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Board Cover Memorandum

To Board of Education

From Denise G. Saddler, Interim Superintendent
Sondra Aguilera, Chief Academic Officer

Meeting Date January 14, 2026

Subject Adoption of OUSD Artificial Intelligence Policy

Ask of the Board Adopt OUSD Artificial Intelligence Policy, establishing guiding principles and governance for the responsible, ethical, and secure use of artificial intelligence (AI) by students and staff in Oakland Unified School District.

Background In 2024, the California School Boards Association (CSBA) released a model Artificial Intelligence Policy to help districts navigate the emerging use of AI in K–12 education. This sample policy is aligned with Senate Bill 1288 (2024), which requires the California Department of Education to develop statewide guidance and a model policy for the safe and effective use of AI in schools.

Artificial intelligence tools are increasingly present in educational and workplace settings. While these tools may offer instructional and operational benefits, they also present risks related to student safety, academic integrity, data privacy, bias, and equity. A Board-adopted policy is necessary to establish clear expectations, define guardrails, and ensure that any use of AI within OUSD supports student learning while upholding legal and ethical standards.

OUSD staff has developed a redlined draft policy that reflects CSBA’s model language with OUSD-specific revisions related to student safety, privacy, academic integrity, age appropriateness, and district oversight.

Discussion The proposed OUSD Artificial Intelligence Policy outlines guiding principles consistent with the CSBA model, including student-centered use, staff support, ethical practice, privacy, equity, and continuous improvement.

OUSD-specific revisions included in the redlined draft were added to address:

- Restrictions on student access to general-use AI platforms on OUSD-managed devices unless specifically authorized.

- Assurance that student use of AI may occur only through platforms reviewed and approved for instructional use under existing technology and privacy policies.
- Prohibition against entering personal or student data into AI systems that transmit or store information outside district-controlled environments.
- Clarification that AI detection (“AI-checker”) tools may be used as one source of information but may not be used as the sole basis for accusations of academic dishonesty.
- Staff responsibility for reviewing and verifying AI-generated content before use in instruction or communication.
- The expectation that any authorized use of AI supports digital citizenship, academic integrity, equity, and student learning.

The proposed policy does not require or promote the use of AI. Rather, it establishes clear standards so that if AI is used by staff or students, it occurs safely, legally, and in alignment with OUSD’s instructional mission and privacy obligations.

Upon Board adoption, corresponding administrative guidance will be updated and maintained by the Superintendent or designee to reflect evolving state law, technological developments, and district needs.

Fiscal Impact

None.

The adoption of this OUSD AI Policy does not create new direct costs for the District. Any future discretionary investments in professional development, instructional materials, or technology tools related to AI use would be addressed through separate Board actions if needed.

Attachment(s)

- CSBA Sample Policy 0441: Artificial Intelligence
- OUSD Policy: Artificial Intelligence

Policy 0441: Artificial Intelligence

Status:

Original Adopted Date: | Last Reviewed Date:

CSBA NOTE: This policy addresses the use of artificial intelligence (AI) in a district by students and staff and may be modified to reflect district practice.

In 2024, CSBA formed an Artificial Intelligence Task Force to equip Governing Boards with the necessary knowledge and tools to navigate the complexities of AI. Boards are encouraged to utilize the resources produced by the Task Force when modifying this policy to reflect district practice.

Pursuant to Education Code 33328.5, as added by SB 1288 (Ch. 893, Statutes of 2024), the Superintendent of Public Instruction is required to convene a working group related to AI in public schools in order to develop guidance on the safe use of AI in education and, subsequently, to develop a model policy on the safe and effective use of AI. Districts are encouraged to continue to monitor the development of new AI technologies.

