

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students***Measure N - College & Career  
Readiness - Commission**

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**Board Office Use: Legislative File Info.**

File ID Number	25-0686
Introduction Date	04/24/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 11, 2025

**Subject** Services For: Oakland Technical High School

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland Technical High School to reduce \$13,725.96 Materials and Supplies by \$2,000.00 to \$11,725.96 and establish a new strategic action for \$2,000.00 Teacher Substitutes: Hire teacher substitutes to cover for RPL Academy Teachers, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Oakland Technical High School would like to reduce \$13,725.96 Materials and Supplies by \$2,000.00 to \$11,725.96 and establish a new strategic action for \$2,000.00 Teacher Substitutes: Hire teacher substitutes to cover for RPL Academy Teachers.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 2nd - 25-0686A - Oakland Tech 305 BMF Teacher Substitutes \$2,000.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	1/15/2025	Principal:	Martel Price
School Name:	Oakland Technical	Site #:	305
Pathway Name: (required for multiple use of programs)	Race, Policy, and Law	Requested By:	Jah-Yee Woo

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Carryover Plan	36	Was \$15,725.96. The new total amount after approval of prior BMFs is \$13,725.96.	<b>Materials and Supplies:</b> Materials & supplies for the Oakland Tech pathways to support the design and implementation of student projects and project-based learning aligned with the pathways.	\$2,000.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact. These funds are set to sunset, and the intent was to use any Carryover plans for students' experiences. The funds will be lost if unused, as they will not roll over for 2025-2026.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	4310	305	3050	1690	0103	99999

d. Total amount being transferred: \$2,000.00

- Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Carryover Plan	N/A	N/A	<b>Teacher Substitutes:</b> <b>Hire teacher substitutes to cover for RPL Academy Teachers to attend workshops, conferences, and meetings or release time to participate in peer observation, an academy event, an activity, or a trip.</b> RPL Academy students benefit from exposure to college programs, career explorations, and computing career options. RPL Academy students engage in hands-on learning experiences, increase their understanding of college and career requirements, and build on the academy's work-based experience culture through exploration trips to create goals for the future and increase high school student's readiness to succeed in college and careers. This expenditure supports our 3-year strategic goal of Measure N for Goal 2: Outcomes for Teachers and Leads: Continue identifying Industry Partnerships and increasing team collaboration time to align work with Linked Learning and Pathway goals. Budget: Substitutes for 2 Field Trip for 2 days for 4 sub teachers x 350 = \$1,500.00.	\$2,000.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	1150	305	3050	1690	0103	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Jah-Yee Moo

Name:

Teacher Leader/Pathway Director  
Signature

1/15/25

Date

Martel J Price

Name:

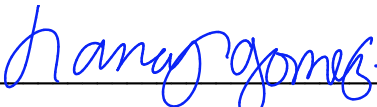
Principal Signature Required

1/15/25

Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 3/7/2025

Program Manager, Approval Signature: 

Date: 3/7/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Mar 7, 2025 17:43 PST)

Date: 03/07/2025