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By	lf



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

To: Board of Education  
 From: Tony Smith, Superintendent  
 Alison McDonald, Network Executive Officer  
 Subject: Grant Award Acceptance – California Department of Education

**ACTION REQUESTED:**

Acceptance by the Board of Education of California Partnership Academy Grant Award for OUSD schools for fiscal years 2012-2014.

**BACKGROUND:**

Grant proposals for OUSD schools for the 2012-2014 fiscal years were submitted for funding as indicated in the chart below.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
12-3103	X	Grant	Oakland Unified School District for Fremont High School	The grant will fund the College Preparatory and Architecture Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-3104	X	Grant	Oakland Unified School District for Fremont High School	The grant will fund the Media Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,900.00
12-3105	X	Grant	Oakland Unified School District For Fremont High School	This grant will fund the Law and Public Service Academy	7/01/12 thru 6/30/14	California Department Of Education	\$58,725.00
12-3106	X	Grant	Oakland Unified School District for Castlemont High School	The grant will fund the Sustainable Urban Design Academy	7/01/12 thru 6/30/14	California Department of Education	\$72,443.00
12-3107	X	Grant	Oakland Unified School District for Oakland High School	The grant will fund the Public Health and Policy Academy	7/01/12 thru 6/30/14	California Department of Education	\$52,200.00
12-3108	X	Grant	Oakland Unified School District for Skyline High School	The grant will fund the Computer Science and Technology Academy	7/01/12 thru 6/30/14	California Department of Education	\$58,725.00
12-3109	X	Grant	Oakland Unified School District for Oakland International High School	The grant will fund the Multimedia Communications Academy	7/01/12 thru 6/30/14	California Department of Education	58,725.00

**DISCUSSION**

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.



OAKLAND UNIFIED  
SCHOOL DISTRICT

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**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$505,343.00 **RECOMMENDATION:**

Acceptance by the Board of Education of California Department of Education California Partnership Academy Grant Award Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

**Attachments:**

Grant Award Notifications

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606-2212	<b>CDE GRANT NUMBER</b>			
	<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
	12	24960	6125	02
<b>Attention</b> Anthony Smith, Superintendent	<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Accounting Office, Categorical Funds	<b>Resource Code</b>	<b>Revenue Object Code</b>		1
<b>Telephone</b> 510-879-8582	6385	8590		<b>INDEX</b>

**Name of Grant Program**  
 California Partnership Academies (CPA) Program: SB 70

	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$58,725	\$58,725		7/1/2012	6/30/14

<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>	<b>Federal Agency</b>

I am pleased to inform you that you have been funded for the Law and Public Service Academy (8021) at Fremont High School

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

High School Innovations and Initiatives Office  
 Career and College Transition Division  
 California Department of Education  
 1430 N Street, Suite 4202  
 Sacramento, CA 95814-5901

<b>California Department of Education Contact</b> Jerry Winthrop	<b>Job Title</b> Education Programs Consultant
<b>E-mail Address</b> jwinthrop@cde.ca.gov	<b>Telephone</b> 916-319-0457
<b>Signature of the State Superintendent of Public Instruction or Designee</b> ▶ <u>Torr Torralba</u>	<b>Date</b> October 24, 2012

**CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS**

*On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.*

<b>Printed Name of Authorized Agent</b> Tony Smith, Ph.D.	<b>Title</b> Superintendent
<b>E-mail Address</b> Tony.Smith@ousd-k12.ca.us	<b>Telephone</b> 510-273-3200
<b>Signature</b> ▶ <u>[Signature]</u>	<b>Date</b> 11/5/12

**Certified:**  
[Signature]  
 Edgar Rakestraw, Jr., Secretary  
 Board of Education

### Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
  - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The reduced amount per qualified student is 10 percent. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gq/hs/cpagen.asp>. The EOP Expenditure Report should include a narrative of expenditures. Failure to submit the final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held March 10–12, 2013, at the Sacramento Convention Center. These funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Jerry Winthrop, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIO), by phone at 916-319-0457 or by e-mail at [jwinthrop@cde.ca.gov](mailto:jwinthrop@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Machelie Martin, Associate Governmental Program Analyst, HSIIO, by phone at 916-319-0473 or by e-mail at [mamartin@cde.ca.gov](mailto:mamartin@cde.ca.gov).