

Board Office Use: Legislative File Info.	
File ID Number	12-2597
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2607
Enactment Date	10/10/12 OS



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Name	Total	Fund	P.O.	Site	Date	City
Advanced Voice & Data	\$4,468.26	Measure B	P.O.	Highland New Classroom Building	6-28-2012 thru 7-6-2012	Concord
ALMA Strategies	\$14,850.00	Measure B	P.O.	Fremont HS	6-1-2012 thru 5-31-2013	San Francisco
Approved Maintenance	\$800.00	Developer Fees	P.O.	La Escuelita Educational Center	9-5-2012 thru 12-31-2012	Oakland
Associates Comfort Systems	\$9,100.00	Special Revenue Fund	P.O.	Various Move Management	7-1-2012 thru 12-31-2012	San Leandro
BA Morrison	\$2,000.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-20-2012 thru 12-30-2012	Castro Valley
Bayside Pest Control	\$15,660.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 6-20-2013	El Cerrito
Bobbie's Permit Service	\$5,563.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-9-2012 thru 10-18-2012	Coarsegold
California Department of Education	\$8,498.89	Measure B	P.O.	Highland New Classroom Building	9-13-2012 thru 12-30-2012	Sacramento
CDW Government	\$65,859.19	Developer Fees	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CDW Government	\$67,205.05	Measure A	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CEL	\$6,510.00	Measure B	P.O.	Piedmont Portable Installation	7-30-2012 thru 9-1-2012	San Ramon



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Clark's Home & Garden, Inc.	\$1,988.49	County School Facilities Fund	P.O.	King Estates Seismic Retrofit AB-300	8-28-2012 thru 2-28-2013	Hayward
Comco Sheet Metal Company, Inc.	\$7,013.13	Special Revenue Reserve	P.O.	Marshall School	9-12-2012 thru 11-12-12	Oakland
Commercial Systems	\$4,388.00	Measure B	P.O.	Urban Promise Multi-Purpose Building	5-20-2012 thru 8-1-2012	San Carlos
Corovan	\$74,472.54	Special Revenue Reserve	P.O.	Lakeview (School Closure)	8-1-2012 thru 6-30-2012	Poway
Creation Engine, Inc.	\$869.73	Measure A	P.O.	Facilities	9-11-2012 thru 10-11-2012	Mountain View
Del Monte Electric Co.	\$7,500.00	Measure B	P.O.	Montera MS Modernization	8-23-2012 thru 12-30-2012	Dublin
DGC Services	\$3,200.00	Measure B	P.O.	Jefferson New Building	7-30-2012 thru 11-30-2012	Dublin
Douglas Parking	\$2,650.00	Special Revenue Fund	P.O.	Lakeview ES	5-1-2011 thru 6-30-2012	Oakland
Energy Systems	\$768.00	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Stockton
Eric Thomas & Associates	\$7,900.00	Measure A	P.O.	Facilities	8-15-2012 thru 8-15-2012	Grand Ledge, MI
Eric Young	\$375.00	Measure A	P.O.	Facilities	6-27-2012	Oakland
Eric Young	\$150.00	Measure A	P.O.	Facilities	8-3-2012 thru 8-3-2012	Oakland
Eric Young	\$1,200.00	Measure A	P.O.	Facilities	8-10-2012 thru 8-10-2012	Oakland
Fire Alarm Security Services	\$984.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-27-2012 thru 8-27-2014	Aptos
First Alarm	\$2,480.00	County School Facilities	P.O.	La Escuelita Educational Center	8-1-2012 thru 10-1-2012	San Jose
First Alarm	\$3,867.00	Measure B	P.O.	La Escuelita Educational Center	9-6-2012 thru 11-6-2012	San Jose
Gary Douppnik Manufacturing	\$39,000.00	Measure B	P.O.	Lowell Modernization	6-25-2012 thru 7-2-2013	Loomis
Globe Plumbing Supply Co.	\$1,871.77	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Oakland
Graham Tree Service, Inc.	\$12,000.00	Developer Fees	P.O.	La Escuelita Educational Center	7-5-2012 thru 9-5-2012	San Leandro
High-Tech Electric	\$9,093.00	Developer Fees	P.O.	La Escuelita Educational Center	8-10-2012 thru 9-30-2012	Clovis
High-Tech Electric	\$10,350.00	Country School Facilities	P.O.	La Escuelita Educational Center	9-4-2012 thru 12-31-2012	Clovis



