

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

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File ID Number	25-0220
Introduction Date	3/4/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: High School Linked Learning

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Budget modification for High School Linked Learning Office to reduce \$157,500.00 Consultant Contract: Hiring a Fulltime Pathway Coach by \$1,000.00 to \$156,500.00 and to establish an increase an existing expenditure \$3,000.00 Meeting Refreshments to \$4,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** (*Why do we need these services?  
Why have you selected this vendor?*)

High School Linked Learning Office would like to e  
reduce \$157,500.00 Consultant Contract: Hiring a  
Fulltime Pathway Coach by \$1,000.00 to  
\$156,500.00 and increase an existing expenditure  
\$3,000.00 Meeting Refreshments to \$4,000.00 to  
pay for meeting refreshments for the August 2025  
Measures N and H Commission retreat and the  
April 2025 EIP presentations.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 25-0220 - HSLLO 912 - Admin 10\_ BMF Meeting Refreshments \$1,000.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	1/6/2025	Principal:	Rebecca Lacocque
School Name:	HELLO	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-2025 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measures N and H EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2024-25 Measure H Administrative 10% Budget	4	Was \$171,900.00. New total amount after approval of prior BMFs \$157,500.00	<b>Consultant Contract: Hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding.</b> The Pathway Coach will support aligning the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$1,000.00

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No Impact.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

**d. Total amount being transferred: \$ 1,000.00**

Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.

- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N and H Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.</p>	New or Amended Amount
2024-2025 Measure H Administrative 10%Budget	Previously approved in BMF#1	\$3,000.00	<p><b>Meeting Refreshments:</b>            Meeting refreshments for the Measures N and H meetings or events for the 2024-2025 fiscal year. One of the meetings is the Measures N and H Annual Retreat on August 22, 2024. The retreat will include the 2024-25 Measures N and H Commission Work Plan, Network Supt. Report, and other Measures N and H processes. The refreshments will be for the Commissioners, Measures N and H staff, Board staff, and public guests.</p>	\$4,000.00


**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	4311	912	9120	1690	0101	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

\_\_\_\_\_  
 Name:  
 Teacher Leader/Pathway Director  
 Signature

\_\_\_\_\_  
 Date

  
REBECCA LACOCQUE (Jan 28, 2025 20:24 PST)  
 Name: Rebecca Lacocque  
 Principal Signature Required

01/28/2025

\_\_\_\_\_  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 1/28/2025

Program Manager, Approval Signature: *Nancy Gomez*

Date: 1/28/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*  
Vanessa Sifuentes (Jan 29, 2025 09:50 PST)

Date: 01/29/2025