

MEASURE N COMMISSION

1000 Broadway, Suite 680
Oakland, CA 94607-4099



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools. Thriving Students

Measure N - College & Career Readiness - Commission

Jason Gumataotao,
Chairperson
jason@ibew595.org

Louise Waters,
Vice Chair
louise.bay.waters@gmail.com

Whitney Dwyer,
Secretary
whitney.dwyer@ousd.org

Emma Paulino,
Member
emmap@oaklandcommunity.org

James Harris,
Member
james@510media.com

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Whitney Dwyer, Secretary
Emma Paulino, Member
James Harris, Member

Board Meeting Date October 5, 2021

Subject Budget Modification Form
Services for: Skyline High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Skyline High School transferring \$9,000.00, from Facility Rental (no impact – we still hope to do the original strategic action) to Textbooks, for a new total amount of \$15,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Skyline High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Facility Rental, by \$9,000.00, and use that money to increase an existing strategic action, Textbooks.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	9/16/21	Principal:	Bianca D'Allesandro
School Name:	Skyline High School	Site #:	306
Pathway(s): <small>(required for multiple use of programs)</small>	Whole School Tab	Requested By:	Whitney Harding / Bianca D'Allesandro

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action <i>(proper & full justification)</i>	Total Amount Transferred
Whole School Tab	134	\$60,000.00	Facility Rental for All Pathway Retreat: Rent a facility space for a retreat where all staff can plan and engage in professional development on rigorous academics in support of all students learning and moving toward graduation successfully. This will impact all Skyline students by creating equitable opportunities across all pathways - focus of retreat will be alignment of student experience in service of the 4 linked learning pillars.	\$9,000.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. We still hope to do the original strategic action, we are only lowering the budget slightly for this action to make room for a new action - to purchase textbooks specifically for our Dual Enrollment courses.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	306	3060	1690	0101	99999

d. Total amount being transferred: \$ 9,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	<p align="center">New or Revised Measure N Strategic Action</p> <p align="center"><i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i></p> <ul style="list-style-type: none"> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address? 	New or Amended Amount
Whole School Tab	N/A	\$6,000.00	<p>Textbooks to support our Dual Enrollment Class. DE Courses: Understanding Business and Intro to Kinesiology.</p> <p>Purchase Textbooks specific for our Dual Enrollment Class to directly support pathway development by providing students enhanced educational opportunities in the area of study of their pathway. This class improves student engagement by providing a bridge for students to participate in a college class and receive credit during their high school career which connects to their real life and future. This course should serve around 35 students. Kinesiology 150 is a course in which students explore physiological, biomechanical, and psychological dynamic principles and mechanisms of movement. In Business 10, students explore all aspects of owning and running a business: purpose, theory, accounting.</p> <p>These textbooks have been difficult to find in digital or physical textbook form. We have had to adjust vendors and quotes for the books are more expensive than originally anticipated. This increase in funds is based on the cost of the physical books based on most recent quotes. This is the 2nd budget modification linked to this expense.</p>	\$15,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4100	306	3060	1690	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Name:
Teacher Leader/Pathway Director

Date



Name:
Principal Signature Required

Bianca D'Allesandro

9/23/21

Date

Signature

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 9/23/2021

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: *Nancy Gomez*

Date: 9/23/2021

H.S. Network Superintendent, Approval Signature: *Matin Abdel-Qawi*

Date: 9/27/21