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J&R Fence, Inc.	\$1,800.00	Measure B	P.O.	Grass Valley ES Portable Installation	9-6-2012 thru 12-31-2012	San Leandro
Larm's Building & Garden Supply, Inc.	\$111.73	Developer Fees	P.O.	La Escuelita Educational Center	6-20-2012 thru 8-20-2012	Oakland
Lee's Signs	\$835.20	Measure B	P.O.	Madison Football and Multi-Use Field	7-23-2012 thru 9-23-2012	Oakland
Mobile Modular Management Corp.	\$1,250.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-19-2012 thru 8-1-2012	Livermore
North American Fence & Railing, Inc.	\$750.00	Measure B	P.O.	Roosevelt MS Modernization	8-21-2012 thru 6-1-2012	Oakland
Optus, Inc.	\$164.43	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Jonesboro, AR
PG&E	\$1,165.24	Measure B	P.O.	Montclair Interim Housing	8-2-2011 thru 8-1-2012	Stockton
Ray's Electric	\$49,000.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-2-2012 thru 12-31-2012	Oakland
Ray's Mobile Modular Service	\$2,400.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 9-30-2012	Bryon
Redgwick Construction	\$19,320.00	Measure B	P.O.	Sobrante Park Modernization	8-16-2012 thru 10-15-2012	Oakland
Redwood Engineering Construction	\$49,900.00	Measure B	P.O.	Grass Valley ES Portable	6-14-2012 thru 12-30-2012	Redwood City
Reed Brothers	\$675.00	Developer Fees	P.O.	Metwest Educational Center	8-15-2012 thru 10-15-2012	Oakland
Robles Communications, Inv.	\$5,037.50	Special Revenue Fund	P.O.	Melrose Leader Academy	8-2-2012 thru 10-2-2012	San Leandro
SGI Construction Mangement	\$19,999.00	Developer Fees	P.O.	Metwest Educational Center	7-20-2012 thru 9-20-2012	Pasadena
SJ General Building Maintenance Inc.	\$2,250.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 12-1-2012	San Jose
Summerhill Electric	\$4,210.00	Measure B	P.O.	Jefferson CDC Fire Alarm Replacement	7-12-2012 thru 1-14-2013	Oakland
Urban Design Consulting	\$18,920.00	Measure B	P.O.	Sobrante Park Modernization	8-15-2012 thru 12-31-2012	Oakland
Urban Design Consulting	\$15,350.00	Measure B	P.O.	Washington Modernization	8-15-2012 thru 12-31-2012	Oakland



	<i>Valley Carports</i>	\$27,890.00	Measure B	P.O.	<i>Havenscourt New Cafeteria &amp; Classroom Building</i>	<i>9-10-2012 thru 6-30- 2013</i>	<i>Tulare</i>
	<i>Your all Day Everyday Janitorial Service</i>	\$16,790.00	Developer Fees	P.O.	<i>La Escuelita Educational Center</i>	<i>9-4-2012 thru 12-31- 2012</i>	<i>San Francisco</i>

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Department of Facilities Planning & Management

**AGREEMENT REQUEST FORM**

DATE SUBMITTED: August 10, 2012

SUBMITTED BY: Larry Bridges

*V050208*

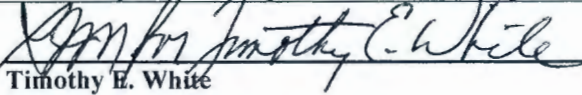
**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

**SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0%	No	No	0%

**All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature**

 Timothy E. White Assistant Superintendent	Date	Vendor Number: <u>2012-2012</u> Fiscal Year: <u>2012-2012</u> P.O. Under \$50k: <u>8-10-2012</u> Date Processed: <u>8-10-2012</u> To: MB <u>8/10/12</u> To DR: _____	Tadashi Nakadegawa Director of Facilities	Date
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**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Lakeview - School Closure	Project No:	None
Vendor Name:	Corovan	Vendor Contact:	John Crone <i>918133840-6432</i>
Vendor Phone Number:	858-748-1100 ext.1201 858-748-1379 fax	Vendor Mailing Address:	12375 Kerran Street Poway, CA 92064
Agreement Start & Stop Dates:	Start: August 1, 2012 Stop: June 30, 2013	Amounts:	Current Contract Amount: \$74,472.54 Not to Exceed Amount: Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Certificate of Insurance Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Date provided: _____	

