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Introduction Date	5-27-15
Enactment Number	15-0727
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OAKLAND UNIFIED SCHOOL DISTRICT Community Schools, Thriving Students

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	То	Board of Education
	From	Antwan Wilson, Superintendent
	Board Meeting Date (To be completed by Procurement)	5/27/15
	Subject	Memorandum of Agreement - <u>Partners in School Innovation</u> - (contractor) - <u>Summer</u> <u>Learning Program - 922/Community Schools and Student Services Department</u> (site/department)
	Action Requested	Approval of a Memorandum of Agreement between the Oakland Unified School District and Partners in School Innovation, Oakland, CA, to be primarily provided via the Community Schools and Student Services Department for the period of June 15, 2015 through July 31, 2015.
	Background A one paragraph explanation of why the consultant's services are needed.	OUSD 21 ^a Century Community Learning Center grants for elementary and middle school sites include Supplemental Funding to support summer learning programs, operated in partnership between schools and community organizations. In order to fulfill the grant requirements, OUSD is contracting with school partners to provide enhanced and increased summer services at schools that will operate Title 1 funded morning academic programs. Partners in School Innovation will provide professional development and teacher trainings in conjunction with other on-site community partners during the morning academic portion of summer school.
	Discussion One paragraph summary of the scope of work.	Approval by the Board of Education of a Memorandum of Agreement between the District and Partners in School Innovation, San Francisco, CA, a Non-Profit Organization, and the Memorandum of Agreement for the Specific School Site, Acorn Woodland Elementary School, for the latter to provide its summer learning loss program by supporting schools as they transition to teaching under the Common Core State Standards (CCSS) utilizing their Culturally Responsive Teaching and Learning (CRTL) lens, as described in the Scope of Work, incorporated herein by reference as though fully set forth, at Acorn Woodland Elementary School, via the Community Schools and Student Services Department, for the period of June 15, 2015 through July 31, 2015, at no cost to the District.
	Recommendation	Approval of a Memorandum of Agreement between Oakland Unified School District and Partners in School Innovation. Contractual services to be provided by the Community Schools and Student Services for the period of June 15, 2015 through July 31, 2015.
	Fiscal Impact	Funding resource name (please spell out): No Fiscal Impact
	Attachments	Memorandum of Agreement Certificate of Insurance Statement of Qualifications

MEMORANDUM OF AGREEMENT BETWEEN A NON-PROFIT ORGANIZATION AND OAKLAND UNIFIED SCHOOL DISTRICT

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between Oakland Unified School District ("OUSD") and <u>Partners in School Innovation</u> [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR's services or program described in this MOU will be provided at no cost to OUSD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1.	Acorn Woodland Elementary School
2.	
3.	

- 4.
- 5.

III. CONTRACTOR Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing OUSD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

See attached

2. The relevant experience of the CONTRACTOR personnel that will be providing the services:

- 3. Please check <u>all</u> of the expectations or goals below that are in agreement with your program's services.
- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- ☑ Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- □ Help ensure, create, and/or sustain safe, healthy and supportive schools
- □ Create accountability for quality
- □ Help create full service community schools in OUSD
- □ Increase, raise graduation rates
- Other:

- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at OUSD and School(s). This includes, but is not limited to the following:
 - 1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these School(s).
 - 2. **Anti-Discrimination**—It is the policy of OUSD that in connection with CONTRACTOR's services in this MOU there shall be no discrimination against any employee engaged in the work because of race, color,

ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age. Therefore, the CONTRACTOR agrees to comply with applicable Federal and California laws.

- 3. **Conflict of Interest**—CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any OUSD employee to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert OUSD in writing if and when a potential conflict does arise.
- 4. **Family Education Rights and Privacy Act**—CONTRACTOR shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
- C. **Required Documents**—Ensure that all CONTRACTOR personnel who will be on OUSD premises have been: (a) fingerprinted; (b) submitted to a criminal background check via Livescan or a similar service as required by the Education Code, and (c) taken a tuberculosis test. Please see **Section IV** for the relevant documentation that is required.
- D. **Insurance**—Provide evidence of general liability insurance that names OUSD as an additional insured, for operation students, volunteers, and personnel at location where CONTRACTOR provides programs/services with at least \$1M in coverage, and furnish certificate of said insurance to OUSD.

