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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date June 23, 2022

Subject Revised 2022-2023 Measure G1 Grant Application

Ask of the Commission Approve the Revised 2022-2023 Measure G1 Grant Application for Bay Area Technology

Discussion Middle School Network is open to questions from the commission regarding the 2022-2023 Measure G1 Grant Application

Fiscal Impact The recommended amount is **\$69,035.23**. It's coming from resource 9332 - Measure G1.

Attachment(s) Grant Application attached.



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

2022-23 Measure G1 Proposal

Due: May 13, 2022

School Information & Student Data

School	Bay Area Technology School	School Address	8251 Fontaine Street Oakland, CA 94605
Contact	Cesley Frost	Contact Email	cfrost@baytechschool.org
Principal	Cesley Frost	Principal Email	cfrost@baytechschool.org
School Phone	510-635-7737	2021-22 CALPADS Enrollment Data (6-8 Oakland Residents Only)	154
Recommended Grant Amount¹	\$69,035.23	2021-22 LCFF Enrollment	111

Student Demographics (%)				Measure G1 Team	
English Learners	24.6 %	Asian/Pacific Islander	1.1%	Name	Position
LCFF	72%	Latinx	60%	Seth Feldman	Superintendent
SPED	15%	Black or African-American	34%	Cesley Frost	Middle School Principal
		White	1.7%	Ryan Hughes	High School Principal
		Indigenous or Native American	2.6%	Grace Shin	MS Teacher Leader
		Multiracial	.6%	Kristine Ilochi	MS Teacher

¹ Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

						Leader
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Chronic Absence				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
Student Population Overall	7%	3%	33%	> 8%
Asian/Pacific Islander	0	0	0	>8%
Latinx	2	12	27	>8%
Black or African-American	1	11	24	>8%
White	0	0	0	>8%
Indigenous or Native American	0	0	0	>8%
English Learners	1	0	12	>8%
Students w/ IEPs	0	5	12	>8%
Free/ Reduced Lunch Students	3	19	39	>8%

Metrics

(all data points are required)

Electives					
Metric	Area	2019-20	2020-21	2021-22	2022-23 Goal
Number of students taking elective courses.	Art	84	58	154	150
	Language	27	58	0	50
	Music	31	0	0	0
Number of students participating in non-course experiences (e.g. after-school program)	Art	115	44	83	111
	Language				
	Music				

Positive & Safe Culture				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
Connectedness on CHKS Survey				
Asian/Pacific Islander	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Latinx	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Black or African-American	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
White	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Indigenous or Native American	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
English Learners	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Students w/ IEPs	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Free/ Reduced Lunch	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys	School based annual student and parent surveys
Metric	2019-20	2020-21	2021-22	2022-23 Goal
Suspension Incidents				

Asian/Pacific Islander	0	0	n/a	0%
Latinx	5	1	n/a	0.4%
Black or African-American	13	0	n/a	0%
White	0	0	n/a	0%
Indigenous or Native American	0	0	n/a	0%
English Learners	1	0	n/a	0%
Students w/ IEPs	2	1	n/a	1.4%
Free/ Reduced Lunch	13	1	n/a	.3%

Student Retention from 5th Grade to 6th Grade				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
6th Grade Enrollment	52	52	56	50

Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
Parent Meeting (Advocacy and Community Outreach & Engagement)	9/28/21,2/23/22

Staff Engagement Meeting(s)	
Staff Group	Date
Middle School Grade Level Meeting (2021-2022 SY)	8/25,9/22, 10/6, 12/08, 1/26, 2/16, 3/23, 4/20

Proposed Expenditures

Guidelines

1. In the following sections, please discuss your team's plan to address the goals of G1:
 - a. Increase access to courses in arts, music, and world languages in grades 6-8.
 - b. Improve student retention during the transition from elementary to middle school.
 - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2021-22 Actual Expenditures

All Actual Expenditures		Budget Amount
1	BayTech staff to oversee Exploratory Wheel with outside agency staff	\$15,000.00
2	BayTech staff to teach digital design for 6 weeks - 2 times a SY	\$10,000.00
3	Art class supplies	\$9,373.00
4	Outside/contractor teachers (Art, Yearbook, Dance, etc.)	\$15,000.00
	Budget Total	\$49,373.00

Summary of 2022-23 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	World Language Teacher	\$25,000
2	Art Teacher	\$25,000
3	Art Supplies	\$9,035
4	Proposed Expenditures for Positive & Safe Culture - Staff	\$5,000
5	Proposed Expenditures for Retention of 6th Graders- Equipment and Supplies/Materials	\$5,000
	Budget Total (must add up to Recommended Grant Amount)	\$69,035

Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)			
Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	Budget Amount
World Language Teacher	50		\$25,000
Art Teacher	150		\$25,000
Art Supplies & Materials	150		\$9,035

