

LEGISLATIVE FILE

File ID No. 11-3072

Introduction Date 12-6-2011

Enactment No. 11-2545

Enactment Date 12-14-11

By 13

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

December 14, 2011

To: Board of Education

From: Tony Smith, Ed.D., Superintendent
Timothy E. White, Assistant Superintendent of Planning & Management,
Building & Grounds and Custodial Services



Subject: Change Order No. 1 with Sedge Electric for Calvin Simmons Intrusion Alarm Replacement Project in an amount of (\$416.41) decreasing the current contract from \$179,000.00 to \$178,583.59.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Sedge Electric for deduction of work due to District request and DSA or Agency requested changes to Calvin Simmons Intrusion Alarm Replacement Project in the amount not to exceed (\$416.41) decreasing the current contract amount from \$179,000.00 to \$178,583.59.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Calvin Simmons Intrusion Alarm Replacement Project**. Funding for the project is General Obligation Bond-Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -0.23% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$179,000.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change <i>(Preliminary Change Order No. 1)</i>	(\$416.41)	-0.23%
TOTAL	(\$416.41)	-0.23%

DISCUSSION

The work added by this change order includes:

Item No.	Description	Reason	Requested by
PCO 1	Credit for the unused AED Balance of \$416.41	Owner Requested Change Reason: Only \$9,583.59 was used of the \$10,000.00 allowance contingency.	District

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$179,000.00
Sum of previously approved Change Orders:	<u>\$0.00</u>
Contract sum prior to this Change Order:	\$179,000.00
Cost of current Change Order No. 1	<u>(\$416.41)</u>
New Contract Sum:	\$178,583.59
Current Change Order(s) as % of contract	-0.23%
Contract completion date as of this «Agreement_Type»	8/12/2011

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Sedge Electric for deduction of work due to District request and DSA or Agency requested changes to Calvin Simmons Intrusion Alarm Replacement Project in the amount not to exceed (\$416.41) decreasing the current contract amount from \$179,000.00 to \$178,583.59.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the General Obligation Bond-Measure B. The scope of work is included in the Board of Education approved total budget for the «Project». The total budget for this project is \$178,583.59

ATTACHMENT

Change Order No. 1 which includes: Calvin Simmons Intrusion Alarm Replacement Project PCO Number: 1.

Key Codes: 2059901812-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

CHANGE ORDER NO. 01


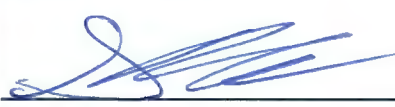
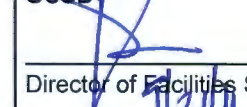

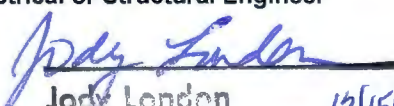

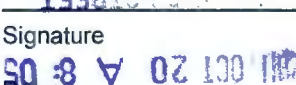

V060296

PROJECT:	Calvin Simmons Intrusion Alarm Replacement	DATE:	9/20/2011
OWNER:	Oakland Unified School District	DSA FILE NO.:	NA
CONTRACTOR:	Sedge Electric 4003 Seaport Blvd. Suite A West Sacramento, CA 95691	DSA APP NO.:	NA
		OUSD PROJECT#:	07001-1
		PROJECT MGR.:	April Chu

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$179,000.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	(\$416.41)
The New Contract Sum including the Change Order will be	\$178,583.59
Change Order percentage of base contract	-0.23%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	8/12/2011

Summary reference attached items : 1

<p>Approved: Architect of Record <i>Designer</i></p> <p style="text-align: center;"></p> <p>Signature _____ Date: 10/8/2011</p>	<p>Approved: General Contractor</p> <p style="text-align: center;"></p> <p>Signature _____ Date: 10-5-11</p>	<p>Approved: OUSD</p> <p style="text-align: center;"></p> <p>Director of Facilities Signature _____ Date: 11/20/11</p> <p style="text-align: center;"></p> <p>Asst. Superintendent Signature _____ Date: _____</p>
<p>Approved: Electrical or Structural Engineer</p> <p style="text-align: center;"></p> <p style="text-align: center;">Jody London President, Board of Education</p> <p>Signature _____ Date: 12/15/11</p> <p style="text-align: center;"></p> <p style="text-align: center;">Edgar Rakestraw, Jr., Secretary Board of Education</p>	<p>Approved: Mechanical Engineer</p> <p style="text-align: center;"></p> <p>Signature _____ Date: 10/20/11</p>	<p style="text-align: center;">LEGISLATIVE FILE</p> <p>File ID Number 11-3072</p> <p>Introduction Date 12-6-11</p> <p>Enactment Number 11-2545</p> <p>Enactment Date 12-14-11</p> <p style="text-align: center;">13</p> <p style="text-align: center;"></p> <p>Signature _____ Date: _____</p> <p style="text-align: center; color: red; font-size: 2em; font-weight: bold;">RECEIVED</p> <p style="text-align: center; color: red;">10-20-2011</p>

