

MEASURE N COMMISSION

1000 Broadway, Suite 680
Oakland, CA 94607-4099



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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File ID Number	23-0838
Introduction Date	4/19/2023
Enactment Number	23-1025
Enactment Date	5/24/2023 CJH

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Vice Chair
Marc Tafolla, Secretary
James Harris, Member
Katy Nuñez-Adler, Member

Board Meeting Date April 19, 2023

Subject Budget Modification Form
Services For: Oakland High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland High School reducing from \$6,380.16 to \$744.16, Facility Rental, and establishing a Consultant Contract with Civic Production, LLC., for \$5,636.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Facility Rental by \$5,636.00, and use that money to create a new strategic action, Consultant Contract.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form

2022-23 Measure N Budget Modification Form OUSD Schools

Date:	03/01/2023	Principal:	Pamela Moy
School Name:	Oakland High	Site #:	304
Pathway(s): (required for multiple use of programs)	VAAMP	Requested By:	Tiffany Jordan

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021-2022 Carryover Plan	30	Was \$6,630.16, New total after approval of prior BMF is \$6,380.16	Facility Rental for Visual Arts Academy Magnet Program (VAAMP) Teacher team retreat. Facility rental for retreat for the teacher team to work on curriculum development, develop shared practices, and plan interventions and support for students of concern in the VAAMP pathway. This expenditure supports pathway development by allowing the teacher team to spend a significant amount of time together to collaborate and plan. Given all the new and updated programs and initiatives the pathway is working on (Graduate Capstone action planning, art installation at the Autumn Lights Festival, enhancing WBL plans, PBL and integrated units, planning student interventions, etc.), it is important to have time to work together in a deep and sustained way with minimal distractions. This retreat will improve student engagement because as a result of this, teachers will have more shared practices and a greater understanding of students, therefore creating greater alignment of and connections across classes for students. The retreat addresses the need for the teacher team to have a long period of uninterrupted time to plan and work on implementing Measure N goals and strategic actions (as opposed to biweekly 1 hour meetings).	\$5,636.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. The original strategic action is still happening, we just don't need to use Measure N funds for it.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	304	3040	3909	0101	99999

d. Total amount being transferred: \$ 5,636.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i> -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable. -How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2021-2022 Carryover Plan	N/A	N/A	Consultant Contract with Civic Productions, LLC, for services provided in the Summer of 2022. Civic Productions, LLC. provided many services for the VAAMP students and staff, including: -Linking our site and students to community partners in the Bay area. Giving us chances and spaces to display artwork in community spaces around Oakland. (Old Oakland, Libraries, China Town, Various business windows, etc.) Coordinating field trips to places like the Asian branch of the Oakland public library. -Developing art projects for students to participate in. (Lantern projects, Mural Painting at Oakland Library, cd case installation, etc) -Gathering of all the materials and devising the plan for how the autumn lights festival installation would be constructed. -Build the structure and install the final "stained glass" CD case project during the Autumn Lights field trip -Coaching ECCCO students throughout the summer. This included: 1. The development of the project.	\$5,636.00

			2. Coordinating with the owners and operators of the Brooklyn Basin (where ECCCO students have work on permanent display in the lobby of the buildings.) 3. Taking students to on-site field trips at the Brooklyn Basin to plan for the project, show the space and explain the vision to students. 4. Working with students on developing and conceptualizing their art pieces. 5. Running weekly check-ins with ECCCO students on their progress. 6. Giving students consistent feedback on their work and assisting with revisions throughout the project. 7. Installing and photographing the final art pieces where they will live on permanent display.	
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b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	304	3040	3909	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Tiffany Jordan_
 Name:
 Teacher Leader/Pathway Director
 Signature

3/1/23
 Date

_Pamela Moy_____
 Name:
 Principal Signature Required

3/1/2023
 Date

FOR MEASURE N STAFF USE ONLY	
Date BMF Received: <u>3/1/23</u>	
Escape Budget Transfer or Journal Entry Link No.: _____	
Program Manager, Approval Signature: <u>Dancy Gomez</u>	Date: <u>3/2/23</u>
H.S. Network Superintendent, Approval Signature: <u>VS</u>	Date: <u>3/3/23</u>