

Board Office Use: Legislative File Info.	
File ID Number	13-0811
Committee	Facilities
Introduction Date	5-8-2013
Enactment Number	13-0792
Enactment Date	5/8/13 OA



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date May 8, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-0796	Apple Inc.	\$1,974.009	Measure A	P.O.	Facilities	12-4-12 thru 12-4-13	Cupertino
13-0797	Chussy International	\$620.20	Measure A	P.O.	Facilities	10-10-12 thru 11-10-12	Oakland
13-0798	Chussy International	\$350.00	Measure A	P.O.	Facilities	12-7-12 thru 12-7-12	Oakland
13-0799	Comtel Systems	\$7,784.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	11-7-12 thru 3-31-13	Sunnyvale
13-0804	Dell	\$3,887.02	Measure A	P.O.	Facilities	11-29-12 thru 12-28-12	Round Rock, TX
13-0805	DFS	\$17,025.00	Developer Fee	P.O.	Facilities	12-1-12 thru 1-31-13	Foster City
13-0806	Goodman Manufacturing Corp.	\$190,100.00	Special Funding	P.O.	Stonehurst 3 Multizone HVAC Units	11-4-12 thru 1-5-13	Roseville, CA
13-0807	Graninger	\$156.71	Measure A	P.O.	Facilities	10-16-12 thru 11-15-12	San Leandro
13-0808	Humanized Productions	\$15,000.00	Measure B	P.O.	Facilities	10-1-2012 thru 6-30-13	Oakland
13-0809	Integrity Painting Company	\$12,718.00	Special Funding	P.O.	Facilities	7-13-12 thru 6-30-13	Oakland
13-0810	Marketing VUE	\$1,320.84	Special Funding	P.O.	Facilities	10-31-12 thru 11-30-12	Wayland, MA
13-0811	PG&E	\$1,500.00	Measure B	P.O.	Arroyo Viejo	10-22-12 thru 12-31-13	Sacramento
13-0812	Ricoh USA, Inc.	\$4,000.00	Measure A	P.O.	Facilities	6-30-12 thru 6-30-13	Malvern, PA
13-0813	R&S Overhead Garage Door, Inc.	\$14,124.00	County School Facilities Fund	P.O.	Oakland Tech Seismic Retrofit	10-16-12 thru 12-31-13	San Leandro



OAKLAND UNIFIED SCHOOL DISTRICT

13-0814	RMT Landscape Contractors, Inc.	\$25,080.00	Measure A	P.O.	Claremont Landscaping	10-16-12 thru 12-31-13	Oakland
13-0815	Syska Hennessy Group	\$6,880.00	Measure B	P.O.	Highland New Classroom	10-22-12 thru 12-31-13	San Francisco
13-0816	Syska Hennessy Group	\$3,755.00	Developer Fee	P.O.	La Escuelita Educational Center	11-15-12 thru 1-15-13	San Francisco

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

V004035

DATE SUBMITTED: **10/17/2012**

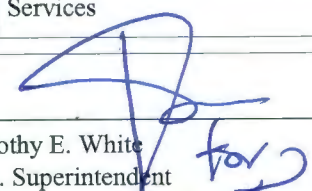
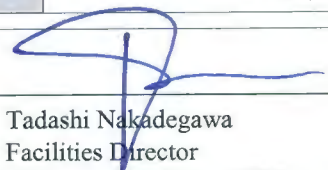
SUBMITTED BY: **Eric Scheuermann**

REVIEWED BY: _____

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

Bond Program Director

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order Blanket P.O.	<input checked="" type="checkbox"/>

 Timothy E. White Asst. Superintendent	10/17/12 Date	 Tadashi Nakadegawa Facilities Director	10/17/12 Date
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SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	Arroyo Viejo CDC Renovation of Building	Project No:	07024
Vendor Name:	PG&E	Vendor Contact:	Customer Service
Vendor Phone Number:	(800) 743-5000	Vendor Mailing Address:	Box 997300 Sacramento, CA 95899-7300
Agreement Start and Stop Dates:	Start: 10/22/2012 Stop: 12/31/2013	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$1,500.00 Revised Contract Amount: \$0.00
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	To: MB10-19 To DR: _____

8029901835
6180

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) *(Attach Bid Documents)*
- 2) Date(s) of Bid Advertisement - N/A
- 3) Date of Bid Opening - N/A
- 4) Name of Architect - N/A
- 5) Liquidated damages per day - \$
- 6) Performance Bonds Attached
- 7) Payment Bonds Attached

Scope of Work: *(Needed to prepare Executive Summary)*

Provide temporary gas & electric service to Arroyo Viejo CDC.

Please attach separately along with Vendor's proposal.
 Contract Administration Department

David Kishino
President, Board of Education
 Edgar Rakestraw, Jr., Secretary
 Board of Education

Discussion Info: *(Needed to prepare Executive Summary)*

and what is the benefit to students. Add additional pages as needed
 OUSD contract agreements provides temporary utility service for construction projects.

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 Enactment Date 5/8/13

Budget Number: _____

RECEIVED
10-19-2012

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, “special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.”</p>	✓
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that “[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply.” (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	

99904774054993700000000000000000007528

Account Number	Service To	Amount Due	Due Date
4774054993-7	09/17/2012	\$75.28	10/17/2012

3132.3.46.12174 1 AV 0.350



TADASHI NAKAEGAWA
955 HIGH ST
OAKLAND CA 94601-4404

PG&E
BOX 997300
SACRAMENTO CA
95899-7300

Please return this portion with your payment. Thank you.

