Board Office Use: Legislative File Info.		
File ID Number:	14-1081	
Introduction Date:	06/25/2014	
Enactment Number:		
Enactment Date:		



Memo

Board of Education To:

GARY YEE, EdD, ACTING SUPERINTENDENT; By: MARIA SANTOS, Deputy Superintendent From:

Board Meeting Date: 06/25/2014

Professional Service Contract Subject:

> FolgerGraphics, Inc. of Hayward, CA Contractor:

Services for: 922-FAMILY, SCHOOL AND COMMUNITY PARTNERSHIPS

Board Action Requested

Ratification by the Board of Education of a Professional Services Contract between the District and FolgerGraphics, Inc., Hayward, CA, for the latter to provide; FolgerGraphics will produce Back to and Recommendation: Holger Graphics, Inc., Haywaru, OA, 101 the latter to provide 1 digital commends and School Banners for each site in OUSD, per the list supplied by Student Assignment. Banners will be printed, sorted and delivered to each site. for the period of 04/25/2014 through 06/30/2014 in an amount not to exceed \$9,900.00.

Background:

(A one paragraph explanation of why the consultant's services are needed.) Back to School is a program that OUSD uses to increase 1st day attendance at school sites and aid in the timely registration and count of our students.

FolgerGraphics will produce Back to School Banners for each site in OUSD, per the list supplied by Student Assignment. Banners will be printed, sorted and delivered to each site.

Discussion:

(QUANTIFY what is being purchased.)

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Fiscal Impact: Funding resources below not to exceed \$9,900.00

\$1,000.00 General Purpose-Unrestricted \$8,900.00 Tier3-AdultEd Apportionment

Attachments: Professional Services Contract including Scope of Work

Waiver Summary

Resume / Statement of Qualifications

EPLS Search Results Page

Insurance Certification (if no Waiver was granted)

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PROFESSIONAL SERVICES CONTRACT 2013-2014

This	s Agreement is entered into betweenFolgerGraphics, Inc.
(CC) the spe	ONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons in trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and impetent to provide such services. The parties agree as follows:
1.	Services : CONTRACTOR shall provide the ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference.
2.	Terms: CONTRACTOR shall commence work on, or the day immediately following approval by the Superintendent
	if the aggregate amount CONTRACTOR has contracted with the District is below in the current fiscal year; or, approval
	by the Board of Education if the total contract(s) exceed, whichever is later. The work shall be completed no later than
3.	Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The
	compensation under this Contract shall not exceednine thousand nine hundred and zero
	Dollars (\$9,900.00) [per fiscal year], at an hourly billing rate not to exceed per hour. This sum shall be for
	full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to,
	labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.
	If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.
	OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for
	OUSD, except as follows: No Reimbursements
	Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.
	The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.
4.	Equipment and Materials : CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement <i>except</i> :
	which shall not exceed a total cost ofsolution
5.	CONTRACTOR Qualifications / Performance of Services:
0.	CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.
	Standard of Care : CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.
6.	Invoicing : Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
7.	Notices : All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

P.O. No. _

Requisition No. R0410970

eRev. 3/11/13

Professional Services Contract

CONTRACTOR: OUSD Representative: Bill Briggs YUSEF CARRILLO Name: Name: Site /Dept.: 922-FAMILY, SCHOOL AND COMMUNITY PARTNERSHIP Program Manager Title: 746 Grand Ave 21093 Forbes Avenue Address: Address: Oakland, CA 94610 Hayward, CA 94545 510-329-0983 510-273-1600 Phone: Phone:

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor**: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. Insurance:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- □ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

eR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 10. Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. **Non-Discrimination**: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

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- 13. **Drug-Free / Smoke Free Policy**: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. **Indemnification**: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. **Termination**: OUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. **Conduct of CONTRACTOR**: CONTRACTOR will adhere to the following staff requirements and provide OUSD with evidence of staff qualifications, which include:
 - Tuberculosis Screening: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. **No Rights in Third Parties**: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

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Professional Services Contract

OAKLAND UNIFIED SCHOOL DISTRICT

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.
 - CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.
 - Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.
- 24. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. (https://www.epls.gov/epls/search.do)
- 25. **Litigation**: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 26. **Incorporation of Recitals and Exhibits**: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 27. **Integration/Entire Agreement of Parties**: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

CONTRACTOR

MARIA SANTOS	05/16/2014	Bill Briggs	05/20/2014
President, Board of Education Superintendent or Designee	Date	Contractor eSignature	Date
		Bill Briggs, Prograi	m Manager
Secretary, Board of Education	Date	Print Name, Title	

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EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. **Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

By using FolgerGraphics services, which include:

- -Printing 10x2 banners (back to school)
- -Sort banners
- -Ship banners to each OUSD site and to FSCP

OUSD will help target students who are at a risk of truancy by reminding them of the day school starts, increasing the amount of students who show up on time the first day of instruction and who are properly enrolled and registered by August 25, 2014.

