

# Oakland Unified School District

Board of Education  
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<http://www.ousd.org>



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Minutes Long - Final**

**Thursday, August 3, 2023**

**9:00 AM**

## **Special Meeting**

**Great Room, LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA  
(entrance at or near 286 East 10th St.)**

## **Board of Education**

*President Mike Hutchinson*

*Vice President Clifford Thompson*

*Directors: Benjamin "Sam" Davis, Jennifer Brouhard, VanCedric Williams, (Vacancy),  
Valarie Bachelor*

*Student Directors: Anevay Cruz, Vida Mendoza*

*Staff: Kyla Johnson-Trammell, Superintendent & Secretary*

**LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS**

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al [\(510\)879-8199](tel:(510)879-8199)(VM); o [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); o [\(510\)879-2300](tel:(510)879-2300) (eTTY/TDD); o [\(510\)879-2299](tel:(510)879-2299) (eFax).

**美國殘障人士法案條例遵守及語言服務**

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電[\(510\)879-8199](tel:(510)879-8199) (留言) ; 或 [boe@ousd.org](mailto:boe@ousd.org) (電郵) ; 或[\(510\)879-2300](tel:(510)879-2300) (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或[\(510\)879-2299](tel:(510)879-2299) (電子圖文傳真 (eFax)) 。

**TUẦN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT**

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại [\(510\)879-8199](tel:(510)879-8199) (VM); hay là [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); hay là [\(510\)879-2300](tel:(510)879-2300) (eTTY/TDD); hay là số [\(510\)879-2299](tel:(510)879-2299) (eFax).

**សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ**

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ [\(510\)879-8199](tel:(510)879-8199) ឬតាមរយៈអ៊ីមែល [boe@ousd.org](mailto:boe@ousd.org) ឬទូរស័ព្ទ eTTY/TDD លេខ [\(510\)879-2300](tel:(510)879-2300) ឬទូរសារលេខ [\(510\)879-2299](tel:(510)879-2299)។

**الامتثال لفانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية**

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY**

*Members of the media and the public may attend and participate in the Board meeting in-person at the Great Room, LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA ((entrance at or near 286 East 10th St.).*

*Public comment in-person is permitted within the time allotted for Public Comment on this meeting's single Agenda Item.*

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY (CONTINUED)**

*Members of the public may submit written comments for a posted Board of Education Meeting Agenda Item, before a meeting or while a meeting is occurring from the District's Home Page - Upcoming Events ... by selecting Board of Education Agenda "eComment" or from the Legislative Information Center, as follows:*

- If before Sunday, click Calendar Tab>Next Week>Board of Education>eComment*
- If Sunday or thereafter up thru day before Meeting, click Calendar Tab>This Week>Board of Education>eComment*
- If day of Meeting, click Calendar Tab>Today>Board of Education>eComment*

*Or "eComment" in bold on the cover page of the Agenda.*

*Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

## BOARD OF EDUCATION PROTOCOLS

*The purpose of these protocols is to provide a basic set of professional standards by which the Board and the Superintendent are to function as a team. There is no intention to abridge the rights and obligations of Board Members to oversee the operation of the organization, nor to interfere with the Superintendent with her role as the Superintendent of OUSD.*

### *General*

- 1. Every action by a Board Member should be directed toward improving the educational program for students.*
- 2. Every Board Member will exhibit behavior that is honorable, honest, and dedicated to the success of the students and staff of the district.*
- 3. Each Board Member is to be treated with dignity and respect.*
- 4. Board Member Commitment will include:*
  - Participate fully in the discussion of issues*
  - Listen respectfully to all views and opinions*
  - Respect each individual's opinion*
  - Accept the majority action of the Board*

### *Board Members*

- 5. An individual Board Member will not use the media as a personal forum, unless it is clearly indicated that the opinion is personal and not representative of the Board majority position.*
- 6. Each Board Member will make every effort to attend all Board meetings in person; and to start and end on time.*
- 7. Board Members will ensure opportunities for each to comment.*

### *Superintendent*

- 8. Staff is the responsibility of the Superintendent who will bring recommendations to the Board for action.*
- 9. Questions regarding Board agenda items are to be communicated to the Superintendent prior to the Board meeting and the Superintendent will respond in a timely manner.*
- 10. The Superintendent is to communicate all significant administrative actions to the Board.*
- 11. Legal and personnel matters will be confidential.*

## MEETING RULES OF ENGAGEMENT

- Up to Three (3) minute speaking limit for Board Members*
- No mingling with the audience*
- Address comments to other Board Members*
- Focus on agenda items*
- Don't repeat what's been said*
- Always be respectful*
- No interruptions*
- Enforce norms*
- Model desired behavior*

