MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION
1016 Union Street, #940
Oakland, CA 94607

OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

Measures N and H –
College & Career Readiness Commission

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Board Office Use: **Legislative File Info.**	
File ID Number	25-2606
Introduction Date	Nov 4, 2025
Enactment Number	
Enactment Date	

Memo

To	Measures N and H – College and Career Readiness Commission
From	Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness
Board Meeting Date	
Subject	Services For: Ralph J. Bunche Academy

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Ralph J. Bunche Academy to reduce $9,323.60 Teacher Salaries Stipends by $1,631.19 to $7,692.41, and establish a new strategic action to increase $13,759.98 Pupil Support Salaries/Counselor: Hire a Counselor at .10 FTE by $1,631.19 to $15,391.17, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background
(Why do we need these services? Why have you selected this vendor?)

Ralph J. Bunche Academy to reduce $9,323.60 Teacher Salaries Stipends by $1,631.19 to $7,692.41, and establish a new strategic action to increase $13,759.98 Pupil Support Salaries/Counselor: Hire a Counselor at .10 FTE by $1,631.19 to $15,391.17. The modification is necessary to increase the total amount approved to cover all costs associated with the position. The FTE remains the same.

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

Bunche Pupil Support Salaries $1,631.19

OAKLAND UNIFIED SCHOOL DISTRICT
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2025-26 Measure H Budget Modification Form for OUSD Schools

(Single Modification only)

College & Career for All Fund
Established by Measure N

Date:	10/22/2025	Principal Name:	Ana Vasquez
School Name:	Ralph J. Bunche	Site #:	309
Pathway Name: (Required for multiple pathway schools)	Hospitality, Tourism and Recreation (HTR)	Requested By:	Ana Vasquez

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

*Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to **take money from** to create a new or revised purpose. Whatever plan you enter in Step 1 must also be entered in Step 2.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab, Line Item #	Original Amount Approved	*Measure H Approved Strategic Action (Budget complete justification)*	Total Amount being Transferred
Whole School Tab	163	Was $9,500.00. The new total amount after approval of prior BMFs or purchases is $9,323.60.	**Teacher Salaries Stipends: Extended Contracts for planning time for Pathway Co-leads** The HTR pathway co-leads will support Ralph J. Bunche Academy with school-wide pathway integration over the course of the next year. This planning time will focus on Pathway integration into core classes and in-depth planning of the HTR elective course. HTR elective course planning time will include coordinating career exploration visits in alignment with curriculum, culinary lab preparation, and guest speaker coordination. Pathway integration into core classes will consist of working with peer teachers to align projects and lessons and coordinating shared curriculum themes across subjects. 50 - 70 students will be impacted by the continued Pathway integration, teacher development, academic rigor, and Work Based Learning opportunities. Budget Calculation: (2 hours per week) 8 hours x 10 months = 80 hours each x 2 teachers = 160 total hours x $47.50 = $7,600 + 25% Benefit Costs = $9,500.00.	$1,631.19

b. What will be the impact on your Measure H Plan, pathway development, and students for not completing the original strategic action in Step 1? *(Do not insert hyperlinks or use acronyms.)*

Teachers will have less time planning; however, teachers did have time to plan over the summer.

c. Enter the Account String for the Original Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional

010	9339	0	3800	1000	1120	309	3090	1690	9999	99999

d. Total amount requesting to transfer: $1,631.19

- ☐ **Check this box if this is a *NEW* expenditure that was not pre-approved in a Measure H Plan.**
- ☑ **Check this box if this is an *EXISTING* expenditure and you're only amending the original amount approved or the term.** *(The purpose remains the same.)*
- ☐ **Check this box if this modification is to create a new position or change the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form with the BMF request.**

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

The description entered will become the new or revised justification for review and approval. ***Only one justification is allowed in Step 2.*** *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	***New or Revised Measure H Strategic Action*** ***Enter one to two sentences using the questions below to create a Justification.*** *(Do not insert hyperlinks or use acronyms.)* **-What is the specific expenditure or service type?** *(Please briefly describe (no vague language) and quantify it when applicable.)* **-How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions?** **-Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification.** **-If the new or revised justification is incomplete, it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.**	New or Amended Total Amount
Whole School Tab	159	$13,759.98	**Pupil Support Salaries/Counselor:** **Hire a Counselor at .10 FTE.** The counselor will support Ralph J. Bunche Academy students with postsecondary timelines and lists, financial aid/scholarship applications, and community college applications. In addition, the school counselor will co-plan and co-lead the senior seminar/senior capstone course, which includes developing an in-depth post-secondary plan and presentation. All students will be impacted because they will create a post-secondary plan while exploring college and career opportunities, which will lead to motivation toward graduation. This portion of the FTE is supplemental because it exceeds the Central Base allocation of .20 FTE and .10 FTE from Title I funding.	$15,391.17

			PCN 6295, Dulce Hsu (Salary & Benefits Costs) **The modification is necessary to increase the total amount approved to cover all costs associated with the position. The FTE remains the same**	

Justification Status: Fully Approved = Complete Justification, BMF suffice

b. Enter the Account String for the New Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	3110	1205	309	3090	1690	9999	99999

Signatures of Approval: *(Please enter the team member's full name below the signature line.)*

_____ _____

Name:
Pathway Coach or Director Signature

Date

Ana Vasquez
Name: Ana Vasquez
Principal Signature **Required**

10/22/25
Date

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: **10/22/2025**

Program Manager, Approval Signature: Nancy Gomez Date: 10/22/2025

Deputy Chief of Post-Secondary Readiness, Approval Signature: Vanessa Sifuentes
Vanessa Sifuentes (Oct 23, 2025 19:05:30 PDT) Date: 10/23/2025