The Governing Board recognizes the transformative potential of artificial intelligence (AI) to increase student access to information, support teacher effectiveness, and facilitate the administration of student assessments, as well as the potential for AI to undermine student achievement, health, and well-being. Therefore, the Board is committed to supporting the use of AI by students and staff in accordance with the following principles:

1. **Student-Centered:** AI should be used to personalize and enhance the learning experience for each student and to support digital citizenship and literacy
2. **Staff-Centered:** AI should be used as a tool to augment and support, rather than replace, staff in the performance of their duties and responsibilities
3. **Ethical Use and Transparency:** AI should be used ethically and transparently by all staff and students, with careful consideration of potential biases, and in compliance with all applicable intellectual property and copyright laws
4. **Accountability and Responsibility:** AI should be used in a manner that ensures accountability by those who use it and that those who use it are responsible for such use, including when and how it is used
5. **Equity and Access:** AI should be implemented in a manner that ensures equitable access and opportunity for all students, regardless of background or ability, and for all schools across the district
6. **Secure and Private:** The district should prioritize security and privacy when changing existing practices or adopting new practices regarding AI
7. **Professional Development:** The district should provide ongoing professional development for staff in all aspects of AI, with a particular focus on the ethical and responsible use of AI
8. **Community Engagement:** The district should engage with the community to share these principles, to educate the community on AI, and to discuss the permitted and prohibited uses of AI in the district
9. **Continuous Improvement:** The district should regularly evaluate the use of AI by students and staff, and adapt its policies, procedures, and professional development to align with best practices and evolving technologies

The Superintendent shall ensure that the use of AI in the district is consistent with this policy, Board Policy 0440 - District Technology Plan, Board Policy/Exhibit (1) 4040 - Employee Use of Technology, Board Policy 5131.9 - Academic Honesty, Board Policy 6154 - Homework/Makeup Work, Board Policy 6162.5 - Student Assessment, and Board Policy/Exhibit (1) 6163.4 - Student Use of Technology.

Artificial intelligence means an engineered or machine-based system that varies in its level of autonomy and that can, for explicit or implicit objectives, infer, from the input it receives, how to generate outputs that can influence physical or virtual environments. (Education Code 33328.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Bus. and Prof. Code 22584-22585
 Ed Code 10550-10555
 Ed. Code 11800
 Ed. Code 33328.5
 Ed. Code 49060-49085
 Ed. Code 51006
 Ed. Code 51007
 Ed. Code 51865
 Ed. Code 60010
 Pen. Code 502

Federal

16 CFR Part 312
 20 USC 1232g
 20 USC 1232h
 20 USC 7101-7122
 34 CFR Part 99
 47 CFR 54.500-54.523
 47 USC 254

Management Resources

Website
 Website
 Intelligence
 Website
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Cross References

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 0200
 0400
 0415
 0440
 0460
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Description

[Student Online Personal Information n Protection Act](#)
[Telecommunications standards](#)
[K-12 High Speed Network grant program](#)
 Statewide AI Task Force
[Student records](#)
[Computer education and resources](#)
[Programs to strengthen technological skills](#)
[California distance learning policy](#)
[Instructional materials; definition](#)
[Computer crimes; remedies](#)

Description

[Children's Online Privacy Protection Rule](#)
[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Privacy rights](#)
 Student Support and Academic Enrichment Grants
[Family Educational Rights and Privacy](#)
[Universal service support for schools](#)
[Universal service discounts \(E-rate\)](#)

Description

CSBA AI Task Force
 U.S. Congress Bipartisan House Task Force Report on Artificial
 Federal Communications Commission Cybersecurity Recommendations
[Computer-Using Educators \(CUE\)](#)
[California IT in Education \(CITE\)](#)
 California Department of Education, Learning With IA, Learning About AI
[CSBA District and County Office of Education Legal Services](#)
[Technology Information Center for Administrative Leadership](#)
[California Department of Education, Education Technology Office](#)
[CSBA](#)

Description

[Vision](#)
[Goals For The School District](#)
[Comprehensive Plans](#)
[Equity](#)
[District Technology Plan](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Pla](#)

Cross References

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1113-E(1)

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3512-E(1)

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4040-E(1)

