

File ID Number	11-2971
Introduction Date	2/22/12
Enactment Number	12-0813
Enactment Date	2-22-12
By	AS



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education
 From: Tony Smith, Superintendent
 Caleb Cheung, Science Manager

Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:

Approval and support by the Board of Education of District applicant submitting grant proposal for OUSD schools for fiscal years to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

Grant proposal for OUSD schools for the fiscal year were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D.#	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
11-2917	Notification Letter, Statement of Work		Oakland Unified School District, Science Department	Implementation of TeamScience, a teacher mentoring project	August 15, 2011- June 30, 2012	New teacher Center (Sidney E. Frank Foundation)	\$30,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at:\$30,000.00

RECOMMENDATION:

Approval and support by the Board of Education of District applicant submitting a grant proposal for OUSD schools for fiscal year to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

ATTACHMENTS:

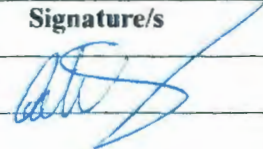
2011-2012 OUSD Grants Management Facesheet

Title of Grant: NTC/OUSD Team Science Project	Funding Cycle Dates: 8/15/11-6/30/12
Grant's Fiscal Agent: Garfield Byrd, Chief Financial Officer 725 Front Street – Suite 400 Santa Cruz, CA 95060 831.600.2229, 831.600.2200 GBYRD@NEWTEACHERCENTER.ORG	Grant Amount for Full Funding Cycle: \$30,000
Funding Agency: Sidney E. Frank Foundation	Grant Focus: Secondary Science
List all School(s) or Department(s) to be Served: All Middle and High Schools in OUSD	

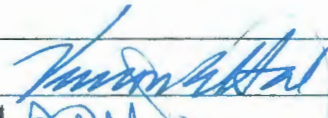
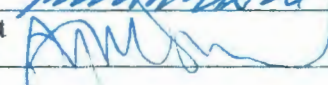
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will fund substitutes, training, and materials to operate TeamScience, a secondary science professional development and mentoring project that supports novice teachers in OUSD.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	CST scores, teacher surveys, and a comprehensive mid-year and year-end report.
Does the grant require any resources from the school(s) or district? If so, describe.	Yes, title one funding for teacher stipends.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No


Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Caleb Cheung, Science Manager L.C.I. 4551 Steele Street, Portable H Oakland, CA 94619 510-336-7613 caleb.cheung@ousd.k12.ca.us
---	---

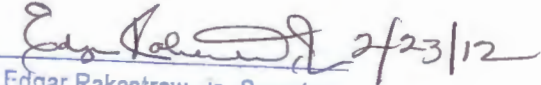
Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Science Manager	Caleb Cheung		10/15/11

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		11/4/11
Superintendent	Tony Smith		11/16/11


Jody London
 President, Board of Education


 Edgar Rakestraw, Jr., Secretary
 Board of Education

LEGISLATIVE FILE
 File ID Number 11-2971
 Introduction Date 12-5-11
 Enactment Number 12-0813
 Enactment Date 2-22-12 012



63091-FNP-7210

New Teacher Center Subaward Agreement

AWARD DETAILS

Grant Title:

Sidney Frank TS 11-12

Project Purpose:

Support the continuation of the Team Science Program in the Oakland Unified School District (OUSD).

Prime Agency:

Sidney Frank Foundation

Agency Award #:

N/A

Special Conditions:

None

Awardee Name:

Oakland Unified School District

Date:

August 31, 2011

Amount:

\$30,000

Time Period:

August 15, 2011 to June 30, 2012

NTC Award #:

SSA-12-001

Payment Schedule:

One payment within 30 days of receipt of signed agreement. (✓ check)

of payments based on reporting schedule described below. (✓ check)

CONTACT INFORMATION —

Awardee Business Contact:

Caleb Chung
Manager, Science
Leadership Curriculum and Instruction
4551 Steel St.
Oakland, CA 94619
510.336.7613
calebcheung@sbcglobal.net

Awardee Program Contact:

Caleb Chung
Manager, Science
Leadership Curriculum and Instruction
4551 Steel St.
Oakland, CA 94619
510.336.7613
calebcheung@sbcglobal.net

NTC Business Contact:

Sue Perkins
NTC Chief Financial Officer
725 Front Street – Suite 400
Santa Cruz, CA 95060
831.600.2229
831.427.9017
sperkins@newteachercenter.org

NTC Program Contact:

Mike Russo
NTC Program Director
725 Front Street – Suite 400
Santa Cruz, CA 95060
831.600.2260
831.427.9017
mrusso@newteachercenter.org

REPORTING REQUIREMENTS (complete below if appropriate, or see Exhibit A)

Deliverables (add as needed):

See Statement of Work

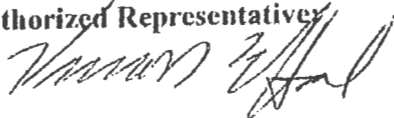
Reports Due and Deadlines (add as needed):

