



OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Superintendent

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TO: Board of Education
FROM: Kyla Johnson- Trammel, Superintendent
Leslie Jimenez, Deputy Director, Office of Charter Schools
DATE: January 24, 2018
RE: Lodestar: A Lighthouse Community Public Charter School
Petition Material Revision Request

Legislative File
File ID No.: 17-2415
Introduction Date: 11/8/17
Enactment No.: 18-0116
Enactment Date: 1/10/18
By: _____er_____

ACTION REQUESTED

Approve the material revision to the Lodestar: A Lighthouse Community Public Charter School (“Lodestar” or the “Charter School”) petition to change the location of the school from the current address 2433 Coolidge Avenue, Oakland CA 94601 (Patten University campus) to 2634 Pleasant Street, Oakland CA 94602 (former St. Jarlath Catholic School campus).

SUMMARY

Staff recommends that the OUSD Board of Education approve the material revision to the Lodestar: A Lighthouse Community Public Charter School petition to change the location of the school site.

During the 2016-17 school year, Lodestar was located at the Patten University campus; however, their lease expired on June 30, 2017. As of July 1, 2017, Lodestar secured a one year-lease and moved to their current location on 2364 Pleasant Street, which is less than one mile away from their previous campus. This site was able to accommodate the school's entire student population (K-3rd and 6th-7thgrade students).

Additional reasons for an approval recommendation include the following:

- 1) Facility (former St. Jarlath Catholic School campus) is structured to house a school
- 2) Facility contains sufficient classrooms and numerous multipurpose rooms
- 3) Property includes playground and ample outdoor space
- 4) Families and the community were notified of the move
- 5) Costs associated with the move are within the school’s and CMO’s operational costs/budget
- 6) Proper zoning and building code permits were secured (see Appendix I)

PROCEDURAL BACKGROUND

- 1) Lodestar: A Lighthouse Community Public Charter School Leadership submitted a material revision request for the Lodestar: A Lighthouse Community Public Charter School petition on November 8, 2017 at a regularly scheduled OUSD Board of Education meeting.
- 2) A public hearing was held on December 7, 2017. Representatives from Lodestar: A Lighthouse Community Public Charter School presented.

STATUTORY BACKGROUND

Pursuant to Education Code §47605:

Charter law outlines the requirements related to the material revision of charter school petitions specific to proposed changes to the location of the charter school. The following excerpts are taken from the Charter Schools Act, Education Code §47605:

47605(a)(1) "(a) (1) Except as set forth in paragraph (2), a petition for the establishment of a charter school within a school district may be circulated by one or more persons seeking to establish the charter school. A petition for the establishment of a charter school shall identify a single charter school that will operate within the geographic boundaries of that school district. A charter school may propose to operate at multiple sites within the school district, as long as each location is identified in the charter school petition."

Education Code 47605(g) further states: *"The governing board of a school district shall require that the petitioner or petitioners provide information regarding the proposed operation and potential effects of the school, including, but not limited to, the facilities to be used by the school The description of the facilities to be used by the charter school shall specify where the school intends to locate."*

DISCUSSION

Staff conducted an evaluation of the facilities plan related to the proposed material revision to the petition pursuant to the Charter Schools Act and with the application of the Oakland Unified School District Petition Evaluation Rubric.

Lodestar: A Lighthouse Community Public Charter School is in good financial standing and has sufficient funds and enrollment to support the change in location.

- The Petitioner will provide all documents related to the legally required text and assurances			
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Pre-Opening Site Walkthrough Checklist

This tool is intended to be used by the Office of Charter Schools and charter schools who are moving into a facility for the first time, to ensure that the facility is appropriate for the educational program of the school and the health and safety of the students.

- ✚ It is the expectation of the Office of Charter Schools to conduct a pre-opening site walk-through within two weeks prior to the first day of school.
- ✚ Any issues or concerns which surface during the course of the walkthrough that require official notice to the school, will receive a separate letter from the Office of Charter Schools to that affect.
- ✚ Otherwise, information noted in this document is intended to provide guidance and support to schools prior to opening.

