

Board Office Use: Legislative File Info.	
File ID Number	19-1293
Introduction Date	6/26/19
Enactment Number	19-1142
Enactment Date	6/26/19 er



Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Christian Nelson, Director

Board Meeting Date June 26, 2019

Subject Oakland Adult and Career Education Course Approval - FY 2019-2020

Action Requested and Recommendation

Approval by the Board of Education of Resolution No. 1819-0242 for the Course for Oakland Adult and Career Education (OACE) for the 2019-20 school year. According to the CDE, all WIOA Title II funded programs must have all courses approved by their local board at least once per school year. OACE submitted courses to the CDE for their approval and were approved. The courses approved by the CDE are the official course titles for OACE classes. The CDE allows for marketing titles of courses that fit under official titles to better promote classes in the community. OACE uses marketing titles such as “Family Literacy”, “College and Career Readiness”, and “GED Preparation” under these approved CDE course titles. All OACE courses meet optimum educational standards which contain goals and purposes, performance objectives or competencies, instructional strategies, units of study, with approximate hours allotted for each unit, evaluation procedures, and clear course completion requirements of established goals and objectives, for the period of July 1, 2019 through June 30, 2020, at no cost to the District.

Background

OACE receives ongoing funding through the California Adult Education Program and the Workforce Innovation and Opportunity Act (WIOA) Title II. OACE is requesting the Board to approve courses accepted by the CDE for 2019-20, as required by the California Department of Education (CDE).

Fiscal Impact

No Fiscal Impact

Attachments

- Resolution No. 1819-0242
- Approved CDE Courses for 2019-20

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**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
NO. 1819-0242**

Oakland Adult and Career Education - Course Offerings - 2019-2020 School Year

WHEREAS, Oakland Adult and Career Education (OACE) for the 2019-20 school year seeks annual course approval as noted by previous year's Governing Board approval 18-1725

WHEREAS, OACE has had a 149 year history of providing Adult Education to the City of Oakland

WHEREAS, OACE receives ongoing funding through the California Adult Education Program and the Workforce Innovation and Opportunity Act (WIOA) Title II

WHEREAS, According to the California Department of Education (CDE), all Adult Education programs funded with state and federal dollars must have all courses approved by their local board at least once per school year

WHEREAS, OACE submitted courses to the CDE for their approval and were approved on 5/30/19

WHEREAS, The OACE courses approved by the CDE are official course titles for OACE classes. The CDE allows for marketing titles of courses that fit under official titles to better promote classes in the community. OACE uses marketing titles such as "Family Literacy", "College and Career Readiness", and "GED Preparation" under approved CDE course titles

WHEREAS, All OACE courses meet optimum educational standards which contain goals and purposes, performance objectives or competencies, instructional strategies, units of study, with approximate hours allotted for each unit, evaluation procedures, and clear course completion requirements of established goals and objectives, for the period of July 1, 2019 through June 30, 2020, at no cost to the District

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NOW, THEREFORE, BE IT RESOLVED, the Governing Board approve OACE courses accepted by the CDE for the 2019-20 school year, as required by the California Department of Education.

Passed by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NOE: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSE: None

AYES: Jumoke Hinton Hodge, Gary Yee, James Harris, Vice President Jody London, President Aimee Eng

NOES: Shanthi Gonzales

ABSTAINED: None

RECUSE: Roseann Torres

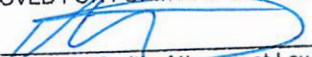
ABSENT: None

CERTIFICATION

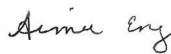
We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District, held on June 26, 2019.

OAKLAND UNIFIED SCHOOL DISTRICT

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the General Counsel
APPROVED FOR FORM AND SUBSTANCE

By: 
Michael L. Smith, Attorney at Law

6/13/19



6/27/19

Aimee Eng
President, Board of Education



6/27/19

Kyla Johnson-Trammell

California Department of Education

Date: May 30, 2019
To: Christian Nelson
 Oakland Unified School District
CDS: 01-61259
From: Cliff Moss
 Education Programs Consultant
 Adult Education Office
 916-327-6378
Subject: Course Approval for 2019-20



Your request for approval of the following 17 courses have been received, recorded, and approved for the 2019-20 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2016	--
2402	Basic Mathematics	2016	--
9999	Multi-subject High School Diploma Courses	2018	--
9969	Test Preparation	2016	--
4623	Business Technology	2016	2018
9975	Basic Computer Literacy	2016	--
9978	Career Exploration	2019	--
9994	Civic Engagement Elective	2016	--
9976	College Exploration	2019	--
4361	Food and Nutrition	2019	--
9977	Work Readiness	2019	--
9980	Advanced ESL	2016	--
9982	Beginning ESL	2016	--
9986	ESL MultiLevel	2016	--
9981	Intermediate ESL	2016	--
9984	Special ESL	2016	--
9985	VESL (Vocational ESL)	2018	--

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- **Goals and purposes**
- **Performance objectives or competencies**
- **Instructional strategies**
- **Units of study, with approximate hours allotted for each unit**
- **Evaluation procedures**
- **Clear course completion requirements of established goals and objectives**

Career Technical Education: Before establishing a Career Technical Education or Occupational Education Program, a job market study of your region must be conducted and reviewed every two years to justify the need for the program being offered. Refer to the Job Market Study in EC 52519; 52520 for more information.

Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.