MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION
1016 Union Street, #940
Oakland, CA 94607

OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

Measures N and H –
College & Career Readiness Commission

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Board Office Use: **Legislative File Info.**	
File ID Number	26-0090
Introduction Date	February 3, 2026
Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

Board Meeting Date

Subject Services For: Castlemont High School

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Castlemont High School to reduce $15,500.00 Classified Support Salaries: Hire a Work-Based Learning Liaison, at 1.0 FTE by $5,550.00 to $9,950.00, and establish a new strategic action to increase $1,914.37 Meeting Refreshments by $5,550.00 to $7,464.37, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background
(Why do we need these services? Why have you selected this vendor?)

Castlemont High School to reduce $15,500.00 Classified Support Salaries: Hire a Work-Based Learning Liaison, at 1.0 FTE by $5,550.00 to $9,950.00, and establish a new strategic action to increase $1,914.37 Meeting Refreshments by $5,550.00 to $7,464.37 to purchase meeting refreshments for events where industry partners donate their time for college, career, and community involvement. Budget: 9 events per Pathway theme (3) = 27 events over the course of the year, $100 per event = $2,700.00

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

26-0090 Castlemont Meeting Refreshments $5,550

OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

2025-26 Measure H Budget Modification Form OUSD Schools

(Multiple Modifications)

College & Career for All Fund
Established by Measure N

Date:	12/15/2025	Principal Name:	Joseph Blasher
School Name:	Castlemont	Site #:	301
Pathway Name: (Required for multiple pathway schools)	CHEA & SUDA	Requested By:	Joseph Blasher

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to ***take money from*** *to create a new or revised purpose.*
You can enter up to 3 actions below, as long as they are from the same plan ***(can't combine plans)*** *and the New or Revised Strategic Action in Step 2 is the same purpose* ***(can't create multiple actions in Step 2)****.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	*Measure H Approved Strategic Action (Budget complete justification)*	Total Amount being Transferred
Whole School Tab	115	It was $20,000.00. The new total amount after approval of prior BMFs or expenses is $15,500.00.	**Classified Support Salaries: Hire a Work-Based Learning Liaison, at 1.0 FTE.** The WBL Liaison will continue developing WBL opportunities for students, co-planning with both pathway teams, coordinating with the International program, and engaging with seniors through the senior capstone class. This will develop both pathways through connection with industry partners, coordination with leadership, pathway leads and teams, planning WBL/CTE experiences for pathway programs, and coordinating with District WBL/CTE efforts such as skilled trades, ECCO summer internships, and Dual Enrollment. **PCN 1795 - Sheree West** (Salary and Benefit costs included)	$5,550.00

b. What will be the impact on your Measure H plan, pathway development, and students for not completing the original strategic action in Step 1? *(Do not insert hyperlinks or use acronyms. If taking multiple strategic actions, respond to each of the overall impacts.)*

No impact.
There was a switch in funding: the FTE from Measure H was reduced, and staff are being paid, in part, through new funding sources (Base or Golden State Pathways), resulting from increased enrollment and new grant funds.

c. Enter the Account String for the Original Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	**9339**	**0**	**1110**	**1000**	**2205**	**301**	**3010**	**1690**	**9999**	**99999**

d. Total amount being transferred: $5,550.00

- ❑ **Check this box if this is a *NEW* expenditure that was not pre-approved in a Measure H Plan.**
- ➢ **Check this box if this is an *EXISTING* expenditure and you're only amending the original amount approved or the term.** *(The purpose remains the same.)*
- ❑ **Check this box if this modification creates a new position or changes the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form to the BMF request.**

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

The description entered will become the new or revised justification for review and approval. ***Only one justification is allowed in Step 2****. You'll use this new or revised justification for all future applicable requests connected to this modification.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	***New or Revised Measure H Strategic Action*** ***Enter one to two sentences using the questions below to create a Justification.*** *(Do not insert hyperlinks or use acronyms.)* **-What is the specific expenditure or service type?** *(Please briefly describe (no vague language) and quantify it when applicable.)* **-How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions?** **-Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification.** **-If the new or revised justification is incomplete, it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.**	New or Amended Total Amount
Whole School Tab	117	$1,914.37	**Meeting Refreshments:** Funds to purchase meeting refreshments for events where industry partners donate their time for college, career, and community involvement (summer fair, Capstone Presentation, CHEA & SUDA 11th-grade Showcases, 9th & 10th Grade Build presentations). This expense is aligned with our C3 Experiences and Work-based Learning Plan. Industry partners donate thousands of dollars in in-kind support by spending at least 3 hours commuting and providing support. Our Pathway hosts a monthly after-school event for students, featuring guest speakers, workshops, and film screenings. We provide simple snacks for each of these events (juice, granola bars). These meetings benefit Pathway students by exposing them to	$7,464.37

			a range of community partners and healthcare industry professionals. These opportunities support our Pathway Quality goal of increasing community partnerships. Budget: 9 events per Pathway theme (3) = 27 events over the course of the year, $100 per event = $2,700.00	

Justification Status: Conditionally Approved = Incomplete, Justification Form required

b. Enter the New or Revised Account String: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	**9339**	**0**	**1110**	**1000**	**4311**	**301**	**3010**	**1690**	**9999**	**99999**

Signature of Approvals: *(Please enter the team member's full name below the signature line.)*

Robert Lee
Name: Robert Lee
Pathway Coach or Director Signature

12.5.25
Date

Joseph Blasher
Name: Joseph Blasher
Principal Signature **Required**

1/6/2026
Date

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: __**1/7/2026**_____

Program Manager, Approval Signature: _____ Date: 1/8/2026

Deputy Chief of Post-Secondary Readiness, Approval Signature: Vanessa Sifuentes
Vanessa Sifuentes (Jan 22, 2026 15:07:36 PST) Date: 01/22/2026