

5/30/2008 Board SCAA: Draft Administrative Regulations on Enrollment Priority
Scenario D

~~OAKLAND UNIFIED SCHOOL DISTRICT~~

~~AR 5116.1 – Intradistrict Open Enrollment~~

Intradistrict Open Enrollment
Students

Enrollment under the No Child Left Behind Act

The Intradistrict Open Enrollment window allows all students in program improvement, corrective action or restructuring schools an opportunity to transfer to another OUSD school. The application for Intradistrict Open Enrollment allows for specific mention of this provision.

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School Grounds that becomes dangerous for a student

Within a reasonable amount of time, not to exceed 10 days after notification that a student becomes the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. The Superintendent or designee shall consider the student's needs and parent/guardian preferences in making the school assignment. If the parents/guardians choose to transfer their child, the transfer shall be completed as soon as practicable.

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After learning that a school has been designated as "persistently dangerous," within a reasonable amount of time, the Superintendent or designee shall notify parents/guardians of the school's designation and of their option to transfer.

(cf. 0450 - Comprehensive Safety Plan)

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. Upon assignment, the transfer shall be completed as soon as possible. If parents/guardians decline the assigned school, the student may remain in his/her current school.

This temporary transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous."

Neighborhood Siblings

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~~Pursuant to district policy, all siblings have the priority to attend the school that their sibling is currently attending in order to keep families together. Pursuant to district policy, all students have priority to attend their neighborhood school.~~ Pre-K, 5th grade and 8th Grade families must participate in the

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Intradistrict Open Enrollment process for the following year by completing an application for their neighborhood schools within the open enrollment window. Upon assignment, they must confirm their enrollment at the school site by the May confirmation date or forfeit their assignment. Priority is given first to students who already have a sibling attending the school. Second priority is given to neighborhood residents. Any schools that have available space after these priorities can receive additional students from outside of the neighborhood through the Intradistrict Open Enrollment process. ~~Priority is given first to neighborhood siblings, then other neighborhood students. Any schools that have available space can receive students from outside of the neighborhood through the Intradistrict Open Enrollment process.~~ Intradistrict Open Enrollment priorities will be considered after the siblings of the school's existing students, residents without siblings who live in the neighborhood and residents who reside within an elementary school's mega boundary as defined by Board policy who have been re-directed from their overcrowded neighborhood school. ~~Intradistrict Open Enrollment priorities will be considered after those residents who reside within district boundaries.~~

Other Intradistrict Open Enrollment

To implement Intradistrict Open Enrollment pursuant to Education Code 35160.5:

1. Pre-K, 5th grade, 8th grade students/families and those who wish to change schools complete applications during the Intradistrict Open Enrollment window. Our process emphasizes siblings first. ~~Our process emphasizes neighborhood first.~~
2. The Superintendent or designee shall identify those schools, which may have space available for additional students for the following school year. A list of these schools and open enrollment applications shall be available online and at the Student Assignment and Bilingual Testing Office during the Intradistrict Open Enrollment Window period.
3. Students of parents/guardians who submit applications to the district shall be considered for admission to their school of choice the following school year under the district's open enrollment policy.
4. If the number of applicants exceeds the number of available spaces, a lottery process from the eligible applicant pool shall determine enrollment in a school of choice. The lottery will prioritize neighborhood and non neighborhood siblings first, neighborhood students without siblings second, students residing within the elementary school's mega boundary as defined by Board policy who have been re-directed from their overcrowded neighborhood school, PI status of the student's neighborhood school and random lottery for remaining applicants.

~~The lottery will prioritize neighborhood siblings first, other neighborhood students second, re-directed students from overcrowded neighborhoods to a nearby school third, outside neighborhood students with siblings who will be attending the school for the following school year fourth, PI status of the student's neighborhood school fifth, and then have a random lottery for remaining applicants.~~

5. —The Superintendent or designee shall inform applicants by mail their assignments from the lottery. The Student Assignment and Bilingual Testing Office will manage the appeal process. Students can be placed on a waitlist by appealing after the lottery. Students will only be placed on a waitlist if he/she lives in the neighborhood, has a sibling at the school, or has other extenuating circumstances that will be handled on a case by case basis. Those who appeal will be informed of their approval, denial or waitlisted status within three weeks. After the enrollment confirmations occur in May at the school sites, students on a waitlist will be placed at their desired school as space becomes available.

6. —Late applications, including transfer requests after the open enrollment window, for the following year will be treated within the appeal process. Transfer requests for documented safety reasons, family relocation, or PI status during the academic year will be handled by the Student Assignment & Bilingual Testing Office pursuant to Board Policy. All other transfer requests will be determined by the school's supervising Network Executive Officer.

7. —Assigned applicants must confirm their enrollment by registering at their assigned school within the published May specified timeframe. Failure to do so will forfeit their assignment and allow placement of those active on the waitlist.

Once enrolled, a student shall not be required to apply for readmission. Any complaints regarding the selection process shall be submitted to the Superintendent or designee.
(cf. 1312 - Complaints Concerning the Schools)

5/28/2008