

# Oakland Unified School District

Board of Education  
1000 Broadway, Suite 300  
Oakland, CA 94607-4033  
(510) 879-8199 Voice  
(510) 879-2299 eFax  
(510) 879-2300 eTTY/TDD  
boe@ousd.org E-Mail  
<http://www.ousd.org>



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Agenda Long - Final**

**Tuesday, June 2, 2020**

**5:00 PM**

**INTERNET STREAMED (VIA ZOOM AND GRANICUS LIVE MANAGER) AND  
BROADCASTED ON KDOL-TV (Cable Channel 27) - LIVE - SIMULTANEOUSLY  
AND ARCHIVED FOR NEXT DAY INTERNET RETRIEVAL  
Audit Committee**

***Beverly Hansen, Secretary***

***Members: Alton Jelks, Elizabeth Ross, Caroline Lee, (Vacancy)***

LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al [\(510\)879-8199](tel:(510)879-8199)(VM); o [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); o [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); o [\(510\) 879-2299](tel:(510)879-2299) (eFax).

美國殘障人士法案條例遵守及語言服務

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電[\(510\)879-8199](tel:(510)879-8199) (留言) ; 或 [boe@ousd.org](mailto:boe@ousd.org) (電郵) ; 或[\(510\) 879-2300](tel:(510)879-2300) (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或[\(510\) 879-2299](tel:(510)879-2299) (電子圖文傳真 (eFax))。

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Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại [\(510\)879-8199](tel:(510)879-8199) (VM); hay là [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); hay là [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); hay là số [\(510\) 879-2299](tel:(510)879-2299) (eFax).

សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍ក្នុងកម្រិត ឬត្រូវការការជួយសម្របសម្រួលយ៉ាងសមរម្យ មួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ការិយាល័យយើងក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិបពី (72) ម៉ោង មុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ [\(510\) 879-8199](tel:(510)879-8199) ឬតាមរយៈអ៊ីមែល [boe@ousd.org](mailto:boe@ousd.org) ឬទូរស័ព្ទ eTTY/TDD លេខ [\(510\) 879-2300](tel:(510)879-2300) ឬទូរសារលេខ [\(510\) 879-2299](tel:(510)879-2299)។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## COMMITTEE MEMBERS ATTEND VIRTUALLY

*Pursuant to the Governor's Executive Order Nos. N-25-20 and N-29-20, members of the Audit Committee as well as the Superintendent or designee and other designated staff, will join the meeting via phone/video conference and no teleconference locations need be posted.*

*•To view the meeting by Zoom video conference, please click on [LINK](#) at the Noticed meeting time. Instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.*

*•To listen to the meeting by phone, please call at the Noticed meeting time (669) 900-9128, then enter Webinar ID 835-2323-0060, then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.*

*•To view the Noticed meeting from the District's Home Page - Upcoming Events & Live Meeting Video, select the meeting name and click on the "In Progress" link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Board of Education>"In Progress" link under Video.*

*There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.*

*•To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will be called on (by the name you logged in with),*

*unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at:*

*<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.*

*•To comment by phone, press “\*9” to “Raise Your Hand” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will be called on (by the Area Code and the last three digits of your phone number), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:*

*<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.*

*• eComment. To make a written comment, before or while a meeting is "In Progress," from the District's Home Page - Upcoming Events & Live Meeting Video, select the meeting name and click on the "eComment" link or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Board of Education>"eComment". Or click eComment in bold herein. Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

## **A. Call to Order**

## **B. Roll Call**

## C. Self - Introduction and Background of Each Audit Committee Member

- C.-1     [20-1284](#)     **Self-Introduction and Background By Each Audit Committee Member**  
Self-Introduction, Statement of Background and Reason for Service By Each Member of the Audit Committee.

## D. Election of Officer(s)

- D.-1     [20-1233](#)     **Nomination(s) - Chairperson, Audit Committee - 2020 Term**  
Acceptance of Nomination(s) from the membership for the position of Chairperson\* of the Audit Committee for the 2020 term.

\_\_\_\_\_  
\*Any member of the Audit Committee is eligible for nomination to an elected officer position. A member may self-nominate, no second required [RONR (11th ed), p. 431, II, 31-35 p. 433, II, 1-2].

- ☒ D.-2     [20-1234](#)     **Election - Chairperson, Audit Committee - 2020 Term**  
Shall [Nominee(s)] be elected Chairperson of the Audit Committee for the 2020 term?

- D.-3     [20-1235](#)     **Nomination(s) - Vice Chair, Audit Committee - 2020 Term**  
Acceptance of Nomination(s) from the membership for the position of Vice Chairperson\* of the Audit Committee for the 2020 term.