## MEETING PROCEDURES

*All Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.*

*(cf. 9322 - Agenda/Meeting Materials)*

*The President shall conduct Board meetings in accordance with law, Board Bylaws, and its parliamentary authority which shall enable the Board to efficiently consider issues and carry out the will of the majority.*

*(cf. 9121 - President)*

### A. Call To Order

*President Mike Hutchinson called the Special Board Meeting (Retreat) to order at 9:27 A.M.*

### B. Roll Call

- |                |     |  |
|----------------|-----|--|
| <b>Present</b> | 5 - | Director Benjamin "Sam" Davis<br>Director Jennifer Brouhard<br>Director VanCedric Williams<br>Director Valarie Bachelor<br>President Mike Hutchinson |
| <b>Absent</b>  | 4 - | Student Director Anevay Cruz<br>Student Director Vida Mendoza<br>Director (Vacancy) (Vacancy)<br>Vice President Clifford Thompson                    |

## **C. Unfinished Business**

[23-1669](#)

### Governance Planning for 2023-2024 School Year

Continued discussion and determination by the Board of Education of its Governance Plan for the 2023-2024 School Year:

- Board of Education Roles & Responsibilities
- Board of Education 2023-2024 Work Plan

Anticipated Meeting Outcomes:

- The Board builds on the positive momentum from the June retreat and begins the new academic year with a strong, collaborative start.
- To improve the governance and collective learning amongst the Board.
- To provide targeted feedback on the foundation of the draft Board Work Plan and to build Board understanding and ownership of its goals, actions, and deliverables.
- To continue to provide the space and structure for the Board to have time and opportunities to see each other and acknowledge the strengths, commitments, and interests of as well as identify ways to improve relationships between Board members.

**Attachments:** [23-1669 Presentation - Governance Team: Roles and Responsibilities \(8/3/2023\)](#)  
[23-1669 Draft 2023-2024 Governing Board Work Plan \(8/3/2023\)](#)

*Dr. Carmella Franco, Board of Education Consultant, and Dr. Dexter Moore, Acting Chief of Staff gave recap of the June 23rd Board Retreat. President Hutchinson opened the floor for Board Member comments, if any, on the June 23rd Board Retreat.*

*Dr. Franco and Dr. Moore then resumed the presentation on Board of Education Roles & Responsibilities and Board Protocols. Board members Bachelor, Williams, Brouhard, Davis, and President Hutchinson - discussed, in part, several aspects of the Board's Roles and Responsibilities; indicated that discussion of the subject matter will be an ongoing conversation. Superintendent Kyla Johnson-Trammell, Jenine Lindsey, Interim General Counsel, Dr. Moore and Edgar Rakestraw, Parliamentarian also provided comments on the Roles and Responsibilities of the Board during Board discussion.*

*Public Comment on Agenda Item, prior to Recess, received from Kim Davis, Assata Olugbala*

*Board members Bachelor, Williams, Brouhard, Davis, and President Hutchinson, following the Recess, discussed the draft Board of Education 2023-2024 Work Plan. President Hutchinson stated that he had taken notes of Board Member comments and at the September 13, 2023 Regular Board*

*Meeting will present further revised draft of Plan, based on his understanding of Board member comments. Dr. Franco, Dr. Moore, Superintendent (Dr..)Johnson-Trammell, and Interim General Counsel Lindsey also provided comments on the Plan during Board discussion.*

*Further Public Comment on the Agenda Item received from Kim Davis*

**Discussed**

**Recess**

*President Hutchinson recessed the Special Meeting at 12:22 P.M.*

**Reconvene**

*President Hutchinson reconvened the Special Meeting at 12:57 P.M.*

**Second Roll Call**

- Present** 5 - Director Benjamin "Sam" Davis  
 Director Jennifer Brouhard  
 Director VanCedric Williams  
 Director Valarie Bachelor  
 President Mike Hutchinson
- Absent** 4 - Student Director Anevay Cruz  
 Student Director Vida Mendoza  
 Director (Vacancy) (Vacancy)  
 Vice President Clifford Thompson

**Roll Call (Secretary's Observation)**

*Director VanCedric Williams absent from the Special Meeting at 2:25 P.M.*

- Present** 4 - Director Benjamin "Sam" Davis  
 Director Jennifer Brouhard  
 Director Valarie Bachelor  
 President Mike Hutchinson
- Absent** 5 - Student Director Anevay Cruz  
 Student Director Vida Mendoza  
 Director VanCedric Williams  
 Director (Vacancy) (Vacancy)  
 Vice President Clifford Thompson



## D. Adjournment

*President Hutchinson adjourned the Special Meeting at 2:52 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_