For Construction Contracts \$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) *(Attach Bid Documents)*
  - 2) Date(s) of Bid Advertisement \_\_\_\_\_
  - 3) Date of Bid Opening \_\_\_\_\_
  - 4) Name of Architect \_\_\_\_\_
  - 5) Liquidated damages per day \_\_\_\_\_
  - 6) Performance Bonds Attached 10/10/12
  - 7) Payment Bonds Attached \_\_\_\_\_
  - 8) Number of Phases \_\_\_\_\_
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: *Please see attachment.* **LEGISLATIVE FILE**  
 File ID No. 12-2597  
 Introduction Date 10-10-2012  
 Contract No. 12-2607  
 Contract Date 10/10/12  
 Discussion Information 02

Funding Source \_\_\_\_\_

Budget Number: \_\_\_\_\_

**RECEIVED**  
8-10-2012



8/10/2012

**Proposal for Oakland Unified School District**

Description		Qty	Cost	Ext Price
47 X 36 FABRIC N/P PANEL	Q5F2FAPA.4736N	252	\$ 87.20	\$ 21,974.40
47 X 36 FABRIC PWR PANEL	Q5F2FAPA.4736E	30	\$ 113.20	\$ 3,396.00
47 DRAW ROD KIT	Q5FDR.42	110	\$ 4.00	\$ 440.00
47 2-WAY CONNECTOR	Q5F22W.47	70	\$ 27.00	\$ 1,890.00
47 3-WAY CONNECTOR	Q5F23W.47	20	\$ 31.60	\$ 632.00
47 4-WAY CONNECTOR	Q5F24W.47	17	\$ 34.00	\$ 578.00
47 END CAP KIT	Q5F2FE.47	87	\$ 12.40	\$ 1,078.80
BASE FEED ( 6' ) - LEFT	Q5F2BPE	4	\$ 59.60	\$ 238.40
CIR I - EACH	Q5F2RECP4.I	30	\$ 5.60	\$ 168.00
CIR II - EACH	Q5F2RECP4.II	30	\$ 5.60	\$ 168.00
CIR III - EACH	Q5F2RECP4.III	30	\$ 5.60	\$ 168.00
CIR IIII (DEDICATED) - EACH	Q5F2RECP4.IIIII	30	\$ 5.60	\$ 168.00
PANEL THRU POST FESTOON	Q5F2CPK.1	11	\$ 15.00	\$ 165.00
24 X 36 STRAIGHT WORKSURFACE	Q5FSERWS.2436L	136	\$ 40.40	\$ 5,494.40
24 X 36 CURVED CORNER WORKSURFACE	Q5FSECCWS.2436L	65	\$ 66.00	\$ 4,290.00
BOX/BOX/FILE PEDESTAL	Q5FPED.BBF-MET	65	\$ 112.60	\$ 7,319.00

**Install Address:**

Lakeview School  
746 Grand Ave  
Oakland, CA

FINISHES SCHEDULE
Fabric: TBD 8 Choices
Metal Trim & Storage: DT
Work Surface Laminate: Maple or Cherry
Edge: DT
Height's of Panels: 47"
CLIENT INITIALS: _____

Product Subtotal	\$ 48,168.00
Delivery & Installation	\$ 20,312.50
Remove Existing Furniture	\$ -
Sales Tax	\$ 5,992.04
<b>Total Project Cost</b>	<b>\$ 74,472.54</b>

HIGHLIGHTS OF PROPOSAL
Product Ships in 5-7 Business Days
Lifetime Warranty

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE ISSUE PO TO COV OFFICE - 12375 Kerran St, Poway, CA 92064



## Terms & Conditions for Furniture Purchase

Client understands that all product is ordered specifically for them and **CAN NOT** be returned for reasons other than defect. Product, including Finishes and Layout, are to be explained and understood prior to sign off.

Client understands that **NO** product will be ordered until either or both a PO and a deposit have been RECEIVED.

Client has been informed of Lead Time Estimates, which start **ONLY** after #2 above has been satisfied.

Client understands that COV has not included the services of an electrician in this quote, regardless of need.

Other Trades are responsible for code compliance for their trade. COV can offer only recommendations.

Client understands that drawings done by COV are not to be relied upon for any other trades unless agreed.

Drawings supplied to COV are believed to be accurate unless informed otherwise. Field measurements should be taken by COV if there are any doubts. Sites under construction may not be reliable or measurable.

Lack of Clear Access and Assembly Space, or Site Delays due to other trades will result in Change Orders.

Client is expected to be on site at beginning and end of assembly to sign off on overall conditions and completion.

