

# Oakland Unified School District

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## **Meeting Minutes Long - Final**

**Wednesday, October 2, 2013**

**6:00 PM**

**KDOL TV Studio, B-213 (2nd Floor), LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA 94606-2291**

## **Measures A, B, and J Independent Citizens' School Facilities Bond Oversight Committee**

*Renee Swayne, Chair, Andrea Dawson, Vice Chair, Lisa Young, Secretary,  
Members: (Vacancy),*

*Patricia Williams, Patricia Centeno, Jean Moore, Christopher Vernon, and (Vacancy)*

## A. Call to Order

*Chairperson Renee Swayine called the meeting to order at 6:08 P.M.*

## B. Roll Call

**Present** 5 - Vice Chairperson Jean Moore, Member Renee Swayne, Secretary Lisa Young, Member Andrea Dawson, and Member Christopher Vernon  
**Absent** 4 - Member [Vacant], Member [Vacant], Chairperson Patricia Williams, and Member Patricia Centeno

## C. Speaker Request Cards/Modification(s) To Agenda

## D. Committee Minutes



[13-2319](#)

**Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting - September 4, 2013**

Approval by the Measure "A, B, and J" Committee of its Regular Meeting Minutes of September 4, 2013.

**Attachments:** [13-2319 Minutes - Measure "A, B, and J" ICSFBO Committee - Regular Meeting - September 4, 2013](#)

**Tabled to a Date Certain**

## E. Unfinished Business

### Roll Call (Secretary's Observation)

*Patricia Centeno present at 6:11 P.M.*

**Present** 6 - Vice Chairperson Jean Moore, Member Renee Swayne, Member Patricia Centeno, Secretary Lisa Young, Member Andrea Dawson, and Member Christopher Vernon  
**Absent** 3 - Member [Vacant], Member [Vacant], and Chairperson Patricia Williams



[12-3078](#)

**Measure B Independent Citizens' School Facilities Bond Oversight Committee  
2011/2012 Audit Report**

Further review by the Committee of the Measure B Financial Audit - Fiscal Year Ending June 2012 completed by Yano Accountancy Corporation.

**Attachments:** [12-3078 Measure B Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Audit Report \(Final - June 10, 2013\)](#)

*Tadashi Nakadegawa, Director of Facilities, Planning and Management, reviewed the Measure B 2011-2012 audit submitted to the Board in September as part of the Committee's 2011-2012 Annual Report. The Committee requested an update on several deficiencies that have appeared in the last two audits.*

*Ongoing Issues*

- 1. Vendor payments processed and paid within 30 days*
- 2. Internal controls*
- 3. Borrowing from the Bond Fund*

**Discussed**

[12-3082](#)

**Measure B Committee Vacancies**

A discussion with committee members and a report from staff regarding Measure B Committee vacancies.

*Vernon Hal, Deputy Superintendent for Business Operations, responded to the matter on behalf of Superintendent Gary Yee. Mr. Hal reported that two individuals have been identified and the Board will consider their appointment to the Committee at the October 23rd Board of Education Meeting.*

**Discussed**



[13-0843](#)

**Measure J Bond Issuance**

A report to the Committee by the Deputy Superintendent for Business and Operations on the successful sale of \$120,000,000 in District's Measure J General Obligation Bonds, Election of 2012, Series 2013.

**Attachments:** [13-0843 Measure J Bond Issuance](#)

*Ruth Alahydoian, KNN Public Finance, discussed the recent sale of Measure J Bonds with committee members.*

**Discussed and Closed**

 [13-1310](#) **State Controller's 2010-2011 Audit of District**

A discussion and update on the State Controller's 2010-2011 audit of District.

**Attachments:** [Oakland Unified School District, Alameda County, Oakland, CA - Audit Report - Year Ending June 30, 2011](#)  
[13-1310 State Controller's 2010-2011 Audit of District](#)

*Vernon Hal made an oral report and answered questions regarding the 2010-2011 District Audit.*

**Discussed**

## F. New Business

 [13-2321](#) **Report - Montclair Elementary School Project - Projected Costs for Completion of Project**

A Report by the Facilities Department regarding the cost to date on the Montclair Elementary School Project. Report to include hard costs, soft costs, and projected costs to complete the project.

**Attachments:** [13-2321 Report - Montclair Elementary School Project - Projected Costs for Completion of Project](#)

*Tadashi Nakadegawa reviewed the cost to date for the Montclair Elementary School New Building Project.*

**Discussed**

 [13-2322](#) **Report - Glenview Elementary School Project - Projected Costs for Completion for Upcoming Project**

A report by the Facilities Department regarding the costs for the upcoming Glenview Elementary School Project. Report to include whether the District is planning a new school project or a modernization project.

**Attachments:** [13-2322 Report - Glenview Elementary School Project - Projected Costs for Completion for Upcoming Project](#)

*Tadashi Nakadegawa reviewed the cost for the upcoming Glenview Elementary School Project.*

**Discussed and Closed**



[13-2324](#)

**Report - Facilities Department - District Standards for Building New Classroom Buildings**

A report by the Facilities Department regarding District standards for building new classroom buildings.

**Attachments:** [13-2324 Report - Facilities Department - District Standards for Building New Classroom Buildings](#)

*Tadashi Nakadegawa reviewed the District's designed standards and discussed the interim specifications approved by the Board in 2012.*

**Discussed and Closed**



[13-2332](#)

**Report - Facilities Department - Stonehurst and Arroyo Viejo CDC**

A Report by the Facilities Department regarding the completion of Stonehurst and Arroyo Viejo CDC Projects.

**Attachments:** [13-2332 Report - Facilities Department - Stonehurst and Arroyo Viejo CDC](#)

*Tadashi Nakadegawa reported the Stonehurst and Arroyo Viejo CDC projects were completed last spring, but the CDC programs were not ready to start operations when the buildings were completed.*

**Discussed**



[13-2333](#)

**Report - Facilities Department - District's Solar Program**

A Report by the Facilities Department regarding the progress/implementation District's Solar Program.

**Attachments:** [13-2333 Report - Facilities Department - District's Solar Program](#)  
[13-2333 Report - Measure "J" Bond Projects](#)  
[13-2333 Report - Square Footage Request](#)

*Tadashi Nakadegawa reported the District has submitted designs to DSA with the expectation the District will be eligible for a \$3.6 million reserve rebate.*

**Discussed**



[13-2334](#)

**Report - Measure A, B, and J Fund 2122 Report - As of September 30, 2012**

Presentation: Measure A, B, and J (Fund 2122) Bond Oversight Committee - Budget to Actual Expenditures and Cash Flow Project Report - As of September 30, 2013.

**Attachments:** [13-2334 Report - Measure A, B, and J Fund 2122 Report - As of September 30, 2012](#)

*Tadashi Nakadegawa reviewed the Expenditure Report with the committee.*

**Discussed and Closed**

**G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

**13-2320 Public Comments - Measure A, B, and J - October 2, 2013**

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee - October 2, 2013.

*None.*

**Presentation/Acknowledgment Made**

**H. Introduction of New Legislative Matter**

*None*

**I. Adjournment**

*Chairperson Swayne adjourned the meeting at 7:54 P.M. - Next Committee Meeting November 13, 2013.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_