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2.	of thatte	he service(s): 1) How many more Oakland children are ending school 95% or more? 3) How many more stude kland children have access to, and use, the health s	from the services of this Contract? Be specific. For example, as a result e graduating from high school? 2) How many more Oakland children are into have meaningful internships and/or paying jobs? 4) How many more ervices they need? Provide details of program participation (Students etc). NOT THE GOALS OF THE SITE OR DEPARTMENT.
	-	gerGraphics will print Banners (10x2) for all OUSI nners will be shipped to each site.	O sites.
3.		gnment with District Strategic Plan: Indicate the eck all that apply.)	goals and visions supported by the services of this contract:
	•	Ensure a high quality instructional core	▼ Prepare students for success in college and careers
		Develop social, emotional and physical health	■ Safe, healthy and supportive schools
	×	Create equitable opportunities for learning	☐ Accountable for quality
		High quality and effective instruction	☐ Full service community district
4.		gnment with Community School Strategic Site ase select:	Plan – CSSSP (required if using State or Federal Funds):
		Action Item included in Board Approved CSSSP: (no additional documentation required)
		- Item Number(s): Not Applicable	
		No Restricted Funds	
			pproved CSSSP – Submit the following documents to the Resource
		Manager either electronically via email of scanned do	hted. Page must include header with the word "Modified", modification
		date, school site name, both principal and school	site council chair initials and date.
		 Meeting announcement for meeting in which the Minutes for meeting in which the CSSSP modification 	CSSSP modification was approved. ation was approved indicating approval of the modification.
		Sign-in sheet for meeting in which the CSSSP mo	

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ContractsOnline: Contract Waiver Summary

Site Number-Name: 922-FAMILY, SCHOOL AND COMMUNI

Principal / Department Head: YUSEF CARRILLO

Contractor Name: Bill Briggs

Business Name: FolgerGraphics, Inc.

Contract Type: Standard

Anticipated Start Date: 04/25/2014 Contract End Date: 06/30/2014

Rate Type: FLAT Contract Amount: \$9,900.00

Applicable Waivers

Approved by Risk Management

Insurance-Reduction Waiver Status: WAIVED

Waiver-Reduction Type: WAIVED

Other Reduction Amount:

Approval Date: 04/28/2014

Approved by Deputy Superintendent

Billing Waiver Status: Approved Approval Date: 05/05/2014

Fingerprint Waiver Status: Approved Approval Date: 05/05/2014

TB Test Waiver Status: Approved Approval Date: 05/05/2014



PRE-PRESS • PRINTING • PUBLICATIONS • BINDERY • MAILING

Summary Response

FolgerGraphics has a variety of printing, prepress, bindery and mailing services all in-house, which makes projects go much smoother for our customers because it is all under one roof.

Prepress: We have the latest Mac and PC software to process and convert files, as necessary, to high res PDF files. We can often go into supplied PDF files and make changes that are requested by the customer without having them make the changes themselves or have to track down their designer to do it. We can also design jobs from scratch too if it is needed. We are a direct to plate operation so there is no film being used to produce what you may be wanting. Files can be sent to the prepress department via email or FTP at any time and you will be given your very own FTP folder with a user name and password.

Printing Presses: FolgerGraphics has digital, sheet-fed and open web presses to help produce what you might be need. For short-run jobs we have the four color Xerox 5000AP digital machines that can feed a sheet size of 13.5 x 19.5 with a thickness of up to 12 pt. Sheet-fed presses include a six color Heidelberg 40" press as well as a five color 29" press. We have smaller sheet-fed presses too, but the larger ones would likely be used for your jobs. Lastly we have three web press lines that are 36" wide and range from four units to 16 units. Quite a few recreation guides and catalogs get printed using these presses.

