

Board Office Use: Legislative File Info.	
File ID Number	19-0897
Committee	Facilities
Introduction Date	4-25-2012
Enactment Number	12-1200
Enactment Date	4-25-12 JS



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date April 25, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

	NAME	AMOUNT	FUND NAME	P.O.	LOCATION	DATES	CITY
12-0897	Alameda Electrical Distributors	\$5,272.30	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-1-2012	Alameda
11-2575	C&C Development & Associates	\$8,679.58	Fund 35	P.O.	Downtown Educational Complex Relocation	8-15-2011 thru 12-31-2011	Oakland
12-0898	California Business Systems	\$206.73	Measure A	P.O.	Facilities Department	3-16-2012 thru 3-19-2012	Oakland
12-0909	Comack Plumbing Co.	\$586.26	Measure B	PO Increase	Madison Health Center	3-6-2012 thru 12-31-2012	Oakland
12-0899	Creation Engine, Inc.	\$760.25	Measure A	P.O.	Facilities Department	3-21-2012 thru 3-29-2012	Mt. View
12-0900	Economy Lumber	\$4,261.66	Fund 35	P.O.	Downtown Educational Complex Relocation	3-16-2012 thru 5-31-2012	Oakland
12-0901	Geary Pacific Supply	\$1,644.85	Fund 35	P.O.	Downtown Educational Complex Relocation	3-2-2012 thru 5-31-2012	Hayward
12-0902	Kelly Moore	\$1,158.02	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-31-2012	Oakland
12-0906	Masterpiece Painting	\$25,000.00	Measure B	P.O.	Highland New Classroom Building	4-1-2012 thru 12-31-2012	Oakland
12-0907	Syserco, Inc.	\$12,358.00	Fund 35	P.O.	Redwood Heights ES	3-13-2012 thru 6-13-2012	Fremont

**Discussion:**

OAKLAND UNIFIED  
SCHOOL DISTRICT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Department of Facilities Planning and Management**  
**AGREEMENT REQUEST FORM**

F000157

DATE SUBMITTED: 3/19/2012  
 SUBMITTED BY: Saya Nhim

**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

File ID No. 12-0897  
 Introduction Date 4-25-2012  
 Document No. 12-1200  
 Attachment Date 4-25-12

Timothy E. White Date 3/21/12  
 Asst. Superintendent  
Tadashi Nakadegawa Date 3/21/12  
 Facilities Director

**SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Busines	Total Percentage
0.00%	0.00%	0.00%	0.00%

**SECTION III. AGREEMENT INFORMATION:**

<b>Project Name:</b>	Downtown Educational Complex Relocation	<b>Project No:</b>	07034
<b>Vendor Name:</b>	Alameda Electrical Distrubutors, Inc.	<b>Vendor Contact:</b>	Kathy Sanders
<b>Vendor Phone Number:</b>	(510) 523-6933	<b>Vendor Mailing Address:</b>	2420 Blanding Avenue Alameda, CA 94501
<b>Agreement Start and Stop Dates:</b>	Start: 3/26/2012 Stop: 5/1/2012	<b>Amounts:</b>	Current Contract Amount: \$0.00 Not to Exceed Amount: \$5,472.30 Revised Contract Amount: \$5,472.30
<b>Has Work Started?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	<b>Has Work Been Completed?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Certificate of Insurance Attached</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Date provided:</b>	To: MB <u>4-2</u> To DR: _____

**For Construction Contracts >\$15,000, please provide or attach the following:**

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
  - 2) Date(s) of Bid Advertisement -
  - 3) Date of Bid Opening -
  - 4) Name of Architect -
  - 5) Liquidated damages per day - \$
  - 6) Performance Bonds Attached
  - 7) Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

**Scope of Work:** (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal  
 To supply various electrical material for the Auto Shop, including but not limited to conduit, wiring, junction boxes.

