Board Office Use: Legislative File Info. 14-1425 File ID Number: 08/13/2014 Introduction Date: **Enactment Number: Enactment Date:**



Memo

To:

Board of Education

From:

GARY YEE, EdD, ACTING SUPERINTENDENT; By: MARIA SANTOS, Deputy Superintendent

Board Meeting Date: 08/13/2014

Subject:

Professional Service Contract

Contractor:

WRIGHT INSTITUTE of Berkeley, CA

Services for: 181-ENCOMPASS

Board Action Requested Ratification by the Board of Education of a Professional Services Contract between the District and and Recommendation: WRIGHT INSTITUTE, Berkeley, CA, for the latter to provide: The contractor will provide individual and group therapy to children at EnCompass Academy. Services will be provided in the form of non-directive play therapy (classroom difficulties, impact of family life, impact of community violence) & group therapy to children to provide support around issues of grief/loss, family issues, & social skill development, for the period of 08/26/2013 through 06/12/2014 in an amount not to exceed \$6,500.00.

Background:

(A one paragraph explanation of why the consultant's services are needed.) Children at EnCompass Academy are exposed to violence, discrimination, excessive stress, poverty and inequity. Such trauma disrupts healthy development and childrens ability to focus and learn new information. Psychological services will be part of the services needed to address these issues.

Discussion:

(QUANTIFY what is being purchased.)

The contractor will provide individual and group therapy to children at EnCompass Academy. Services will be provided in the form of non-directive play therapy (classroom difficulties, impact of family life, impact of community violence) & group therapy to children to provide support around issues of grief/loss, family issues, & social skill development.

| Board Office Use: Legislative File Info. | | | | | | | |
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| File ID Number: | 14-1425 | | | | | | |
| Introduction Date: | 08/13/2014 | | | | | | |
| Enactment Number: | 14-1443, | | | | | | |
| Enactment Date: | 8-13-14/ | | | | | | |



Fiscal Impact: Funding resources below not to exceed \$6,500.00

\$6,500.00 IASA-I BASIC GRANTS LOW INCOME

Attachments: Professional Services Contract including Scope of Work

Waiver Summary

Resume / Statement of Qualifications

EPLS Search Results Page

Insurance Certification (if no Waiver was granted)

| Board Office Use: Legislative File Info. | | | | | |
|--|------------|--|--|--|--|
| File ID Number | 14-1425 | | | | |
| Introduction Date | 08/13/2014 | | | | |
| Enactment Number | 14-14431 | | | | |
| Enactment Date | 8-13-1466 | | | | |



PROFESSIONAL SERVICES CONTRACT 2013-2014

| (CONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53006 to contract for the furnishing of special services and advice in financial, economic, accounting, enjineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows. 1. Services: CONTRACTOR shall provide the ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference. 2. Terms: CONTRACTOR shall commence work on | Thi | s Agreement is entered into betweenWRIGHT INSTITUTE | | | | | | | |
|---|---------|--|--|--|--|--|--|--|--|
| herein by reference. 2 Terms: CONTRACTOR shall commence work on | the spe | ONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons incially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and | | | | | | | |
| if the aggregate amount CONTRACTOR has contracted with the District is below by the Board of Education if the total contract(s) exceed \$84,100.00 whichever is later. The work shall be completed no later than 06/12/2014 3. Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed story the story of the | 1. | | | | | | | | |
| if the aggregate amount CONTRACTOR has contracted with the District is below by the Board of Education if the total contract(s) exceed \$84,100.00 whichever is later. The work shall be completed no later than 06/12/2014 3. Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed story the story of the | 2. | Terms: CONTRACTOR shall commence work on08/26/2013, or the day immediately following approval by the Superintendent | | | | | | | |
| by the Board of Education if the total contract(s) exceed | | if the aggregate amount CONTRACTOR has contracted with the District is below \$84,100.00 in the current fiscal year; or, approval | | | | | | | |
| compensation under this Contract shall not exceed | | by the Board of Education if the total contract(s) exceed, whichever is later. The work shall be completed no later than | | | | | | | |
| compensation under this Contract shall not exceed | 2 | Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The | | | | | | | |
| Dollars (30,300.00) [per fiscal year], at an hourly billing rate not to exceed | ٥. | six thousand five hundred | | | | | | | |
| full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs. If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD. OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows: Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made. The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay. 4. Equipment and Materials: CONTRACTOR without delay. 4. Equipment and Materials: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply. Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with g | | Dollars (\$6,500.00) [per fiscal year], at an hourly billing rate not to exceed per hour. This sum shall be for | | | | | | | |
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| Requisition No. Requisition No. P1411287 | 7. | Notices : All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below: | | | | | | | |
| | -0 | Requisition No. R0409355 P.O. No. P1411287 | | | | | | | |