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site?	Budget Amount
Based on the data, we see positive signs of the impact of our efforts to foster a positive culture and climate in support of students both holistically and academically. Key components of these additional efforts include a Daily Anchoring Program, the BayTech Bridge Program, Social Emotional Support, and Tier I SEL and Behavioral Supports. The funding for the 2022-2023 school year will be devoted to Counselors and staff devoted to the bridge program as well as the daily anchoring program.	Chronic absence, suspension, attendance rate, school survey results for community and positive climate	\$5,000.00

Proposed Expenditures for Retention of 6th Graders

Description of Proposed Expenditures	Budget Amount
<p>In accordance with the 2021-2022 Measure G1 Grant, for 2022-2023, Bay Tech will implement the BayTech Summer Bridge/Camp program that will prepare students for the 2022-2023 school year by setting the guidelines and format of a safe and positive school culture which will lead to retention, decreased referrals to the office, and increase in attendance, and positive behaviors. BayTech will provide a Summer Bridge Program, “ Summer Camp” during the summer for our incoming sixth and seventh graders for two weeks with a focus on study skills, scholar expectations, and fun camp activities. • <u>Team Building activities</u> • <u>Enrichment Activities</u> • High School students as Camp Leaders • Diagnostic testing, orientation, school tours • Field trips • Study skills and Scholar expectations. Bay Tech will purchase equipment that will support the summer bridge plan.</p>	<p align="center">\$5,000.00</p>
<p>Bay Area Technology School will provide a safe environment and supportive learning opportunity that will focus on physical, social-emotional needs, and supporting the whole students through a summer camp program that will take place during the summer of 2022, This program will be organized and conducted by Bay Area Technology Staff and Junior Leaders to meet the necessary adult:student ratio for all students participating. The camp will emphasize the emotional learning of students. Staff will be trained in restorative practices, diversity and equity, as well as on classroom management strategies. Bay Tech's Summer Camp will engage student participants in activities that promote collaboration and introduce students to a variety of educational experiences. Activities will include a variety of hands-on activities that promote social emotional learning, literacy, communication, collaboration, critical thinking, and overall care. Activities will include athletics, art, music, outdoor education, STEAM, public speaking, and homework help. The Summer Camp Program will provide students with an opportunity to contribute to the program design and provide access to leadership roles. Students will be given choices regarding which activities to engage in and complete each day based on their individual interests. All students will share and engage with others in the community circle and during daily check-ins and reviews. Student voice and surveys will allow for students to provide input and reviews. Summer Camp will support the well being and healthy lifestyles of students through physical activity, nutrition education, healthy meals, team building and outdoor education. Students will have options to participate in various organized and developmental enrichment activities, outdoor play, outdoor education and healthy meal preparation and planning. The outdoor education activities will increase student awareness of local natural environments and encourage healthy exploration of the natural world. Students will receive meals from the BayTech nutritional department and have opportunities to participate in nutrition education classes and workshops. Various gardening activities will be available to all students.</p>	

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).



Grade Level Meeting

Wednesday Mar 23, 2022 at 2:00 pm

Location: Ms. Ilochi's Room (rm. 48)

Ilochi	
Meeting ID: 821 8920 1092 Passcode: 8bgcjF	https://us02web.zoom.us/j/82189201092?pwd=Y1FMSVJ6VHdXYnVrc2QzZ2hpSk4vQT09

Facilitator: Ms. Frost

Note Taker: Ms. Shin

Time Keeper: Ms. Ilochi

Attendees: Frost, Ilochi, Shin, Norman, Ramirez, Lane, Coleman, Smith

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. **WASC & Measure G1:** Collaborate to update Category E.
 - a. Please complete any needed training on the CAASP/TOMS to be prepared for SBAC testing administration.
 - i. [Hard copy available to sign \(affidavit\)](#)
 - ii. [Ask about training? Where is the training available for teachers to complete? \(Hughes? Frost?\)](#)
 - b. Please administer an SBAC practice test in ELA and math for students before actual SBAC testing which will be April 18th-22nd for grades 6, 7, 8 and 11.
 - c. Test Preparation for Science, Math, and ELA: March 28th-31st and April 11th-15th
 - d. Physical Fitness Test: April 11th-15th
 - i. [Still working on the schedule \(will be facilitated through the P.E. class\)](#)
 - ii. [Students may be pulled out during class time to complete the physical fitness test \(Lane\)](#)
2. ELPAC Update: Ms. Frost will relay.
3. Reminders

- a. Please be at your doors during the passing period.
 - i. [To monitor the hallways](#)
- b. If a student is in your classroom who is not on your roster, please contact the office (either via phone or email)
 - i. [Office Phone Number: 510 - 382 - 9932](#)
 - ii. [Technical support: helpdesk@baytechschool.org](mailto:helpdesk@baytechschool.org)
 - iii. [Attendance support: attendance@baytechschool.org](mailto:attendance@baytechschool.org)
- c. Please do not allow your students to leave your classroom within the first 10 and last 10 minutes of class (10/10 Rule).
- d. If a student leaves your class for any reason with your permission, they MUST have a pass stating what class they are coming from, where they are going, what time they left your class and why.
- e. Check students for uniform compliance as they enter your class. If a student is out of dress code, please write a note and either send them to the office, or contact the office and we will come to collect the student.
 - i. [No Free Dress Pass, it's hard to monitor all students and passes can be given to other students, etc](#)
 - ii. [Reality that there are students who do not want to go to their prospective first period classes because of the dress code; focus and emphasize the importance that students are **here** - on campus!](#)