Indy London  
 President, Board of Education  
Edgar Rakestraw, Jr.  
 Secretary Board of Education

**Discussion Info:** (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

**Funding Source:** Fund 35 **Budget Number:** 1219003821 4-2-2012

**RECEIVED**



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Department of Facilities Planning and Management**  
**AGREEMENT REQUEST FORM**

**SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST**

1.)	<p><b>Specialty Service:</b> This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	✓
2.)	<p><b>District Discretion</b> under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p><b>Futility:</b> It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p><b>Field Test</b> / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p><b>Product Match</b>/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p><b>Sole Source</b> / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p><b>Emergency Repair</b> / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	

# INVOICE

ALAMEDA ELECTRICAL DISTRIBUTORS, INC  
 25823 CLAWITER ROAD - HUB  
 HAYWARD CA 94545  
 510-786-1400 Fax 510-785-4457

INVOICE DATE	INVOICE NUMBER	ACCOUNT #
01/04/12	S2914906.001	2035

PLEASE REMIT PAYMENT TO:

AED C/O CST  
 26250-F CORPORATE AVENUE  
 HAYWARD CA 94545



*New Auto Shop*

*Facilities BGF90907*

6892 1 MB 0.390 E0065X I0116 D421531866 P963799 0001:0001



OAKLAND UNIFIED SCHOOL B & G  
 ATTN: STANLEY  
 955 HIGH ST  
 OAKLAND CA 94601-4404

SHIP TO:

*113 w- Saya  
 JRM: Stanley*

OAKLAND UNIFIED SCHOOL  
 955 HIGH STREET  
 OAKLAND CA 94601

ORDER DATE	CUSTOMER ORDER NUMBER	RELEASE NUMBER/JOB NAME	WRITTEN BY
01/04/12	AUTO SHOP		Reed, Rich 412
DATE SHIPPED	SHIP VIA	TERMS	ORDERED BY
01/04/12	OT OUR TRUCK	NET 25TH NO S/C	MANNY

DESCRIPTION	ORDERED	SHIPPED	NET UNIT PRICE	NET AMOUNT
EMT 012 1/2 IN EMT CONDUIT	800	800	22.4000	179.20
EMT 034 3/4 IN EMT CONDUIT	400	400	46.6400	186.56
SQD QO330L200G LD-CNTR BOX & I	1	1	195.4900	195.49
SQD QOC30US LD-CNTR CVR W/DOOR	1	1	32.4500	32.45
SQD QO3100 3P-240V-100A CB	1	1	137.8000	137.80
SQD QO120 SP-120/240V-20A CB	27	27	8.7100	235.17
APP T50-A 1/2 AL T COND BODY	6	6	5.9700	35.82
APP K50-A 1/2 AL COND BODY COV	6	6	1.3400	8.04
APP GK75-N 3/4 NEOPRENE GASKET	6	6	2.1000	12.60
SQD PK3MB RETAINING BRACKET	1	1	9.3900	9.39

B & G Dept.

Site: OC TO PAU  
 Payment Approval: [Signature] Date: 1/13/12  
 Approval: \_\_\_\_\_ Date: \_\_\_\_\_

RECEIVED  
 OAKLAND UNIFIED  
 SOIL DIST.  
 2012 JAN - 9 A 11:53  
 OFFICE OF  
 BUILDINGS & GROUNDS

For those that wish to sign up for "E-mail Billing" please contact Kathy Sanders @ 510-751-1555 and she will send you a signup sheet. First time signups will also be entered in our quarterly drawing for a great prize.

Invoice is due by 02/25/12.

**Thank You For Your Business!**

SUBTOTAL	1032.52
S&H CHGS	
SALES TAX	90.35
<b>AMOUNT DUE</b>	<b>1122.87</b>

Web Enrollment Token: DKS FKB FSF <http://alamedaelectric.billtrust.com>

All claims for shortage or errors must be made at once, returns require written authorization and are subject to handling charges. Special orders are non-returnable. This order is subject to the terms and conditions of our credit application. Overdue accounts will be charged a finance charge.



