

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Superintendent of Schools

March 28, 2018

Legislative File	
File ID Number:	18-0534
Introduction Date:	03/28/2018
Enactment Number:	18-0519
Enactment Date:	3/28/18
By:	OL

TO: Board of Education

FROM: Kyla Johnson-Trammell, Superintendent
Tara Gard, Deputy Chief Talent Officer, Talent Division

SUBJECT: Recognition — Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau - for Oakland Unified School District's Classified School Employees of the Year

ACTION REQUESTED

Adoption by the Board of Education of Resolution No. 1718-0116—Recognition of Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau, each, as Oakland Unified School District's 2017-2018 Classified School Employees of the Year.

BACKGROUND

Annually the District identifies and honors its own, and OUSD's Classified School Employees of the Year program aligns with the criteria used by the State of California Classified School Employees of the Year program.

The purpose is to recognize and pay special tribute to the tireless efforts and outstanding performance of one experienced classified line employee in each of six categories: Child Nutrition; Maintenance, Operations and Facilities; Office and Technical; Para-Educator and Instructional Assistance; School Security and Support; and Transportation. The District's six honorees are in turn submitted to the Alameda County Office of Education in consideration of state Classified School Employees of the Year.

FISCAL IMPACT

None.

RECOMMENDATION

Adoption by the Board of Education of Resolution No. 1718-0116—Designation/Selection of Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau, each, as Oakland Unified School District's 2017-2018 Classified School Employees of the Year.

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116**

- Recognition of Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau, each, as Oakland Unified School District's 2017-2018 Classified School Employees of the Year -

WHEREAS, the goal of the District's Classified School Employees of the Year program is to identify and honor outstanding classified line employees in each of six categories: Child Nutrition; Maintenance, Operations and Facilities; Office and Technical; Para-Educator and Instructional Assistance; School Security and Support; and Transportation, and

WHEREAS, Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau were selected as Oakland Unified School District's 2017-2018 "Classified School Employees of the Year" and these employees may represent the District in the State of California Classified School Employees of the Year competition, and

WHEREAS, Yu Zhen Li, Food Services Assistant at Carl B. Munck Elementary School, is commended and recognized for always being available to students, for creating a warm and welcoming environment, assisting students in the line and coaching them to eat healthily. She is well known for being committed to the school and the staff, but most importantly to the students, who all love and respect her. Always well prepared, Ms. Li is highly conscientious in all aspects of her work, including sometimes managing the cafeteria by herself. She ensures healthy meals are prepared and the kitchen is spotless and well organized in behalf of the students, and

WHEREAS, Siu-Yu (Ann) Lee, Custodian at International Community Elementary School, is commended and recognized for her tremendous commitment to the school community, which includes two schools and a Child Development Center. This means two Principals are often depending upon her. Ms. Lee is known for going to great lengths to guarantee the campus is extremely clean for its many community events and always does so with a big smile and a happy attitude, extending kindness to include students, families and staff members. She is considered as someone who is on top of everything, going well over what is expected of her, and

WHEREAS, Alisa Douglas, Administrative Assistant at Skyline High, is commended and recognized for producing the highest quality work with remarkable follow through. She is known for her expertise in supporting families and students, as well as her fellow staff members, and for setting a high bar for professionalism, reminding everyone of their highest calling—that is, to be of assistance to the entire school community—sending families away feeling happy and well served. Colleagues say she is one of the main "go-to people" on campus, and that her ability to work seamlessly with campus stakeholders sets her apart from her peers, and

WHEREAS, John Stefenhagen, Instructional Support Specialist at Emerson Elementary School, is commended and recognized for the willingness and ability to take on every responsibility with enthusiasm and a high level of skill. Once he's been given a brief idea for a task, he is said to quickly and impressively implement it to fully meet the needs of the students. Having generously assisted in most special education classes, he is well known and said to be adored by parents, teachers, other staff members, and students. Colleagues have acknowledged that his dedication shines through whether he's in the classroom, on the yard supervising during recess, or in the pod leading a small group music lesson, and,

WHEREAS, Kaprice Wilson, Student Attendance Compliance Officer at Skyline High School, is commended and recognized for her ability to gain unwavering trust while supporting students that struggle academically and with a traditional high school model. She is known for working wonders with young people who have not seen success in the past. An effective communicator, she is a liaison between students, parents, teachers and administration, always maintaining a highly professional presence. She is a leader who creates conditions for students to grow, recognizing her job is to help support students to become independent adults, and