School Name: Lodestar: A Lighthouse Community Public Charter School

Contact: Brandon Paige (brandon.paige@lighthousecharter.org)

Location: 2634 Pleasant Street, Oakland, CA 94602 (former St. Jarlath Catholic School campus)

Date of Walkthrough: July 27, 2017

Participants: Brandon Paige, Jenna Stauffer, Arlene Aldrette (Charter School Representatives) and

Leslie Jimenez (Office of Charter Schools' Representative)

<i>General Considerations</i>		<i>Comments</i>
Facilities are sufficient to accommodate estimated student enrollment and to carry out the curricular and instruction program envisioned in the charter.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Site has adequate space for the support services the school intends to provide to its students (i.e. nurse, counselors, tutors, after-school programs, etc.).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Facilities include cafeteria or other suitable space for students to eat meals.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Building placement is compatible (i.e. music room is not next to library).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Facilities are generally conducive to a learning environment.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

General Considerations		Comments
Site is away from freeways, railways, flight patterns, excessive noise, obnoxious odors, toxic conditions, electromagnetic fields, earthquake faults, flood zones.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Site has good access and dispersal roads.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Site has separate bus loading, parking areas, and parent drop off areas.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bus loading section not applicable
Facilities operation permits and certificates, including evidence of inspection by a structural engineer, fire marshal and occupancy certificates, zoning variances, building permits, etc. have been secured.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Appendix I
Facilities are sufficient to accommodate the administrative and business functions, including the storage of student and other records, reports, and documents.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Facilities meet requirements of the Americans with Disabilities Act, including (1) accessible routes from outside the school to the entry and from the school entry to all other buildings, and (2) stairs, ramps, toilets and signage that meet accessibility standards. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>*Likely to be met as a result of CO</i>
Site and facilities are situated to minimize student contact with adults who do not have appropriate clearances as required by <i>Education Code</i> Section 44237.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Visitor check-in procedures are in place
Relocatable facilities are single story and meet local seismic safety requirements.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Not applicable as there are no relocatable facilities
Site has appropriate security (i.e. fencing, adequate lighting, alarms, etc.).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Facilities are clean, sanitary, and free from conditions that would create a fire, or other hazard.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

<i>Building Exterior</i>		<i>Comments</i>
Facilities are generally free of chipped paint, cracked floors, uneven surfaces, mold and evidence of leaks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sidewalks, driveways, and outdoor play areas are relatively free of cracks and uneven surfaces, and are good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Perimeter fences are installed as necessary and are in good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Graffiti or other signs of vandalism to the building are absent.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
School exterior needs minimal cosmetic repairs, painting, or additional lighting.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Windows and doors are intact and in good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Exterior stairs or handrails are in good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Exits to buildings are free of obstructions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Signage is adequate for traffic flow and for directions to school offices.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Appendix I
Trees and vegetation provide a clear view of the school; places to hide or to gain authorized access to the building are minimized.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
School site is substantially free of litter and clutter.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

<i>Interior Entrances, Corridors, and Stairs</i>		<i>Comments</i>
Heating and ventilation systems are adequate for the size of the building and numbers of students. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>*Likely to be met as a result of CO</i>
Electrical system has no major code violations. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>*Likely to be met as a result of CO</i>
Fire alarm system meets applicable local life safety codes; appropriate fire extinguishers exist in the building(s) and inspections are up to date. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>*Likely to be met as a result of CO</i>
Restrooms are conveniently located and accessible to students; toilets are clean and operable.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

<i>Interior Entrances, Corridors, and Stairs</i>		<i>Comments</i>
Bracing of overhead light fixtures, heating and air conditioning vents, etc. comply with local ordinances. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lodestar stated they will replace all missing/broken overhead light fixtures. <i>*Likely to be met as a result of CO issuance</i>
Lighting, including night time lighting, is sufficient for the educational activities being conducted at the site.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Floors, walls, and ceilings are clean; ceiling tiles are all intact.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Halls and stairs are adequately lighted.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Exit doors, including emergency exits, are free of clutter and readily accessible; doors are secure to prevent intruders into the	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lodestar stated they will add appropriate signage.
Interior is free of other hazards that could endanger student safety.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

<i>Classrooms</i>		<i>Comments</i>
Classroom size and layout are related to functions that will be performed in them (i.e. science and computer laboratories, special education, locker rooms, gyms, etc.).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Desks, tables, and chairs are in good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Space is provided to secure computers and other expensive electronic devices.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Bookcases, racks, fixtures, etc. are adequately anchored to adjacent structures.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lodestar stated they will properly bolt all equipment.
Gas, electrical, and water outlets and appliances are in good repair.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Classrooms have adequate lighting.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Classrooms are visible to teachers at all times; classroom layout is conducive to quick evacuation.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Appendix I
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<i>Additional Comments</i>