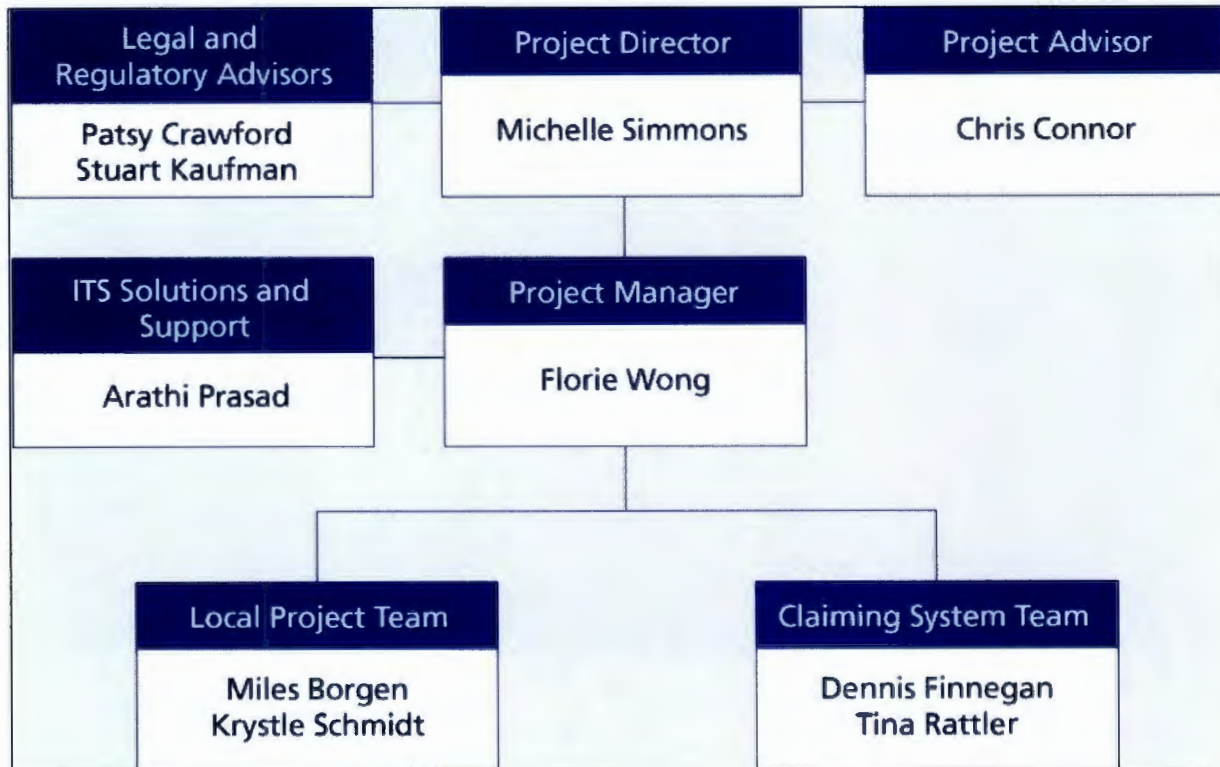
Our approach is comprehensive and our team is dedicated. Our approach draws upon PCG's industry-leading experience to provide the resources necessary to deliver the full scope of work. The commitment of our experienced and talented professionals has led to an unsurpassed track record of successful implementations. We pride ourselves on having the dedication and resolve necessary to implement solutions in dynamic and challenging environments. Having a local office allows our team to be on-site regularly and upon short notice, to work with the district team to provide the highest level of communication and responsiveness to project needs. Our solution not only addresses our client's technological needs, but also the people (organization, training, change management, etc.) and process needs required to ensure a successful solution – on time and within budget.

As a result of vast experience in the marketplace and a highly knowledgeable staff, accompanied by leading-edge technologies, PCG consistently meets and exceeds client expectations. Our near-perfect retention rate with these projects is due, in large part, to understanding client needs, efficiently and fulfilling our contractual obligations. PCG's track record demonstrates the ability to improve outcomes for clients, resulting in long-term relationships, contract extensions, and re-awards.

Project Team

PCG has assembled a project team that has each of the competencies required to implement the solution in a timely and efficient manner. We have provided an organization chart and detailed resumes showing our team's extensive experience.

The diagram below shows our team's structure and lists key project roles:



Project Team Roles

PCG has developed a standard project team structure that allows for local control and rapid decision-making, standard roles, and clear lines of communication to increase productivity during implementation. The structure also includes a quality assurance layer lead by a PCG Manager who maintains quality across multiple projects, and who can leverage best practices between them. We present the team roles in greater detail in the following paragraphs:

Legal and Regulatory: Our team's regulatory and compliance advisors are Patsy Crawford and Stuart Kaufman, PCG's Directors of Legal Services and Compliance Counsel. Mr. Kaufman will focus on federal regulatory directives and ensure that our operation meets the highest level of compliance with CMS guidelines through audits and by providing on-going advice to our clients and our team. Ms. Crawford keeps abreast of audits nationally, and will play a key role in support for an audit should the district get selected. Ms. Crawford keeps current of school-based claiming and special education changes at the state and Federal level. Since joining PCG in 1997, she has worked closely with many school districts, including California and with PCG Project Managers in coordinating with state and federal Medicaid agencies to protect and improve billing programs for school districts.