WHEREAS, Tiwonnia Rougeau, Transportation Specialist for Programs for Exceptional Children at Cole Transportation, is commended and recognized for the extraordinary ways she manages operations in the Transportation Department as well as the deep ways she connects with students in Programs for Exceptional Children. She has also been known to exceed all expectations in her attempts to connect with students, whether supporting Young Adult students in their activities, or riding along with students in need of assistance on the buses. Her ability to quickly

assess operations and to identify ways to make everything run more smoothly have been unparalleled. She continually reaches out to school principals and contractors to make sure all students are receiving quality service and care;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Yu Zhen Li, Siu-Yu (Ann) Lee, Alisa Douglas, John Stefenhagen, Kaprice Wilson, and Tiwonnia Rougeau, each, for exceptional service to the students and city of Oakland and honor them as the District's 2017-2018 "Classified School Employees of the Year."

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.

Aimee Eng
President, Board of Education
Oakland Unified School District

Kyla Johnson-Trammell
Superintendent
Oakland Unified School District

Passed by the following vote:


AYES: Roseann Torres, Jody London, Nina Senn, James Harris, Shanthi Gonzales, Vice President Jumuke Hinton Hodge, President Aimee Eng

NOES: None

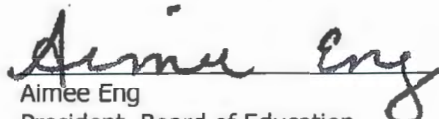
ABSTAINED: None


ABSENT: None

I hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held March 28, 2018.

Legislative File	
File ID Number:	18-0534
Introduction Date:	03/28/2018
Enactment Number:	18-0519
Enactment Date:	3/28/2018
By:	

OAKLAND UNIFIED SCHOOL DISTRICT


Aimee Eng
President, Board of Education


Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116A**

**Recognition of Yu Zhen Li, as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," Child Nutrition Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

WHEREAS – The *Child Nutrition* category highlights achievement in promoting healthy children, families, and school community through Nutrition Services' role and contributions, and

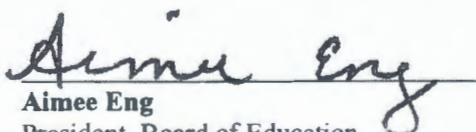
WHEREAS – Yu Zhen Li, Food Services Assistant at Carl B. Munck Elementary School, is commended and recognized for always being available to students, for creating a warm and welcoming environment, for consistently assisting students in the line and for coaching them to eat healthily. She is well known for being committed to the school and the staff, but most importantly to the students, who all love and respect her, and

WHEREAS – It is clear to those who work with her that Ms. Li is always well prepared and highly conscientious in all aspects of her work, including managing the cafeteria by herself. She ensures healthy meals are prepared and the kitchen is spotless and well organized in behalf of the students, and

WHEREAS – Ms. Li is known by her colleagues as someone who is a total team player, presenting with patience, love and caring, as well as with true excitement and passion. She is consistent in all aspects of her work, completing all paperwork thoroughly and on time. She displays leadership skills that include placing orders, ensuring the cafeteria is sanitary and well stocked, and following up on all deadlines;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Yu Zhen Li for outstanding service to the students and city of Oakland and honor her as OUSD's 2017-2018 Classified School Employee of the Year in the *Child Nutrition* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.



Aimee Eng
President, Board of Education
Oakland Unified School District



Kyle Johnson-Trammell
Superintendent
Oakland Unified School District



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116B**

**Recognition of Siu-Yu (Ann) Lee, as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," Maintenance, Operations and Facilities Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

WHEREAS – The *Maintenance, Operations and Facilities* category highlights achievement in promoting healthy and safe children and school communities through proactive maintenance and support of the physical school structure and plant, and

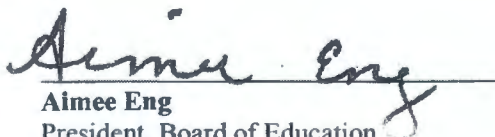
WHEREAS – Siu-Yu (Ann) Lee, Custodian at International Community Elementary School, is commended and recognized for having a tremendous commitment to her school community, including two schools and a Child Development Center, which means two Principals depend upon her. Ms. Lee is known for going to great lengths to guarantee that the campus is extremely clean for its many community events, and