Professional Services Contract

| OUSD Rep | presentative: | CONTRA | ACTOR: |
|--------------|-------------------|----------|--------------------|
| Name: | MINH-TRAM NGUYEN | Name: | CRYSTAL JOHNSON |
| Site /Dept.: | . 181-ENCOMPASS | Title: | Officer (Dusiness) |
| | 1025 81st Ave | Address: | 2728 Durant Avenue |
| _ | Oakland, CA 94621 | | Berkeley, CA 94704 |
| Phone: | 510-639-3350 | Phone: | 510 841 9230 |
| | | | |

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor**: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. **Insurance**:

- 1. Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- □ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 10. Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
- 11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 12. **Non-Discrimination**: It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

| | | R0409355 | P1411287 |
|--------------|-------------|-----------------|----------|
| Rev. 3/11/13 | Page 2 of 6 | Requisition No. | P.O No |
| | 9 | • | |

- 13. **Drug-Free / Smoke Free Policy**: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
- 14. **Indemnification**: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 15. Copyright/Trademark/Patent/Ownership: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 16. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 17. **Termination**: OUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 18. **Conduct of CONTRACTOR**: CONTRACTOR will adhere to the following staff requirements and provide OUSD with evidence of staff qualifications, which include:
 - 1. **Tuberculosis Screening**: CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 19. **No Rights in Third Parties**: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 20. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
- 21. Limitation of OUSD Liability: Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 22. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

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Professional Services Contract

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. Conflict of Interest: CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.
 - CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. (https://www.epls.gov/epls/search.do)
- 25. Litigation: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 26. Incorporation of Recitals and Exhibits: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 27. Integration/Entire Agreement of Parties: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. Counterparts: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

| OAKLAND UNIFIED SCHOOL DISTRIC | СТ | CONTRACTOR | |
|--------------------------------|------------|-----------------------|----------------|
| MARIA SANTOS | 06/04/2014 | CRYSTAL JOHNSON | 06/05/2014 |
| President, Board of Education | Date | Contractor eSignature | Date |
| ▼ Superintendent or Designee | - 8-14-14 | CRYSTAL JOHNSON, Offi | cer (Business) |
| Secretary, Board of Education | Date | Print Name Title | |

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EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. **Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

Clinical services will follow the schools emphasis on the childs cognitive, emotional and social development in the context of family and community. The contractor will provide individual and group therapy to children at EnCompass Academy. Psychological interventions will be provided with the goal to improve the childs academic achievement by addressing psycho-social issues that are barriers to their learning and to provide ongoing support to teachers and families that will also support the psycho-social learning of the students. At least 40 students will be served in either in 1:1 weekly sessions, group skill-building sessions, or both. Contractor will participate in orientation, school wide activities, general classroom observations, child-specific classroom observations, didactic sessions on site. Contractor will participate in COST, SST, IEP, 504 Plan meetings and communicate with school staff as appropriate to students needs. Family communications will be conducted in a timely manner and in the familys home language.

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| 2. | of thatte | ne se nding land | ic Outcomes: What are the expected outcomes from the ervice(s): 1) How many more Oakland children are graduating school 95% or more? 3) How many more students have a children have access to, and use, the health services that measurable outcomes (Participants will be able to). No | ng fro nean ey ne | om high school? 2) How many more Oakland children are ingful internships and/or paying jobs? 4) How many more eed? Provide details of program participation (Students |
|----|-----------|------------------------|---|-------------------------|---|
| | | | ts participating in clinical services will demonstrate a re om participation, increased pro-social behaviors with p | | • |
| | oiac | | om parasiparion, morsassa pro sessial seriamere man p | 00.0 | |
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| 3. | | | nent with District Strategic Plan: Indicate the goals and | d visio | ons supported by the services of this contract: |
| | · · | | Ill that apply.) | | Prepare students for success in college and careers |
| | | | ure a high quality instructional core elop social, emotional and physical health | | Safe, healthy and supportive schools |
| | = | | ate equitable opportunities for learning | | Accountable for quality |
| | | | n quality and effective instruction | | Full service community district |
| _ | | | | | |
| 4. | | | nent with Community School Strategic Site Plan – (select: | 5555 | SP (required if using State or Federal Funds): |
| | | | ion Item included in Board Approved CSSSP: (no additio | nal do | ocumentation required) |
| | | | | | |
| | | – It | tem Number(s): | | _ |
| | | | | | |
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| | | | | | |
| | | | tion Item added as modification to Board Approved nager either electronically via email of scanned documents, | | |
| | | 1. | Relevant page of CSSSP with action item highlighted. Page date, school site name, both principal and school site coun | | |
| | | 2. | Meeting announcement for meeting in which the CSSSP m | odific | ation was approved. |
| | | 3. | Minutes for meeting in which the CSSSP modification was | appro | oved indicating approval of the modification. |
| | | 4. | Sign-in sheet for meeting in which the CSSSP modification | was a | approved. |
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ContractsOnline: Contract Waiver Summary