OR

- Waiver—CONTRACTOR is not required to maintain insurance under this agreement if the Risk Management Officer signs a waiver of insurance. You may contact the Risk Management Officer at 510.879.1612. Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- E. **Communication**—Communicate with School(s) and OUSD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and OUSD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or OUSD staff, provide reasonable data and information to students participating in the CONTRACTOR's program.
- F. **Confidentiality**—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not

disseminate such information without the express written consent of OUSD. CONTRACTOR will comply with FERPA, and will be allowed to use the data received to solicit funding to continue to expand its services/program, so long as there is no information from which the identity of any student in the CONTRACTOR's program as a participant could be made.

IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Contractor (Individual):

- □ Completion of Pre-Consultant Screening Process—Attach a letter from Human Resources showing completion of Pre-Consultant Screening for this current fiscal year. This process will include a check of all of the following:
 - Fingerprinting—Attach documentation
 - o Criminal Background Check—Attach documentation
 - Tuberculosis Clearance—Documentation from health care provider showing negative TB status within the last four years.

Contractor (Agency):

☑ Or, attach a letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all employees have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.

B. <u>Contractor</u>:

□ Insurance—see Section III(D) for specifications. Please attach documentation of either proof of insurance, or a waiver signed by the Risk Management Officer.

V. Responsibilities of Oakland Unified School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- B. Janitorial Service—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.

- C. Data—Ensure that CONTRACTOR has reasonable access to student assessment and evaluation data necessary to inform instruction and periodically review student progress and to provide the study.
 - For the purpose of cohort determination, for instructional purposes, or for academic research purposes, at the sole discretion of OUSD, provide CONTRACTOR access to student assessment data for all students at School(s) including, but not limited to, California Standards Test (CST) scores and site-based assessments. Students identified may be protected by the use of ID numbers.
 - Provide CONTRACTOR with any other student information reasonably necessary to provide its services consistent with the CONTRACTOR's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is through these dates June 15th, 2015 - July 31st, 2015

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 day written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

Dated. 3/23/15 (MM/DD/YYYY)

Sponsoring Department or Site Principal

By:	<	Dated:	3/23/15	_(MM/DD/YYYY)
) Junes	AHRENS	(Print Name)	
	Citizet Frideraci	m ofting	(CONTRACTOR)	

Approved as to form and procedure

Dated: 4/23/15 (MM/DD/YYYY) in By

Jacqueline Minor, General Counsel Oakland Unified School District

Curtur Sauf 4/4/15 De Sula #30/15

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at https://www.sam.gov/

Antwan Wilson Secretary, Board of Education

James Harris

President, Board of Education

File ID Number: 15-0811 Introduction Date: 5/22/05 Enactment Number: 15-0721 Enactment Date: _____ By

MEMORANDUM OF AGREEMENT BETWEEN A NON-PROFIT ORGANIZATION AND SPECIFIC SCHOOL SITE

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship

between Acorn Woodland Elementary (SCHOOL) and

Partners in School Innovation [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR's services or program described in this MOU will be provided at no cost to the SCHOOL, the students, or the parents; and BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program to SCHOOL.

II. Contractor's Services

<u>Directions</u>: Please check <u>all</u> of the expectations or goals below that are in agreement with your program's services. This list is similar to the one you filled out on page 2 of the MOU with OUSD; however, this one is for the school site's information. <u>You must fill out both.</u>

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- ☑ Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- ☑ Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- □ Create accountability for quality
- □ Help create full service community schools in OUSD
- □ Increase, raise graduation rates
- □ Other:_____

III. Time Commitment/Schedule

<u>Directions</u>: Please attach a schedule that details the amount of time you will be at the school site and when. The schedule should detail the number of hours per day, number of days per week, number of weeks per month and so on, that you will be providing your services at the school. Both parties must agree to this schedule.

IV. Space

Check off all of the rooms or space at school that CONTRACTOR's will use to provide services at this school:

🗆 Kitchen

- Cafeteria (without access to Kitchen equipment and facilities)
- 🗆 Gym
- Classroom(s): (please list how many and which ones)
- Office(s)/Conference Room. (please list how many and which ones)
- Yard/Outdoor Play area

Other: PD Room (Surce Hoom #K21 12

V. Communication

Please identify a contact person for CONTRACTOR:

Name	Jesse Hihueber
Address	1060 Tennessee St. San Francisco CA 94107
Phone Number	415-309-5167
E-mail	jhinveber@gmail.com

Please identify a contact person for the School site.

