

LEGISLATIVE FILE

File ID No.	14- 0413
Committee	Facilities
Introduction Date	3-12-2014
Enactment Number	14-0445
Enactment Date	3-12-2014

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

March 26, 2014

To: Board of Education

From: Dr. Gary Yee, Ed.D., Acting Superintendent and Secretary, Board of Education

By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning and Management

Subject: Change Order No. 2 with Hur Flooring for Lowell Middle School Modernization Project in an amount of \$3,380.00 increasing the current contract from \$57,669.80 to \$61,049.80.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 2 on behalf of the District with Hur Flooring for additional work due to District requested improvements and DSA or Agency requested changes to Lowell Middle School Modernization Project in the amount not to exceed \$3,380.00, increasing the current contract amount from \$57,669.80 to \$61,049.80.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Lowell Middle School Modernization Project**. Funding for the project is General Obligation Bond – Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 11.00% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$54,559.80.

Changes due to Owner Requested Changes	Amount \$	Percent %
(Preliminary Change Order Nos. 2)	\$3,380.00	11.00%

<u>TOTAL</u>	\$3,380.00	11.00%
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DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$54,559.80
Sum of previously approved Change Orders:	<u>\$3,110.00</u>
Contract sum prior to this Change Order:	\$57,669.80
Cost of current Change Order No. 2	<u>\$3,380.00</u>
New Contract Sum:	\$61,049.80
Current Change Order(s) as % of contract	11.00%
Contract completion date as of this Change Order No. 2	NA

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 2 on behalf of the District with Hur Flooring for additional work due to District requested improvements and DSA or Agency requested changes to Lowell Middle School Modernization Project in the amount not to exceed \$3,380.00, increasing the current contract amount from \$57,669.80 to \$61,049.80.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the General Obligation Bond-Measure B. The scope of work is included in the Board of Education approved total budget for the Lowell Middle School Modernization Project. The total budget for this project is \$61,049.80.

ATTACHMENT

Change Order No. 2 which includes: Lowell Middle School PCO (Preliminary Change Order) Number: 1

Key Codes: 2049901813-6276

1005296

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street Oakland, California 94601 • Phone 510/535-7038 • Fax 510/535-7040

File ID Number: 14-0413
Introduction Date: 3-12-14
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CHANGE ORDER NO. 02

PROJECT:
Lowell Gym Flooring

DATE: JANUARY 10, 2014

OWNER: OAKLAND UNIFIED SCHOOL DISTRICT
CONTRACTOR:
Hur Flooring
8930 Independence Ave.
Canoga Park, CA 91304

DSA FILE NO.: n/a
DSA APP NO.: n/a
OUSD PROJECT #: 06004
PROJECT MANAGER: Kenya Chatman

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum.....\$ 54,559.80
Net Change by previously authorized Change Orders.....\$ 0.00
The contract sum prior to this change order.....\$ 57,669.80
The Contract sum will be increased/decreased by this Change Order.....\$ 3,380.00
The New Contract Sum including this Change Order will be.....\$ 61,049.80
Cumulative Change Order(s) as a percentage of contract including this Change Order 11%
The Contract is changed by (0) Days
Contract completion date as of this Change Order therefore is: Not changed

RECEIVED
1-24-2014

Summary reference attached items P.C.O.' 2-

Approved: Architect of Record N/A Date:	Approved: General Contractor Hur Flooring Co. S. Francione Date: 1/10/2014	Approved: Director of Facilities Date: 1/16/14 Assistant Superintendent Date:
Approved: Electrical or Structural Engineer N/A Date:	Approved: Mechanical Engineer N/A Date:	Approved: Div. of the State Architect David Kakishiba President, Board of Education N/A JAN 24 2014 AM 8:08 Gary Yee, Esq. Secretary, Board of Education FACILITIES PLANNING & MGMT

Fund 21
RBS 9699

2049901813-6274

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • Phone 510/879-8385 • Fax 510/879-1860

PROPOSED CHANGE ORDER NO. 02

PROJECT: Lowell Gym Flooring DATE: 1/9/14
OWNER: Oakland Unified School District DSA FILE NO.: N/A
CONTRACTOR: Hur Flooring DSA APP. NO.: N/A
PROJECT MGR: Kenya Chatman OUSD PROJECT: 06004

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. Once approved work is completed, this AED can be billed against the allocated allowance in the approved schedule of values.