# INVOICE

ALAMEDA ELECTRICAL DISTRIBUTORS, INC  
 2420 BLANDING AVENUE  
 ALAMEDA CA 94501  
 510-523-6933 Fax 510-523-4075

INVOICE DATE	INVOICE NUMBER	ACCOUNT #
01/13/12	S2919858.001	2035



2/2/2012  
 New auto shop  
 Facility funding

**PLEASE REMIT PAYMENT TO:**  
 AED C/O CST  
 26250-F CORPORATE AVENUE  
 HAYWARD CA 94545

313 2 SP 0.650 E0120X I0933 D431848685 P981680 0001:0010



**SHIP TO:**

OAKLAND UNIFIED SCHOOL  
 955 HIGH STREET  
 OAKLAND CA 94601



OAKLAND UNIFIED SCHOOL B & G  
 ATTN: STANLEY  
 955 HIGH ST  
 OAKLAND CA 94601-4404

P.O.# ?

ORDER DATE	CUSTOMER ORDER NUMBER	RELEASE NUMBER/JOB NAME	WRITTEN BY
01/13/12	AUTO SHOP		Reed, Rich 412
DATE SHIPPED	SHIP VIA	TERMS	ORDERED BY
01/13/12	WC WILL CALL	NET 25TH NO S/C	MANNY

DESCRIPTION	ORDERED	SHIPPED	NET UNIT PRICE	NET AMOUNT
PAND PSL-CB CB LOCKOUT	6	6	17.9300	107.58
<p>P.O.#                      BGF 90948</p> <p>B &amp; G Dept.</p> <p>Site: <u>OK TO PAY</u></p> <p>Payment Approval: <u>[Signature]</u> Date: <u>2/6/12</u></p> <p>Approval: _____ Date: _____</p>				
FACILITIES PLANNING AND MANAGEMENT 2012 FEB - 2 A 10: 56				

For those that wish to sign up for "E-mail Billing" please contact Kathy Sanders @ 510-751-1555 and she will send you a signup sheet. First time signups will also be entered in our quarterly drawing for a great prize.

Invoice is due by 02/25/12.

**Thank You For Your Business!**



SUBTOTAL	107.58
S&H CHGS	
SALES TAX	9.41
<b>AMOUNT DUE</b>	<b>116.99</b>

**Web Enrollment Token:** DKS FKB FSF <http://alamedaelectric.billtrust.com>

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# INVOICE

ALAMEDA ELECTRICAL DISTRIBUTORS, INC  
 2420 BLANDING AVENUE  
 ALAMEDA CA 94501  
 510-523-6933 Fax 510-523-4075

INVOICE DATE	INVOICE NUMBER	ACCOUNT #
01/11/12	S2918239.001	2035

PLEASE REMIT PAYMENT TO:

AED C/O CST  
 26250-F CORPORATE AVENUE  
 HAYWARD CA 94545



*New Auto Shop*

7008 1 MB 0.390 E0092 10103 0427299863 P972675 0004:0004



OAKLAND UNIFIED SCHOOL B & G  
 ATTN: STANLEY  
 955 HIGH ST  
 OAKLAND CA 94601-4404

SHIP TO:

OAKLAND UNIFIED SCHOOL  
 955 HIGH STREET  
 OAKLAND CA 94601

ORDER DATE	CUSTOMER ORDER NUMBER	RELEASE NUMBER/JOB NAME	WRITTEN BY
01/11/12	BGF90948		Reed, Rich 412
DATE SHIPPED	SHIP VIA	TERMS	ORDERED BY
01/11/12	WC WILL CALL	NET 25TH NO S/C	NICK

DESCRIPTION	ORDERED	SHIPPED	NET UNIT PRICE	NET AMOUNT
PVC 1-1/2 112 SCHEDULE 40 PVC	100	100	54.3400	54.34
APP NTC-150 1-1/2 NO-THRD COND	6	1	2316.8300	23.17
APP NTC-200 2-IN NO-THRD COND	6	6	4613.1100	276.79
KLRK OLB-6 2-IN AL LB CONDUIT	2	2	34.0400	68.08
KLRK OL-60 2-IN AL BLANK COVER	2	2	9.3700	18.74
KLRK OLB-5 1-1/2 AL LB CONDUIT	2	2	20.3400	40.68
KLRK OL-450 1-1/4&1-1/2 AL BLK	2	2	5.0000	10.00
APP GK125-150-N 1-1/4&1-1/2 NEO GSK	2	2	3.5000	7.00
APP GK200-N 2-IN NEOPRENE GASK	2	2	5.6000	11.20
GRC 200 2 IN GAL CONDUIT	20	20	552.8500	110.57

B & G Dept.

