

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measures N and H – College & Career Readiness Commission

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Memo

To Board of Education

From Measures N and H – College and Career Readiness Commission

Board Meeting Date

Subject Budget Modification Form
Services For: HSLLO

**Action Requested and
Recommendation**

Adoption by the Board of Education, upon recommendation of the Measures N and H Commission,, of a 2022-2023 Education Improvement Plan/Budget modification for the High School Linked Learning Office to reduce \$45,150 Teacher Salaries Stipends: Extended Contracts for 43 Pathway Leads to participate in the Linked Learning Leadership Institute by \$25,000 to \$20,150 and modifying an existing expenditure of \$50,000 by \$25,000 for Consultant Contract with Connect Ed to support Linked Learning Coach training totaling \$75,000, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

The High School Linked Learning Office would like to reduce \$45,150 Teacher Salaries Stipends: Extended Contracts for 43 Pathway Leads to participate in the Linked Learning Leadership Institute by \$25,000 to \$20,150 and modify an existing expenditure of \$50,000 by \$25,000 for Consultant Contract with Connect Ed to support Linked Learning Coach training totaling \$75,000.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N
Measure H

Attachments

- Budget Modification Form High School Linked Learning Office 912



2023-24 Measures N & H Budget Modification Form OUSD Schools



Date:	2/9/2024	Principal:	N/A
School Name:	High School Linked Learning Office	Site #:	912
Pathway(s): (required for multiple use of programs)	N/A	Requested By:	Rebecca Lacocque

Step 1:

a. Add the Original Approved Strategic Action from the Measure N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2022-2023 Admin 10% - Measure N Carryover Plan	15	\$45,150.00	Teacher Salaries Stipends: Extended Contracts for 43 Pathway Leads to participate in the Linked Learning Leadership Institute - 3 days in June 2024. The Pathway leads from OUSD and charter schools will participate in a three-day Institute designed to ground in the Linked Learning framework and learn how to lead teams in developing Programs of Study and Pathway Student Learning Outcomes. Budget: 43 pathway leads x 21 hours each at \$38.50 per hour + 25% benefit costs = \$45,150.00.	\$25,000.00

b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. Will not need the full allocation for this action.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9333	0	3800	1000	1120	912	9120	1690	0101	99999

d. Total amount being transferred: \$ \$25,000.00

➤ Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.

- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N/H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks. <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2023-2024 Admin 10% Budget	10	\$50,000.00	Consultant Contract with ConnectEd to support Linked Learning Coach training. Students benefit from pathways when they are cohesive and integrated. This happens when adults work together closely to coordinate and align expectations, supports, instructional practice and content. This training will provide coaches with a clear and deep understanding of Linked Learning, which is necessary to support the implementation of it. Amended contracted services: ConnectEd National will provide strategic support and advice on OUSD's Integrated Program implementation, thus supporting the district's capacity to administer the funds in support of the Measures N and H High Quality Pathway Standards. Contract term through June 30, 2024.	\$75,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9333	0	3800	1000	5825	912	9120	1690	0101	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

Rebecca Lacocque

2/9/2024

Name:

Teacher Leader/Pathway Director
Signature

Date

Name:

Principal Signature Required

Date

Rebecca Lacocque

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received:

2/12/24

Escape Budget Transfer or Journal Entry Link No.:

Program Manager, Approval Signature:

Nancy Emery

Date:

2/12/24

H.S. Network Superintendent, Approval Signature:

VS

Date:

2/13/2024