Site Number-Name: 181-ENCOMPASS

Principal / Department Head: MINH-TRAM NGUYEN

Contractor Name: CRYSTAL JOHNSON

Business Name: WRIGHT INSTITUTE

Contract Type: Standard

Anticipated Start Date: 08/26/2013 Contract End Date: 06/12/2014

Rate Type: FLAT Contract Amount: \$6,500.00

Applicable Waivers

Approved by Risk Management

Insurance-Reduction Waiver Status: NA

Waiver-Reduction Type: \$1,000,000 Required

Other Reduction Amount: NA

Approval Date:

Approved by Deputy Superintendent

Billing Waiver Status: Approved Approval Date: 06/04/2014

Fingerprint Waiver Status: NA Approval Date:

TB Test Waiver Status: NA Approval Date:



QUALIFICATIONS

Established in 1968, the Wright Institute is fully accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges. The Doctoral Program in Clinical Psychology is accredited by the Committee on Accreditation of the American Psychological Association. The Wright Institute was founded with the mission of educating Clinicians to Society--clinicians whose practice will meet the needs of the diverse communities of the San Francisco Bay Area. Committed to integrating knowledge of social issues with clinical psychology, students learn to analyze and evaluate research, theory, and practice; and make appropriate use of the evolving body of psychological knowledge. Students are educated to practice with a high degree of ethical standards and professional competence in an environment that is intellectually challenging, respectful, supportive, and inclusive.

The median age of the Wright's doctoral students is 31, meaning that the typical Wright Institute student has significant life experience prior to returning to graduate school. Twenty-five percent of Psy.D. students identify as students of color. In 2006, the Wright Institute opened a new Master of Arts in Counseling Psychology program. By offering the master's curriculum in a weekend-only format, the Wright's educational approach became more accessible to adult learners working in a variety of human service fields.

A key theme woven into the Wright experience is the exploration of how social and cultural contexts influence the way a person experiences others and the world. The Wright believes that becoming competent to deal with human diversity is an integral part of being an effective clinician. By enhancing their understanding of the range of human differences, practitioners can work and communicate effectively with a wide variety of communities and groups.

The School-Based Collaboration project is an important vehicle for carrying out the mission of the Wright Institute. The Wright Institute community has significant expertise and resources to bring to bear, include the following:

➤ Clinical and Training Expertise: The Wright Institute has been providing handson training to students in clinical settings since 1972 and has graduated
approximately 1000 students. For over 35 years, the Wright Institute Clinic has
served low-income community members and provided training to approximately 25
doctoral students annually; more recently, the Cognitive Behavioral Clinic was
established to serve the community and provide an alternative training site for our
students. Further, the Wright Institute is on the cutting edge of developing models
for integrated delivery of psychological services in community health clinics, through
its grant-funded Integrated Healthcare Psychology Training Program. Beginning as a
pilot in 2004, and now in its third funded year of operation, the IHPTP's innovative
hands-on psychology training program aims to integrate mental health service



delivery with medical care by placing its psychology trainees in a primary care setting, to work side-by-side with physicians in medical visits and to offer direct psychological services, such as assessment, behavioral interventions and psychotherapy to uninsured patients.

Through these and other programs, the Wright Institute has demonstrated its commitment to educating graduate students to apply psychological knowledge, proven practices and skills, not just to treat clinical problems, but to appreciate and cultivate the strengths of underserved communities to promote wellness, recovery and resiliency.