7-Day Notice

Questions? Contact us at
1-800-743-5000.

1895 78TH AVE
OAKLAND CA 94601

Assistance is available by
telephone 24 hours per
day, 7 days per week.

The local office address for
your area is:

6537 FOOTHILL BLVD
OAKLAND CA 94605

Account Number	Service To
4774054993-7	09/17/2012

Past Due	Due Date
\$75.28	10/17/2012

2012 OCT 11 A 10:28

Amount Due
\$75.28

QUALITIES PLANNING AND MANAGEMENT



PAST DUE

Case # 1814283903

Temporary service

Dear Customer:

This is just a friendly reminder. This is not a new bill but a request for payment of services previously billed. Your utility service is scheduled to be shut off if the past due amount is not received on or before 10/17/2012. If full payment has already been made or a payment arrangement established, thank you, and please disregard this notice.

To avoid termination, payment can be made at any of our local offices, at pay stations, by mail or by phone. To pay by phone using an ATM/debit card with the STAR, ACCEL, PULSE or NYCE symbol or by electronic check, call 1-866-735-7742 at any time. You will be charged a small convenience fee for each transaction. If a payment arrangement is made but not kept, your service may be shut off without further notice. PG&E will determine how payments are applied.

If your utility service is terminated, a re-connection charge may be required. A re-establishment deposit or an increase to an existing deposit may also be requested for amounts up to twice the maximum monthly gas charge and up to twice the maximum monthly electric charge. This deposit may be required to re-establish your credit whether or not your service is terminated.

Please see important customer information on the back of this notice.



99904774054993700000075280000019012

Account Number	Bill Date	Amount Due	Amount Enclosed
4774054993-7	09/18/2012	\$190.12	

3045.11.242.48378 1 AT 0.374



TADASHI NAKADEGAWA
955 HIGH ST
OAKLAND CA 94601-4404

PG&E
BOX 997300
SACRAMENTO CA
95899-7300

200.0220

Please return this portion with your payment. Thank you.

Telephone Assistance

1-800-468-4743
Assistance is available by telephone: Monday - Friday, 7:00 a.m.-7:30 p.m. and Saturday, 7:00 a.m.-4:30 p.m.

Local Office Address

6537 FOOTHILL BLVD
OAKLAND CA 94605

Account Number

4774054993-7

September 2012

ACCOUNT SUMMARY

Service	Service Dates	Amount
Electric	08/17/2012 To 09/17/2012	\$69.95
Energy Commission Tax		0.08
Utility Users' Tax		5.25
Current Charges Due 10/05/2012		\$75.28
Previous Balance		160.61
08/23 Payment - Thank You		45.77

TOTAL AMOUNT DUE \$190.12

*Linda
500-401-3451
x 7316*

Consider an Alternative Rate Schedule

You may save money on your energy bill by selecting an alternative rate schedule. For a free rate analysis, please call 1-800-468-4743. Please see the Electronic Account Detail section of your energy statement for more important information.

For all of your account, billing and service needs, please contact our Business Customer Service Center at 1-800-468-4743.

FACILITIES PLANNING
 AND MANAGEMENT
 2012 SEP 24 P 12:33



TADASHI NAKADEGAWA
 1895 78TH AVE
 OAKLAND CA 94601

ELECTRIC ACCOUNT DETAIL

Service ID #: 4774054327
 Rate Schedule: A1 Small General Service
 Billing Days: 32 days

Serial	Rotating Outage Blk	Meter #	Prior Meter Read	Current Meter Read	Difference	Meter Constant	Usage
V	9G	1006239197	590	880	290	1	290 Kwh

Charges

08/17/2012 - 09/17/2012

Electric Charges \$69.95
 Net Charges \$69.95

The net charges shown above include the following component(s).
 Please see definitions on Page 2 of the bill.

Generation	\$26.40
Transmission	3.53
Distribution	31.67
Public Purpose Programs	4.96
Nuclear Decommissioning	0.16
DWR Bond Charge	1.49
Ongoing CTC	0.28
Energy Cost Recovery Amount	1.46

Taxes and Other

Energy Commission Tax \$0.08
 Utility Users' Tax (7.500%) 5.25

TOTAL CHARGES

\$75.28

Usage Comparison	Days Billed	Kwh Billed	Kwh per Day
This Year	32	290	9.1
Last Year	N/A	N/A	N/A

Rotating outage blocks are subject to change without advance notice due to operational conditions.

Generation includes PG&E's total cost of energy. Approximately 2% of your energy is provided by the Department of Water Resources (DWR) and collected by PG&E as DWR's agent. In 2012, DWR will return \$303 million to bundled service customers. The average amount returned for each kilowatt hour (kWh) of energy usage provided by DWR is projected to be 25.056 cents, and offsets other generation charges in this bill. DWR also collects the Power Charge Indifference Adjustment component of the Cost Responsibility Surcharge from Community Choice Aggregation, Direct Access and Transitional Bundled Service customers.

The rates shown above are applicable to bundled service customers. Direct Access and Community Choice Aggregation customers pay only a portion of these rates. Please see the appropriate rate schedule for the applicable charges.