\_\_\_\_\_  
\*Any member of the Audit Committee is eligible for nomination to an elected officer position. A member may self-nominate, no second required [RONR (11th ed), p. 431, II, 31-35 p. 433, II, 1-2].

- ☒ D.-4     [20-1236](#)     **Election - Vice Chairperson, Audit Committee - 2020 Term**  
Shall [Nominee(s)] be elected Vice Chairperson of the Audit Committee for the 2020 term?

- D.-5     [20-1252](#)     **Nomination(s) - Secretary, Audit Committee - 2020 Term**  
Acceptance of Nomination(s) from the membership for the position of Secretary\* of the Audit Committee for the 2020 term.

\_\_\_\_\_  
\*Any member of the Audit Committee is eligible for nomination to an elected officer position. A member may self-nominate, no second required [RONR (11th ed), p. 431, II, 31-35 p. 433, II, 1-2].

- ☒ D.-6     [20-1253](#)     **Election - Secretary, Audit Committee - 2020 Term**  
Shall [Nominee(s)] be elected Secretary of the Audit Committee for the 2020 term?

## E. Speaker Request Cards/Modification(s) To Agenda

*Submission of Speaker Cards in the traditional manner is N/A, given this meeting is Virtual, during the COVID-19 Public Health Emergency. See the above NOTICE - COVID-19 PUBLIC HEALTH EMERGENCY for instructions on how to request to speak during this meeting.*

*Modification(s) to the Agenda, by the Audit Committee, allows for any change in the printed Order of Business including, but not limited to, an announcement that an Item or Legislative File will be considered out of Agenda printed order, that consideration of an Item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the General Consent Report for separate discussion and/or possible action.*

## F. Adoption of Committee Minutes

*None.*

## G. Unfinished Business

*None.*

## H. New Business

 H.-1

[20-0395](#)

### **District - Annual Financial Audit Report - Fiscal Year Ending June 30, 2019**

Presentation to the Audit Committee of the District's Financial (Audit) Report for the Fiscal Year Ending June 30, 2019 by Edie Bailly, Auditors.

**Attachments:** [20-0395 District - Annual Financial Audit Report - Fiscal Year Ending June 30, 2019](#)

**Legislative History**

2/26/20 Board of Education Received and Filed

 H.-2 [20-1241](#)

**Audit Findings - District Annual Financial (Audit) Report for Fiscal Year Ending June 30, 2019 - Audit Committee**

A discussion by the Audit Committee with the Chief Business Officer, or designee, of the District Annual Financial (Audit) Report for Fiscal Year Ending June 30, 2019, in particular but not limited to repeat audit findings, and the District's response and/or planned response thereto.

**Attachments:** [20-0395 Audit Findings - District Annual Financial \(Audit\) Report for Fiscal Year Ending June 30, 2019 - Audit Committee](#)

 H.-3 [20-1237](#)

**Board Bylaw - BB 9131 - Advisory and Oversight Committees, Commissions and Board Policy BP 3460 - Financial Reports and Accountability - Audit Committee**

A discussion by the Audit Committee of its role and responsibilities pursuant to Board Bylaw - BB 9131 Advisory and Oversight Committees, Commissions and Board Policy - Business and Noninstructional Operations - BP 3460 Financial Reports in the fiscal health of the District, ways to effectively discharge duties and responsibilities and/or possible recommendations to the Board to revise, change or expand Committee's role in said health.

**Attachments:** [20-1237 Board Bylaw - BB 9131 - Advisory and Oversight Committees, Commissions](#)  
[20-1237 Board Policy BP 3460 - Financial Reports and Accountability](#)  
[20-1237 Eide Bailly - Audit Engagement Letter - OUSD - March 27, 2020](#)  
[20-1237 Example - Newark Unified School District - Audit Committee - Roles and Responsibilities](#)

H.-4 [20-1239](#)

**Agenda Development Process - Audit Committee**

A discussion by the Audit Committee of its process for developing agenda items for its monthly Committee Meetings.



- ☒ H.-5 [20-1240](#) **Audit Committee - Meeting Calendar Through June 30, 2021**  
A discussion and possible adoption by the Audit Committee of its 2020-2021 Annual Calendar of Regular Meetings and/or topics through June 30, 2021.
- ☒ H.-6 [20-1242](#) **Semi-Annual Audit Committee Report - Board of Education - Audit Committee**  
A discussion by Audit Committee, of the preparation of, and/or possible adoption of its semi-annual written report to the Board relating the results of the Committee's activities and recommendations, if any.

**I. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

*This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.*

- I.-1      [20-1243](#)      **Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - June 2, 2020**  
Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Audit Committee - June 2, 2020.

## **J.      Introduction of New Legislative Matter**

*This section of the Agenda is devoted to the introduction of new legislative matter within the subject matter jurisdiction of the committee by a Committee member or Members of the Public.*

## **K.      Adjournment**