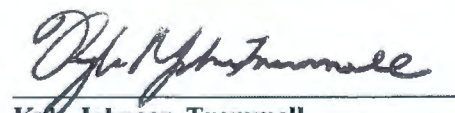
WHEREAS – Ms. Lee comes early to do her work and is said to always do so with a big smile and a happy attitude. She warmly greets all the students, families, and staff members, extending kindness to her fellow staff members beyond the school site, recalling what is happening in their families and following up on significant events, and

WHEREAS – Coworkers say Ms. Lee has an incredible work ethic and steps in to carry not only her own workload but that of the Head Custodian when necessary; she makes sure things carry on, taking on personal responsibility for the campus appearance so others do not need to be concerned;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Siu-Yu (Ann) Lee for outstanding service to the students and city of Oakland and honor her as OUSD's 2017-2018 Classified School Employee of the Year in the *Maintenance, Operations and Facilities* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.


Aimee Eng
President, Board of Education
Oakland Unified School District


Kyla Johnson-Trammell
Superintendent
Oakland Unified School District



**OAKLAND UNIFIED
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Community Schools, Thriving Students

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116C**

**Recognition of Alisa Douglas, as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," Office and Technical Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

WHEREAS – The *Office and Technical* category highlights achievement in promoting and supporting strong school community and effective delivery of educational services to children through contributions performed in an administrative/clerical role, and

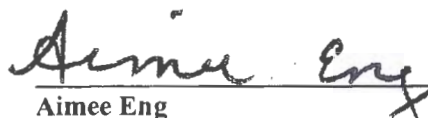
WHEREAS – Alisa Douglas, Administrative Assistant at Skyline High School, is commended and recognized for producing the highest quality work coupled with remarkable follow through; she is known for her expertise in supporting families and students, as well as her fellow staff members, and

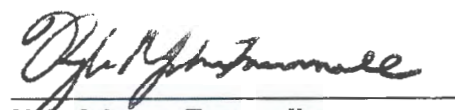
WHEREAS – Since Ms. Douglas is most families' first introduction to Skyline, she sets the tone for their experience of excellent customer service. She is said to set a high bar for professionalism, leading by example and reminding everyone of their highest calling, to be of assistance to the entire school community and sending families away feeling happy and well served, and

WHEREAS – Ms. Douglas is celebrated as the "heartbeat of the HQ Building" and is admired by staff, faculty, and students; colleagues say her ability to work seamlessly with campus stakeholders sets her apart from her peers and that she seeks neither fame nor recognition. However, coworkers say it is time to recognize her vast array of talents and services rendered;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Alisa Douglas for outstanding service to the students and city of Oakland and honor her as OUSD's 2017-2018 Classified School Employee of the Year in the *Office and Technical* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.


Aimee Eng
President, Board of Education
Oakland Unified School District


Kyla Johnson-Trammell
Superintendent
Oakland Unified School District



**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116D**

**Recognition of John Stefenhagen, as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," Para-Educator & Instructional Assistance Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

WHEREAS – The *Para-Educator and Instructional Assistance* category highlights achievement in promoting effective delivery of educational services to students (through active direct support of teacher and students) in the classroom, and

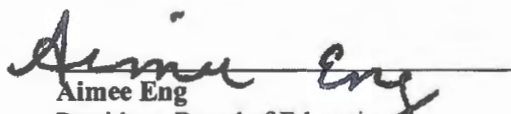
WHEREAS – John Stefenhagen, Instructional Support Specialist at Emerson Elementary School, is commended and recognized for the willingness and ability to take on every responsibility with enthusiasm and a high level of skill. Once given a kernel of an idea for a task, he can then quickly implement it to meet the needs of the students.

