

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

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Readiness - Commission**

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Board Office Use: Legislative File Info.

File ID Number	25-1201
Introduction Date	6/3/2025
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date: June 11, 2025

Subject Services For: Leadership Public School

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Leadership Public School to the following two line items: (1) reduce \$15,000.00 Internship and Apprenticeship Stipends by \$13,000.00 to \$2,000.00 (2) reduce \$2,000.00 Linked Learning Advisory Board meals by \$2,000.00 to \$0.00, and establish a new strategic action \$15,000.00 Admission Fees: Funds to attend the Figma Config Conference, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

Background *(Why do we need these services?
Why have you selected this vendor?)*

"Leadership Public School to the following two line items: (1) reduce \$15,000.00 Internship and Apprenticeship Stipends by \$13,000.00 to \$2,000.00 (2) reduce \$2,000.00 Linked Learning Advisory Board meals by \$2,000.00 to \$0.00, and establish a new strategic action \$15,000.00 Admission Fees: Funds to attend the Figma Config Conference, a premiere event focused on product design, user experience, and digital creativity. Budget Calculation: Registration Fees: \$799 x 18 participants = \$14,382. +\$20.00 Shipping fee = \$14,402.00; balance of \$598 for potential onsite registration fees"

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 2nd - Memo-25-1201-LPS 9126 BMF Admission Fees \$15,000.00



2024-25 Measures N and H Budget Modification Form Charter Schools



Date:	3/21/25	Principal:	Pengpeng Jiang
School Name:	LPS Oakland R&D	Program #:	9126
Pathway Name: (required for multiple use of programs)	Design and MultiMedia Arts	Requested By:	Maafi Cook

Step 1:

a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose. **(Design Conference in SF for Students)**

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover Plan	Line 20	\$15,000.00	Internship and Apprenticeship Stipends - Internship and apprenticeship stipends directly benefit students in the pathway by providing financial support while they gain practical, hands-on experience in their chosen field. These stipends alleviate financial barriers, allowing students to participate in valuable learning opportunities that enhance their skills, knowledge, and employability. By receiving compensation for their work, students are incentivized to pursue internships and apprenticeships, ultimately preparing them for successful careers in their desired career.	\$13,000.00
2023-24 Measure N Strategic Carryover Plan	Line 28	\$2,000.00	Linked Learning Advisory Board meals - Providing meals for the Linked Learning Advisory Board fosters meaningful engagement between industry professionals and students in the pathway. These meals create a conducive environment for networking, mentorship, and collaboration, enriching students' learning experiences and enhancing their understanding of industry expectations and trends.	\$2,000.00
The total amount being transferred from the 2 different actions above are \$15,000.				

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms. *If taking from multiple actions - respond to each action or the overall impact)

No impact.

Funds are being reallocated from areas where expenditures are no longer necessary.

These freed-up funds are being redirected to higher-impact student experiences, including supporting transportation and staff supervision for student participation in the Figma Config Design Conference in San Francisco. This event provides direct exposure to real-world design careers and aligns with our priority of expanding professional learning opportunities within the Design, Media, and Visual Arts pathway.

c. Enter the Object Codes and Expenditure Types for the Original Approved Strategic Actions:

5805 - General Consulting

4311 - Business Meals

d. Total amount being transferred: \$15,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	New or Revised Measures N and H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i> -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action.	New or Amended Amount
2023-24 Measure N Strategic Carryover Plan	N/A	N/A	Admission Fees: Funds to attend the Figma Config Conference. This budget supports three in-person day trips for 18 students and two staff members to attend the Figma Config Conference May 6 - 8, 2025 in San Francisco, a premier event focused on product design, user experience, and digital creativity.	\$15,000.00

			<p>Different groups of students will attend each day, rotating across the three-day event and sharing registration badges to maximize access and exposure while minimizing cost. Staff chaperones will accompany students each day to ensure safety and engagement.</p> <p>Participation in Config offers students direct insight into industry practices, tools, and career pathways in design and technology—core components of our Design, Media, and Visual Arts pathway.</p> <p>While there is a free virtual component available, in-person attendance provides students with invaluable opportunities for networking, hands-on learning, and real-time interaction with design professionals and innovators</p> <p>Budget Calculation: Registration Fees: \$799 x 18 participants = \$14,382. + \$20.00 Shipping fee = \$14,402.00; (balance of \$598 for potential onsite registration fees, as we are registering a bit late)</p>	
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b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:

5829 - Admission Fees

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Maafi Cook
Name: Maafi Cook
Teacher Leader/Pathway Director
Signature

3/21/25
Date

Pengpeng Jiang
Name: Pengpeng Jiang
Principal Signature Required

4/22/25
Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 4/23/2025

Program Manager, Approval Signature: *Vanessa Sifuentes* Date: 4/23/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes* Date: 04/23/2025
Vanessa Sifuentes (Apr 23, 2025 14:02 PDT)