Site: OK TO PAY

Payment Approval: [Signature] Date: 2/1/12

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

RECEIVED  
 OAKLAND UNIFIED  
 SCH. DIST.  
 2012 JAN 23 A 11:12  
 OFFICE OF  
 BUILDINGS & GROUNDS

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Invoice is due by 02/25/12.

**Thank You For Your Business!**

Web Enrollment Token: DKS FKB FSF <http://alamedaelectric.billtrust.com>

SUBTOTAL	620.57
S&H CHGS	
SALES TAX	54.30
<b>AMOUNT DUE</b>	<b>674.87</b>

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# INVOICE

ALAMEDA ELECTRICAL DISTRIBUTORS, INC  
 25823 CLAWITER ROAD - HUB  
 HAYWARD CA 94545  
 510-786-1400 Fax 510-785-4457

INVOICE DATE	INVOICE NUMBER	ACCOUNT #
01/12/12	S2919267.001	2035

PLEASE REMIT PAYMENT TO:

AED C/O CST  
 26250-F CORPORATE AVENUE  
 HAYWARD CA 94545

*Atw  
 auto shop*

6016 1 MB 0.390 E0224X I0416 D426190665 P971117 0001:0001

SHIP TO:



OAKLAND UNIFIED SCHOOL  
 955 HIGH STREET  
 OAKLAND CA 94601

OAKLAND UNIFIED SCHOOL B & G  
 ATTN: STANLEY  
 955 HIGH ST  
 OAKLAND CA 94601-4404

*PO# BG790948*

ORDER DATE	CUSTOMER ORDER NUMBER	RELEASE NUMBER/JOB NAME	WRITTEN BY
01/12/12	AUTO SHOP		Reed, Rich 412
DATE SHIPPED	SHIP VIA	TERMS	ORDERED BY
01/12/12	OT OUR TRUCK	NET 25TH NO S/C	MARK

DESCRIPTION	ORDERED	SHIPPED	NET UNIT PRICE	NET AMOUNT
WIRE THHN-1-BLK-19STR-CU-5000R 4 X 330' ON WEMCO NEED BAR & JACKS	1320	1320	1711.1600	2258.73
WIRE THHN-6-GRN-19STR-CU-500R	500	500	523.1900	261.60
IDEAL 31-351 1 GAL YELLOW 77 WIRE PULLING LUBE	1	1	22.5000	22.50
MSDS SHEET AVAILABLE ON REQUEST				
WIRE THHN-12-BLK-19STR-CU-4@500CN	1000	1000	145.7000	145.70
WIRE THHN-12-GRN-19STR-CU-4@500CN	1000	1000	145.7000	145.70
WIRE THHN-12-BLU-19STR-CU-4@500CN	1000	1000	145.7000	145.70
WIRE THHN-12-RED-19STR-CU-4@500CN	1000	1000	145.7000	145.70
WIRE THHN-12-WHT-19STR-CU-4@500CN	1000	1000	145.7000	145.70

*PO# BG-90948*

B & G Dept.

Site: OK TO pay  
 Payment Approval: [Signature] Date: 2/1/12  
 Approval: \_\_\_\_\_ Date: \_\_\_\_\_

RECEIVED  
 OAKLAND UNIFIED  
 SCH. DIST.  
 2012 JAN 20 P 12:58  
 OFFICE OF  
 BUILDINGS & GROUNDS

For those that wish to sign up for "E-mail Billing" please contact Kathy Sanders  
 @ 510-751-1555 and she will send you a signup sheet.  
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Invoice is due by 02/25/12.

**Thank You For Your Business!**

SUBTOTAL	3271.33
S&H CHGS	
SALES TAX	286.24
<b>AMOUNT DUE</b>	<b>3557.57</b>

Web Enrollment Token: DKS FKB FSF <http://alamedaelectric.billtrust.com>

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