Any warranties on purchased product, if one exists, is limited to replacement for design or manufacturing defect only, if modifications to product and layout have been done according to reasonable professional standards.

Final, Complete Payment is due no later than 15 Days after **SUBSTANTIAL COMPLETION** of installation, regardless of actual invoice date, including installations with a reasonable number of punch list items.

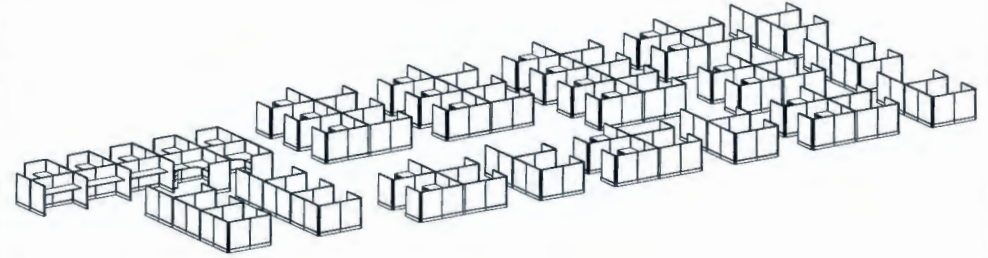
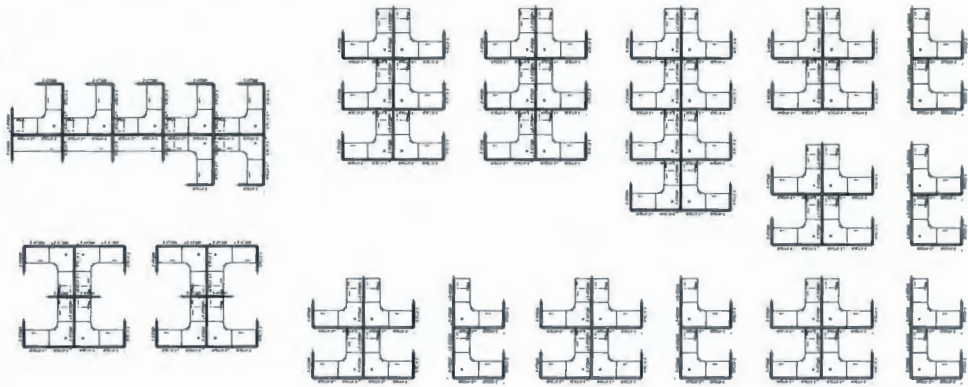
CLIENT IS AWARE THAT MISUSE AND/OR OVERLOAD OF WORKSTATION POWER SOURCE MAY CAUSE FIRE OR EQUIPMENT DAMAGE. COR-O-VAN IS NOT LIABLE FOR ANY DAMAGES AS A RESULT OF SUCH MISUSE AND/OR OVERLOAD. PRODUCT IS SPECIFIED BASED ON AVERAGE USE UNLESS OTHERWISE REQUESTED. PROVISION OF PROPER AMOUNT OF CIRCUITS IS CLIENT RESPONSIBILITY.

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE Return with Sign Off on Drawings

### Items Needed to Place Order:

- (1) Signed Proposal including Initials on Finishes
- (2) Signed Terms,
- (3) PO and/or Deposit depending on Credit Approval
- (4) Signed Drawing if one was provided - ON ALL WORKSTATION SALES - please ask for explanation if needed.



Count	Mfg	Part #	Description	Sell	Extended Sell	Finish	Frame Design
70	FR1	Q1F22W.47	2-Way 90 DEG. Connector Post Hard Surface, 47"H				
20	FR1	Q1F23W.47	3-Way 90 DEG. Connector Post Hard Surface, 47"H				
17	FR1	Q1F24W.47	4-Way 90 DEG. Connector Post Hard Surface, 47"H				
282	FR1	Q1F2FAPA.4736N	Fabric Covered Panel Non-Electrical, 47"H x 36"W				
87	FR1	Q1F2FE.47	Finished End, 47"H				
104	FR1	Q1FDR.42	Draw Rod, 42"H				
65	FR1	Q1FPED.BBF-MET	Box/Box/File Pedestal, 27"H x 15.75"W x 20"D				
65	FR1	Q1FSECCWS.2436L	Square Edge Curved Corner Worksurface, 36"W x 24"D				
130	FR1	Q1FSERWS.2436L	Square Edge Rectangular Worksurface, 36"W x 24"D				
3	FR1	Q1FSERWS.2472L	Square Edge Rectangular Worksurface, 72"W x 24"D				

Total:



