

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –
College & Career Readiness
Commission**

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File ID Number	26-0570
Introduction Date	April 21, 2026
Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

Board Meeting Date

Subject Services For: Oakland Technical High School

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Oakland Technical High School to modify \$21,000.00 Consultant contacts with Carter-Kelly Services to subcontract a Parent and Family Liaison to work with pathway counselors and Assistant Principals, and establish a new strategic action \$21,000.00 Consultant contract with Debra Carter-Kelly Services to provide supplemental coordination services, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland Technical High School would like to modify \$21,000.00 Consultant contacts with Carter-Kelly Services to subcontract a Parent and Family Liaison to work with pathway counselors and Assistant Principals, and establish a new strategic action \$21,000.00 Consultant contract with Debra Carter-Kelly Services Services to provide supplemental coordination services designed to reduce the dropout rate and improve outcomes for students at risk of not graduating. There is no amount being transferred as this is only a modification on the Scope of Work for this expenditure.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

26-0570- Oakland Tech Consultant Contracts \$0

2025-26 Measure H Budget Modification Form for OUSD Schools

(Single Modification only)

Date:	2/24/26	Principal Name:	Martel Price
School Name:	Oakland Tech	Site #:	305
Pathway Name: (Required for multiple pathway schools)	Whole-School	Requested By:	Martel Price

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to take money from to create a new or revised purpose. Whatever plan you enter in Step 1 must also be entered in Step 2.

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab, Line Item #	Original Amount Approved	Measure H Approved Strategic Action (Budget complete justification)	Total Amount being Transferred
Whole School Tab	129	\$21,000.00	<p>Consultant Contracts: Consultant contact with Carter-Kelly Services to subcontract a Parent and Family Liaison (PFL) to work with pathway counselors and Assistant Principals. The PFL will support reducing the drop-out rate by providing counseling, tutoring, mentoring, and other intensive support services to students in danger of not graduating high school. Additionally, the PFL will support the parents of students within the Pathway through workshops, counseling, and mediation. This expenditure seeks to impact our tier 2 and tier 3 students who struggle with academics and attendance, which exists across all of our pathways and furthers our goal to support students in the pathway structure. Pathway teams will identify these students, who will refer them to our parent and family liaison. The PFL will proceed to organize and facilitate SSTs, which promote academic success, keeping us on track and creating positive secondary options for our local populations. Parent and Family Liaison would serve all students, particularly students who are at promise and need support beyond what pathway teachers can provide. Due to this expenditure, at least 100 SSTs and coaching sessions and workshops for students and parents will be held. Of these 100 students, meetings will consist of students categorized by chronically truant natures and academically disengaged. Parent Family Liaison will also facilitate high-conflict meetings between students, families, and teachers as needed. This expenditure supports our three-year goals by helping students within our pathway. Our vendor, Debra Carter Kelly, provides services twice a</p>	\$0

			week. We would like to expand the service to two days a week. Budget Calculation: 10 hours per week (5 hours per day) @ \$700 per week @ 30 weeks = \$21,000.00	
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b. What will be the impact on your Measure H Plan, pathway development, and students for not completing the original strategic action in Step 1? *(Do not insert hyperlinks or use acronyms.)*

No impact; the dollar amount and expenditure type will remain the same. We are only modifying the consultant's scope of work.

c. Enter the Account String for the Original Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5825	305	3050	1690	9999	99999

d. Total amount requesting to transfer: \$0_____

- Check this box if this is a **NEW** expenditure that was not pre-approved in a Measure H Plan.
- Check this box if this is an **EXISTING** expenditure and you're only amending the original amount approved or the term. *(The purpose remains the same.)*
- Check this box if this modification creates a new position or changes the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form with the BMF request.

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

*The description entered will become the new or revised justification for review and approval. **Only one justification is allowed in Step 2.** You'll use this new or revised justification for all future applicable requests connected to this modification.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	New or Revised Measure H Strategic Action <i>Enter one to two sentences using the questions below to create a Justification.</i> <i>(Do not insert hyperlinks or use acronyms.)</i> -What is the specific expenditure or service type? <i>(Please briefly describe (no vague language) and quantify it when applicable.)</i> -How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions? -Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification. -If the new or revised justification is incomplete, it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.	New or Amended Total Amount

Whole School Tab	129	\$21,000.00	<p>Consultant Contract: Consultant contract with Debra Carter-Kelly Services, to provide supplemental coordination services designed to reduce the dropout rate and improve outcomes for students at risk of not graduating from high school.</p> <p>Services will include facilitating structured workshops for students and families focused on attendance awareness, academic goal-setting, postsecondary planning, and navigating school-based resources. The vendor will also support clear and constructive communication among students, families, and school staff to help ensure students remain on track to meet academic and graduation requirements.</p> <p>In partnership with site staff, the vendor will coordinate and facilitate structured student support meetings, document agreed-upon action steps, monitor follow-through, and provide periodic progress summaries to school leadership.</p> <p>This expenditure is intended to support Tier 2 and Tier 3 students experiencing academic and attendance challenges across all pathways, advancing our goal of strengthening outcomes within the pathway structure.</p> <p>As a result of this investment, the vendor will conduct at least 100 structured support sessions, workshops, and facilitated meetings for students and families. Services will prioritize students identified as chronically absent and/or academically disengaged.</p> <p>This expenditure supports our three-year goals by strengthening coordinated, targeted interventions and improving student outcomes within the pathway model.</p> <p>Budget Calculation: 10 hours per week (5 hours per day) at \$700 per week for 30 weeks = \$21,000.00, with no additional administrative fees.</p>	\$21,000.00
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Justification Status: Fully Approved = Complete Justification, BMF suffice ▾

b. Enter the Account String for the New Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	2825	305	3050	1690	9999	99999

Signatures of Approval: *(Please enter the team member's full name below the signature line.)*

Name:
Pathway Coach or Director
Signature

Date


Martel Price (Feb 24, 2026 13:22:54 PST)
Name: Martel Price
Principal Signature **Required**

02/24/2026

Date

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: _____

Program Manager, Approval Signature: *Nancy Gomez*

Date: 2/24/2026

Deputy Chief of Post-Secondary Readiness, Approval Signature: *Vanessa Sifuentes*
Vanessa Sifuentes (Feb 24, 2026 13:23:45 PST)

Date: 02/24/2026