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4212.6

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4231

4312.6

4331

5125

5125

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5131.2

5131.2

6141

6141

6142.6

6142.92

Cross References**Description**[Accountability](#)[District And School Websites](#)[District And School Websites](#)[District And School Websites](#)[District-Sponsored Social Media](#)[District-Sponsored Social Media](#)[Access To District Records](#)[Access To District Records](#)[Budget](#)[Budget](#)[Fees And Charges](#)[Fees And Charges](#)[Procurement Of Technological Equipment](#)[Contracts](#)[Equipment](#)[Equipment](#)[District Records](#)[District Records](#)[Employee Use Of Technology](#)[Employee Use Of Technology](#)[Personnel Files](#)[Staff Development](#)[Personnel Files](#)[Teacher Aides/Paraprofessionals](#)[Teacher Aides/Paraprofessionals](#)[Staff Development](#)[Personnel Files](#)[Staff Development](#)[Student Records](#)[Student Records](#)[Conduct](#)[Bullying](#)[Bullying](#)[Curriculum Development And Evaluation](#)[Curriculum Development And Evaluation](#)[Visual And Performing Arts Education](#)[Mathematics Instruction](#)**Description**

6142.93	<u>Science Instruction</u>
6161.1	<u>Selection And Evaluation Of Instructional Materials</u>
6161.1-E(1)	<u>Selection And Evaluation Of Instructional Materials</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.54	<u>Test Integrity/Test Preparation</u>
6162.6	<u>Use Of Copyrighted Materials</u>
6162.6	<u>Use Of Copyrighted Materials</u>
6163.1	<u>Library Media Centers</u>
6163.4	<u>Student Use Of Technology</u>
6163.4-E(1)	<u>Student Use Of Technology</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>

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6163.4-E(1)	<u>Student Use Of Technology</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>

OAKLAND UNIFIED SCHOOL DISTRICT

Board Policy

Philosophy, Goals, Objectives and Comprehensive Plans

BP 0441
Artificial Intelligence

The Governing Board recognizes the transformative potential of artificial intelligence (AI) to increase student access to information, support teacher effectiveness, and facilitate the administration of student assessments, as well as the potential for AI to undermine student achievement, health, and well-being. Therefore, the Board is committed to supporting the use of AI by students and staff in accordance with the following principles:

1. **Student-Centered:** Student use of AI shall occur only within platforms that have been reviewed and approved for instructional use by the district, consistent with existing policies on technology and student data privacy. Student access to websites or platforms which use AI is subject to restrictions on OUSD-managed devices, unless specifically authorized by the Superintendent or designee. If authorized, AI should be used to personalize and enhance the learning experience for each student and to support digital citizenship and literacy.
2. **Staff-Centered:** If utilized, AI should be used as a tool to augment and support, rather than replace staff in the performance of their duties and responsibilities. AI may serve as a professional tool to assist educators with planning, workflow, and instructional design, provided that no personal or student data are entered into AI systems and that use complies with all privacy and security requirements.
3. **Ethical Use and Transparency:** If utilized, AI shall be used in an ethical, transparent, and legally compliant manner. Users must review terms of service before implementing AI tools with students, ensure equitable access, and acknowledge AI contributions when used in assignments or official work. Students authorized to use AI shall do so in a manner consistent with district guidance on academic integrity.
4. **Accountability and Responsibility:** If utilized, AI should be used in a manner that ensures accountability by those who use it and that those who use it are responsible for such use, including when and how it is used. Educators remain responsible for reviewing, verifying, and editing AI-generated material prior to use in instruction or communication. Students remain responsible for the authenticity of their submitted work.
5. **Equity and Access:** If utilized, AI should be implemented in a manner that ensures equitable access and opportunity for all students, regardless of background or ability, and for all schools across the district. AI shall not be used in ways that reinforce bias, discrimination, or exclusion.
6. **Security and Privacy:** The district shall ensure that all AI use complies with FERPA, COPPA, and state privacy laws. No personally identifiable student information or confidential staff data shall be entered into AI tools that transmit data outside district-controlled systems. Staff shall consult district

technology leadership prior to introducing new AI platforms for instructional use.

