

# Oakland Unified School District

Board of Education  
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## **Meeting Minutes Long - Final**

**Tuesday, April 5, 2016**

**5:00 PM**

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,  
Oakland, CA 94606-2291**

## **Measure N - College and Career Readiness Commission**

**David Kakishiba, Chairperson**

**Members: Lacy Asbill, Gregory Cluster, Michon Coleman, Gary Yee**

**[measurencommission@ousd.org](mailto:measurencommission@ousd.org)**

## A. Call to Order

*Chairperson David Kakishiba called the meeting to order at 5:01 P.M.*

## B. Roll Call

**Present** 4 - Member Michon Coleman  
Member Lacy Asbill  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba  
**Absent** 1 - Member Gary Yee

## C. Speaker Request Cards/Modification(s) To Agenda

*None*

## D. Adoption of Committee Minutes



### [16-0708](#)

#### **Minutes - Measure N - College and Career Readiness Commission - March 1, 2016**

Approval by the Measure N - College and Career Readiness Commission of its Meeting Minutes of March 1, 2016.

**Attachments:** [16-0708 - Minutes - Measure N - College and Career Readiness Commission - March 1, 2016](#)

**A motion was made by Commissioner, Michon Coleman, seconded by Secretary Lacy Asbill, that this matter be Adopted. The motion carried by the following vote.**

**Aye:** 4 - Member Michon Coleman  
Member Lacy Asbill  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba

**Absent:** 1 - Member Gary Yee

**Non-voting:** 0

Enactment No: 16-0472



### [16-0709](#)

#### **Minutes - Measure N - College and Career Readiness Commission - March 15, 2016**

Approval by the Measure N - College and Career Readiness Commission of its Meeting Minutes of March 15, 2016.

**Attachments:** [16-0709 - Minutes - Measure N - College and Career Readiness Commission - March 15, 2016](#)

**A motion was made by Commissioner, Michon Coleman, seconded by Secretary Lacy Asbill, that this matter be Adopted. The motion carried by the following vote.**

**Aye:** 4 - Member Michon Coleman  
Member Lacy Asbill  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba  
**Absent:** 1 - Member Gary Yee  
**Non-voting:** 0  
Enactment No: 16-0473

## E. Adoption of the Commission General Consent Report

*None*

### (Secretary's Observation)

*Commissioner, Gary Yee present at 5:07 P.M.*

**Present** 5 - Member Michon Coleman  
Member Lacy Asbill  
Member Gary Yee  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba

## F. Unfinished Business



### [15-1358](#)

#### Measure N - Policies - Allowable Use of Funds

Approval by the Measure N Commission of Policies for Use of Measure N Funds.

**Attachments:** [15-1358 - Measure N - Policies - Allowable Use of Funds](#)

*Preston Thomas, High Schools Network Superintendent, spoke about the changes that was added in the Measure N Commission policies on the allowable uses of Measure N funds regarding:*

- *Measure N revenue shortfalls*
- *Kept the sentence stating, "In addition, if approved by the Measure N Commission, these additional funds can be used to provide schools with additional funds to support site visits or innovative programs and pilots that may contribute to better student outcomes as outlined by Measure N."*
- *Added a sentence stating, "If funds are to be carried over from one year to the next, sites must complete a "Carryover Justification."*
- *A paragraph was pulled as a separate item, sentence stating, "Sites may choose not to expend the full allocation for a given year during the 2016-2019 funding cycle. The school must justify why they are holding these funds in reserve in order to fund a larger future initiative that support college, career and community readiness."*
- *Other addition is the New Funding – New eligible Oakland high schools that would like to begin the planning process for Measure N, will submit a "Planning Grant" for the 2016-2017 school year*

*After the report David Kakishiba, Chairperson, had a friendly amendment on the term "sites" to "schools" and after item 6, number 7 is missing and wanted to make sure that the number 7 is added.*

