

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	12-0706
Committee	Facilities
Introduction Date	3-28-2012
Enactment Number	12-0971
Enactment Date	3-29-11 <i>82</i>



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date March 28, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

**Action Requested:** Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
12-0705	911 Restorations	\$2,541.27	Measure A	P.O. Increase	Claremont Landscaping	6-28-11 thru 8-27-11	Richmond
12-0706	Associate Comfort Systems	\$13,900.00	Fund 35	P.O.	Skyline HS	12-12-11 thru 1-24-12	San Leandro
12-0707	Associate Comfort Systems	\$11,700.00	Fund 35	P.O.	MLK Jr. MS	11-28-11 thru 12-28- 12	San Leandro
12-0708	Bay City Mechanical	\$1,051.57	Measure B	P.O.	Chabot ES	2-27-12 thru 12-31-12	Richmond
12-0709	Best In the West Construction Cleanup	\$2,200.00	Measure B	P.O.	Elmhurst Mod	1-16-12 thru 6-30-12	Hayward
12-0710	California Business Systems	\$1,945.00	Measure A	P.O.	Facilities	1-3-12 thru 1-13-14	Oakland
12-0713	CDW-G	\$1,959.83	Measure B	P.O.	Urban Promise	3-1-12 thru 5-1-12	Verono Hills, IL
12-0714	Clearwire	\$1,285.00	Measure B	P.O.	Madison Health Centger	2-13-12 thru 12-31-12	San Jose
12-0715	Diablo Boiler	\$2,327.39	Measure B	P.O.	Chabot New Classroom	1-30-12 thru 12-31-12	Antioch
12-0717	Elation Systems	\$1,380.00	Measure B	P.O. Increase	Labor Compliance	6-30-11 thru 7-1-12	Oakland
12-0718	Eric Young	\$450.00	Measure A	P.O.	Elmhurst	3-2-12 thru 3-2-12	Oakland
12-0716	IVS Computer Technology	\$8,375.33	Measure A	P.O.	Claremont Landscaping	12-19-11 thru 12-30- 11	Bakersfield
12-0719	JDH Corrosin Consultants, Inc.	\$5,750.00	Measure B	P.O.	Montclair New Classroom	12-21-11 thru 5-1-12	Concord
12-0720	Leo's Professional Audio, Inc.	\$19,143.40	Measure B	P.O.	Highland ES	4-1-12 thru 8-15-12	Oakland
12-0721	Macy Movers, Inc.	\$5,610.00	Measure B	P.O.	Lowell Mod	3-1-11 thru 3-30-11	Oakland



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121-0724	Maxut	\$2,042.25	Measure A	P.O.	Facilities	2-7-12 thru 2-16-12	Oakland
12-0726	North American Fence & Railing	\$425.00	Developer Fees	P.O.	Garfield Portable	10-15-2011 thru 2-29-12	Oakland
12-0727	PG&E Integrated Processing Center	\$5,000.00	Fund 35	P.O.	Facilities	1-4-12 thru 2-4-12	San Francisco
12-0728	PG&E Integrated Processing Center	\$150,000.00	Fund 35	P.O.	Facilities	12-15-11 thru 2-15-12	San Francisco
12-0729	Reed Brothers	\$348.86	Measure B	P.O.	Lowell Mod	2-14-12 thru 2-14-12	Oakland
12-0730	Safeplay by Design, Inc.	\$1,600.00	Measure B	P.O.	Laurel CDC	5-1-12 thru 12-31-13	Elk Grove
12-0731	Safeplay by Design, Inc.	\$900.00	Measure B	P.O.	Stonehurst CDC	5-1-12 thru 8-1-13	Elk Grove
1209732	Snader Associates	\$25,000.00	Fund 35	P.O.	La Escuelita	3-1-12 thru 12-31-12	San Rafael
11-3023	Southwest Interiors	\$45,000.00	Measure B	P.O.	Montera Mod	8-25-11 thru 8-25-12	Auburn
12-0733	SunEnergy	\$6,402.63	Fund 35	P.O.	Chabot Caldecott Tunnel Grant	2-13-12-thru 12-31-12	Oakland

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Department of Facilities Planning & Management

Vendor Number: \_\_\_\_\_  
Fiscal Year: 2011-2012  
Project Under \$50K: \_\_\_\_\_  
Date Processed: 1-26-2012  
To: ML: 1/26 To DR: \_\_\_\_\_

**AGREEMENT REQUEST FORM**

DATE SUBMITTED 01/24/12 SUBMITTED BY: Tadashi Nakadegawa



**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input checked="" type="checkbox"/>	8.) Purchase Order	<input type="checkbox"/>

**SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

	Date		Date
Timothy E. White Assistant Superintendent		Tadashi Nakadegawa Director of Facilities	<u>1/29/12</u>

**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Skyline High School Installation of Coolorado	Project No:	<u>9189003020-6410</u>
Vendor Name:	Associates Comfort Systems	Vendor Contact:	Associates Comfort Systems
Vendor Phone Number:	510-331-4927p 510-481-9816f jcbyal@comcast.net	Vendor Mailing Address:	P.O. Box 1956, San Leandro, CA 94601
Agreement Start & Stop Dates:	Start: 12-12-11 Stop: 01-24-12	Amounts:	Current Contract Amount: Not to Exceed Amount: 13,900.00 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date provided:	File ID No. <u>12-0706</u>

**LEGISLATIVE FILE**

For Construction Contracts \$15,000, please provide or attach the following:


Introduction Date 3-28-2012  
Enactment No. 12-0971  
Effective Date 3-29-12

- |  |  |
|--|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) <i>(Attach Bid Documents)</i> | 6) Performance Bonds Attached _____                                    |
| 2) Date(s) of Bid Advertisement _____  | 7) Payment Bonds Attached _____  |
| 3) Date of Bid Opening _____   | 8) Number of Phases _____  |
| 4) Name of Architect _____   |  |
| 5) Liquidated damages per day _____  | (Sections 6 & 7 to be completed by Contract Administration department) |


**Scope of Work:** *(Needed to prepare Executive Summary)*

**Discussion Information** *(Needed to prepare Executive Summary)* Installed a Coolorado at Skyline High School

PROJECT  
94601

  
Jody London  
President, Board of Education

Funding Source Fund 35 Budget Number: \_\_\_\_\_

  
Edgar Rakestraw, Jr., Secretary  
Board of Education

**RECEIVED**  
1-26-2012

# ASSOCIATES COMFORT SYSTEMS

# INVOICE

California License No. 452274  
 P.O. Box 1956  
 San Leandro, CA 94577

Email: jcbyal@comcast.net  
 Phone: 510.331.4927  
 Fax: 510.481.9816

	Oakland Unified School District 955 High St. Oakland, Ca. 94601  ATTN: Charles Smith	DATE: December 12, 2011  INVOICE # 10090  CUSTOMER ORDER # R0202458 P1203828 TERMS NET 10 DAYS	
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**REFERENCE:**

Skyline High. 12250 Skyline Blvd. Oakland.		
<b>DESCRIPTION OF WORK:</b>		
This job is complete. The Coolorado is installed, the water and electrical is finished. The water line has been insulated and the unit ran and tested.		
Amount due per quote.....		<b>13,900.00</b>

	SUBTOTAL	\$ 13,900.00
	TAX RATE	
	SALES TAX ON MATERIALS ONLY	<b>INCLUDED</b>
	OTHER	
<b>THANK YOU FOR YOUR BUSINESS!</b>	<b>TOTAL DUE</b>	<b>\$ 13,900.00</b>