

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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**Measure N - College & Career  
Readiness - Commission**

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Board Office Use: Legislative File Info.	
File ID Number	25-0681
Introduction Date	04/24/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: Skyline High School

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**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Skyline High School to reduce the following three line items: (1)\$26,952.06 Transportation Costs: Charter Bus rentals College andCareer Exploration Field Trips by \$20,000.00 to \$6,952.06 (2) \$4,500.00 Extra Time/ over time for Case managers embedded in Pathways to attend Pathway retreats by \$2,000.00 to \$2,500.00 (3)\$13,467.36 Refreshments: Whole School Events for Academies by \$8,443.01 to \$5,024.35, and establish a new strategic action for \$30,443.01 Teacher Salaries Stipends: Extended Contracts for 2-3 Teachers to support the 2025 Summer Exploring College, Career, & CommunityOpportunity Summer Program (ECCCO), as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Skyline High School to reduce the following three line items: (1)\$26,952.06 Transportation Costs: Charter Bus rentals, College and Career Exploration Field Trips by \$20,000.00 to 6,952.06 (2) \$4,500.00 Extra Time/overtime for Case managers embedded in Pathways to attend Pathway retreats by \$2,000.00 to \$2,500.00 (3)\$13,467.36. Refreshments: Whole School Events for Academies by \$8,443.01 to \$5,024.35, and establish a new strategic action for \$30,443.01. Teacher Salaries Stipends: Extended Contracts for 2-3 Teachers to support the 2025 Summer Exploring College, Career, & Community Opportunity Summer Program (ECCCO). Budget: ~\$15,000 on average for 150 hours for the ECCCO Summer Internship Program. The ECCCO teachers will support students in summer internships by providing a work-based learning curriculum to students and assisting them in finding internships and work site visits.

**Competitively Bid** : Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** 25-0681 - Skyline 306 BMF Teacher Salaries Stipends \$30,443.01



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	2/20/25	Principal:	Rebecca Huang
School Name:	Skyline High School	Site #:	306
Pathway Name: (required for multiple use of programs)	Whole School	Requested By:	Yesenia Alamillo

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N/H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2024-25 Measure H Whole School Tab	112	\$26,952.06	Transportation Costs: Charter Bus rentals College and Career Exploration Field Trips for whole school, particularly focal groups: at risk students, disengaged, focal groups, ELLs, Newcomer. College Visits, Career Exploration Visits, field trips and integrated learning opportunities that enable students to access experiential learning; learn about careers, college programs, financial aid and admission, meet and interact with professionals in different organizations.	\$20,000.00
2024-25 Measure H Whole School Tab	116	\$4,500.00	Extra Time/ over time for Case managers embedded in Pathways to attend Pathway retreats. Funding for staff to attend retreats to collaborate with pathway colleagues to more deeply integrate curriculum and focal group programming with pathways. Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathways.	\$2,000.00
2024-25 Measure H Whole School Tab	117	\$13,467.36	Refreshments: Whole School Events for Academies that involve students and families (e.g., Academy Information Night, Academy Recognition events, etc.)	\$8,443.01
The total amount transferred from the 3 different actions above is \$30,443.01.				

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action?** (\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each of the overall impact)

No impact. There are 3 college visits planned. Will not need the total amount allocated.  
Only 1-2 case managers have participated, and few events are left for the school year.  
We have 3 more events and will not utilize the whole amount for refreshments.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5826	306	3060	1690	9999	99999
010	9339	0	3800	1000	2225	306	3060	1690	9999	99999
010	9339	0	3800	1000	4311	306	3060	1690	9999	99999

**d. Total amount being transferred: \$ 30,443.01**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2024-25 Measure H Whole School Tab	N/A	N/A	<b>Teacher Salaries Stipends: Extended Contracts for 2-3 Teachers to support the 2024 Summer Exploring College, Career, &amp; Community Opportunity Summer Program (ECCCO) through June 30, 2025.</b> The ECCCO teachers will support students in summer internships by providing a work-based learning curriculum to students and assisting them in finding internships and work site visits. This expenditure is aligned with pathway	\$30,443.01

			<p>development goals in Work-Based Learning, supporting students in successfully completing career preparation experiences in the district-sponsored summer internships ECCCO program. Having summer teachers who are their CTE teachers improves students' engagement by providing familiar adult support and case management through onboarding and addressing the challenges that may arise as a young person in a work environment. 20-25 students will be served by each of the summer teachers, for a total of 40-50 students. This addresses the need for support infrastructure, advocacy for student success in off-site work experiences, and logistical needs for making students get paid and prepare for the district Demonstration of Mastery. This will pay for 2-3 teachers, while HSLLO will pay for an additional 2-3 teachers.</p> <p><b>Budget:</b> ~\$15,000 on average for 150 hours for the ECCCO Summer Internship Program.</p> <p><i>*We'll also use Measure N funds to pay for this service.</i></p> <p>(Salary &amp; Benefit Costs Included)</p>	
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**b. Enter the New or Revised Account String:**


Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	1120	306	3060	1690	9999	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Name:

Teacher Leader/Pathway Director Signature

Date



REBECCA HUANG (Feb 28, 2025 08:52 PST)

02/28/2025

Date

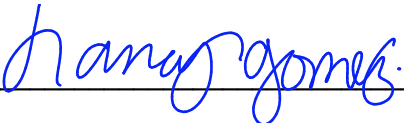
Name: Rebecca Huang

Principal Signature Required

**FOR MEASURES N and H STAFF USE ONLY**

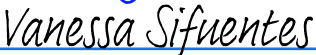
Date BMF was accurately completed & received: 2/28/2025

Program Manager, Approval Signature:



Date: 2/28/2025

H.S. Network Superintendent, Approval Signature:



Vanessa Sifuentes (Feb 28, 2025 13:42 PST)

Date: 02/28/2025

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