*Gregory Cluster, Vice chair proposed a slight change on number 5 strike out, "as per the school's approved three-year Single-Plan for Student Achievement (a.k.a. Education Improvement Plan)."*

*There were no Public Speaker(s).*

**A motion was made by Vice Chair Gregory Cluster, seconded by Secretary Lacy Asbill, be Adopted as Amended . The motion carried by the following vote:**

**Aye:** 5 - Member Michon Coleman  
Member Lacy Asbill  
Member Gary Yee  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba

**Non-voting:** 0

Enactment No: 16-0474



[16-0294](#)

**Measure N Commission - Proposed Request-For-Proposal - Third-Party Evaluator**

Approval by the Measure N Commission of Request-For-Proposal (RFP) for a Third-Party Evaluator.

**Attachments:** [16-0294 - Measure N Commission - Proposed Request-For-Proposal - Third-Party Evaluator \(4/5/16\)](#)

*John Watkins from Linked Learning Office spoke about:*

- *Reframed the approach to the evaluation of Measure N as Action Research/Empowerment Evaluation Study Design*
- *Excited about the approach because it aligns and maps the goals that is have on the capacity development of teams at the sits by using the cycle of inquiry*
- *Scope of the evaluation study – Audiences and stakeholders*
- *Evaluation design and focus – Participatory Action Research Approach*
- *Proposed a multi-tiered "nested" Participatory Action Research Evaluation Design, with the additional emphasis that an Empowerment Evaluation provides*
- *Building on cycles of inquiry that teachers, school sites, and district offices are already doing or could easily adapt their work to*
- *Research Assessment and Data (RAD) will proved ongoing access for all levels of participants in the process to quantitative data dashboard to assess interim indicators, shorter term outcomes, and longer term goals and impact*
- *Reflecting on the work that is being done and learn from it and improve on it as it goes*
- *Example of Nested Cycles of Inquiry:*
  - Pathway Teacher Team cycle of Instructional Design and revision*
  - Pathway Continuous Improvement Inquiry*
  - Pathway Leads and Principal Recruitment Equity Action Research*
  - Castlemont Schoolwide Measure N Design Team Action Research*
  - Principal Community of Practice Action Research*
  - Linked Learning Office of High School Improvement Case Studies*

*After the presentation by John Watkins, Commissioners spoke about:*

- *It's important that examples were given pertaining to the things that are already happening with the cycles of inquiry*
- *The language that the principals were using approximates the process*
- *Important for the documentation of the findings and how they hope to invest the money to make the change and to see that cycle go on*
- *How to institutionalize some of the early excitement innovation and design thinking*

- *The time that adults are working, but not teaching must be spent*
- *Would like to see what the student and parent engagement look like, and how are we accessing those*
- *To celebrate failure (bravery) as we celebrate success*
- *To add student support*

*There were no Public Speaker(s)*

**A motion was made by Commissioner, Gary Yee , seconded by Commissioner, Michon Coleman, that this matter be Adopted. The motion carried by the following vote.**

**Aye:** 5 - Member Michon Coleman  
Member Lacy Asbill  
Member Gary Yee  
Vice Chairperson Gregory Cluster  
Chairperson David Kakishiba

**Non-voting:** 0

Enactment No: 16-0554

### 16-0710

#### **Measure N Commission - May 2016 - Meeting Schedule**

Approval by the Measure N Commission of the May 2016 meeting schedule.

*There will be three meetings from 9:00 A.M. – 1:00 P.M. on the presentation of proposed EIPs :*

- *May 3rd*
- *May 4th*
- *May 5th*

*Total of 21 high schools*

*-Only the presenter in the room to present*

*-15 Minutes presentation*

*-5 Mintes Question and Answers*

*-Hear the recommendation from staff and vote on May 17th meeting*

*There were no Public Speaker(s).*

**Discussed**

## **G. New Business**



**16-0711**

#### **Measure N Commission - Request-For-Proposal - Independent Auditor**

Approval by the Measure N Commission of Request-For-Proposal (RFP) for Independent Auditor.