Recap of Timeline for Returning, Agreements and Contracts at Baytech:

1. **Feb 7th:** Intent to Return forms are emailed out
 - o Yes, No, Maybe
2. **Feb 7th - March 4th:** Intent to Return Follow-up Meetings (if requested per the intent to return forms)
3. **March 4th:** Intent to Return forms are due
4. **March 7th - March 11th:** Intent to Return Follow-up Meetings Cont. (if requested per the intent to return forms)
5. **March 15th:** Contracts will be sent out for qualifying staff
 - o Must have worked at BayTech for at least 2 full school years
 - o Fully Cleared Credentialed (CLEAR)
 - o No incident reports or write-ups on file for 2 years (or the prior year)
6. **March 15th - April 11th:** 2021-2022 School Year Agreements will be sent out via email
 - o [Our benefits section had mistakes, so there will be updates on the contract](#)
 - o [Ms. Ilochi will contact Ms. Emig about the updated contracts](#)

7. **April 11th - May 12th:** Meetings regarding agreements if requested


Please use the following to request information:

- **Office Phone Number:** 510 - 382 - 9932
- **Technical support:** helpdesk@baytechschool.org
- **Attendance support:** attendance@baytechschool.org

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1-Apr	8-Apr	Spring Break (No School)
16-Apr		Saturday School
22-Apr		End of 3rd Grading Period
25-Apr		Progress Report #3
27-Apr	29-Apr	Parent/Teacher/Student Conferences
30-Apr		Saturday School

April 2022

 **Lori Smith** 1:54 PM (26 minutes ago) ☆ ↶ ⋮

to Kristine, me, Lilly, Paul, Roger, Kaleb, Steve, Carlos, Cody, Jessica, Matthew, Sherman, C ▾

Hello 9th Period Teachers,

The Peer Mentoring class has been working on a skit regarding Sexual Harassment to help address concerns raised by middle school. We would like to have them present to each of your classes during the 9th period beginning March 25th-March 31st. The presentations will only take about 5 minutes (including introductions, questions and handout). *We won't have them come within the first or last 10 minutes of your classes.*

The focus is on briefly introducing the topic and importantly, showing students how they can advocate for themselves to get the student to stop.

If, however, a student later expresses concerns to you about a situation that has happened to them, please follow up and refer the student to myself or Mr. Ramirez and we will follow up.

FYI:

Upcoming Important Dates

- Sixth Grade Field Trip: 4/15 (20 select students)
- Saturday School 9am-12pm: 4/16
- SBAC Testing (Grades 6-8; 11): 4-18 through 4-22
- End of 3rd Grading Period: 4/22
- Progress Report #3: 4/25
- Sports Banquet: TBD

Next meeting

- **All Staff Meeting: Wednesday, March 30th at 2 pm in Rm. 410**

Parent Meeting Script for Tuesday, September 28th, 2021.

Facilitator: Jumoke Hinton

Translators: Ms Coleman, Mr Rameriez , Jennifer Davis

Attendees: Michael McDaniel, Ryan Hughes, Brandi Owens, Cesley Frost, Jumoke Hinton, Lily Coleman, Antonio Ramirez, Jennifer Davis, Caitlin Emig, Ana Silva, Ebony Avery

<p>7 mins Introductions Agenda</p>	<p>Bay Tech staff introduction Bay Tech Parent Board member Reps Share your role and responsibility on the board in representing BayTech parents</p>	<p>Thanks for participating tonight. Thank you for trusting us with your children Utilize the chat to put your name and child's grade</p>
<p>Group Agreements: Zoom Protocols</p>	<p>Mute yourself when you aren't talking Please try to find comfort with being on camera. There is a Raise Hand in the Chat icon please use the Chat ask question in your own language - there will be someone monitoring the chat Asked to go into groups to accommodate language needs</p>	<p>Any difficulties people will be watching the chat Organize ourselves around break out groups for language needs Three translators at the beginning of the meeting 2 translators after the first 20 mins</p>
<p>15mins COVID 19 Mental Health and Safety School Culture</p>	<p>Successful administering COVID 19 protocols and guidelines on campus. Principal Frost is the lead for BayTech.</p>	<p>Dr. Smith and Mr. Rameriz share the status of school culture and climate Announce: Health and Vaccination Pop-Up Sept 30th on Basketball Courts sponsored by Rudsdale and La Clinica and ACDH https://mail.google.com/mail/u/2/#search/health+fair?projector=1</p>
<p>15mins Academic Goals</p>	<p>Every child will grow 2 full years in ELA and Math as measured by our 3x a year I-Ready Assessment. BayTech will re-designate 20% of its long-term English language Learners. 1. BayTech will have a 95% UC A-G graduate rate for all students and all subsets of students.</p>	<p>Parents review the goals. Further, engage the educators and administration on making the goals SMART and Equitable What are the activities or inputs the staff administrators and even parents are responsible for to ensure successful student outcomes? Parents can learn about the assessments</p>

