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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Memo

To Board of Education

From Marion McWilliams, General Counsel

Board Meeting Date June 28, 2017

Subject Amendment to Board Policy – BP 6178.1 Work-Based Learning

Action Requested Approval by the Board of Education of updates to the Oakland Unified School District Board Policy BP 6178.1 Work-Based Learning

Background Periodically modifications to board policies are recommended to align with changes in law or recommended best practices. The proposed modifications to the board policies reflect the District’s standards.

Discussion In order to ensure that our policies are current, it is important for us to review and update our policies. The proposed changes are based upon the California Association of Schools Board’s recommended model. The modifications have been reviewed and vetted by the General Counsel.

This policy was updated to add material regarding board approval of any district plan for work-based learning. It was also updated to reflect the new law (AB 2063), which authorizes the District to grant credit for satisfactory completion of work experience education program to students ages 14 and 15 with the certification of the principal.

The changes to the policy are shown on the attachment. The proposed deletions are indicated with blue strikeouts. The recommended additions are shown in red.

Recommendation Approval of modification to the Oakland Unified School District Board Policy BP 6178.1 Work-Based Learning

Fiscal Impact No direct funding implications

Attachments Amendment to Board Policy BP 6178.1 Work-Based Learning

Oakland Unified School District

Board Policy

Instruction

BP 6178.1

Work Experience Education-Based Learning

The ~~in order~~ Governing Board desires to ~~provide students~~ facilitate work-based learning opportunities which link classroom learning with ~~valuable instruction in~~ real-world experiences. The district's work-based learning program shall be designed to teach students the skills, attitudes, and ~~understandings~~ knowledge necessary for successful employment ~~and to reinforce~~ mastery of both academic and career technical education (CTE) standards.

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)

The district's work-based learning program may offer opportunities for paid and/or unpaid work experiences, including, but not limited to:

1. Work experience education as defined in Education Code 51764
2. Cooperative CTE or community classrooms as defined in Education Code 52372.1
3. Job shadowing experience as defined in Education Code 51769
4. Student internships
5. Apprenticeships
6. Service learning
7. Employment in social/civic or school-based enterprises
8. Technology-based or other simulated work experiences

(cf. 6142.4 - Service Learning/Community Service Classes)

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the ~~Governing Board shall offer a program of work experience education. Students enrolled in this program~~ district, including in any contiguous state. (Education Code 51768)

Any district plan for work-based learning shall ~~receive~~ be submitted to the Board for approval. When required, the plan shall be submitted to the California Department of Education or other state agency or official.

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning and local workforce development efforts. He/she also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. (5 CCR 10070-10071, 10087, 10108)

To ensure appropriate guidance and supervision ~~designed to ensure maximum of participating students and maximize the~~ educational benefit from placement in ~~suitable work experience education courses~~ any work-based learning program, district staff shall coordinate with the workplace supervisors or mentors.

A minor student

~~(cf. 0420.3—School-Based Student Motivation and Maintenance Program)~~

~~(cf. 5147—Dropout Prevention)~~

~~(cf. 6030—Integrated Academic and Vocational Education)~~

~~(cf. 6164.2—Guidance/Counseling Services)~~

~~(cf. 6178—Vocational Education)~~

~~Work experience education shall include the part-time be allowed employment of students in jobs which are selected or approved as having educational value for the employed students and which are coordinated by school employees.—(Education Code 51764)~~

through a paid

~~The Board may provide for liability insurance for students participating in work experience programs of study off school grounds~~ based learning program only if he/she has been issued a work permit, in accordance with law ~~and~~, Board policy, and administrative regulation. (Education Code 51760 49113, 49160)

(cf. 5113.2 - Work Permits)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

The Superintendent or designee shall ensure that any teacher-coordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

(cf. 4112.2 - Certification)

The Superintendent or designee shall maintain records related to each student's participation in the district's work-based learning program, including, but not limited to, the student's individualized training plan, employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher-coordinator's consultations and observations, and reports of the student's grade and credits earned.

(cf. _

5125 - Student Records)

~~(cf. 5143 - Insurance)~~

Legal Reference:

EDUCATION CODE

35208 Liability insurance

46144 Minimum school day for ~~vocational training and~~ work experience program

46147 Exception for minimum day; students in last semester or quarter of grade 12

46300 Method of computing ADA

48402 Enrollment in continuation education, minors not regularly employed

49110-49119 Permits to work

49160 Permits to work, duties of employer

51760-51769.5 Work-~~experience~~-based learning

52300-52499.66 Career technical education

~~54720-54734—School-Based Pupil Motivation and Maintenance Program and Dropout Recovery Act~~

54690-54697 Partnership academies

56026 Students with exceptional needs

52372.1 Community classrooms and cooperative career technical education programs

LABOR CODE

1285-1312 Employment of minors

1391-1394 Working hours for minors

3070-3099.5 Apprenticeship

3200-6002 Workers' compensation and insurance—

CODE OF REGULATIONS, TITLE 5

1635 Credit for work experience education

10070-10075 Work experience education

10080-10090 Community classrooms

10100-10111 Cooperative career technical education programs

UNITED STATES CODE, TITLE 20

2301-2414 Carl D. Perkins Career and Technical Education Act of 2006

CODE OF FEDERAL REGULATIONS, TITLE 29

570.35a Work experience programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Work Experience Education Guide

California Career Technical Education Model Curriculum Standards, 2013

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

2008-2012 California State Plan for Career Technical Education, 2008

Career Technical Education Framework for California Public Schools: Grades Seven Through Twelve, 2007

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Child Labor Laws, 2013

WEST ED PUBLICATIONS

Work-Based Learning in California: Opportunities and Models for Expansion, 2009

WEB SITES

CDE:—CSBA: <http://www.csba.org>

California Association of Work Experience Educators: <http://www.cawee.org>

California Department of Education, Work Experience Education:

<http://www.cde.ca.gov/ci/ct/we>

California Department of Industrial Relations: <http://www.dir.ca.gov>

Linked Learning Alliance: <http://www.linkedlearning.org>

WestEd: <http://www.wested.org>

8/25/04; 6/28/17A (if adopted)

Oakland Unified School District

Board Policy

Instruction

BP 6178.1

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California Department of Industrial Relations: <http://www.dir.ca.gov>
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