- Theoretical knowledge: The Wright Institute's 38 faculty draw on a broad range of theoretical orientations, including cognitive behavioral, narrative, family systems, social justice, contemporary psychoanalytic, and relational approaches. They are chosen from the Bay Area's diverse clinical community for their practical expertise, theoretical sophistication, and ability to integrate theory with a hands-on approach to actual clinical situations. Our goal is to teach students to integrate the most relevant theories based on scientific knowledge into their clinical practice.
- ➤ Volunteer capacity: The SBC program is able to draw on the enthusiastic voluntary support of our students and clinical supervisors. The majority of our clinical supervision is donated by licensed Wright Institute alumni. Master's-level, and first and third year Psy.D. students provide clinical and consultation services based on their level of expertise. In this way, we can provide appropriate services in an especially efficient and cost effective manner.

CERTIFICATE OF LIABILITY INSURANCE

WRIGINS-01 MERCADOS



(A/C, No, Ext):

(A/C, No):

7/3/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER License # 0E67768 | NAME: Selena Mercado | | | | |
|--|---|----------|--|--|--|
| IOA Insurance Services-SF | PHONE (925) 660-1395 FAX (925) | 416-7869 | | | |
| 3875 Hopyard Road, Suite 240 Pleasanton, CA 94588 | ADDRESS: selena.mercado@ioausa.com | | | | |
| | INSURER(S) AFFORDING COVERAGE | NAIC# | | | |
| | INSURER A: Travelers Indemnity Company | 25658 | | | |
| The Wright Institute 2728 Durant Ave. Berkeley, CA 94704 | INSURER B: Travelers Property Casualty Company of America | 25674 | | | |
| | INSURER C: | | | | |
| | INSURER D: | | | | |
| | INSURER E: | | | | |
| | INSURER F: | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR | POLICYNUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMIT | s | |
|-------------|--|--------------|------|------------------|----------------------------|----------------------------|--|----|-----------|
| | GENERAL LIABILITY | | | 6303D482113TCT13 | 7/1/2013 | 7/1/2014 | EACH OCCURRENCE | \$ | 1,000,000 |
| Α | X COMMERCIAL GENERAL LIABILITY | X | X | 0000040211010110 | 77172010 | 17172014 | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ | 1,000,000 |
| | CLAIMS-MADE X OCCUR | | | | | | MED EXP (Any one person) | \$ | 10,000 |
| | | | | | | | PERSONAL & ADV INJURY | \$ | 1,000,000 |
| | | | | | | | GENERAL AGGREGATE | \$ | 2,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | PRODUCTS - COMP/OP AGG | \$ | 2,000,000 |
| | X POLICY PRO- JECT LOC | | | | | | | \$ | |
| | AUTOMOBILE LIABILITY | | | 8103D482113TIL13 | 7/1/2013 | 7/1/2014 | COMBINED SINGLE LIMIT (Ea accident) | \$ | 1,000,000 |
| В | ANY AUTO | | | 0.002.02.00.00 | 17.112010 | .,,,_0 | BODILY INJURY (Per person) | \$ | |
| | ALL OWNED SCHEDULED AUTOS AUTOS | | | | | | BODILY INJURY (Per accident) | \$ | |
| | X HIRED AUTOS X NON- OWNED | | | | | | PROPERTY DAMAGE (PER ACCIDENT) | \$ | |
| | AUTOS | | | | | | | \$ | |
| | X UMBRELLA LIAB X OCCUR | | | CUP3D482113TIL13 | 7/1/2013 | 7/1/2014 | EACH OCCURRENCE | \$ | 1,000,000 |
| В | EXCESS LIAB CLAIMS- | | | | | | AGGREGATE | \$ | 1,000,000 |
| | DED RETENTION\$ | | | | | | | \$ | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | N/A | | UB3D483496 | 7/1/2013 | 7/1/2014 | X WC STATU- TORY LIMITS OTH- ER | | |
| В | ANY PROPRIETOR/PARTNER/EXECUTIVE | | | | 17.77 | | E.L. EACH ACCIDENT | \$ | 1,000,000 |
| | OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ | 1,000,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - POLICY LIMIT | \$ | 1,000,000 |
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| | DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Se | chedule, if more space is required) |
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CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Oakland Unified School District (OUSD) 1025 2nd Avenue Oakland, CA 94606

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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