	<p>2. 9th Grade D and F's in ELA, Math, Science, and Spanish will be reduced by 25% from last year.</p> <p>3. 75% of the senior class will apply to one college.</p> <p>50% of the 8th-grade class will be reading at or above grade level by the end of the year, 8th graders who scored at the third grade or below the level on the first I-Ready assessment will be reading at the 6th-grade level.</p> <p>35% of the 8th-grade class will be at or above grade level in math by the end of the year, and</p> <p>8th graders who scored at the third-grade level or below on the first I-Ready assessment will be reading at the 6th-grade level.</p>	<p>Parents can learn about the baseline data Where are studnets at curretnly and where to we want them to grow and by when</p> <p>Parents can share what expectations they have the students academic outcomes</p> <p>file:///Users/jumokehinton/Desktop/BAY%20TECH%20diagnostic-results_reading_bay-area-technology-sch_09272021.pdf</p> <p>file:///Users/jumokehinton/Desktop/BAY%20TECH%20diagnostic-results_math_baarea-technology-sch_09272021.pdf</p>
<p>15mins Oakland Undivided Tech Survey</p>	<p>Oakland Undivided is a partnership with OUSD, Oakland Charter Schools, the Mayor's Office, the City of Oakland, and the Oakland Tech Exchange. We are ordering new Chrome Books, iPads, and Hot Spots to support remote learning that needs to happen at home and special programs like reading and accelerating</p> <p>Oakland Undivided referred BayTech to technology consultants that have written two grant applications to get personal devices for the all students - take home and in class devices for special programs. Every household has the ability to engage in New Chromebooks, Hot Spots, iPads We really want to be sure ev https://techexchange.tfaforms.net/3</p>	<p>Utilize the chat Provide the link Ask people to complete during the meeting if they haven't.</p> <p>Please complete the https://techexchange.tfaforms.net/3</p>

<p>15mins Resources: Elementary and Secondary Schools Emergency Fund (ESSER), Title 1, BayTech Friendraiser, Measure G1 (OUSD)</p>	<p>The Federal Government support of the Nations School as a result of COVID19 Ms. Frost will be submitting BayTech ESSER III. The plan is expected to have parent and community input. We will plan future meeting for input.</p> <p>BayTech Friendraiser launched during the Summer</p> <p>The Measure G1 grant provides elective classes to the MS students. Goals of the Measure</p> <ul style="list-style-type: none"> ● Increase access to courses in arts, music, and world languages in grades 6-8 ● Improve student retention during the transition from elementary to middle school ● Create a more positive and safe middle school learning environment <ul style="list-style-type: none"> - BT is restricted in offerings due to shared campus and limited teaching staff - Student survey to come out soon (students has requested Spanish and LOVE art) 	<p>Frequently Asked Questions (FAQ)</p> <p>https://www.cde.ca.gov/fg/cr/esseriifags.asp</p>
<p>Next Steps Meeting</p>	<p>Follow Up Meetings will be organized on all of the topics today. In addition we want topics generated by the parent body of BayTech.</p>	<p>BT Parent Groups Technology (JH/RH) Academic Progress (JH) Climate and Culture Community Building (Dr Smith) Resource Development (Ms Frost/JH)</p> <p>Which Group would you like to join? Which group would you like to help lead? Are you interested in Leadership Training through FIA</p>
<p>When is a good time to meet?</p>		<p>In Chat Does the 6pm time work Is Tuesday a good day?</p>

ALL SCHOOL: Every child will grow 2 full years in ELA and Math as measured by our 3x a year I-Ready Assessment.

BayTech will re-designate 20% of its long-term English language Learners.

HS:

1. BayTech will have a 95% UC a-g graduate rate for all students and all subsets of students.
2. 9th Grade D and F's in ELA, Math, Science, and Spanish will be reduced by 25% from last year.
3. 75% of the senior class will apply to one college.

MS.

50% of the 8th-grade class will be reading at or above grade level by the end of the year, and those who scored at the third grade or below level on the first I-Ready assessment will be reading at the 6th-grade level.

35% of the 8th-grade class will be at or above grade level in math by the end of the year, and those who scored at the third grade or below the level on the first I-Ready assessment will be reading at the 6th-grade level.

