

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure N - College & Career  
Readiness - Commission**

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Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: High School Link Learning

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Budget modification for High School Linked Learning Office to reduce \$156,000.00 Consultant Contract: Hiring a Fulltime Pathway Coach by \$11,000.00 to \$177,500.00 and establish a new strategic action for \$11,000.00 Consultant Contracts: Hire a Consultant to provide support with the Charter Schools 2025-26 EIP Customization, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** (*Why do we need these services?  
Why have you selected this vendor?*)

High School Linked Learning Office would like to reduce \$156,000.00 Consultant Contract: Hiring a Fulltime Pathway Coach by \$11,000.00 to \$177,500.00 and establish a new strategic action \$145,000.00 Consultant Contracts: Hire a consultant to provide support with the Charter Schools 2025-26 EIP Customization. This will pay for Patricia Clark to support the Charter Schools with their Education Improvement Plan (EIP) completion and presentations in the Spring.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** 25-0510 - HSLLO 912 - Admin 10% BMF Consultant Contracts \$11,000.000



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	01/14/2025	Principal:	Rebecca Lacocque
School Name:	HSLLO	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-25 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10% Budget	4	Was \$156,500.00. New total amount after approval of prior BMFs \$156,000.00.	<b>Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding.</b> The Pathway Coach will support the alignment of the Charter High School Pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on-site and across the network of Measures N and H charters to support continued pathway development.	\$11,000.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No Impact. The budgeted pathway coach contract has been reduced for 2024-25 due to delayed contracting and a revised scope of work.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

d. Total amount being transferred:     \$11,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N and H Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p align="center">-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p align="center">-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p align="center">-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2024-2025 Measure H Administrative 10% Budget	N/A	N/A	<p><b>Consultant Contracts:</b>  <b>Hire a Consultant to provide support with the Charter Schools 2025-26 EIP Customization.</b>            The consultant, <b>Patricia Clark</b>, will work across the ten Charter Schools that receive Measure N and H funding to support the Education Improvement Plan (EIP) completion and presentations in the Spring.            Additional duties include: supporting schools in data and progress reflection toward Linked Learning Standards, revising strategic actions in the EIP, developing budget priorities and justifications, developing slide presentations, and gathering other supplemental materials for the EIP.  <b>Proposed Budget:</b>            \$150 per hour for 70 hours until June 30, 2025 = \$10,500.00.            In case of additional hours needed after the initial 70 hours, an extra \$500 is allocated to this expenditure.</p>	\$11,000.00


**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
<b>01</b>	<b>9339</b>	<b>0</b>	<b>3800</b>	<b>1000</b>	<b>5825</b>	<b>912</b>	<b>9120</b>	<b>1690</b>	<b>0101</b>	<b>99999</b>

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

\_\_\_\_\_  
Name: \_\_\_\_\_  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

  
REBECCA LACOCQUE (Jan 30, 2025 17:58 PST)  
Name: Rebecca Lacocque  
Principal Signature Required

\_\_\_\_\_  
Date

01/30/2025

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 1/30/2025

Program Manager, Approval Signature:  Date: 1/30/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Jan 30, 2025 20:35 PST) Date: 01/30/2025