See Statement of Work

REQUIRED SIGNATURES

Awardee Authorized Representative

Signature

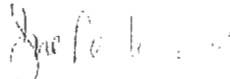


Date:
9/29/11

Title: Chief Financial Officer

New Teacher Center Authorized Representative:

Signature:



Date:
9-13-11

Title: Chief Financial Officer



Exhibit A

Statement of Work for the New Teacher Center /Oakland USD Team Science- Sidney Frank TS 11-12 Funded through the Rockefeller Philanthropies on behalf of the Sidney Frank Foundation

Summary

Sidney Frank represents a partnership between Oakland Unified School District (OUSD) and the New Teacher Center (NTC), to support the continuation of the Team Science program in the Oakland Unified School District. Team Science program is a content – focused mentoring program that seeks to raise student achievement, enhance teacher effectiveness and improve teacher retention. The goal is to support all teachers and interns – so that they successfully engage students with critical science content and choose to stay in the profession. OUSD will receive \$30,000 for their role in this project.

The Sidney Frank TS 11-12 includes:

- Monthly professional development seminars on carefully selected curriculum and topics of immediate relevance to Oakland Science teachers. The seminars will also provide teaching strategies and support in content-alike groups.
- Ongoing one-on-one contact with an individual mentor. This support will provide problem solving, curriculum development and teaching strategies for planning, analyzing student work, classroom observations, and conferencing. Teachers will receive weekly contact with their mentors. At least four hours monthly will be face-to-face contact, and mentors will observe their teachers in the classroom regularly.

Timeline

- August 15, 2011 through June 30, 2012

Oakland Unified School District will:

- OUSD will provide professional development retreats and 1-day events.
- OUSD will provide Substitutes to permit mentoring and attendance at PD events.
- OUSD will provide an accounting of the use of funds to NTC.



Exhibit B

Measurable Outcomes for NTC/OUSD/Sidney Frank Team Science Proposal

To improve the effectiveness of new science teachers, including interns:

Mentor program leads at two points in the year will measure new teacher and intern effectiveness using the California Standards for the Teaching Profession. Focusing only on those standards that are observable within a classroom lesson, program leads will twice score a random sample of 20 OUSD new teachers, representing 50% of teachers in the TEAM Science program, along the continuum of development at the beginning of the year, and at the end of the year. To ensure that teacher assessments aren't artificially inflated to suggest growth, teachers will be observed and assessed by different mentor leads. Two mentor leads will divide the twenty teachers into two groups to conduct the first set of observations and assessments and will subsequently alternate teacher groups for conducting the second set. Assessment scores will be analyzed for overall change, direction, growth, and possible differences between interns and new teachers.

To develop critical mentoring skills of mentors:

Mentors to the program arrive new to the work, and can be assumed not to possess the critical set of mentoring skills prescribed by the NTC beforehand. To ensure possession of prescribed skills and to assess the impact of the program, program leads will conduct a one-time assessment of project mentors at the end of the year. Project leads currently shadow mentors as a regular part of the program process. Using shadowing opportunities at the end of the year, program leads will assess each of the mentors along an agreed upon continuum of mentor abilities and skills. Mentors will be evaluated as having achieved, approached, or not achieved each individual skill on the list.

To increase collaboration across the school district:

Past BTSA professional development efforts directed at new teachers in OUSD reached attendance levels of about 50% overall for all teachers, but was substantially less for science teachers who were often paired with non-science mentors or not served at all. Though professional development attendance by new teachers in OUSD is non-mandatory, attendance by new science teachers in TEAM Science is expected to grow as a result of the program. Using the 50% attendance as a threshold, impact can be assessed relative to the percent increase above 50%. In terms of assessing mentor collaboration, mentor attendance in their own professional development forums and participation in workshop presentations can be assessed to establish a baseline figure to be compared to figures in subsequent years.

To reduce the turnover rate of first and second year science teachers:

Turnover rates of new teachers overall and new science teachers will be established for OUSD for the three years preceding the program intervention. These rates will be compared to turnover rates following the end of the first year of program implementation and in the subsequent years the program remains in place for an internal assessment of the program's success and compared to turnover rates associated with other studies of new teacher retention for an external assessment.

The New Teacher Center will:

- Coach lead-mentors and teacher-leaders in the field to continually raise mentoring skills and teacher effectiveness.
- Co-lead monthly mentor forums
- Meet with OUSD stakeholders to ensure a seamless and coordinated coaching model
- Regularly monitor and check in with mentors to support and problem solve for effective partnerships
- Link to other NTC science based initiatives
- Manage the grant, prepare reports and oversee the budget.

Contract budget

- OUSD Substitute Teacher Costs 3 days/week x 30 weeks @ \$153/day = \$13,770
- OUSD Professional Development retreats and 1 day events = \$16,230
- **TOTAL: \$30,000**