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday Feb 16, 2022 at 2:00 pm

Location: Rm. Ms. Shin's Room

SHIN

Meeting ID: 348 670 1014

Passcode: Y880Dd

<https://us02web.zoom.us/j/3486701014?pwd=dnN5ZHJpOFRzSFJlWnpSbWRrdEhodz09>

Facilitator: Ms. Shin

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Paragon, Shin, Frost, Lane, Ah, Norman, Ilochi, Coleman, Smith, Daniel,

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. How do you welcome students to the classroom/learning space?
 - a. Lane - greeting them at the door, reminding to put cellphones and airpods away, ask questions about the weekend, share and talk together as a class
 - b. Ah - say hello by each student's name, check-in with students, generally start the class with announcements/talk about the weekend; Funny Fridays (3 jokes)
 - c. Shin - Do Now (engaged with quiet activities right away), Tea Time (sharing with one another)
 - d. Norman - talks and checks-in with individual students; making connections with students on a daily basis
 - e. Taking ownership of the fact that students enjoy coming to BayTech
2. [WASC](#) & Measure G1
 - a. Filled out section E
 - b. Electives for next year (depends on the grant and master schedule/teacher availability as well as classroom-shared space)
3. i-Ready Data Analysis
 - a. 1-1 meetings/Zoom
 - b. Learning more about how to look and read the data provided by i-Ready based on the diagnostics; importance of data chat with students to keep them accountable and informed
 - c. Ms. Ah met to discuss how to help students transition out of her reading class
4. Science Fair/Open House

- a. Science Fair: March 12, 2022: entire school event, both MS and HS, (similar to STEM expo), COVID-19 friendly, 100 different experiments/demonstrations, HS -experiments, MS - demonstrations, judged by staff, students receiving items/materials
 - b. Gym: Open House in-person, food, games, participation, structure not set yet
 - c. March 7 - 11: collaborating with students to help them prepare for the Science Fair (keep track with rubric)
5. 8th Grade Parent Meeting
 - a. [Slides](#)
 - b. Remind students of the meeting (next Tuesday, 2/22)
 6. Saturday School
 - a. Reminding students to come to Sat. school to get support
 7. How to support students in the After School Program
 - a. CAL tutors; tell Ms. Akua that if they need to work on something, they will work on it during after school, communicate with Ms. Akua!
 8. Independent study/zoom
 - a. More and more students are requesting independent study, please make sure your Zooms are open
 - b. Post Zoom links in Google Classroom
 - c. Let Ms. Frost and Ms. Rose know if student is requesting independent study
 9. No students out of class first ten and last ten minutes of class
 10. [BayTech Athletes Bylaws](#)
 11. [Black History Month - College Shirt Activity](#)
 - a. Eagle period activity
 - b. Remind in Google Classroom to wear college shirts

Upcoming Important Dates

- 2/28-3/4: ELPAC testing
 - 3/7 - 3/11: Make up testing
- 3/5: Saturday School (9am-12pm)
- 3/11: End of 2nd grading period
- 3/14: Progress Report #2
- 3/16-3/18: Parent Teacher Conferences
- 3/19: Saturday School (9am-12pm)
- 3/12: Science Fair & Open House (1pm-2pm)
- 4/1-4/8: Spring Break (No School) 🌸
- **4/18-4/29: CAASPP Testing**
- 5/2-5/6: 3rd i-Ready Diagnostic Test

Next meeting

- Staff Meeting: Wednesday Feb 23, 2022

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday Jan 26, 2022 at 2:00 pm

Location: Rm. 50

Facilitator: Ms. Shin

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Frost, Coleman, Norman, Lane, Ah, Smith, Shin, Ilochi, Padagon,

Zoom Link

Meeting ID: 348 670 1014
Passcode: Y880Dd

<https://us02web.zoom.us/j/3486701014?pwd=dnN5ZHJpOFRzSFJjWnpSbWRrdEhodz09>

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. WASC
 - a. [ACS Template](#) for upcoming WASC visit
 - i. March 2023
 - ii. Complete the document by December 2022
 - iii. Working collaboratively on the WASC documentation for BayTech
- 2. Measure G1**
 - a. Carry-over money for purchasing cameras. This comes from the 2021 school year. Purchasing iPads and needed programs.
 - b. Yearbook? Photography? Athletic equipment?
3. I-Ready ongoing grade level/class competitions
 - a. Monthly competitions for **Eagle** periods - reward would be ice cream or pizza
 - i. Time-on-task
 1. Most minutes done
 - ii. i-Ready Lessons
 1. Most lessons passed (67% is still passing)
 - iii. Monthly competitions - first focusing on time-on-task then the number of lessons passed
 - iv. i-Ready Eagle period competition board, update and keep track of scores (Leadership)
4. Reading Period
 - a. Continuing to stay with our first period classes
 - b. [Announcements](#) to share with our reading period/first period class
 - i. Daily morning announcements (e.g. blue/orange day)
5. Open House
 - a. [Schedule](#) for Open House
 - b. Create your Teacher [Slide](#)
 - c. [RSVP Link](#)
6. Reminders for Classroom/Student supervision
 - a. Welcoming students in and staying in front of your door
 - b. Teach from bell-to-bell and keep students supervised

- c. Open your doors promptly during passing period
 - d. Supervising students during passing period
 - e. Keeping your swivel on for students who are not coming consistently
 - f. Making a classroom culture where there is no room for horseplay!
 - g. Let Ms. Frost know if you need support
7. Kindness Campaign
- a. Communicating with staff and admin about students; keeping track and supervising

Actions Taken

- 1.