**Attachments:** 16-0711 Measure N Commission - Request-For-Proposal - Independent Auditor

*Presentation by Preston Thomas, High Schools Network Superintendent on the Request-For-Proposal for Independent Audit Services.*

*To direct Mr. Thomas to talk to the appropriate people, Sr. Business Official to include the Measure N language in it, said Chairperson Kakishiba.*

*There were no Public Speaker(s).*

A motion was made by Secretary, Lacy Asbill, seconded by Commissioner, Gary Yee that this matter be Adopted. The motion carried by the following vote.

Enactment No: 16-0553

 **16-0712 Measure N Commission - Request to Schedule - Presentation - Education Resource Strategies**

Measure N Commission discussion of, decision on scheduling of Education Resource Strategies presentation to the Commission.

**Attachments:** 16-0712 Measure N Commission - Request to Schedule - Presentation - Education Resource Strategies  
16-0712 Response Presentation - Interim Report - Education Resource Strategies - Work To Date and Long Term Plan - PTE

*Chairperson David Kakishiba spoke about:*

- *The District as commission Education Resources Strategies to take a look at spending pattern*
  - *Interesting initial findings directly tied to high schools – to understand the findings implications*
  - *Tentative date in June that ERS can come and do a presentation*
- To hear the plan of school sites and see if those plans are addressing some of the issues that the ERS is lifting up, said Mr. Thomas*

*There were no Public Speaker(s).*

**Discussed**

 **16-0713 Measure N Commission - April 13, 2016 or Thereafter Presentation - Board of Education**

Adoption by the Measure N Commission of its April 13, 2016, or date thereafter, presentation and/or recommendations to Board of Education.

**Attachments:** [16-0713 Measure N Commission - April 13, 2016 or Thereafter Presentation - Board of Education](#)

*David Kakishiba, Chairperson and the Commissioners spoke about:*

- *School Board had requested that the Commission make a presentation about the state of the work for Measure N*
  - *Scheduled for April 27, 2016*
  - *Intent and implementation of School Planning Grants*
  - *Use of the Single Plan for Student Achievement (SPSA) tool for school planning*
  - *School Visits*
  - *Observed Critical Issues:*
    - \* *Capacity of schools to plan and lead continuous school improvement.*
    - \* *Adequacy of financial resources for instruction.*
    - \* *Chronic teacher and principal turnover.*
    - \* *Student Assignment policies and practices.*
  - *General Budget on how much money went out and how much tax were collected*
  - *How school plan to spend their money*
  - *The Commission work on fiscal policies*
  - *Degree of support the Commission feel from staff – Linked Learning Office, Superintendent Office*
  -
- There were no Public Speaker(s).*

Discussed

**16-0714 Measure N Commission - Communications Strategy**

Discussion by Measure N Commission of communications strategy.

*David Kakishiba, Chairperson and the Commissioners spoke about having a Director of Communication to present the communications strategy and to communicate to the public what Measure N has done.*

*There were no Public Speaker(s).*

Discussed

## H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Commission

**16-0716 Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Commission – Up to 30 Minutes - April 5, 2016**

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Commission - Up to 30 Minutes - April 5, 2016.

*There were no Public Speaker.*

## I. Introduction of New Legislative Matter

*Chairperson David Kakishiba introduce the following matter.*

 **16-0817 Measure N Commission - Presentation - Linked Learning Impact Tracking Project - Urban Strategies Council**

Presentation on the Linked Learning Impact Tracking Project by Urban Strategies Council to Measure N Commission.

**Attachments:** [16-0817 Measure N Commission - Presentation - Linked Learning Impact Tracking Project - Urban Strategies Council](#)

## J. Adjournment

*Chairperson David Kakishiba adjourned the meeting at 6:50 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_