Name	Leroy Games
Address	1025 81st Avenue, Oakland, CA 94621
Phone Number	510-639-3344
E-mail	Levoy. gaines@ousd. K12. ca.us

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: /QOIS (MM/DD/YYYY) Dated: 03/23 Site Principal or Contact Person 2015 Dated: 3/23/ (MM/DD/YYYY) By: c CONTRA

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James Harris President, Board of Education

Antwan Wilson Secretary, Board of Education

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The ACORD name and logo are registered marks of ACORD



March 19, 2015

To whom it may concern:

Partners in School Innovation maintains records for all school based personnel that include fingerprint based background check and applicable Tuberculosis screening results. If you would like copies of documents related to these, please specify the person and document in writing to:

Partners in School Innovation

1060 Tennessee Street, 2nd Floor

San Francisco, CA 94107

Attn: Courtney Dal Porto

Sincerely,

James Ahrens

Chief Financial Officer



Mission

The mission of Partners in School Innovation is to transform teaching and learning in the lowestperforming public schools so that every student, regardless of background, thrives.

History

Partners in School Innovation (Partners) has more than 20 years of experience providing support to under-performing public schools and districts in urban areas committed to closing the achievement gap. The organization was founded in 1993 by Julien Phillips, a former Peace Corps volunteer and McKinsey & Co. partner, and Kim Grose Moore, a Rhodes Scholar and social justice advocate, to create systemic improvements in low-performing public schools. In 2013, Partners celebrated its 20th year with an Anniversary Gala – the first the organization has ever held. It was also named a Top Nonprofit by GreatNonprofits.com in both 2013 and 2014.

Scope of Current Activities

This year, our dedicated staff of education professionals are partnered with over 1,600 teachers and leaders in 65 public schools across 8 school districts and 4 states to impact more than 32,800 students. Our cost per student across all levels of support for 2014-15 is \$169. Partners has a home base in the San Francisco Bay Area, with sites in San Francisco and East San Jose, a summer learning loss program in Oakland for the 2015 summer, and additional operations in Michigan, Albuquerque, New Mexico, with an intensive partnership in Philadelphia, Pennsylvania beginning in 2015-16. Our codified school and district transformation approach targets literacy and math as anchor skills to improve outcomes for under-served youth in K-8 schools.

Our research-based framework for school and district transformation drives results in under-performing districts with comprehensive, shoulder-to-shoulder professional development that centers around an equity-focused continuous improvement strategy driven by a staff of seasoned, results-oriented education professionals. This year, we have two organization focuses: supporting schools as they transition to teaching under the Common Core State Standards (CCSS) and lensing our work through Culturally Responsive Teaching and Learning (CRTL). Partners provides intensive, on-the-ground support working shoulder-to-shoulder with school and district colleagues for 3.5 out of 5 days per week in our intensive engagements. Other support Partners provides is through facilitating Leadership Team networks, professional learning communities, and grade level collaboration opportunities.

Recent Results

As PSI, we believe that public school is a place where both the foundations of life-long learning and of life-changing inspiration happen. Our work is dedicated to helping districts and schools--and the students and families they serve--make this a reality for the most underserved communities. Some past successes include:

- This past year, our schools in Grand Rapids, Michigan improved substantially more than other schools in the district. Buchanan Elementary, one of our partner schools, experienced a 14.7 point gain in the percentage of students scoring at or above the norm on the math MAP (Measures of Academic Progress). This compares favorably to the 6.9 percentage-point improvement achieved by non-Partners schools. Similarly, Martin Luther King Elementary, another partner school, showed an 8.3 percentage-point gain in reading while non-Partners schools experienced a 3.1 percentage-point gain.
- 2. When examining API gains over multiple years in California, our partner schools in SFUSD have achieved dramatic results. Three of our partner schools have averaged an impressive API increase of 97 points from 2011 to 2013, nearly seven times the district's 14 point increase over the same period.
- 3. From 2009-2013 during our partnership with Alum Rock in East San Jose (ARUESD), the number of schools performing at or above 800 on the API increased from 5 to 16.
- 4. In October 2013, PSI received the Director's Award from the Committee Encouraging Corporate Philanthropy (CECP) for over ten years of effort in East San Jose with the Applied Materials Foundation. The recipient is selected by an external Selection Committee made up of representatives across fields and disciplines, including corporate, nonprofit, consulting, academic and media communities. To win, a company in partnership with a nonprofit must demonstrate exemplary performance in each of four Standards of Excellence: CEO Leadership, Innovation, Dedication to Measurement, and Partnership.
- 5. PSI is for the third year in a row a top-rated nonprofit on Philanthropedia.