Next Steps

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Upcoming Important Dates

- Virtual Open House @11am (1/29)
- Saturday School @9am - 12pm (2/5)
- Parent-Teacher Conferences (2/9 - 2/11)
- Science Fair @TBD (3/12)

Next meeting

- Staff Meeting: Wednesday Feb 2, 2022

2021 Student Survey Results for Elective Requests

27 responses

Person added



Accepting responses

Summary

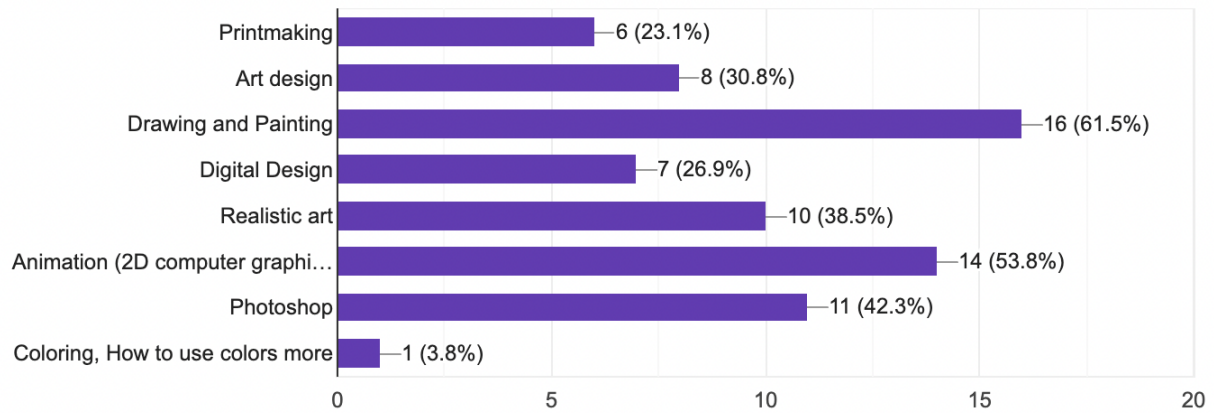
Question

Individual

Are there are any specific art classes or art topics you would like to explore?

Copy

26 responses



BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday December 8, 2021 at 2:00 pm

Location: Rm. 48

Facilitator: Ms. Ilochi

Note Taker: Ms. Shin

Time Keeper: Ms. Ilochi

Attendees: Ms. Ah (Zoom), Mr. Smith, Coach Lane, Ms. Ilochi, Ms. Coleman, Ms. Shin

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. WASC & Measure G1
 - a. Possibility of receiving more chromebooks
 - b. Students completed survey for electives
2. MS Finals Information
 - a. Next week Thursday and Friday (16th-17th)
 - b. Waiting for more information
 - c. **MS Dec 16th** Final 1: 8:40-9:30, Final 2 9:35-10:25, Final 3 10:30-11:20
 - d. **HS Dec 16th** Final 1: 8:15-9:50, Final 2 10:05-11:50, Lunch 11:50-12:15 Final 3 12:15-2:00
 - e. MAKE UP FINALS 12 pm for MS and 2pm for HS
 - f. **MS Dec 17th** Final 1: 8:40-9:30, Final 2 9:35-10:25, Final 3 10:30-11:20
 - g. **HS Dec 17th** Final 1: 8:15-9:50, Final 2 10:05-11:50
 - h. Make Up Finals MS 12pm HS 12pm
3. Pep Rally Fri. 12-10-21 for MS at 1:15 pm.
 - a. Please escort your class to the gym for pep rally on time
 - b. Please monitor your class during the pep rally
4. Food Drive Update
 - a. Still going on until Dec. 10th (Friday)
 - b. Picked up by tomorrow Dec. 9th
5. High School Cross-Curricular Collaboration
 - a. Are we going to reschedule?
 - b. No update until Mr. Rice and Ms. Shin touch base

Actions Taken

1.