CONTRACTOR TO COMPLETE THIS SECTION ONLY:

DESCRIPTION: Provide recoating to existing flooring. Work includes buffing and 2 coats of finish.

CODE: 2 – owner requested

REASON: Site was not sure how to maintain floor and damaged floor in some areas that had to be buff and re-coat to keep warranty active.

ATTACHMENTS: Change Order No. 1

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: ☒ Add ☐ Deduct Final Price: \$ 3,380

Date: 1/10/2014

☒ Lump Sum ☐ T & M Not to Exceed

☒ Contractor to proceed with work described herein, cost not to exceed \$3,110; final cost to be determined after review and negotiation.

Time Extension: 0

INITIATED BY:

N/A

Architect of Record Date

REVIEWED BY:

Chatman 1/10/14
Project Manager Date

ACKNOWLEDGED BY:

Patravelian 1/10/14
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL:

Director of Facilities

Date

Assistant Superintendent

Date

Hur Flooring Co.

License # 604929



15204 Stagg Street
Van Nuys, CA 91405
818-700-4985
818-701-0785 Fax
e-mail: amy@hurflooring.com

CONTRACT & PROPOSAL

DATE : 01/09/2014 JOB NAME : Oakland MS
PROPOSAL SUBMITTED TO : Oakland USD JOB LOCATION : Oakland, CA
STREET : 1025 Second Avenue ADDENDUMS :
CITY, STATE, ZIP : Oakland, CA 94606 ARCHITECT :
PHONE : (510) 535-7050 FAX : (510) 535-7042 CELL :

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIAL FOR THE COMPLETION,

Provide recoating of existing flooring. Work includes buffing, and (2) two coats of finish.

Room(s): Gymnasium

NOTE: Bid per Maple Flooring Manufacturers Association (MFMA) Position Statements.

We are Signatories of Carpenters & Floor Layers.

Exclusions: no other work and/or material are included.

Our bond rate is 2%. 15% mark-up to Surety premium will be added to the bond cost (if P&P bond is required).

TOTAL FOR JOB: \$3,380.00 (Thirty Three Hundred Eighty)

PAYMENT SCHEDULE: Progress

VALIDITY OF PROPOSAL 30 DAYS

DATE OF ACCEPTANCE: _____

SIGNATURE: _____

Acceptance of contract & proposal. You are authorized to do the work as specified. All work to be completed in a workmanlike manner. Any alteration or deviation from above will become a charge order. This agreement is contingent upon strikes, accidents or delays beyond our control.

Collection Expenses. If a legal action or other proceeding is instituted to enforce collection of amounts due under this agreement, client agrees to pay all costs of collection, including reasonable attorney's fees.

Change Order No. 2, CUPCCAA CONTRACT ROUTING FORM

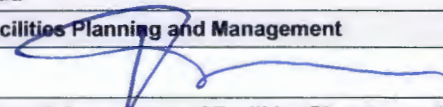

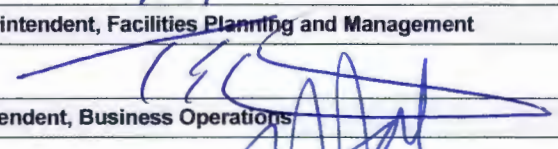
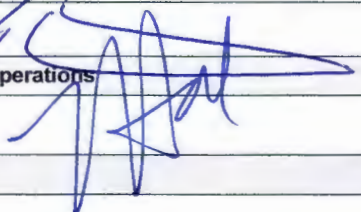
Project Information			
Project Name	Lowell Middle School Modernization	Site	204
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Hur Flooring Co.	Agency's Contact	Michael Hur				
OUSD Vendor ID #	1005296	Title	Project Manager				
Street Address	8930 Independence Avenue	City	Canoga Park	State	CA	Zip	91304
Telephone	818-700-4985	Policy Expires					
Contractor History	Previously been an OUSD contractor? x Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No				
OUSD Project #	06004						

Term			
Date Work Will Begin	8-28-2013	Date Work Will End By (not more than 5 years from start date)	9-1-2013

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$61,049.80
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 3,380.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9699	Measure B	2049901813	6274	\$3,380.00

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature 	Date Approved	2/14/14	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature 	Date Approved		
	Associate Superintendent, Facilities Planning and Management			
3.	Signature 	Date Approved	2/21/14	
	Deputy Superintendent, Business Operations			
4.	Signature 	Date Approved	2/24/14	
	President, Board of Education			
5.	Signature	Date Approved		