

Oakland Unified School District

Board of Education
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ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or boe@ousd.org (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

Meeting Agenda Long - Final

Thursday, September 17, 2020

6:00 PM

**INTERNET STREAMED (VIA ZOOM AND GRANICUS LIVE MANAGER) AND
BROADCASTED ON KDOL-TV (Cable Channel 27) - LIVE - SIMULTANEOUSLY
AND ARCHIVED FOR NEXT DAY INTERNET RETRIEVAL**

Audit Committee

Alton Jelks, Chairperson

Elizabeth Ross, Vice Chairperson

Caroline Lee, Secretary

Members: Beverly Hansen, (Vacancy)

LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al (510)879-8199(VM); o boe@ousd.org (E-Mail); o (510) 879-2300 (eTTY/TDD); o (510) 879-2299 (eFax).

美國殘障人士法案條例遵守及語言服務

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電(510)879-8199 (留言) ; 或 boe@ousd.org (電郵) ; 或(510) 879-2300 (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或(510) 879-2299 (電子圖文傳真 (eFax))。

TUÂN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại (510)879-8199 (VM); hay là boe@ousd.org (E-Mail); hay là (510) 879-2300 (eTTY/TDD); hay là số (510) 879-2299 (eFax).

សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍ក្នុងកម្រិត ឬត្រូវការការជួយសម្របសម្រួលយ៉ាងសមរម្យ មួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ការិយាល័យយនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិបពី (72) ម៉ោង មុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

COMMITTEE MEMBERS ATTEND VIRTUALLY

Pursuant to the Governor's Executive Order Nos. N-25-20 and N-29-20, members of the Audit Committee and other designated staff, will join the meeting via phone/video conference and no teleconference locations need be posted.

*•To view the meeting by Zoom video conference, please click on **LINK** at the Noticed meeting time. Instructions on how to join a meeting by video conference is available at:*

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

•To listen to the meeting by phone, please call at the Noticed meeting time (669) 900-9128, then enter Webinar ID 879 3775 4386, then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

•To view the Noticed meeting from the District's Home Page - Upcoming Events & Live Meeting Video, select the meeting name and click on the "In Progress" link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Audit Committee>"In Progress" link under Video. There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

•To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will be called on (by the name you logged in with), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

• *To comment by phone, press "*9" to "Raise Your Hand" to request to speak when Public Comment is being taken on the eligible Agenda Item. You will be called on (by the Area Code and the last three digits of your phone number), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:*

<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

• *eComment. To make a written comment, before or while a meeting is "In Progress," from the District's Home Page - Upcoming Events & Live Meeting Video, select the meeting name and click on the "eComment" link or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Audit Committee>"eComment". Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

A. Call to Order


B. Roll Call

C. Speaker Request Cards/Modification(s) To Agenda

Submission of Speaker Cards in the traditional manner is N/A, given this meeting is Virtual, during the COVID-19 Public Health Emergency. See the above NOTICE - COVID-19 PUBLIC HEALTH EMERGENCY for instructions on how to request to speak during this meeting.

Modification(s) to the Agenda, by the Audit Committee, allows for any change in the printed Order of Business including, but not limited to, an announcement that an Item or Legislative File will be considered out of Agenda printed order, that consideration of an Item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the General Consent Report for separate discussion and/or possible action.

D. Adoption of Committee Minutes

 D.-1 [20-1726](#) **Minutes - Audit Committee - August 10, 2020**

Adoption by the Audit Committee of its August 10, 2020 Meeting Minutes.

Attachments: [20-1726 Minutes - Audit Committee - August 10, 2020](#)

E. Unfinished Business

 E.-1 [20-1241](#)

Audit Findings - District Annual Financial (Audit) Report and Other Funds Annual Report - Fiscal Year Ending June 30, 2019 - Audit Committee

A discussion by the Audit Committee with the Chief Business Officer, or designee, of the District’s Annual Financial (Audit) Report, and Other Funds Report, for Fiscal Year Ending June 30, 2019, in particular but not limited to repeat audit findings, and the District’s response and/or planned response thereto, as specified in the, “Audit Committee Concerns/Asks District Annual Financial Report For Fiscal Year Ending June 30, 2020,” attached, and incorporated herein by reference as though fully set forth.

Attachments: [20-1241 Attachment “A” - Audit Committee Concerns/Asks District Annual Financial Report For Fiscal Year Ending June 30, 2020](#)
 [20-0395 District - Annual Financial Audit Report - Fiscal Year Ending June 30, 2019](#)

Legislative History

6/2/20	Audit Committee	Discussed
8/10/20	Audit Committee	Discussed

 E.-2 [20-1573](#)

Presentation - Financial Audit Cycle/Process - Chief Business Officer

A follow-up presentation to the Audit Committee by the Chief Business Officer, or designee, of the District’s Audits cycle and process in particular to ensure that Audit Committee Members understand what will be occurring between September 2020 and January 2021..

Attachments: [20-1573 Presentation - Financial Audit Cycle/Process - Chief Business Officer/District External Auditor](#)


Legislative History

8/10/20	Audit Committee	Discussed
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- E.-3 [20-1572](#) **Report - Audit Committee - Member Vacancy**
 A Report to the Audit Committee by Board Liaison, Vice President Shanthi Gonzales, of the recruitment status for current Member vacancy on the Committee.

Legislative History

8/10/20 Audit Committee Discussed

-  E.-4 [20-1575](#) **Audit Review Template - Audit Committee**
 A Report to the Audit Committee by Members Lee and Ross on a discussion with the External Auditor regarding a template or process for reviewing the District's Annual Audits.

Attachments: [20-1575 Audit Review Template - Audit Committee](#)

Legislative History



8/10/20 Audit Committee Discussed

- E.-5 [20-1576](#) **Audit Committee - Board of Education Written Focus Area(s) Guidance - Fiscal Year 2020-2021**
 Status Report to the Audit Committee on request to the Board of Education, pursuant to Board Bylaw 9131, for its annual written guidance on those areas which the Board desires, but not exclusively, the Committee to focus on in Fiscal Year 2020-2021.

Legislative History

8/10/20 Audit Committee Discussed

9/10/20 Budget and Finance Committee Discussed

-   E.-6 [20-1240](#) **Audit Committee - Meeting Calendar Through June 30, 2021**
 A discussion and possible adoption by the Audit Committee of its 2020-2021 Annual Calendar of Regular Meetings and/or topics through June 30, 2021.

Attachments: [20-1240 Audit Committee - Meeting Calendar Through June 30, 2021](#)

Legislative History

6/2/20 Audit Committee Discussed

F. New Business

None.

G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.

G.-1 [20-1727](#) **Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - September 17, 2020**

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - September 17, 2020.

H. Introduction of New Legislative Matter

This section of the Agenda is devoted to the introduction of new legislative matter within the subject matter jurisdiction of the committee by a Committee member or Members of the Public.

I. Adjournment