

# Oakland Unified School District

Board of Education  
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Oakland, CA 94607  
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<http://www.ousd.org>



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Minutes Long - Final**

**Thursday, February 15, 2024**

**6:00 PM**

**Committee Room, KDOL TV Studio, B-237, Met West High School Entrance, 314  
East 10th Street, Oakland, CA 94606-2291, Internet - Zoom & Granicus;  
Broadcasted - KDOL-TV (Comcast Channel 27 and AT&T Channel 99)**

## **Budget and Finance Committee**

*Chair: Mike Hutchinson*

*Members: Jennifer Brouhard, Jorge Lerma*

**LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS**

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al [\(510\)879-8199](tel:(510)879-8199)(VM); o [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); o [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); o [\(510\) 879-2299](tel:(510)879-2299) (eFax).

**美國殘障人士法案條例遵守及語言服務**

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電[\(510\)879-8199](tel:(510)879-8199) (留言) ; 或 [boe@ousd.org](mailto:boe@ousd.org) (電郵) ; 或[\(510\) 879-2300](tel:(510)879-2300) (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或[\(510\) 879-2299](tel:(510)879-2299) (電子圖文傳真 (eFax)) 。

**TUẦN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT**

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại [\(510\)879-8199](tel:(510)879-8199) (VM); hay là [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); hay là [\(510\) 879-2300](tel:(510)879-2300) (eTTY/TDD); hay là số [\(510\) 879-2299](tel:(510)879-2299) (eFax).

**សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ**

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ [\(510\) 879-8199](tel:(510)879-8199) ឬតាមរយៈអ៊ីមែល [boe@ousd.org](mailto:boe@ousd.org) ឬទូរស័ព្ទ eTTY/TDD លេខ [\(510\) 879-2300](tel:(510)879-2300) ឬទូរសារលេខ [\(510\) 879-2299](tel:(510)879-2299)។

**الامتنال لفانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية**

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## ON-LINE SPEAKER CARD REGISTRATION

*Public Comment, at the meeting, will be taken individually on Agenda Items indicated by .*

*You may register to speak in advance on the Agenda Item whether attending the meeting by teleconference, e.g., Zoom, or in person.*

*On line Speaker Card Registration (Sign In To Speak) opens at minimum 72 hours in advance for a Regular Meeting or at minimum 24 hours in advance for a Special Meeting. Use the eComment Link to Sign In (Register) to Speak up to one hour before the beginning of the meeting. Manual (Paper) Speaker Cards also will be available at the meeting for completion.*

*Sign In to Speak, on an eligible Agenda Item, as a matter of equity, is first registered, first called, in order of Registration whether participation is in person or virtually, e.g. Zoom, or by audio, e.g., telephone.*

*For advanced pre-meeting Registration, You must establish a one-time OUSD eComment - Sign In (Register) To Speak Account providing your First Name and Last Name and your email address. Your First Name and Last Name, as Registered, must also show as the Participant or Profile Name on a teleconference system (i.e., Zoom, webex, other). You will be requested to Register the first time you use eComment - Sign In To Speak.*

*The Sign In To Speak System, after the one time registration, will remember you by first name and last name associated with your email address (profile), making it easier for you to electronically Register or Sign In to Speak on an Agenda Item at a future OUSD legislative meeting, e.g., Board, committee, commission Early pre-meeting Sign In To Speak (Registration) is urged for all - whether you plan to attend meeting in person or view meeting via teleconference or listen to the meeting by telephone. Names will be called in Sign In To Speak order received.*

## NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY

*Members of the media and the public may attend and participate in the Committee meeting in-person in the Committee Room, KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street, Oakland, CA 94606-2291 or virtually as described herein.*

*The following information is for those members of the media and public interested in viewing or listening to the Committee meeting virtually.*

- *Zoom: To view by Zoom, please click <https://ousd.zoom.us/j/84739141121> on or after the Noticed meeting time. Instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.*
- *Phone: To listen by phone (via Zoom), please do the following at or after*

the Noticed meeting time: call (669) 900-9128, then enter Webinar ID 8473-914-1121, then press “#”. If asked for a participant id or code, press #.  
 Instructions on how to join a meeting by phone are available at:  
<https://support.zoom.us/hc/en-us/articles/201362663>  
 -Joining-a-meeting-by-phone.

- To view the Budget and Finance Committee meeting from the District’s Home Page - Upcoming Events & Live Meeting Video, please select the meeting name and click on the “In Progress” link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Budget and Finance Committee>”In Progress” link under Video.

Public comment in-person is permitted within the times allotted for public comment on the Agenda. Virtual comment will also be permitted within the times allotted for public comment on the Agenda in the following two ways:

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY (CONTINUED)**

- To comment in-person, please follow the directions of the Chairperson.
- To comment by Zoom, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will be called on (by the name you logged in with), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at:  
<https://support.zoom.us/hc/en-us/articles/205566129-RaiseHand-In-Webinar>.
- To comment by phone (via Zoom), press “\*9” to “Raise Your Hand” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will be called on (by the Area Code and the last three digits of your phone number), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:  
<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

In addition, members of the public may submit written comments for a posted Budget and Finance Committee Meeting Agenda Item, before a meeting or while a meeting is “In Progress,” from the District’s Home Page - Upcoming Events & Live Meeting Video by selecting Budget and Finance Committee Agenda “eComment” or from the Legislative Information Center, as follows:

- If before Sunday, click Calendar Tab>Next Week>Budget and Finance Committee>eComment
- If Sunday or thereafter up thru day before Meeting, click Calendar Tab>This Week>Budget and Finance Committee>eComment
- If day of Meeting, click Calendar Tab>Today>Budget and Finance Committee>eComment

Or “eComment” in bold on the cover page of the Agenda.

*Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

## MEETING PROCEDURES

*All Committee meetings shall begin on time and shall be guided by an Agenda prepared in accordance with Board Bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.*

### A. Call to Order

*Chairperson Mike Hutchinson called the February 15, 2024, Budget and Finance Committee Meeting to order at 6:00 P.M.*

### B. Roll Call

Present 3 - Member Jennifer Brouhard  
Member Jorge Lerma  
Chairperson Mike Hutchinson

### C. Speaker Request Cards/Modification(s) To Agenda

*A request to speak at this Committee Meeting, may be made in-person or virtually as stated in this Agenda.*

*Modification(s) to the Agenda, by the Budget and Finance Committee, allows for any change in the printed Order of Business including, but not limited to, an announcement that an Item or Legislative File will be considered out of Agenda printed order, that consideration of an Item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the Committee General Consent Report for separate discussion and/or possible action.*

*None*

### D. Adoption of Committee Minutes



[24-0402](#)

**Minutes - Budget and Finance Committee - Meeting - January 11, 2024**

Ratification by the Budget and Finance Committee of its Regular Meeting Minutes of January 11, 2024, prepared by Staff shortly after said Meeting.

Attachments: [24-0402 Minutes - Budget and Finance Committee - Meeting - January 11, 2024](#)

**A motion was made by Member Lerma, seconded by Member Brouhard, that the January 11, 2024, Committee Meeting Minutes, be Adopted. The motion carried by the following vote:**

Aye: 3 - Member Jorge Lerma  
Chairperson Mike Hutchinson  
Member Jennifer Brouhard

Enactment No: 24-0280

### **E. Adoption of the Committee General Consent Report**

*"Adoption of the Committee General Consent Report" means that all items appearing under this topic are approved in one motion unless a Member of the Committee requests that an item be removed and voted on separately or otherwise acted upon. Generally, these items are routine in nature, and are acted upon in one motion to conserve time and permit focus on other-than-routine legislative items on the agenda.*

*None*

### **F. Unfinished Business**

*None*

### **G. New Business**

[24-0403](#)

#### **Budget and Finance Committee - District's Budget Approval Process**

Discussion by the Budget and Finance Committee, with the Chief Business Officer, or designee(s), of District's Budget Annual Approval Process.

*Chairperson Hutchinson gave a summary of the District's Budget Approval process, and had a discussion with the Committee.*

*Discussion: Director Lerma*

*Public Comment: 1. Assata Olugbala*

**Discussed**

#### **Roll Call (Secretary's Observation)**

Director Lerma is absent at 8:07 P.M.

- Present 2 - Member Jennifer Brouhard  
Chairperson Mike Hutchinson
- Absent 1 - Member Jorge Lerma

**Roll Call (Secretary's Observation)**

Director Lerma is present at 8:09 P.M.

- Present 3 - Member Jennifer Brouhard  
Member Jorge Lerma  
Chairperson Mike Hutchinson



**23-2308E**

**Budget and Finance Committee - 2024-25 Budget Balancing Options, Increases, Reductions, and Restructure – Attachment B (First Reading)**

Discussion by the Budget and Finance Committee, with the Chief Business Officer, or designee(s), of \$13.5M of reductions and adjustments balancing the 2024-2025 District Budget, upon consideration, choices among twelve (12) Superintendent of Schools or designee(s) recommended budget balancing solutions, delineated herein, and/or other considerations, including further direction to the Superintendent or designee(s). (First Reading)

**Attachments:** [23-2308E Presentation - Budget and Finance Committee - 2024-25 Budget Balancing Options, Increases, Reductions, and Restructure – Attachment B \(First Reading\) \(2/15/2024\)](#)  
[23-2308E Budget and Finance Committee - 2024-25 Budget Balancing Options, Increases, Reductions, and Restructure – Attachment B \(First Reading\) \(2/15/2024\)](#)

Chief Business Officer (CBO) Lisa Grant-Dawson gave a presentation on \$13.5M of reductions and adjustments balancing the 2024-2025 District Budget, upon consideration, choices among twelve (12) Superintendent of Schools or designee(s) recommended budget balancing solutions, delineated herein, and/or other considerations, including further Board direction to the Superintendent or designee(s). CBO Grant-Dawson responded to comments and questions from the Committee.

Discussion: Directors Lerma, Brouhard, Chairperson Hutchinson

Public Comment: 1. Phyllis Copes, 2. Assata Olugbala, 3. Michelle Jeter, 4. Maureen Madsen, 5. Jo Bates, 6. Andre Spearman

**Discussed**

**24-0404**

**Budget and Finance Committee - Community Engagements - 2024-2025 District Budget**

Discussion by the Budget and Finance Committee, with the Chief Business Officer, or designee(s), of potential times for Committee’s Community Engagement Meetings regarding the 2024-2025 District Budget.

**Not Discussed and/or Taken Up**

## **H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

*This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.*

[24-0401](#)

### **Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - February 15, 2024**

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - February 15, 2024.

1. Assata Olugbala

**Presentation/Acknowledgment Made**

## **I. Introduction of New Legislative Matter**

*This section of the Agenda is devoted to the introduction of new legislative matter within the subject matter jurisdiction of the committee by a Committee member or Members of the Public.*

None

## **J. Adjournment**

*Chairperson Hutchinson adjourned the Meeting at 8:18 P.M.*



Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_