7. Professional Development: The district shall provide professional development resources focused on the ethical, instructional, and privacy-conscious use of AI. Resources shall emphasize critical evaluation of AI output, limitations of AI-detection tools, and strategies to teach AI literacy to students.
8. Community Engagement: The district shall engage educators, students, families, and community partners to discuss the permitted and prohibited uses of AI in the district, and to maintain a dialogue about AI's opportunities and risks within the community.
9. Continuous Improvement: The Superintendent or designee shall regularly review AI district practices and related administrative regulations to ensure alignment with evolving technology, legal requirements, and stakeholder feedback.

The Superintendent shall ensure that the use of AI in the district is consistent with this policy, Board Policy 0440 - District Technology Plan, Board Policy/Exhibit (1) 4040 - Employee Use of Technology, Board Policy 5131.9 - Academic Honesty, Board Policy 6154 - Homework/Makeup Work, Board Policy 6162.5 - Student Assessment, and Board Policy/Exhibit (1) 6163.4 - Student Use of Technology.

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State

Bus. and Prof. Code 22584-22585 Student Online Personal Information Protection Act
Ed Code 10550-10555 Telecommunications standards
Ed. Code 11800 K-12 High Speed Network grant program
Ed. Code 33328.5 Statewide AI Task Force
Ed. Code 49060-49085 Student records
Ed. Code 51006 Computer education and resources
Ed. Code 51007 Programs to strengthen technological skills
Ed. Code 51865 California distance learning policy
Ed. Code 60010 Instructional materials; definition
Pen. Code 502 Computer crimes; remedies

Federal

16 CFR Part 312 Children's Online Privacy Protection Rule
20 USC 1232g Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1232h Privacy rights
20 USC 7101-7122 Student Support and Academic Enrichment Grants
34 CFR Part 99 Family Educational Rights and Privacy
47 CFR 54.500-54.523 Universal service support for schools
47 USC 254 Universal service discounts (E-rate)

Management Resources

Website CSBA AI Task Force

Website U.S. Congress Bipartisan House Task Force Report on Artificial Intelligence

Website Federal Communications Commission Cybersecurity Recommendations

Website Computer-Using Educators (CUE)

Website California IT in Education (CITE)

Website California Department of Education, Learning With IA, Learning About AI

Website CSBA District and County Office of Education Legal Services

Website Technology Information Center for Administrative Leadership

Website California Department of Education, Education Technology Office

Website CSBA

Cross References

0000 Vision

0200 Goals For The School District

0400 Comprehensive Plans

0415 Equity

0440 District Technology Plan

0460 Local Control And Accountability Plan

0460 Local Control And Accountability Plan

Cross References

0500 Accountability

1113 District And School Websites

1113 District And School Websites

1113-E(1) District And School Websites

1114 District-Sponsored Social Media

1114 District-Sponsored Social Media

1340 Access To District Records

1340 Access To District Records

3100 Budget

3100 Budget

3260 Fees And Charges

3260 Fees And Charges

3311.4 Procurement Of Technological Equipment

3312 Contracts

3512 Equipment

3512-E(1) Equipment

3580 District Records

3580 District Records

4040 Employee Use Of Technology

4040-E(1) Employee Use Of Technology

4112.6 Personnel Files

4131 Staff Development

4212.6 Personnel Files
4222 Teacher Aides/Paraprofessionals
4222 Teacher Aides/Paraprofessionals
4231 Staff Development
4312.6 Personnel Files
4331 Staff Development
5125 Student Records
5125 Student Records
5131 Conduct
5131.2 Bullying
5131.2 Bullying
6141 Curriculum Development And Evaluation
6141 Curriculum Development And Evaluation
6142.6 Visual And Performing Arts Education
6142.92 Mathematics Instruction

Cross References

6142.93 Science Instruction
6161.1 Selection And Evaluation Of Instructional Materials
6161.1-E(1) Selection And Evaluation Of Instructional Materials
6162.51 State Academic Achievement Tests
6162.51 State Academic Achievement Tests
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6163.4 Student Use Of Technology
6163.4-E(1) Student Use Of Technology
6178 Career Technical Education
6178 Career Technical Education
6200 Adult Education
6200 Adult Education

1/14/26