2059901812-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 01

PROJECT:	Calvin Simmons Intrusion Alarm Replacement	DATE:	9/20/2011
OWNER:	Oakland Unified School District	DSA FILE NO.:	NA
CONTRACTOR:	Sedge Electric 4003 Seaport Blvd. Suite A West Sacramento, CA 95691	DSA APP NO.:	NA
		OUSD PROJECT#:	07001-1
		PROJECT MGR.:	April Chu

1	PCO # 1	DEDUCT	(\$416.41)
		ADD/DEDUCT	

Description: Credit for the unused AED Balance of \$416.41
Reason: Only \$9,583.59 was used of the \$10,000 allowance contingency.
Requested By: 2 Owner Requested Change
DSA Prelim approval date:

CO #1 (1 PCO's)	
Total:	(\$416.41)

Change Order 2-2 (Revised 1/19/2006)

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: **Calvin Simmons**
Intrusion Alarm Replacement

DATE: **9/20/2011**

DSA FILE:

CONTRACTOR: **Sedge Electric**

DSA APP:

PROJECT MGR: **April Chu**

OUSD PROJ: **07001-1**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Credit for the unused AED Balance of \$416.41.

CODE: 2 Owner Requested Change

REASON:

Only \$9,583.59 was used of the \$10,000 allowance contingency.

ATTACHMENTS:

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT
 Lump Sum Time / Materials Not To Exceed

Final Price: (\$416.41)
Date: 9/20/11 AC

Contractor to proceed with work described herein, cost not to exceed (\$416); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

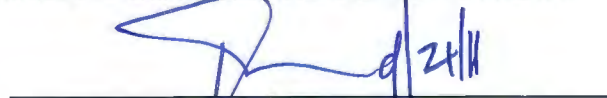
ACKNOWLEDGED BY:


Architect of Record Date 9/20/11


Project Manager Date 9/20/11


Contractor Date 10-5-11

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL


Director of Facilities Date 9/24/11


Assistant Superintendent Date

PROFESSIONAL SERVICES CONTRACT ROUTING FORM

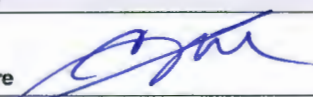
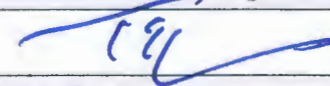
Project Information			
Project Name	Calvin Simmons Intrusion Alarm Replacement	Site	Calvin Simmons Middle School
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Sedge Electric	Agency's Contact	Steve Krshul				
OUSD Vendor ID #	V060296	Title	Project Manager				
Street Address	4003 Seaport Blvd., Suite A	City	W. Sacramento	State	CA	Zip	95691
Telephone	916-376-8446	Policy Expires					
Contractor History	Previously been an OUSD contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	07001						

Term			
Date Work Will Begin	5-26-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-12-2011

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$178,583.59
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$416.41)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Resource Name	Org Key	Object Code	Amount
2122	GO Bond-Measure B	2059901812	6271	(\$416.41)
				\$

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Charles Love	Phone	510-879-8389
			Fax	510-879-3673
1.	Capital Program Contract & Accounting Manager			
	Signature		Date Approved	11-2-11
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	NA	Date Approved	
3.	Assistant Superintendent, Facilities Planning and Management			
	Signature		Date Approved	
4.	President, Board of Education			
	Signature		Date Approved	

PROFESSIONAL SERVICES CONTRACT ROUTING FORM

Project Information			
Project Name	Montera Middle School Modernization	Site	Montera Middle School
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information			
Contractor Name	Walters and Atlantis	Agency's Contact	Leon Walters
OUSD Vendor ID #	V058615	Title	Project Manager
Street Address	570-14th Street	City	Oakland State CA Zip 94612
Telephone	510-593-3724	Policy Expires	
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
OUSD Project #	03034		

Term			
Date Work Will Begin	7-14-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-15-2011

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$ 39,700.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 10,000.00
Other Expenses		Requisition Number	

Budget Information				
<small>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</small>				
Fund #	Resource Name	Org Key	Object Code	Amount
2122	GO Bond-Measure B	2119901812	6230	\$ 10,000.00
				\$

Approval and Routing (in order of approval steps)					
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.					
	Division Head	Charles Love	Phone	510-535-7081	Fax 510-879-3673
1.	Capital Program Contract & Accounting Manager				
	Signature		Date Approved	11-2-11	
2.	General Counsel, Department of Facilities Planning and Management				
	Signature	NA	Date Approved		
3.	Assistant Superintendent, Facilities Planning and Management				
	Signature		Date Approved		
4.	President, Board of Education				
	Signature		Date Approved		