Next Steps

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Upcoming Important Dates

- Vaccination Clinic 12-9-21 @1pm
- Saturday School 12-11-21 @9am-12pm
- Final Exams 12-16-21 and 12-17-21
- End of fall semester and grading period 12-17-21
- Winter Break 12-20-21 through 1-3-22 ❄️🌨️🎁

Next meeting

- Staff Meeting: Wednesday 1-15-22

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday Oct 6, 2021 at 2:00 pm

Location: Rm. 50

Facilitator: Ms. Shin

Note Taker: Ms. Ilochi

Time Keeper: Ms. Shin

Attendees: Ms. Ilochi, Ms. Shin, Ms. Williams, Ms. Coleman, Mr. Lane, Mr. Smith, Dr. Smith, Ms. Ah, Ms. Frost

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. WASC (Ms. Frost)
2. Measure G1 - MS electives (Ms. Frost)
 - a. Windows, doors, mirrors
 - b. Do students want a Spanish Elective?
3. CARE referrals
 - a. When to make one
 - i. Absences
 - ii. Behavior concerns
 - iii. Grades
 - iv. Low i-ready scores
4. i-Ready Activities Tracking
5. YUP tutoring
6. STOP it notifications
7. ESSER III
8. Citizenship procedures:
 - a. Call must be made to the office before sending students out of class
 - i. **510-650-6680** (call or text office phones are down)

Office phones are down - Contact info

Hello,

Unfortunately, our office phones are down at the moment. Please call or text 510-650-6680 for immediate assistance. This will be the permanent alternate office number.

9. Parent Teacher Conferences
 - a. [Google Spreadsheet](#)

10. Reading Period

- a. [Google Spreadsheet](#)

11. Lesson Plans

- a. [Google Spreadsheet](#)

Actions Taken

1. Staff has been made aware of WASC info.
2. Staff has been made aware of Measure G1 info.
3. More CARE referrals need to be made for students. Mr. Ramirez sent a Google Form of the CARE referral.
4. YUP: Mr. Lane had a good idea to take some class time to show kids how to go on YUP and appropriately interact with the tutor. Please mention YUP tutoring to parents at PTC's. Also, encourage parents to take the tech survey.
5. Stop It: Dr. Smith said there is an info video for parents and students to watch about the app.
6. ESSER III (Ms. Frost) It's funding Baytech receives in response to COVID. Need to use it for more services to help students (anything that is in response to the COVID slide). Need more guidance counseling for students. Full chromebook cart in each middle school classroom request. Intramural request.
7. Please make sure that you call the office before sending a student out to go there.
8. PTC: Students on list high priority for parent contact for a conference. Log on the spreadsheet please. There is a confirmation template in English and Spanish to use that includes correct Zoom links.
9. Reading Period: Please be careful to only mark points for your students on the spreadsheet. Please don't accidentally delete another teacher's grades for their students. Aeries needs to be looked at (possible glitch?) on Reading Period grades showing F's for multiple students. Parents have been concerned and inquiring to teachers about that. Please go ahead and delete the Reading Period grades due to the errors. The Reading Period grade is to be infused into the student's ELA grade.
10. Lesson plans: Please update lesson plans per Ms. Frost request. There is a spreadsheet with a simplified template on what she is looking for in your lesson plans. Lesson plans should be per subject(s) taught. Please have plans turned in by Friday every week.

Next Steps

- Follow up on actions taken next grade level meeting

Upcoming Important Dates

- 10/13 - 10/15: Parent Teacher Conferences
- 10/11: Indigenous People Day (School in session)
- 10/11: Progress Report #2
- 10/16: Saturday School (9am-12pm)
- 10/29 - 11/1: Fall Break, No School 🎉
- 10/30: Saturday School (9am-12pm)

Next meeting

- Staff Meeting: Wednesday Oct 20, 2021

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday Sep 22, 2021 at 2:00 pm

Location: Rm. 48

Facilitator: Ms. Ilochi

Note Taker: Ms. Shin

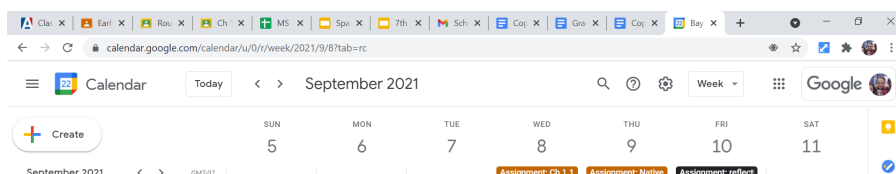
Time Keeper: Ms. Shin

Attendees: Frost, Ah, Coleman, Norman, Madsen, Shin, Smith, Ilochi, Lane

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. WASC & Measure G1
 - a. All students should know the learning outcomes (EAGLE)
 - b. [PTC Spreadsheet](#)
 - i. 20+ students attended
 - ii. 17+ students attended (7th&8th)
 - iii. 8 students (Coleman)



- iv. Interventions: communication was all logged into aeries, emails were sent to follow-up with no-show parents/guardians, phone calls were made and meetings were rescheduled
 - c. Lesson Plans should be included in Google drive
 - i. Ms. Shin will send out a template (next week)
- 2. Kindness Campaign (Dr. Smith)
 - a. Month of October, national bullying prevention month
 - b. Kindness within the school and in the community/home
 - c. Reason: enforcing the importance of being kind
 - i. Ms. Ilochi's positive behavior referrals and raffles; rewarding students for good behavior
 - ii. Ms. Coleman's kindness activities from Edtopia; (ex) acknowledging adults on campus
- 3. Awards/Incentives
 - a. Designate the first Wednesday of the month to recognize students
 - i. Perfect Attendance
 - ii. Most improved/progress?
 - iii. Schoolwide recognition? Citizenship?
 - iv. Good job postcards
 - v. Fill out this [Google Form](#) to include ideas
- 4. Reading Period
 - a. Ideas to support each other
 - b. Reading period is a grade
 - c. Reminding students that reading period is part of the grade in ELA
 - d. Breakfast club concerns
 - i. Students should be eating during eating period
 - ii. Enforcing rules for coming inside the cafeteria (8:10am and the door is closed, breakfast is done)
 - iii. Supervision is difficult because lack of staffing
- 5. Dress Code Violations
 - a. Frost organized BayTech shirts by size
 - b. Fix dress codes during reading period
 - c. Send students with extreme violation to Ms. Frost & Mr. Ramirez at the **end** of reading period to go to the office
 - d. **All teachers** should be checking dress codes during **first period**
- 6. MS Expectations
 - a. Hand signals
 - b. Lining up students procedures

- c. Entering the classroom quietly and appropriately
 - d. Middle School reminders? (Ms. Ah rough draft)
7. Disciplinary Steps/Consequences (Dr. Smith)
 - a. System in place?
 - b. Students who need detention (Saturday School)
 - c. Making sure all issues are being logged into Aeries
 8. Student Support in Classrooms
 - a. Lack of staffing at the moment, looking for staff!

Actions Taken

1. WASC (parent engagement) and Lesson planning, EAGLES, engagement and assessment techniques/strategies/data
2. Measure G1 (need a teacher for computer science)
3. Leadership and Student Council assist with Kindness Campaign (possibly infuse intramural points also as motivation and incentive to being kind?)
4. Adopt some best practices for awards/incentives in class and also schoolwide systems set
5. Remind students of expectations
6. Violators report to either Ms. Frost or Mr. Ramirez at the end of Reading Period (MS)
7. Reinforce expectations, procedures, charts, be consistent

Next Steps

- Follow up on actions taken next grade level meeting

Upcoming Important Dates

- 9/30 Hispanic/Latinx Heritage Celebration
- 10/2: Saturday School (9am-12pm)
- 10/16: Saturday School (9am-12pm)
- 10/29 - 11/1: Fall Break, No School
- 10/30: Saturday School (9am-12pm)

Next meeting

- Staff Meeting: Wednesday Oct 6, 2021

Random acts of kindness weeks

Kindness in your classroom- e.g., write post it notes to everyone in the classroom

Kindness in your school-e.g., sit with someone new; Make posters for the school that highlight kindness towards one another, use sidewalk chalk to write positive messages around the school (supervised of course); working in the garden

Kindness in your home-e.g., reading to a sibling; help cook; don't complain about anything for a week; write thank you notes to neighbors or family members
Kindness in your community- e.g., can food drive; write thank you notes to staff;

Check out other ideas by googling Random Acts of Kindness ideas
Have leadership students generate their own ideas

BAYTECH



Bay Area Technology School
8251 Fontaine Street
Oakland, CA 94605

Grade Level Meeting

Wednesday Aug 25, 2021 at 2:00 pm

Location: Rm. 48

Facilitator: Ms. Shin

Note Taker: Ms. Ilochi

Time Keeper: Ms. Shin

Attendees:

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share any positive experiences with students so far?
 - a. Staff Support - We are here for you!
2. Reminders:
 - a. Staff and Student Dress Code
 - b. College T-Shirt Days on Weds
 - c. Cell Phone Policy
 - d. Gradebooks - Aeries Sync
 - i. Weighted scores
 - e. i-Ready Activities
 - i. Coleman: Clever
 - f. WASC

g. Measure G1- MS electives

- h. Student Recognition
- i. Virtual Back to School?

3. Announcements:

- a. Recruiting High School Homework Club Teacher
- b. Club Facilitator Volunteers?
- c. Saturday School: i-Ready Diagnostics (8/28)

4. Collaborative Lessons: Ideas for 6th? 7th? 8th?

- a. Pair/trio up per grade level (eg: 6th grade ELA and World History; 7th grade math and science; 8th grade US History and math)
- b. [Create interdisciplinary lessons](#)

Actions Taken

1. Think of ideas for collaborative lessons per grade level, pair/trio up and brainstorm.
2. Begin adding grades to the gradebook for the first grading period.

Next Steps

- Spend our time preparing for Parent Teacher Conferences.

Upcoming Important Dates

- 9/1: i-Ready PD
- 9/2: Ms. Ilochi's Birthday 🎂
- 9/3: End of 1st Grading Period
- 9/6: Labor Day (No School!) 🎉
- 9/7: Progress Report #1
- 9/8-9/10: Parent Teacher Conferences
- 8/28: Saturday School (9am-12pm)

Next meeting

- Staff Meeting: Wednesday Sep 8, 2021