Bindery and Mailing Services: FolgerGraphics is setup with stitching, drilling, cutting, folding, spiral binding, and ink-jet mailing services all in-house. We have a great staff to produce quality work and to help you save money at the US Post Office as well. We always stay up to date on the latest postal rules and rates so that our customers can stay informed and benefit from our expertise as much as possible.

2339 Davis Avenue • Hayward, CA 94545-1111 • Phone (510) 887-5656 • Fax (510) 887-5831







PRE-PRESS • PRINTING • PUBLICATIONS • BINDERY • MAILING

Once an order is submitted it will be processed into a job and FolgerGraphics will coordinate any pickups or deliveries that are needed to meet the deadlines that the requesting party may need. We are very good at setting and meeting deadlines for our customers. Most files are supplied to us as high res PDF files ready for processing, but we can work with native files too in a wide range of graphic programs. The file resolution should be 300 DPI or as close to that as possible when submitting files. All jobs are pre-flighted in each phase of the project, which is why our success rate is so high.

Most of the papers that we use here are recycled papers and a lot of the inks used are soy based inks as well, which is good for the environment. Being a direct to plate operation saves on chemistry, film and other materials that we can now do without. So by using less we have become more environmentally friendly too. FolgerGraphics has earned the title as a green business and a green printer too. The company continues to strive to act in a responsible manner to the environment and to recycle as much as possible.

Sincerely,

Bill Briggs





Eight Print Project Managers to serve you.



PrePress

- G7 Master Printer Color Certification
- 5 PowerMac Workstations
- 3 PC Workstations
- InDesign, Quark, Publisher, Photoshop, Illustrator, and Acrobat software platforms
- · High resolution scanning
- Prinect MetaDimension 105 eight-up computer to plate processing
- Prinect SignaStation with complete imposition and trapping
- Prinect Color Toolbox
- Metaproofing
- Epson Stylus Pro 9880 Inkjet high res 720 dpi proofer
- HP DesignJet 4020 two-sided proofer
- FTP Site for file transfer

Digital

- Xerox DocuColor 240 with Fiery color and folder/bookletmaker
- Xerox DocuColor 5000AP printer with Fiery color
- Xerox DocuColor 5000C printer with Fiery color

Web Offset Presses

- 23x35 Newsking IV, (16 units) with three color towers and splicers. Prints 48 magazine pages in full color plus 32 pages in black and one color. 80 pages total.
- 23x35 Color King with one color tower (10 units)
- 23x35 Color King with digest folder and sheeter (4 units)

Sheetfed Presses

- 26x40 Heidelberg Speedmaster
 CD 102 six colors with aqueous coater
- 23x29 Heidelberg Speedmaster
 CD 74, five colors with aqueous
 coater and infrared dryer and CPC 2000
- 13x17 Ryobi 3302 two color press
- 13x17 Ryobi 3200 one-color press
- 10x15 Chief one color press

Post Press Finishing

- SaddleBinders, two lines, 6 and 4 pocket Muller Bravo T with cover feeder and 3-knife book trimmer
- 31x50 Stahl B24 folder
- 20x26 Baum Folder, right angle and roto-creaser
- 30"and 45" Polar cutter
- · Challenge 5-hole paper drill
- Plastic coil binding
- Wire-O binding

EQUIPMENT

LIST

- · Tech UV coater 24 inch
- Automated Shrink Wrapping
- 4 Pocket Kansa 480 Inserter
- Fold & Stitch Booklet Maker
- Duplo Perfect Binder

Mailing

- Videojet PrintMail System with infrared dryer and tabber
- Pitney Bowes DI900 series
 6 packet mail inserter
- Tabbing, sorting and bundling equipment
- Mail list management software for postal forms and U.S. Mail processing programs
- Intelligent Barcode Mailing, mail management software and U.S. Mail processing programs
- International Bulk Mailing capabilities

Fulfillment

- Collating and envelope insertion
- · Storage and retrieval facilities
- Order fulfillment and tracking

Delivery Fleet

- Courier van
- Cargo van
- Half-ton cargo van
- Delivery truck, 25,000 lb. GVWR

21093 Forbes Avenue Hayward, California 94545-1115 510-887-5656 • 510-887-5831 fax www.folgergraphics.com