Time Commitment/Schedule for ACORN Woodland and PSI Summer School MOU

Element of Program	Description	Dates	Time Commitment	
Summer Institute Launch	 Professional development on CCSS standards and culturally responsive pedagogy Structured time for summer unit planning 	June 15 ⁺ , 2015	Full day professional development session led by PSI staff	
Preparation for Summer School	 PSI staff available to support teachers with diagnostic assessment, unit and lesson planning, and home visits 	June 16 ⁺⁻ 18 ⁺	PSI staff on site at ACORN from 8 AM to 3 PM	
Summer School	 PSI staff present at ACORN to support teachers through co- teaching of collaboratively designed lessons 	June 22 nd -July 24 th	PSI staff on site M-F during summer school hours (8 AM to 1 PM)	
Collaboration & Professional Development	 PSI staff co-lead (with principal Gaines) and participate in weekly professional development and collaboration 	Weekly- dates tbd	2 hours weekly (from 1 PM to 3 PM on designated day of the week)	
Reflection Day	 Debrief the summer session with teachers Analyze progress towards student goals Capture learning and plan for integration into the school year 	July 27th	Full day reflection and debrief of program co-led by PSI staff	





Proposal for Summer School

Partners in School Innovation (Partners) and Acorn Woodland Elementary School are excited about the potential of partnering to create an innovative summer learning opportunity for students, teachers and Partners staff. With the transition to Common Core State Standards, education professionals across the country are working hard to develop their expertise through meaningful experiences planning and teaching these standards. While teachers at Acorn Woodland are in their third year of teaching Common Core standards, they are still learning how to design and deliver instruction that supports students to develop the critical thinking and advanced literacy skills that the Common Core shifts represent. Additionally, many Partners staff members are former high-performing teachers, but have been out of the classroom for a number of years and are eager to get back into the classroom to gain experience teaching Common Core. The goals of this project would be to 1) support the students' of the Acorn Woodland community to master critical grade level skills and content; and 2) to provide a vibrant professional learning experience for the teachers of Acorn Woodland and for the Partners staff. These goals would be achieved by having teachers and Partners staff work side by side to engage in professional development, plan Common-Core based summer school units and team teach for five weeks.

Students: 120 students in first through fifth grades; the site will serve as an OUSD "hub" school for four East Oakland Elementary schools- ACORN Woodland, Encompass, RISE and New Highland.

Staffing: 6 teachers from the four hub schools will work alongside a team of SIPs from Partners in School Innovation; Acorn principal Leroy Gaines will serve as principal and Partners will identify a team lead for our staff.

Focus and Curriculum: Acorn Woodland has been using the Lucy Calkins Readers and Writer's Workshop Models. They have found that these are valuable approaches in teaching Common Core however, the focus in that curriculum on fiction reading and writing has been somewhat limiting. We are proposing a summer school schedule that splits the day into two blocks of time. One block will feature Common Core reading instruction using non-fiction texts from the Perspectives for a Diverse America curriculum developed by Teaching Tolerance. This literacy curriculum addresses the Common Core standards with an anti-bias social justice lens and ample non-fiction material. The units are available and fully customizable on the Teaching Tolerance website. The second time block will focus on providing reading intervention to students at their individual reading level. This time will be supported by diagnostics, materials and resources from Springboard Collaborative, the organization supporting OUSD with operating summer school hub sites.

Key Activities:

• 1-2 days of professional development on the Teaching Tolerance "Perspectives for a Diverse America" curriculum and the tools available through Springboard Collaborative (for participating teachers and Partners in School Innovation staff)





- 2-3 days of joint planning time for Oakland teachers and Partners staff
- 5 weeks of summer school: June 22-July 24, 9am-1pm, team taught between OUSD teachers and PSI staff members
- Weekly collaboration/professional development opportunities for participating teachers and PSI staff members
- 1 day post-summer school to discuss learning from the project and support the participating teachers to think about how to incorporate this curriculum and learning into their core instructional program

Expected Outcomes:

- Accelerated student achievement results on the literacy skills measured by Springboard's diagnostic assessment tool
- Increased student mastery of the Common Core Reading standards identified by the principal and team members for intensive focus
- Greater teacher and Partners in School Innovation staff confidence and clarity around how to provide quality Common Core-aligned reading instruction

SAM Search Results List of records matching your search for :

Search Term : Partners* in School* Innovation* Record Status: Active

No Search Results