

## MEASURE N COMMISSION

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**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Louise Waters**, Chairperson  
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### Measure N - College & Career Readiness - Commission

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# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chair  
James Harris, Member  
Marc Tafolla, Member  
Katy Nuñez-Adler, Member  
David Kakishiba, Member

**Board Meeting Date** \_\_\_\_\_

**Subject** Budget Modification Form  
Services For: Lodestar: A Lighthouse Community Charter Public School

**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 Carryover Plan/Budget Modification for Lodestar: A Lighthouse Community Charter Public School reducing from \$768.35 to \$0.00, Instructional Materials and establishing Conference Expenses for \$768.35.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Lodestar: A Lighthouse Community Charter Public School would like to modify their Measure N 2021-22 Carryover Plan/Budget to decrease the approved strategic action, Instructional Materials, by \$768.35, and use that money to create a new strategic action, Conference Expenses.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form

## 2022-23 Measure N Budget Modification Form Charter Schools

Date:	January 18, 2023	School Name:	Lodestar High
Requested By:	Joshua Weintraub		
Pathway(s): <small>(required for multiple use of programs)</small>	Media Arts	Principal Name:	Latora Baldrige

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action <i>(proper &amp; full justification)</i>	Total Amount Transferred
2021-22 Carryover Plan	13	\$768.35	<p><b>Additional Supplies/Materials/Equipment for CTE courses:</b></p> <p>Intro to Media Arts, Film Production, and Digital Photo Media Arts is an equipment-heavy discipline. While most of the equipment needed to run our Media Arts classes was either purchased in 2021-22 or funded through other grants and philanthropic gifts, we want to make sure we have funds available should the need arise to buy additional cameras, microphones, lighting, memory cards, etc. Having enough equipment available for all students to use is a fundamental component of providing engaging, hands-on, instruction that adequately prepares students for internships and other work-based learning opportunities. We have instilled many precautions to ensure that our community takes good care of the equipment we purchase. Equipment and supplies for our Intro to Media Arts Class (introductory level class), Film Production Class (Intermediate level class), and Digital Photo Class (Media Arts elective) will serve a total of about 210 students in 2022-23. Most equipment and supplies will be shared between these classes, however, more advanced equipment will be reserved for the more advanced classes.</p>	\$768.35

#### b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? *(\*Do not insert links or use Acronyms)*

Our action plan will not be affected. We have enough funding in our CTEIG grant to cover all media arts equipment and instructional materials expenses for this year

**c. Enter the Object Code and Expenditure Type for the Original Approved Strategic Action:**

4300 - Instructional Materials

**d. Total amount being transferred: \$ 768.35**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measure N Duty Statement form to the Budget Modification form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2021-22 Carryover Plan			<p><b>Conference and Travel Expenses for the 2023 Linked Learning Conference in San Diego, Ca.</b>                      Funds to send 2 Lodestar staff members (1 Pathway teacher and 1 administrator) to attend the Linked Learning annual conference. The budget takes into account airfare, conference fees, food, and related transportation. This is a significant opportunity to reflect on our program and learn best practices from others before completing our new Measure N/H Strategic Plan this spring.</p>	\$768.35

**b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:**

5220 - Conference Expenses

**Signature of Approvals:** (Please insert the team member's name below the signature line)

Joshua Weintraub

Name: Josh Weintraub  
Teacher Leader/Pathway Director  
Signature

1/18/23

Date

Latora Baldrige

Name: Latora Baldrige  
Principal Signature Required

1/18/23

Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 1-19-2023

Quarterly Expenditure: 1st Qtr.:  2nd Qtr.:  3rd Qtr.:  4th Qtr.:

Coordinator  
Program Manager, Approval Signature: Stacey Blau

Date: 1-20-23

H.S. Network Superintendent, Approval Signature: VS

Date: 1-20-23