

OAKLAND UNIFIED SCHOOL DISTRICT

AR 5116.1 - Intradistrict Open Enrollment

Students

Enrollment under the No Child Left Behind Act

The Intradistrict Open Enrollment window allows all students in program improvement, corrective action or restructuring schools an opportunity to transfer to another OUSD school. The application for Intradistrict Open Enrollment allows for specific mention of this provision.

School Grounds that becomes dangerous for a student

Within a reasonable amount of time, not to exceed 10 days after notification that a student becomes the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. The Superintendent or designee shall consider the student's needs and parent/guardian preferences in making the school assignment. If the parents/guardians choose to transfer their child, the transfer shall be completed as soon as practicable.

After learning that a school has been designated as "persistently dangerous," within a reasonable amount of time, the Superintendent or designee shall notify parents/guardians of the school's designation and of their option to transfer.

(cf. 0450 - Comprehensive Safety Plan)

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. Upon assignment, the transfer shall be completed as soon as possible. If parents/guardians decline the assigned school, the student may remain in his/her current school.

This temporary transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous."

Neighborhood

The Superintendent or designee reserves the right to consider placement outside the attendance area school of residence. Before special placement is made for any of these students, the Network Executive Officer concerned shall be informed of the student's name and placement plan. Except for placements approved by the Director of Programs for Exceptional Children, other completed transfers in the following categories shall be referred to the Network Executive Officer and the Student Assignment and Bilingual Testing Office for approval. These categories include, but are not limited to:

Formatted: Level 1

Formatted: Level 1

Formatted: Level 1

Formatted: Level 1

Formatted: Level 1

1. Students recommended by the school psychologist for emotional adjustment and psychosocial problems.
2. Students returning from institutions, probationers, parolees, foster home placements and specific agency requests for preventative and rehabilitative purposes.
3. Handicapped and exceptional students for whom the Department of Programs for Exceptional Children has screening, placement, and follow up responsibilities, with the recommendation and approval of the Programs for Exceptional Children.
4. Discipline Hearing Panel referrals.
5. Other individual cases requiring study or special consideration.

Siblings

Pursuant to district policy, all students have priority to attend school with their neighborhood school-siblings. Pre-K, 5th grade and 8th Grade families must participate in the Intradistrict Open Enrollment process for the following year by completing an application for their neighborhood schools within choice of school within the open enrollment window. Upon assignment, they must confirm their enrollment at the school site by the May confirmation date or forfeit their assignment.

1. Priority is given first to neighborhood-siblings, then other of students who are currently enrolled at the school and both siblings will be concurrently enrolled in the same school the following year.

2. Second priority will be given to neighborhood students.

3. Third priority will be given to students re-directed from their overcrowded neighborhood school who reside within their elementary school mega-boundary, as defined by elementary schools within each middle school boundary.

4. Fourth priority will be given for to students enrolled in Program Improvement schools.

5. Any schools that have available space can receive students from outside of the neighborhood through the Intradistrict Open Enrollment process. Intradistrict Open Enrollment priorities will be considered after those residents who reside within district boundaries.

Students who have moved out of the Oakland Unified School District and who return at a later date may be permitted to enroll in the Oakland school formerly attended provided that there is space at the aforementioned school. If there is not space at the selected school, students will be redirected in accordance with the procedure described above.

Other Intradistrict Open Enrollment

Formatted: Level 1

To implement Intradistrict Open Enrollment pursuant to Education Code 35160.5:

1. — Pre-K, 5th grade, 8th grade students/families and those who wish to change schools complete applications during the Intradistrict Open Enrollment window. Our process emphasizes neighborhood siblings first.
2. — The Superintendent or designee shall identify those schools, which may have space available for additional students for the following school year. A list of these schools and open enrollment applications shall be available online and at the Student Assignment and Bilingual Testing Office during the Intradistrict Open Enrollment Window period.
3. — Students of parents/guardians who submit applications to the district shall be considered for admission to their school of choice the following school year under the district's open enrollment policy.
4. — If the number of applicants exceeds the number of available spaces, a lottery process from the eligible applicant pool shall determine enrollment in a school of choice. The lottery will prioritize neighborhood students/siblings first, students with siblings who currently attend the school second, PI status of the student's neighborhood school third, and then have a random lottery for remaining applicants.
5. The Superintendent or designee shall inform applicants by mail their assignments from the lottery. The Student Assignment and Bilingual Testing Office will manage the appeal process. Students can be placed on a waitlist by appealing after the lottery. Students will only be placed on a waitlist if he/she lives in the neighborhood, has a sibling at the school, or has other extenuating circumstances that will be handled on a case by case basis. Those who appeal will be informed of their approval, denial or waitlisted status within three weeks of the appeal or within three weeks of the May enrollment deadline, whichever is later. After the enrollment confirmations occur in May at the school sites, students on a waitlist will be placed at their desired school as space becomes available.
6. Late applications, including transfer requests after the open enrollment window, for the following year will be treated within the appeal process. Transfer requests for documented safety reasons, family relocation, or PI status during the academic year will be handled by the Student Assignment & Bilingual Testing Office pursuant to Board Policy. All other transfer requests will be determined by the school's supervising Network Executive Officer.
7. Assigned applicants must confirm their enrollment by registering at their assigned school within the published May specified timeframe. Failure to do so will forfeit their assignment and allow placement of those active on the waitlist.

Once enrolled, a student shall not be required to apply for readmission. Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

(cf. 1312 - Complaints Concerning the Schools)

~~Other Intradistrict Open Enrollment—Exception—School Year
10/28/2008-09~~

~~For the 2008-09 school year, all families within any District overcrowded attendance area not placed at their home school will be redirected through the District Open Enrollment process to their next closest neighborhood school. (Board Resolution 0708-0135, 12/19/2007)~~

~~As a results of the foregoing for School Year 2008-09, Other Intradistrict Open Enrollment, To implement Intradistrict Open Enrollment pursuant to Education Code 35160.5,~~

~~Item 4 above is modified as follows:~~

~~4.—— If the number of applicants exceeds the number of available spaces, a lottery process from the eligible applicant pool shall determine enrollment in a school of choice. The lottery will prioritize neighborhood siblings first, other neighborhood students and re-directed students from overcrowded neighborhoods to a nearby school second, outside neighborhood students with siblings who will be attending the school for the following school year third, PI status of the student's neighborhood school fourth, and then have a random lottery for remaining applicants.~~

~~12/6/07; 12/19/07A~~12/6/07; 12/19/07A; 11/7/08A