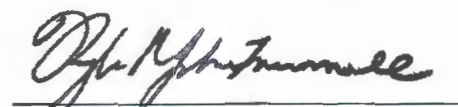
WHEREAS – seen as multi-talented, Mr. Stefenhagen has assisted in most special education classes and is well known and said to be adored by parents, teachers, other staff members, and students. His dedication shines through whether in the classroom, on the yard supervising recess, or in the pod leading a small group music lesson. Coworkers say his students will excitedly call out, "It's Mr. John!!" when he enters the classroom, and

WHEREAS – his fellow coworkers say "even looking at him makes a lot of people's day and he makes coming to work easy for everybody." He is known to be totally uplifting, never negative, having only solutions;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute John Stefenhagen for outstanding service to the students and city of Oakland and honor him as OUSD's 2017-2018 Classified School Employee of the Year in the *Para-Educator and Instructional Assistance* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.


Aimee Eng
President, Board of Education
Oakland Unified School District


Kyia Johnson-Trammell
Superintendent
Oakland Unified School District



**OAKLAND UNIFIED
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Community Schools, Thriving Students

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116E**

**Recognition of Kaprice Wilson, as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," School Security and Support Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

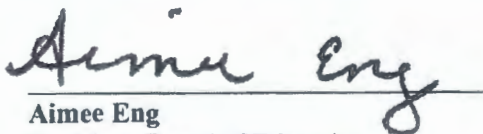
WHEREAS – The *School Security and Support* category highlights achievement in promoting and supporting strong school communities and effective delivery of educational services to children (through contributions performed via delivery of ancillary student or school site support services), and

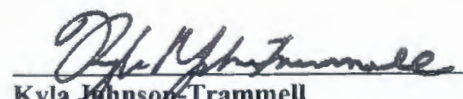
WHEREAS – Kaprice Wilson, Student Attendance Compliance Officer at Skyline High School, is commended and recognized for her ability to gain unwavering trust while supporting students that struggle both academically and with the traditional high school model. She is known for working wonders with young people who have not seen success in the past. As an effective communicator, she is a liaison between students, parents, teachers and administration, always maintaining a highly professional presence. She is a leader who creates conditions for all students to grow, recognizing her job is to help support students to become independent adults, and

WHEREAS – Affectionately called the Family Whisperer, Ms. Wilson is the person on campus who has earned far-reaching trust and can find a way to a parent who is out of the communication loop or be the person students go to when they need a neutral and caring person. She frequently goes into the community, attending student extracurricular activities, home visits or wherever students are in need of support in the community. She can be found assisting teachers with their daily collaboration and attending meetings to discuss student interventions;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Kaprice Wilson for outstanding service to the students and city of Oakland and honor her as OUSD's 2017-2018 Classified School Employee of the Year in the *School Security and Support* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.


Aimee Eng
President, Board of Education
Oakland Unified School District


Kyla Johnson-Trammell
Superintendent
Oakland Unified School District



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1718-0116F**

**Recognition of Tiwonnia Rougeau as Oakland Unified School District's
2017-2018 "Classified School Employee of the Year," Transportation Category**

WHEREAS – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

WHEREAS – numerous OUSD employees were nominated for consideration and recognized within each of six applicable categories identified by the State of California CSEY program, and

WHEREAS – The *Transportation* category highlights achievement in promoting healthy and safe children and school communities through proactive support of students' transportation to and from school, and

WHEREAS – Tiwonnia Rougeau, Transportation Specialist for Programs for Exceptional Children at Cole Transportation, is commended and recognized for the extraordinary ways she manages operations in the Transportation Department as well as the deep ways she connects with students in Programs for Exceptional Children, and

WHEREAS – Ms. Rougeau has also been known to exceed all expectations in her attempts to connect with students, whether supporting Young Adult students in their activities, or riding along with students in need of assistance on the buses. Her ability to quickly assess operations and to identify ways to make everything run more smoothly have been unparalleled. She routinely reaches out to school principals and contractors to make sure all students are receiving quality service and care. She supports parents with their children's transportation needs, and

WHEREAS – Ms. Rougeau has singlehandedly transferred manual processes to online, including transportation requests, filing of complaints and has recreated the Transportation Handbook, making work life easier for all;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of the Oakland Unified School District salute Tiwonnia Rougeau for outstanding service to the students and city of Oakland and honor her as OUSD's 2017-2018 Classified School Employee of the Year in the *Transportation* category.

Given under our hand and the District's seal this 28th day of March, 2018, in Oakland, California.

Aimee Eng
President, Board of Education
Oakland Unified School District

Kyla Johnson-Trammell
Superintendent
Oakland Unified School District