

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H -  
College & Career Readiness Commission**

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-1408
Introduction Date	06/06/2023
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date** \_\_\_\_\_

**Subject** 2023-2024 Measures N and H – College and Career Readiness Commission – Work Plan & Meeting Calendar

**Action Requested and Recommendation** Adoption by Measures N and H – Commission of its 2023-2024 Measures N and H Commission Work Plan and Meeting Calendar.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- 2023-2024 Measures N and H Commission Work Plan & Meeting Calendar

Measures N and H - College and Career Readiness Commission

# 2023-2024 Work Plan

Legislative Mandate	Commission Deliverables	Timeline
<p>Review each high school’s School Quality Review findings, Balanced Scorecard results, and Education Improvement Plans.</p> <p>Submit school funding recommendations to the Board of Education.</p>	<ol style="list-style-type: none"> <li>1. Produce and disseminate Measure N Annual Report</li> <li>2. Monitor progress of Conditionally Approved school sites.</li> <li>3. Review and approve 2024-2025 Education Improvement Plans for all high schools.</li> <li>4. Forward Measure N and H funding recommendations to the Board of Education.</li> </ol>	<p>October 2023</p> <p>October – December 2023</p> <p>April - May 2024</p> <p>May - June 2024</p>
<p>Oversee the proper allocation and use of all parcel tax monies.</p> <p>Review annual independent audit reports.</p>	<ol style="list-style-type: none"> <li>1. Monitor High School Network’s progress toward implementing audit finding corrective actions if applicable.</li> <li>2. Review and approve 2022-2023 Unaudited Financial Statements.</li> <li>3. Review and approve 2022-2023 Budget Carryover Requests.</li> <li>4. Review and approve 2022-2023 Independent Auditor’s Report.</li> </ol>	<p>September – October 2023</p> <p>October 2023</p> <p>November 2023</p> <p>January 2024</p>
<p>Submit recommendations to the Board of Education for any new or modified policies and administrative regulations to ensure OUSD’s compliance with the requirements and intent of Measures N and H.</p>	<ol style="list-style-type: none"> <li>1. Develop, approve, and present recommendations to the Board of Education based on the Commission’s due diligence in overseeing Measures N and H implementation.</li> </ol>	<p>August 2023 - June 2024</p>



## Measures N and H - College and Career Readiness Commission

**2023-2024 Work Plan**

<p><b>Tuesday, August 22, 2023, 9AM - 1PM</b> Commission Annual Retreat</p>	<p><b>Tuesday, September 5, 2023, 5:00 - 7:00 PM</b> Scope of Work and Deadlines for 2022-2023 Audit</p>
<p><b>Tuesday, October 3, 2023, 5:00 - 7:00 PM</b> 2022-2023 Measure N Unaudited Financials 2021-22 Annual Report</p>	<p><b>Tuesday, November 14, 2023, 5:00 - 7:00 PM</b> 2022-23 Measure N Budget Carryovers</p>
<p><b>Tuesday, December 5, 2023, 5:00 - 7:00 PM</b> 2022-23 Measure N Budget Carryovers Progress of Conditionally Approved Schools &amp; 2024-25 Funding</p>	<p><b>Tuesday, January 16, 2024, 5:00 - 7:00 PM</b> 2022-2023 Independent Auditor's Report 2024-2025 Education Improvement Plan Template</p>
<p><b>Tuesday, February 6, 2024, 5:00 - 7:00 PM</b> Response to 2022-2023 Independent Auditor's Report</p>	<p><b>Tuesday, March 5, 2024, 5:00 - 7:00 PM</b></p>
<p><b>Tuesday, April 9, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations</p> <p><b>Wednesday, April 10, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations Commission Business</p> <p><b>Thursday, April 11, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations</p>	<p><b>Tuesday, April 16, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations</p> <p><b>Wednesday, April 17, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations Commission Business</p> <p><b>Thursday, April 18, 2024, 9:00 AM - 12:00 PM</b> 2024-2025 Education Improvement Plan Presentations</p>
<p><b>Tuesday, May 7, 2024 and Tuesday, May 21, 2024, 5:00 - 7:00 PM</b> 2024-2025 Education Improvement Plan Assessments &amp; Budget Recommendations</p>	<p><b>Tuesday, June 4, 2024, 5:00 - 7:00 PM</b> Annual Retreat Planning 2024-2025 Measures N and H Commission Work Plan 2024-2025 Charter School MOUs</p>



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