Project Director: Michelle Simmons, Ph.D. will serve as the Project Director for this project. Ms. Simmons is a Manager at PCG, has 15 years of experience in public sector work, with her focus being educational data management, special education, and school-based Medicaid reimbursement projects. Dr. Simmons has program negotiation, strategy, and program implementation experience including areas such as Administrative Claiming, Random Moment Time Study methodology, fee-for-service billing, education information management systems, as well as data warehouse and analysis tools. She developed an extensive background in Medicaid and special education regulations and policy through work in the field of disability advocacy. Seven years of university teaching experience has given her a strong expertise in adult learning which she uses to develop and enhance change management and training programs associated with our education services projects. She has extensive large-scale technology implementation project management experience based on statewide systems implementations, which she has led in Arizona, Michigan, New Jersey, and Kansas.

Project Advisor: Christopher Connor, a Manager located in our Tallahassee, Florida office, will serve as the Project Advisor for this project. Mr. Connor over 20 years of experience in the education services market. Mr. Connor is responsible for overseeing and providing guidance on all of PCG's school-based Medicaid projects. Mr. Connor has been instrumental in directing several of our education service practice area (ESPA) engagements across numerous states including Florida, Massachusetts, Georgia, North Carolina, South Carolina, Texas, Missouri, Tennessee and the District of Columbia.

Project Manager: Florie Wong is an Associate Manager with PCG and has been working in the education field for over 15 years. Her projects have spanned many types of agencies and sizes ranging from state-wide clients working with the division of treasury and department of health care policy to individual school districts. Ms. Wong has been working on the LEA billing projects in California since 2009. Ms. Wong has experience with working state level contacts and stakeholders, managing large project teams, implementing new technologies and requirements, training and support. For this engagement, Ms. Wong's primary role is to manage overall timing, deliverables and resources.

IT Solutions and Support: Arathi Prasad will be responsible for managing the customization, testing, and delivery of the technical solution, and will be responsible for key areas of system infrastructure throughout the project. Arathi Prasad, is our Software Development Manager at PCG. Ms. Prasad provides leadership and direction for the software team in developing quality software for the Company's Education product Line. Ms. Prasad's expertise is supplemented by technical staff, all of whom are dedicated to the project. Ms. Prasad is responsible for managing the design, implementation, testing, and documentation of software for multiple products and improving an automated web-based system. She designed and developed the Flexible Interface which allows customers to have custom specific interfaces where the user interface matched the customer's IEP document.

Local Project Team: Miles Borgen and Krystle Schmidt will continue to serve as the local project team.. They will be available as main points of contact for anything related to the project including support, help desk and reporting functions. They will conduct all end user testing related to new releases to ensure a smooth transition and will keep the district project team aware of any and all updates related to the EasyTrac™ system and updated legislation in California. They have worked on multiple school-based Medicaid claiming projects including Arizona and California. Their skill sets include utilizing data analysis tools to provide accurate project reporting at the district, county and state level. Additionally the local project team will serve as client trainers and support resources for EasyTrac™.

Claiming System Team: Dennis Finnegan, and Tina Rattler will serve as the Claiming team for this project. Mr. Finnegan has over 8 years of experience managing special education software and Medicaid billing for school districts in Washington, New Jersey, and Pennsylvania. Mr. Finnegan has worked on both a state-wide project and with individual districts for Medicaid Fee-for-Service billing projects. His Medicaid project work is focused on optimizing reimbursement and overseeing operations. Tina Rattler will be managing the day-to-day billing operations including the review and submission of direct service claims to the state in accordance with the billing requirements including pre-billing compliance checks. Ms. Rattler will utilize here data analysis tools and experience to maintain claiming quality, accuracy and assurance.

PCG's Purposed Project Team Roster

Key Personnel	Role	PCG Office	Email and Telephone
Patsy Crawford	Legal and Regulatory Advisors	148 State Street Boston, MA 02109	Pcrawford@pcgus.com 617-523-5860
Stuart Kaufman	Legal and Regulatory Advisors	148 State Street Boston, MA 02109	Skaufman@pcgus.com 617-523-5860
Michelle Simmons	Project Director		Msimmons@pcgus.com
Chris Connor	Project Advisor	660 E. Jefferson St. #103 Tallahassee, FL 32301	Cconnor@pcgus.com 850-309-0631
Arathi Prasad	IT Solutions and Support	2270 Kraft Drive #1500, Blacksburg, VA 24060	Aprasad@pcgus.com 617-523-5860
Florie Wong	Project Manager	4370 La Jolla Village Dr, Suite 400 San Diego, CA 92122	Fwong@pcgus.com 858-546-4727
Miles Borgen	Local Project Team	4370 La Jolla Village Dr, Suite 400 San Diego, CA 92122	Mborgen@pcgus.com 858-546-4727
Krystle Schmidt	Local Project Team	4370 La Jolla Village Dr, Suite 400 San Diego, CA 92122	Kschmidt@pcgus.com 858-546-4727
Dennis Finnegan	Claiming System Team	20415 72nd Avenue South, Suite 450 Kent, WA 98032	Dfinnegan@pcgus.com 425-207-2520
Tina Rattler	Claiming System Team	101 North 1st Ave, Suite 1800, Phoenix, Arizona 85003	Trattler@pcgus.com 602-324-5091

With over 350 staff in PCG across the county, PCG is able to draw from this resource pool of experienced education staff to supplement the proposed project team if needed allowing flexibility and the ability to address the unique needs of the district.

SAM Search Results
List of records matching your search for :

Search Term : Public* Consulting* Group*
Record Status: Active

ENTITY	Public Consulting Group, Inc.	Status:Active
DUNS: 182826909	+4:	CAGE Code: 3EDE2 DoDAAC:
Expiration Date: Mar 4, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 148 State St Fl 10		
City: Boston	State/Province: MASSACHUSETTS	
ZIP Code: 02109-2510	Country: UNITED STATES	